

VILLAGE OF HOFFMAN ESTATES 2003 ANNUAL REPORT



HOFFMAN ESTATES, ILLINOIS

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VILLAGE OF HOFFMAN ESTATES

Honorable Mayor and Board of Trustees
Village of Hoffman Estates, Illinois

Ladies and Gentlemen:

The past few years have proven to be times of tremendous uncertainty. The Village of Hoffman Estates has had to adjust throughout the years to ever-changing external factors from the unpredictable Homeland Security Threat Level Alerts to the slowly rebounding economy. Yet, once again our Village Departments have demonstrated great fiscal restraint and have worked together to utilize tax dollars in the most efficient way possible while providing exceptionally high levels of service to the residents and businesses of Hoffman Estates.

Despite the uncertainty in the economy and in the world community, Hoffman Estates continues growing to greatness. The results of the Special Census show the growth in the Village's residential population is in line with estimates with over 50,000 residents now residing within the municipal limits. New businesses, including high-end car dealerships continue to look to locate in Hoffman Estates. Existing businesses are making strides to stay competitive and have continued to meet with Village leaders through the Business Outreach program in order to improve the business climate within the Village of Hoffman Estates.

Several other signs of our growth and strength include:

High-End Automobile Dealerships: The opening of the Motor Werks Mercedes dealership in the fall of 2003 brought much needed sales tax revenue to the Village. The dealership has also generated interest in the Golf Road corridor as a destination for high-end dealerships to locate. The Village continues to discuss possible sites with other dealerships in the vicinity.

Fountain Crossing: This highly anticipated development will be home to a Meijer store in 2006 and has also generated interest for many other businesses to locate in the area including several restaurants that will find homes in the out lots of the development.

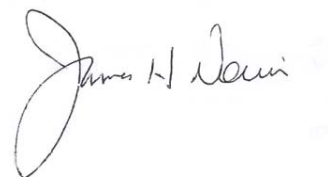
U-46 Boundary Issue: After a great deal of hard work by Village officials, the U-46 school district finally agreed to redraft its boundaries and will be opening its schools in the western area of Hoffman Estates in the fall of 2004.

St. Alexius Medical Center Expansion: Village officials continue to work with the St. Alexius Medical Center to expand its facilities in Hoffman Estates making the medical campus one of the premiere institutions serving the Northwest suburbs bringing accolade to the entire community.

During the coming year, the Village will continue to strive for excellence in its programs and services while maintaining the fiscal prudence it has demonstrated. The coming year promises growth in both residential and retail sectors in Hoffman Estates, along with the myriad challenges normally encountered by a vibrant, diverse, and dynamic suburban community.

I am pleased to present the 2003 Annual Report for your review.

Sincerely,



James H. Norris
Village Manager

2003 Highlights and Accomplishments

The Village of Hoffman Estates is particularly proud to share with you the major accomplishments of 2003. Many of these are related to the economic growth and development of the Village. The following are highlights of the major accomplishments from the year.

The Village has seen some major commercial development come into its municipal boundaries. These major projects include:



Motor Werks, which opened a Mercedes dealership in the fall of 2003 at the

former Daewoo location on Golf Road next to the Strawberry Hill Shopping Center. Motor Werks is selling new Mercedes Benz models.

The existing **Menards** home improvement center will relocate from Barrington Square Mall to a new 187,500 square foot, two-story building on Barrington Road, north of Bode Road.



The new Menards is scheduled to open in late 2004/early 2005.

Meijer has given the Village tentative dates to begin construction in 2005 and open in late 2006. Additional retail establishments have expressed their intent to be part of this new Fountain



Crossing development including several restaurants.

2003 brought many positive results for Hoffman Estates residents.

The Village has seen a **decrease in total crime** by 9.2% with 5,689 crimes reported during 2003.

The number of total crimes reported in 2002 was 6,212. Part II crimes decreased by 11% with 4,586 being reported during 2003. Part II includes such crimes as Drug Related Offenses; Unlawful use of Weapons; Retail Theft; Criminal Damage to Property; Theft; Criminal Trespass; Driving and Traffic Offenses.

TIF 2 Established

A priority of the Village during the past several years has been to redevelop and revitalize the Roselle Road Business Improvement District (BID).

To bring about this change, in May of 2003 the Village Board passed an ordinance establishing a Tax Increment Financing District (TIF). It is the Village's intent to revitalize this area thru a TIF that would provide additional revenues to redevelop the area.

The Village has been working cooperatively with major property owners on improvements to the area. A Request for proposals (RFP) was sent out to national and local developers to determine market interest and the Village is currently working to determine the financial feasibility of partnering with a developer and existing owners. The potential range of improvements could be from rehabbing existing structures to newly constructed buildings or a combination of options.

U-46 Boundary Issue

Because of the tireless efforts of the Village Board as well as many concerned parents, it is fairly certain that the school district's boundaries will be favorably redrawn to ensure that the children of Hoffman Estates will be able to attend schools within our community.

Special Census Completed

The Village completed a partial special census in the summer months of 2003 of the high-growth "Western Area" of the Village. The new population counts put the Village's estimated total population at 50,571. The new population figures will result in additional revenue from the state.

Additional development projects in the Village included:



St. Alexius Medical Center: The Medical Center continues their campus expansion with added parking and plans for a new Doctors Office Building 3. Also, the Alexian Brothers Behavioral Health Hospital located on Moon Lake Boulevard has begun construction for the expansion to both the building and the parking lot to eventually grow to a 104,700 square foot facility.

2003 Highlights and Accomplishments (continued)

Other Development projects approved in 2003 include:

Non-residential projects proposed or approved in 2003:

- *Walgreens*: Construction has begun for a new store on Roselle Road at the former Spring Hill Restaurant site. The new store includes a drive-thru pharmacy.



- *Fountain Crossing Lot 7A*: Final approval was granted for the construction of two single story retail buildings on an out-lot. One building is close to being fully leased.
- *Blackhawk Community Center*: This park district facility is adding two NHL sized ice rinks, and expanded space for drop-in recreation for teens and adults.
- *Life Changers International Church*: Final approval was granted to construct a 133,500 square foot church on Beverly Road that can seat up to 2,700 congregants in the main sanctuary.
- *First American Bank*: A branch is proposed for a future outlot on the Aldi's property at Higgins Road and Spring Mill Drive.
- *Woodfield Nissan*: Demolition of two buildings on the property and expansion of a showroom and parking are planned on Higgins Road.

Residential projects proposed or approved in 2003:

- *Haverford Place*: Final approval was granted for the construction of 184 detached single-family homes for adults aged 55 and older.
- *Kelley Farm*: This development is working on approval for 76 single-family homes.
- *Beverly Properties*: A site plan and subdivision have been approved for 1650 units in a variety of housing products.
- *O'Malley Farm*: Construction



has begun on a subdivision and redevelopment of the property, which includes renovation of the original farmhouse and the construction of two new homes.

- *Steven Nan Group*: A proposal was submitted for 85 townhomes on the southwest corner of Golf and Rohrsen Roads.

The Village has worked to promote the health, safety, and well-being of its residents and to provide the highest possible levels of service. These efforts have not gone unnoticed.

With the continual development of the western areas of the Village, over 650 new homes are now equipped with residential sprinklers. **Hoffman Estates now has more homes with residential sprinklers installed, than any other community** in the State of Illinois, according to statistics provided by the Northern Illinois Sprinkler Association.



For the tenth year in a row, the **Police Department** won the award for the "National Chief's Challenge", competition sponsored by

the International Association of Chief's of Police.

This program measures a department's effectiveness and commitment to three major traffic and highway categories; those being speed, DUI, and occupant restraint.

The Police Department also received one of four "Community Policing" awards from the Illinois Association of Chief's of Police. The award recognizes departments that have excelled in community policing efforts within their jurisdictions.

Dr. Bianka Hardin, Assistant Director of Health and Human Services, was presented with the **Darwin Adams Award**. This award is given annually to an individual who exemplifies the vision of the foun-

Continued from page 4 . . .

der of the Children's Advocacy Center and who advocates for the needs of abused and neglected children. Dr. Hardin is the first non-CAC employee to ever receive this award

The Village of Hoffman Estates was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 2002 Comprehensive Annual Financial Report (CAFR). The Village of Hoffman Estates has received this award annually since 1985. **Currently less than 4% of all municipalities and less than 1% of all governmental units in Illinois receive this award.**

During 2003, the Village was awarded its 12th consecutive **Tree City USA** designation.



Mayor McLeod and the Village Board of Trustees, Susan Kenley-Rupnow, Edwin Frank, Karen Mills, Lloyd Boester, Rodney Rusakiewicz and Cary Collins, honored many community groups and employees at Village Board meetings throughout 2003. They are pictured (above) honoring the coaches of the 2003 Pop Warner Hoffman Hawks Football Team and (below) welcoming a new Police Officer to the Village.



FIRE DEPARTMENT'S LEGISLATIVE FUNDING

The Fire Department took delivery of a new **brush truck**, which was purchased from a 2002 FEMA grant.

The Department also took delivery of an entire new inventory of **Self Contained Breathing Apparatus (SCBA)**, which was the result of a **FEMA** grant of over \$400,000.00. The equipment was received in a presentation ceremony at Station 22, on September 16th.

2003 Highlights and Accomplishments (continued)

Adoption of a 2004 Balanced Budget

In April, 2003 similar to 2002, a \$2.3 million budget reduction plan was brought before the Finance Committee. The Village Board formally adopted this plan on May 5th, 2003 and shortly thereafter all attention focused on the preparation of the 2004 budget. Initial projections for the 2004 budget identified a deficit in excess of \$3.5 million due to contractual salary increases, increases in insurance costs, as well as significant increases in pension costs.

Staff presented a total proposed budget reduction in excess of \$3.8

million, impacting personnel, operating expenses and a significant reduction in projects identified in the Capital Improvement Program.

The primary focus of the 2004 budget was to preserve a high level of services to the residents and business community in light of the reduction needed to balance the 2004 budget. Based on the budget reductions proposed there were concerns expressed regarding our ability to maintain existing service levels. As a result, it was felt that a combination of budget reductions and the adoption of new revenue sources was needed to address the problem. After analyzing many

revenue sources the 2004 proposed budget reflected an increase in the Home Rule Sales Tax from .5% to 1% effective July 1, 2004 and an increase in the ambulance fee based on Medicare approved rates to continue to maintain existing Village services. The addition of these two revenue sources allowed for the add back of approximately \$1.57 million of capital and operating expenses originally included in the list of budget reductions.

On December 1, 2003, the Village Board formally approved a balanced budget for fiscal year 2004 totaling \$103,330,442.

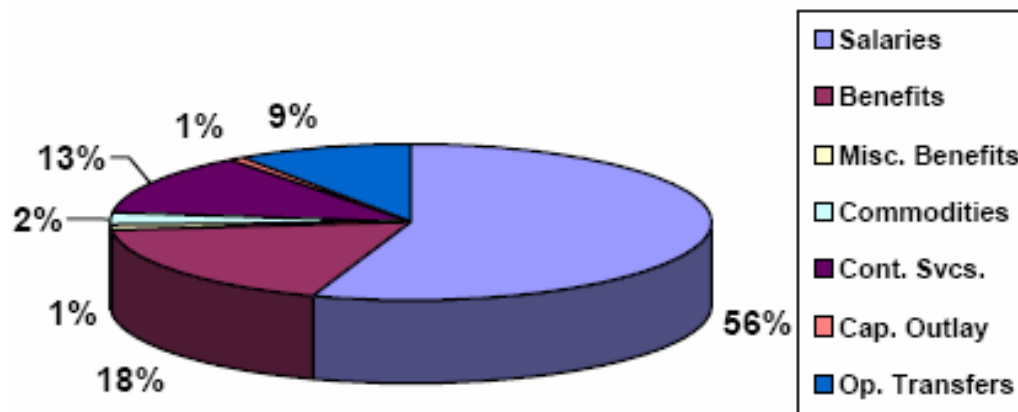
Revenue Summary by Source – All Funds

	2003 Budget	2004 Budget	Percent Change
Property Taxes	11,224,368	11,756,922	4.7%
EDA Incremental Taxes	19,800,809	19,711,172	-0.5%
Other Taxes	10,960,802	11,544,082	5.3%
Licenses & Permits	1,153,000	1,228,000	6.5%
Intergovernmental Revenues	14,430,983	12,922,412	-10.5%
User Charges	16,589,600	19,806,370	19.4%
Fines	1,065,310	1,140,440	7.1%
Investment Earnings	4,291,480	3,823,200	-10.9%
Miscellaneous	10,488,101	13,344,201	27.2%
Subtotal	90,004,453	95,276,799	5.9%
Operating Transfers	7,653,662	6,876,380	-10.2%
Total Revenues	97,658,115	102,153,179	4.6%

Expenditure Summary by Object – All Funds

	2003 Budget	2004 Budget	Percent Change
Salaries & Wages	22,960,520	23,881,980	4.0%
Employee Benefits	11,664,782	13,936,062	19.5%
Misc. Employee Expenses	505,130	506,420	0.3%
Commodities	1,345,270	1,189,620	-11.6%
Contractual Services	11,100,450	11,975,670	7.9%
Debt Service	32,218,755	33,941,210	5.3%
Depreciation Expense	1,323,060	1,128,080	-14.7%
Total Operating Expenses	81,117,967	86,559,042	6.7%
Capital Outlay	9,231,033	9,895,000	7.2%
Operating Transfers	7,653,662	6,876,380	-10.2%
Total Expenditures	98,002,662	103,330,422	5.4%

General Fund Expenditures by Object



Western Area and Transportation Growth Initiatives

In 2003 alone, over **200 new certificates of occupancy** were granted in the Hunters Ridge, Canterbury Fields, Princeton, Winding Trails, Hampton Knoll and Haverford Place residential developments. It is obvious from this influx of residents; people want to live in Hoffman Estates because of our high quality of life.

The Village of Hoffman Estates was considered a finalist site for the construction of a new Major League Soccer stadium as a home for the Chicago Fire. While the Fire has chosen a different location, the prospect of the development sparked a national interest in available commercial and retail sites located in Hoffman Estates and Prairie Stone.

The Mayor and Village Board of Trustees are preparing for transportation improvements to accommodate planned growth of the western area. Since it was created in 1995, the Village's Road Improvement Impact Fee program has collected over \$1.9 million from new development. These funds are used to help pay a share of the cost for significant road projects that increase the traffic carrying capacity of major routes in the Village. In 2003, Shoe Factory Road was widened and additional improvements to Shoe Factory Road are planned for 2004, all paid for with the Road Improvement Impact Fees or other developer contributions.

Additional Transportation Initiatives include:



STAR LINE

The **STAR Line** continues to move forward. This is a project that Metra is proposing to provide commuter rail service from O'Hare International Airport west along Interstate 90 to Hoffman Estates, where the rail line would meet the existing EJ&E rail line. Service on the EJ&E rail line would continue south to Joliet. The STAR Line would enable residents to commute from suburb to suburb, as well as access any current rail lines with direct access to Chicago.

There are over 31 communities along the route of the proposed STAR Line that have joined together to assist Metra with implementation of the project. Mayor McLeod of Hoffman Estates has been appointed as Chair of the Steering Committee to represent the interests of the involved communities. We are anticipating that a federal transportation-funding bill will be passed in 2004 that will result in millions of dollars in funding to begin work on this important project.

MOON LAKE BOULEVARD

Moon Lake Boulevard was reconstructed to provide individual travel

lanes in each direction with a center, landscaped median. The roadwork was completed and open to all directions of traffic on November 21, 2003. Street lighting installation will be completed this winter. Final landscaping improvements will be completed in 2004.

WEST TRIANGLE PROJECT

IDOT has completed work on widening Higgins Road from Evanston Street to Glen Lake Road and Golf Road from near Valley Lane on the east to past Moon Lake Boulevard on the west, known as the **West Triangle Project**. The Golf and Higgins Roads intersection was also widened as part of this project. Final improvements such as street lighting, traffic signals and sidewalks are continuing into 2004.

BARRINGTON ROAD

One of the main projects to be funded through the developer Road Improvement Impact Fee program is the **widening of Barrington Road** from the Northwest Tollway to just south of Higgins Road. The intersection of Barrington and Higgins Roads and the intersection of Barrington and Hassell Roads will also be modified to help reduce de-

lays, congestion, and vehicle crashes. The Village obtained \$2 million in federal transportation funds, which will be used along with impact fees and funding provided through the State's Illinois First program to pay the cost of the work. At present, construction is expected to start in March 2004 and to be completed in Fall 2004.

BARRINGTON ROAD / I-90 INTERCHANGE

The Village also continues to investigate opportunities for a **full-interchange at Barrington Road and I-90**. The Village began work on an engineering study in 2003 utilizing grant funds from the Illinois Department of Commerce and Economic Opportunity.

JOINT-TRANSIT STUDY

The Village of Hoffman Estates teamed with the Village of Schaumburg and Schaumburg Township to investigate ways to improve public transportation for our area residents. A **joint-transit consulting study** was completed in late 2003. The goal is to develop a plan for implementing improvements to the public transit system.



The Hoffman Estates community gathers each year at the Virginia Mary Hayter Village Green in the Prairie Stone Business Park to remember the victims of the September 11th Terrorist Attacks. The commemorative ceremony includes solemn words from spiritual leaders in the community, patriotic songs and symbolic gestures such as the American flags (pictured at left) representing each of the victims from the World Trade Center.

Departmental Accomplishments

Department of Community Development

The department is comprised of 4 operating divisions: Transportation, Engineering, Code Enforcement; and Planning.

The Department of Community Development plays an integral role in many of the major accomplishments mentioned in the first section. The Department of Community Development handles most stages of residential and commercial development, property inspections, and transportation and engineering related projects.

Additional accomplishments of the Department of Community Development in 2003 include:

Annual Street Reconstruction Project

The \$2 million Street Reconstruction Project encompassed 8.5 miles of Village streets, as well as improvements to other street infrastructures. This annual project is part of the Street Revitalization Program.

Flood Prevention

The Engineering Division was able to assist approximately 80 homeowners with individual lot drainage investigations to help resolve backyard flooding and standing water problems on their property. Cost-effective re-grading or private storm sewer solutions were recom-

mended to the homeowners for their consideration and implementation. The Division also assisted several homeowners in reducing each of their floodplain insurance requirements by approximately \$500, by enabling homeowners to apply to the Federal Emergency Management Agency for a Letter of Map Amendment.

Hot Line Shuttle Bus Service This program operates peak hour shuttle bus service on two routes between the Barrington Metra station, the Bartlett Metra Station and the participating companies within Hoffman Estates. The service, which began in August 2001, serves Sears, Transamerica, Bosch Rexroth, and Quest located within the Prairie Stone Business Park, as well as Siemens, SBC, Claire's and ADP located along the Barrington Road corridor. Federal funding, which will expire in February, 2004 covers 80% of the cost of operating the bus service. The participating employers will pay the remaining 20% thru February 2004, and will pay

50% for the remainder of 2004. By funding the cost for this service, their employees ride for free.

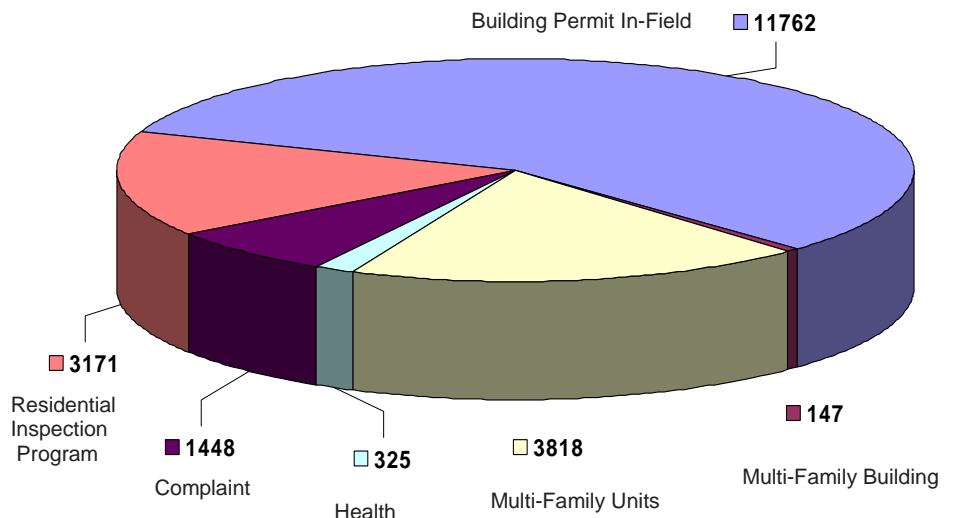
Commercial Sign and Property Maintenance Compliance and Shopping Center Site Improvement Program

Fifty-seven businesses, including hotels, gas stations, restaurants, shopping centers, and other stand-alone retail facilities were inspected and each business was inspected at least two times during the program year. Compliance was obtained for 72 sign code violations and 75 property maintenance violations.

Under the Shopping Center Site Improvement Program, nine new tenant deposits were collected through 2003 totaling \$37,151.71 to guarantee future shopping center improvements. Several shopping centers are expected to seek approval for updated site plans in the upcoming year.

Discussions continued with properties in the Business Improvement District regarding the rejuvenation of this area.

Code Enforcement Building Inspections



Code Enforcement Division Plan Review and Inspections

The Code Enforcement Division's personnel performed a total of 20,671 plan reviews and field inspections, including inspections of the Aldi Food Store, Lakewood Homes Corporate Office and St. Alexius Medical Center Emergency Room renovations, all of which opened in 2003.

Department of Public Works

There are five areas of operation within the Department of Public Works including: Administrative Services, Facilities, Fleet Services, Streets, and Water & Sewer.

Department Highlights:

The Department initiated a comprehensive program to monitor storm-water infiltration into the sanitary sewer system utilizing newly purchased flow metering devices.

The Department was honored as one of its employees took first place in the Chicago Chapter American Public Works Association's End-Loader Tractor Operator Competition held against 33 other municipal agencies, totaling 47 participants.

Productive Partnerships

The Department continues to partner with the private sector to provide selected municipal maintenance services, including the restoration of parkways (from watermain and sanitary sewer repair excavations), sidewalk and curb maintenance, street sweeping (four times annually), pavement markings, street light pole replacements, parkway tree trimming, grounds maintenance at various Village properties, and selective janitorial cleaning at several Village buildings. Contracted services are utilized for assistance during major snowfall events. These partnerships have given the Village the ability to provide a wider range of services at reduced costs.

Snow/Ice Control Operations

This program provides for de-icing and plowing 145 miles of street and 356 cul-de-sacs. The snow removal fleet consists of 16 large salt-ing/plowing dump trucks, 20 smaller plowing trucks, 1 Village owned and 3 rented front-end loaders. Operations are supported by every employee in the Department. During

2003, the Department engaged in 35 separate snow plowing and de-icing events. An Emergency Operations Center (EOC) was created at the Public Works Center. A general office area was reconfigured to provide enhanced efficiency when managing all types of emergencies including snow removal responses.

Joint Utility Locating Information for Excavators (J.U.L.I.E.) Membership

In 2003, the underground locate team received a total of 6,275 J.U.L.I.E. notifications. Of the 6,275 notifications received, 4,938 required a locate to be performed. 462 were considered emergency priority.

Facilities Upgrade

In 2003, the Facilities Team continued to utilize the new computerized maintenance management system to better track maintenance projects to enhance services and improve equipment reliability. A new cooling chiller, using an environmentally friendly refrigerant, was installed at the Village Hall to upgrade the system.

Pavement Maintenance Program

The Street Operations Division provides street pavement repairs outside the Village's street reconstruction

project, and coordinates the replacement of deteriorated sidewalk throughout the Village. During 2003, 3,100 square feet of sidewalk were replaced as part of the Village's Annual Sidewalk Maintenance program.

Water and Sewer Maintenance Program

Responsibilities include managing the Village's water distribution/sewer collection system of 5.5 million gallons per day average pumping as well as a standby emergency supply of 7 wells. The staff ensures compliance with the Safe Drinking Water Act by implementing many programs, such as weekly sample/lab testing, cross connection and backflow prevention programs, periodical flushing of hydrants and maintenance of 218 miles of water-mains, 2,600 hydrants, 4 reservoirs, 6 water towers and 2 high service pump stations. A Consumer Confidence Report, as required by the United States Environmental Protection Agency and the Illinois Environmental Protection Agency, was provided to all water customers.

The major work on sewer systems includes: operation/maintenance of 18 lift stations and 171 miles of sewer mains, thorough cleaning and video tape inspections of sewer main lines, and the repair, replacement and inspection of contractor work on private sewer service repairs or replacements.



The Village's Fleet of Public Works vehicles (above) remains poised and ready for action.

Department of Public Works

Overview of Services Completed in 2003	
3,808	Residential customer service requests
98	Watermain leaks and fire hydrant repairs
270,522	Lineal feet of sanitary sewer flushed/cleaned out of a total 818,400 lineal feet
11	Actual number of main line sewer backups cleared
11	Major sanitary sewer lift station repairs
580	Water meters repaired/replaced
3,295	Square feet sidewalk/apron poured due to water and sewer dig-up projects
142	Lineal feet of curb poured due to water and sewer dig-up projects
17,434	Lineal feet of sanitary sewer/storm sewer televised
2,581	Fire hydrants flushed to remove sediment and stale water from 212 miles of watermain
103	Sanitary sewer replacement inspections
5	New hydrant installations
2,500	Lineal feet of storm sewer flushed/cleaned out
132	B-Box repairs/replacements
9	Hydrant replacements
357	Hydrants painted

Annual Open House

The Department conducted its 5th Annual Open House in November for residents, businesses and organizations of the community. Those attending were able to view Village vehicles, visit with an arborist on the proper pruning techniques of trees, obtain information about the Village water and sewer system and view the weather tracking system for snow and ice control. The sign shop demonstrated their techniques while producing miniature signs for children.



Department of Human Resources Management

The Department's activities are focused into five (5) main operational areas: Administration and Policy Development, Compensation and Benefit Management, Employee Relations and Labor Negotiations, Recruitment and Manpower Staffing and Risk Management and Safety.

Merit Employee Performance and Development Program

The new, employee-developed, performance appraisal program was introduced. The new program stresses not only the employee's past performance, but identifies developmental opportunities and sets annual goals.

Collective Bargaining Agreement Negotiation

The contract with Local 714 of the International Brotherhood of Teamsters (who represents the Village's Public Works employees) expired at the end of 2003.

This is the fifth straight round of labor negotiations not involving outside attorneys at the table and the third straight set of labor negotiations using the Interest Based Bargaining (IBB) process.

Recruitment and Manpower Staffing

Village Staffing had two (2) faces in 2003. First the size of the authorized workforce increased from 361 to 364 full-time employees and from 450 to 454 total authorized posi-

tions. The second came as a result of the economic realities of a number of full- and part-time vacancies being frozen during the year. Regardless of this change to our setting attrition resulted in 28 full- and part-time employees being hired, as well as the hiring of 31 seasonal and temporary employees.

Insurance Protection of Village Assets and Activities

New four (4) year contracts were reached for property and liability and workers' compensation third party claims administration services. Excess coverage for the same two (2) programs was extended into the next policy year. In response to concerns, a new broker association was established for the Village's property and liability insurance program.

Safety Awareness

The many aspects of the Village's safety awareness efforts were continued throughout 2003. However, two (2) noted features were the re-

cord number of attendees at the annual Safety luncheon and the 15 employees recognized for not having an accident or injury during the past 12 months. During this period all mandated Federal, state and local training, information distribution, inspections and testing were complied with.

Department Highlights:

Several activities centered on the employee were the highlights of 2003. These include an evaluation program placing an emphasis on development and goal setting, a new long term insurance option for employees, the new employee orientation available on DVD, 915 years of Village service being recognized and record attendance at the annual Safety luncheon.

Benefits and the Benefit Fair

The third annual Employee Benefits Fair was again successful. An optional Long Term Insurance program was introduced in 2003. Employees have responded well, visiting with providers and completing the necessary paperwork for changes on time.

The Mayor and Village Board honor employees with continual service through proclamations at Village Board meetings.

Mike Rucker of the Public Works Department is pictured at right at the October 6, 2003 Board meeting honored for his 20 years of continual service to the residents and businesses of the Village of Hoffman Estates.



Department of Information Systems

The Department of Information Systems is comprised of six full-time employees and some additional seasonal employees who assist with the Geographical Information Systems (GIS) technology.

The Department of Information Systems provides 24/7 on-call technical support for 275 workstations at all 8 municipal facilities. In addition, all members of the Department are A+, Microsoft Office, and Novell certified. The Department of Information Systems provides training and support for all nine Village Departments.

2003 accomplishments of the Department of Information Systems include:

T1 Line Replacement

Replaced T1 lines between Village Hall, Police Department, and Public Works with Village-owned fiber optic cabling for use in the phone system. Ongoing savings of **\$6,000 per year** realized.

GIS Grant

Awarded grant from GIS vendor, ESRI, for discounted hardware and **\$2,000** in free software.

FinancePlus Beta Site

The Village of Hoffman Estates was selected as the only Government Site nation-wide to be the Beta Site for the FinancePlus Software. Based on this, the Village received two weeks of on-site support and training from Pentamation Staff, as well as multiple WebEx training sessions. Programming, Training, and Travel were at no cost to the Village, providing an overall cost savings of over **\$15,000**.

In addition to the initial savings, the Village has received numerous items at a discounted rate and additional free training that would have

otherwise amounted to approximately **\$10,000** in services, including an ACTion! Email system that will be installed for the ACTion! and FireACTION! Modules (approx. \$4,000), a 10% discount off of the CommunityPlus installation scheduled for 2004 (approx. \$4,000), and free Year-End Training for the Finance Department (approx. \$2,000).

Conversion of Police Training Records

Roughly 30 years of Police Department employee training records were transferred from the CMI system to an Excel spreadsheet format. About 40,000 records were converted and burned to CD, in a fully searchable format for Police use. A new application was selected and installed for the Police Department to begin saving training records. Performing this conversion in-house saved the Village approximately **\$4,000** this year.

Village Intranet: Hoffnet.gov

This year the Intranet Committee was expanded to include all departments. The site has been improved

to provide employees a central place to search for all commonly used forms, to check for Village activities, and to view active projects of other departments.

GIS and the Arc/IMS Web Site

Our GIS data and maps were refined further with the introduction of color orthophotographic data. These color aerial photos are enhanced by providing greater detail and clarity.

The Department of Information Systems also introduced or expanded the following applications to Village employees:

- ACTion! JULIE Database
- Fire ACTION!
- Cognos
- Encompass 4.0 (upgrade)

Finally, the Department of Information Systems was able to take on several new initiatives in 2003, including assumption of all voice communications systems management (previously under the Department of General Government, Cable Services Division), Emergency Operations Center equipment setup, additional licensing and server replacement for the Pentamation software.



2003 marked the first annual IS Department Open House. This was an opportunity for all employees to visit and for the IS Department to showcase several technologies. Booths were set up in the employee lunchroom featuring Fiber Optic Cabling, GIS, Pentamation, our Intranet, and other aspects of the department. In addition, short training sessions were held all day in the training room.

Police Department

The Police Department is comprised of 95 sworn officers and 44 non-sworn personnel under the direction of Chief Clint Herdegen. The units of the Police Department include, Administrative Services; Juvenile Investigations; Problem-Oriented Policing; Tactical; Patrol and Response; Traffic Control; Investigations; Community Relations; Canine; Special Services and Records. The following accomplishments are among the department's highlights of 2003:

Incident Command Vehicle

An Incident Command Vehicle was introduced into the patrol fleet in 2003. This vehicle was designed and equipped to serve as an initial command post at the scene of critical incidents. The vehicle contains additional equipment such as flashlights, portable radios and extra batteries, a GPS tracking system, a hostage-negotiating phone, floor plans for all schools, and aerial maps of the entire Village.

Police Applicant Eligibility Testing

Testing **was completed in 2003**. The breakdown of the process was as follows:
461 applications were returned.
307 applicants took the written exam, 88 applicants passed both the written and the physical ability test.
A final eligibility list of 60 candidates was established and will remain in place until July 31, 2005.

Community Relations Programs

Officer Friendly visits all elementary school youths, grades K-5, providing an excellent contact point for establishing a positive image of the Police Department. The officer instills sound safety rules in each child.

Drug Abuse Resistance Education (D.A.R.E.) is a comprehensive drug prevention program aimed at equipping sixth grade students with the skills to recognize and resist peer pressure to experiment with drugs.

The **Bicycle Helmet Giveaway Program** is designed to make bike helmets available free of charge to children whose parents cannot afford them. Approximately 75 helmets were given to deserving children in 2003.

The **Citizen's Police Academy Program** continued to do well with two additional classes graduating in 2003. The Citizen's Police Academy provides citizens with an opportunity to learn about police functions through classroom lecture, demonstrations and practical exercises. A spring and fall session is scheduled every year and nine classes have successfully completed the program since its inception in the fall of 1999.

Neighborhood Watch (N.H.W.): A program designed to reduce the possibility of crime occurring in our community by organizing area residents and educating them in the principles of crime prevention,

There are 37 Neighborhood Watch groups currently active in Hoffman Estates.

Patrol Division

The 61 sworn officers assigned to the Patrol Division are the backbone of the Department. Conducting preliminary investigations, rendering immediate aid, and/or providing solutions to problems are just a few of the main concerns the Patrol Division must focus on when confronted with routine or emergency situations. Summer bike patrol duty was added to the overall responsibilities of the Patrol Division and over 274 miles of bike patrol, in conjunction with the Community Relations Officers, were logged during the year. Patrol officers made a total of 1,411 arrests in 2003.

Traffic Investigation Section Programs

The **"Child Seat Give-Away Program"** makes child car seats available for families who cannot afford them. Over 1,400 seats have been donated to date.

The Traffic Section followed up on and processed all complaints of abandoned autos in the Village. In 2003, 438 abandoned autos were processed, with 358 being self-initiated by the Traffic Service Officer.



Members of the Village Board and Police Department pose with the 2003 Citizens Police Academy graduates at a November Board meeting.

VILLAGE OF HOFFMAN ESTATES

During the year, enforcement of speeding violations was increased and closely monitored in the construction zones on Golf Road and Higgins Road. The company responsible for the construction recognized the additional enforcement and indicated to the Village Board that in its 30 plus years in business it has never seen a Police Department devote so much time and effort into keeping construction crews safe.

In 2003, the Traffic Section investigated 375 hit-and-run or incomplete crashes compared to 235 in 2002. A considerable number of hours were spent investigating and tracking down offenders and motorists who failed to complete reports.

“Operation Safe Passage” is a program designed and coordinated by the Traffic Section. The objective is to coordinate as many law enforcement agencies in the State to conduct a DUI roadblock or DUI saturation patrol, all on the same night. In doing so, the combined effort creates a “Safe Passage” for motorists traveling on the streets and highways of the State. During 2003, four Safe Passage programs were conducted involving over 100 agencies. A total of 729 arrests were made, 237 of those being DUI arrests. Nearly 6,700 vehicles were checked and over 6,500 citations were issued.



This unique program has received the attention of traffic safety personnel in Springfield, and State support for future operations is possible.

The Traffic Section continued to concentrate on overweight and over-dimension trucks traveling through the Village. The Traffic Section conducted 903 overweight investigations in 2003, resulting in \$70,898 in fines. Patrol Division officers collected an additional \$8,520 in overweight fines.

The Traffic Section also coordinated all public information and education efforts in seat belt/child seat programs during 2003, as well as special enforcement programs.

These programs received national recognition with awards from the International Association of Chiefs of Police, the National Highway

Traffic Safety Administration, and the Illinois Department of Transportation.

Awards and Recognition

The Alliance Against Intoxicated Motorists (A.A.I.M.) presented Officer Wondolkowski with the “Top Cop” Award in recognition of his achievement of obtaining 113 DUI arrests.

Officers Brian Petersen and David Domin received the “Saving a Human Life” Award. Officers Michael Barber, Darin Felgenhauer and Richard Turman received “Honorable Mention” Awards.

During 2003 Employee of the Month Awards were given to the following employees: Assistant Chief Steven Casstevens, Officer Dave Eggers, Officer Michael Barber, and Officer Scott Lawrence.

Child Safety Seat Inspections

Child Safety Seat Inspections like those pictured here, continued to play a major role for the Traffic Section as well as officers in Community Relations. During 2003, the department participated in 7 child seat inspection days, inspecting hundreds of seats. The department continued to conduct one-on-one installations/inspections with parents at the Police Station. During 2003, a total of 493 child seats were inspected in Hoffman Estates.



The Police Department’s first K-9 dog, Bo, (pictured at left in training exercises) retired in early 2003.

Fire Department

The Fire Department is comprised of 100 sworn and non-sworn employees in the divisions of Administration, Operations (Suppression, Emergency Medical Services, Special Operations, Training and Capital Equipment), Fire Prevention Bureau, and Public Relations.

2003 Departmental Highlights included:

Legislative Grant Funding

During 2003, the addition/remodeling project of Station 23, was completed. This renovation was funded by two grants from the Illinois Department of Commerce and Community Affairs.

The department took delivery of our new brush truck, which was purchased from a 2002 FEMA grant. We also took delivery of an entire new inventory of Self Contained Breathing Apparatus (SCBA), which was the result of a FEMA grant of over \$400,000.00, which was received in a presentation ceremony at Station 22 on September 16th.

Emergency Response Activity

The overall number of emergency responses for the Fire Department was 4,570 as compared to 4,503 calls in 2002. This represents a 1.5% increase in emergency responses for the department.

Emergency medical-related calls accounted for 58% of the department's emergency responses in 2003. This is a decrease from 2002 when medical calls represented 63% of emergency responses.

Suppression

The department ended 2003 with a total of 4,570 emergency responses; 1,681 of these were for fire suppression-related activities. Fire loss for 2003 totaled

\$2,266,370, representing a 135% increase from the 2002 fire loss of \$963,600. The increase is directly linked to five major structure fires in the fall, namely; 1795 N. Barrington Rd., on September 9th; 670 Claridge Circle, on September 22nd; 831 Dovington, on October 24th; 440 Butterfield on October 30th and 310 Arizona, in November.

Emergency Medical Services

Seventy-eight paramedics, eight emergency medical technicians and five members currently studying for certification, provide the Emergency Medical Services to the citizens of Hoffman Estates.

In 2003, the department responded to 2,889 medical emergencies. These responses were categorized as follows: 1,605 were advanced life support (ALS), 1,284 were basic life support (BLS).

Vehicle Extrication

The Vehicle Extrication Division is responsible for providing training, equipment, maintenance and a support system relating to all areas of patient extrication during automobile accidents. During 2003, the department responded to 423 motor vehicle accidents, 41 of which involved extrication. Three Fire Department members were trained in advanced vehicle extrication techniques, bringing the total number trained in advanced techniques to 42.

Underwater Rescue

During 2003, the department responded to two dive rescue responses within our jurisdiction. Department divers also responded to two incidents outside of our jurisdiction as part of the Mutual Aid Box Alarm System (MABAS) response system. Throughout 2003, dive team members participated in many monthly diving training sessions

including hosting one MABAS Division I training session in August at the Max McGraw Wildlife Foundation property.

Training Division

This year, as a result of the FEMA grant award, the department was able to purchase new Self Contained Breathing Apparatus (SCBA) and associated equipment for the entire department. All department members have completed, or are in the process of completing, a rigorous mandatory training program on the new equipment. This training consisted of four segments ranging from an orientation session to live fire training utilizing the new packs. This equipment will be placed in service in early 2004. Training on this new SCBA equipment was the main focus of our personnel during the second half of the year.

Other key training for the department over the year included these items: Mandatory Live Burn training in Elk Grove, orientation and operational training on the new Brush Rig, and Rapid Intervention Team Officer (RITO) training for all officers, which qualifies them to respond in that capacity at MABAS incidents.

Personnel from Hoffman Estates

completed a total of 25,029 hours of training in the following categories: Fire Suppression, Rescue, EMS, Prevention, Hazardous Materials, Personnel Development and other outside classes.

Fire Prevention Bureau Annual Inspections

The three civilian inspectors and two shift inspectors completed 478 annual or semi-annual inspections on existing commercial, industrial, or multi-family occupancies during 2003. As a result of these inspections, 3,017 violations of the Village's Fire Prevention Code were identified. Follow-up on the outstanding violations required 617 re-inspections of the occupancies.

Public Relations

This year the Hoffman Estates Fire Department offered, for the first time, a Youth Fire Academy. This program allows youths between the ages of 11 and 14 the opportunity to experience what it would be like to be a firefighter.

The Public Education Division hosted the Northern Illinois Fire Expo again this year, which was held at the AMC 30 Theaters in South Barrington. Over thirty agencies participated in the event and nearly 500 people attended.

Pre-School Program

During the past year, Fire Department personnel taught fire safety lessons to a total of 574 children in 30 classrooms. This is a increase from 381 students in 2002.

Grade School Program

This year a total of 6451 children received fire safety education. These programs were conducted in 254 classrooms in nine schools. This is a slight decrease from 6662 students in 2002.

Business Program

The Hoffman Estates Fire Department offers a wide variety of programs to our business and commercial communities. Programs include fire extinguisher training, evacuation planning, fire safety education programs, public speaking opportunities and CPR/AED classes which were conducted at almost 50 local businesses during 2002 and 2003.

CPR/AED Program

A total of 123 area residents received some type of CPR training, from basic first aid through full CPR certification.

General Programs

General programs consist of station tours, block parties and other miscellaneous programs that the department completed throughout the year. During 2003, the department hosted 48 station tours and visited 31 block parties. An additional 33 miscellaneous programs were conducted. A total of 4958 children and 4349 adults were contacted through these programs. We also hosted another Citizen Fire Academy with seventeen graduates during 2003.



Hoffman Estates Firefighters (pictured above and below) educate the community regarding fire safety and prevention, through school and outreach programs such as block parties, annually.



Finance Department

Utility Billing Processing

In April 2003, the Village Board approved entering into an agreement with Standard Register to purchase a DTS2100 Remittance Processing System for a total cost of \$56,130. The Finance Committee felt that the new system was a cost effective alternative to using a lock box. The new system would bring all 13,800 utility billing payments back in-house for a significant cost and time savings. Total savings are expected to exceed \$169,000 over the next five years.

Series 2003 General Obligation Bond Refunding

In early 2003, in light of a favorable interest rate environment, an analysis was done to refund approximately \$6.5 million of the Village's General Obligation Refunding Bond series of 1993 showing estimated present value savings of \$450,000. At the time the Village Board passed the Bond Ordinance in early July, the estimated present value savings had increased to approximately \$650,000. The refunding was completed in July 2003. As part of the process, on July 17, 2003, a brief tour was held with an analyst from Moody's, and that same afternoon a conference call was held with a representative from Standard and Poor's. Both agencies reaffirmed the Village's existing ratings, which were AA+ from Standard and Poor's; and A & Z from Moody's. The rating agencies cited the Village's high income levels and per capita market values, very good financial performance based on a diverse revenue stream and a long-term trend of growth expected in the Village's large economic base in their rating.

Implementation of FinancePlus

The Village was chosen as a Beta test site for FinancePlus, a new version of the Pentamation financial software. After extensive testing, the software was successfully implemented on October 1, 2003. The processes affected included fund accounting, payroll, accounts payable and budget. This upgrade provided many new features and enhancements to the original Pentamation software.

2003 EDA Surplus Distribution

The Economic Development Agreement and DEA financing documents provide that a certain amount of incremental revenues be declared surplus each year and be returned to the County for distribution to affected taxing districts.

On December 9, 2003, the Village Board approved the 2003 distribution of surplus in the amount of \$2,137,854.65, representing the 2002 tax levy year. This represented a 14% increase over the surplus declared last year. The breakdown of the surplus by taxing district is depicted below:

Taxing District	Amount
School District 300	1,135,199.76
Barrington Public Library	65,844.79
Village of Hoffman Estates	281,462.65
Hoffman Estates Park District	140,442.35
Elgin Comm. College Dist. 509	106,054.20
N.W. Mosquito Abatement	2,600.79
MWRD	107,210.11
Barrington Twp. Gen Asst.	866.93
Barrington Twp.	10,981.09
Suburban TB Sanitarium	1,733.86
Cook County Forest Preserve	17,627.54
Cook County	199,393.46
School District U-46	67,946.10
Poplar Creek Library District	491.02
TOTAL	\$2,137,854.65

Department of General Government

The Department of General Government encompasses activity within the offices of the Economic Development Area Division, the Economic Development Coordinator, Cable Television, Corporation Counsel and the Village Manager's Office, including administrative and legislative staff members.

2003 Accomplishments

Unique Zip Code

Staff members continued to work with outside consultants to lobby the Federal Postal Oversight Commission to obtain a unique zip code for the Village of Hoffman Estates. After having several proposals rejected outright by the post office and little done to mitigate the problems associated with shared zip codes, the Village sought out assistance from outside consultants during 2003 to expedite the process of obtaining a unique zip code for the community.

Business Outreach Program

A business outreach program was initiated in 2003 as a means for Village elected officials and staff members to meet with the business community. Monthly visits offer an opportunity for Village representatives to learn about Hoffman Estates businesses, and an opportunity for the business community to meet Village officials, learn of new services and to provide a forum for immediate as well as ongoing communication.

The Village Web sites

Staff from the Village Manager's office continue to maintain and expand the Village's main site at www.hoffmanestates.com and the economic development and e-commerce site at www.gohoffman.com

Corporation Counsel

Acting as Village Prosecuto with two assistants, the Corporation Counsel covers the 28 housing, misdemeanor and traffic Circuit Court sessions each month.

Ongoing research and updating of licensing and violation ordinances continued in 2003 as laws and technology changed as well. In cooperation with the courts and the Police Department, the Corporation Counsel's Office has continued to stress traffic education and safety in the Traffic Court Division of the Circuit Court. The Housing Court Division of the Circuit Court has benefited the Village by providing time to address housing and code violations with the resultant successful effect through firm orders, follow-up and fairness.

The Village Board is advised on procedures and updates of the law by the Corporation Counsel. Commissions of the Village are regularly updated with statutory and case law changes, especially the Fire and Police Commission, Zoning Board of Appeals and Plan Commission. Statutory and case law changes are interpreted for department and division directors on a regular basis. Contracts and other legal documents are reviewed for each department as well. This past year's highlights included presentations on police civil liability to the Citizen Police Academy, as well as updates for the Plan Commission and Zoning Board of Appeals.

In the area of litigation, land development issues such as the restrictive land use covenants on the Sears parcel placed by Barrington Hills and South Barrington have required litigation. The Business Improvement District's TIF has been challenged by owners and is currently being litigated. Employment laws and coordination of negligence cases with the Village's insurers are also addressed in the Courts.

Garbage Program

During 2003, the decision was made to transition from the existing sticker-based residential solid waste and recycling collection program to a flat-fee program. The new flat-fee program became effective January 1, 2004. The flat-fee program is intended to provide a higher level of service to all residents while addressing the problems of illegal dumping and evasion that were prevalent during the sticker-based program

Citizen Newsletter Changes

Also during 2003, the decision to mail the Citizen newsletter directly to residents and businesses via the water bills was made. In 2004, the newsletter will be mailed on a monthly basis as a four-page document and is also available online.

Annual Calendar

The 2004 Annual Calendar containing pictures of Hoffman Estates were compiled during 2003. This year, photos submitted by residents during the 2003 Village Photography Contest were featured in the calendar.



The Village's six characteristic silver water towers stand as landmarks throughout the community.

Department of Health and Human Services

The Department of Health and Human Services continues to provide high quality health and mental health presentations and satellite programs throughout the year for both employees and the community.

Successful Partnerships

The Department and St. Alexius/Hoffman Estates has now established regular Smoking Cessation classes that meet for three sessions each year. All of the classes in 2003 were filled.

The mobile Tuberculosis van of the Suburban Cook County Tuberculosis Sanitarium District (SCCTSD) debuted its services in Cook County at the Village Hall on February 18. In July, the SCCTSD established a regular, twice monthly schedule, and provided services to hundreds in their first year of operation.

The Cook County Wellness on Wheels van visited Interlude Apartments and provided community members with free physical exams with more than 28 people were served.

Staff from the department worked with eighteen 4th and 5th grade boys and girls at Muir Literacy Academy. The end result was the student groups developed 3 commercials on bullying, body image, and self-esteem/teasing that were aired to their fellow students via their closed circuit television system.

Staff conducted a 6-week program for Lakeview Elementary School's After School Academy. A social problem solving process group for 4th grade boys called, "MVPs—Most Valuable Problem Solvers" was developed. The goal of this program was to enhance listening skills, perspective taking, decision-making, and social skill development in boys.

Staff members from the Department and a member of the Police Department continued the very successful After-School Academy program at Lakeview School. Lion's Pride is a program for boys in the upper elementary grades and focuses on communication, problem solving and mentoring.

2003 Highlights:

In February, General Immunization Clinics served 350 people and the August clinic for "Back to School" shots served 107 children who received shots and/or TB tests.

Family Fun Day was held on April 26th. The committee provided educational presentations, as well as fun activities for the entire family. Approximately 80 people participated in the event, including an interactive game for families called "Families Say the Darndest Things: A Reality-Based Family Game Show."

The Third Annual Keeping Kids Safe From the Start Symposium was held on October 3rd. Senator Wendell Jones kicked off the conference with a Call To Action and discussed the impact of domestic violence in the Northwest Suburbs.

The keynote speaker, Lt. Grossman, discussed the impact of media violence on children and communities. One hundred individuals attended this conference. As part of the conference, Dr. Hardin made a presentation on trauma impacting the lives of children to an audience of first responders, day care professionals, and mental health professionals.

The department conducted twelve flu clinics and 1,273 vaccinations were administered.

The meningitis program was a big success for the 2nd year in a row. Twenty-six college Freshmen re-

The department offers counseling and health services at a discounted rate to members of the Hoffman Estates community.



ceived the Menomune vaccine. The department hosted Dr. Thomas Phelan twice during the year and over 300 people attended.

The department coordinated a Giving Tree Program for Village employees. Hoffman Estates partnered with Dominick's to provide assistance to families in need. Lakeview and Muir Elementary School and Children's Advocacy Center provided the names of potential participants in the Giving Tree Program.

The Interlude Holiday Party was held on December 17th at Interlude Apartments. The successful event was coordinated with a local company--Summit Homes. The Fire Department, Police Department, and Code Enforcement Division also attended and assisted with the festivities. A Spanish-speaking Santa Claus entertained the children and provided gifts to families.

Department staff coordinated an Elder Abuse Presentation given by a former States' Attorney involved in writing the new laws. The presentation addressed changes and mandated reporting laws for elder abuse.

Village Clerk

The Village Clerk acts as custodian of the Village seal, and official keeper of the records for the Village of Hoffman Estates. The responsibilities of the Village Clerk are numerous and are defined by state and local statutes. These include record keeping, transcribing Board minutes, acting as deputy registrar for the Cook County Clerk, filing of all official documents with the county; publication of bid notices and presiding over bid openings, publication of all ordinances passed by the Village Board, licensing all businesses, including contractors and home occupations; providing new residents with "welcome" packets, the receiver of freedom of information tasks and specific Village-related tasks, such as research.

In 2003, the Village Clerk's office processed a total of 2,198 pet licenses. The Village Clerk also processed 82 voter registration applications in 2003.

The Village Clerk's office continues to provide passport services within the Village of Hoffman Estates. In 2003, 2,390 passport applications were filed.

As the keeper of records, the Village Clerk was responsible for 32 resolutions, 139 ordinances, the filing of 46 documents with the county clerk's office and the minutes from 28 regular and special board meetings as well as 20 sets of minutes of executive session.

The Village Clerk issued approximately 1,675 licenses in the Village of Hoffman Estates, business or other. The Village Clerk distributed 1,478 new resident welcome packets in 2003.

Finally, the Village Clerk's office was responsible for publishing and opening 27 notice of bids for public projects in 2003.

Addendum

COMMUNITY DATA

Village Information

Founded

1959

Population

50,573

Land Area

22.1 sq. miles

Government

Council-Manager

LODGING

8 hotels in the Village;

1000 rooms available

RESTAURANTS

80 Village restaurants featuring varied cuisines

TRANSPORTATION

Roadways

Interstate 90 (NW Tollway)

6 state & county highways with regional significance

Commuter Rail

Metra Rail Stations nearby on Springinsguth Road (*Schaumburg*) and Northwest Highway (*Palatine*)

Airports

—O'Hare International Airport

—Schaumburg Regional Airport

—DuPage Regional Airport

—Palwaukee Regional Airport

DEMOGRAPHICS

Primary Statistics

17,246 - Total Households

2.87 - Persons per Household

33.6 - Median Age

\$23,426 - Per Capita Income

\$73,685 - Household Income

Education

24% - High School Graduate

24% - Bachelor's Degree

23% - Some College

12% - Graduate Degree

11% - No H.S. Diploma

08% - Associate Degree

Age

23% - Aged 45-64 Years

22% - Aged 20-34 Years

19% - Aged 35-44 Years

16% - Aged 5-19 Years

07% - Aged 0-4 Years

07% - Aged 65+ Years

Race

68% - White

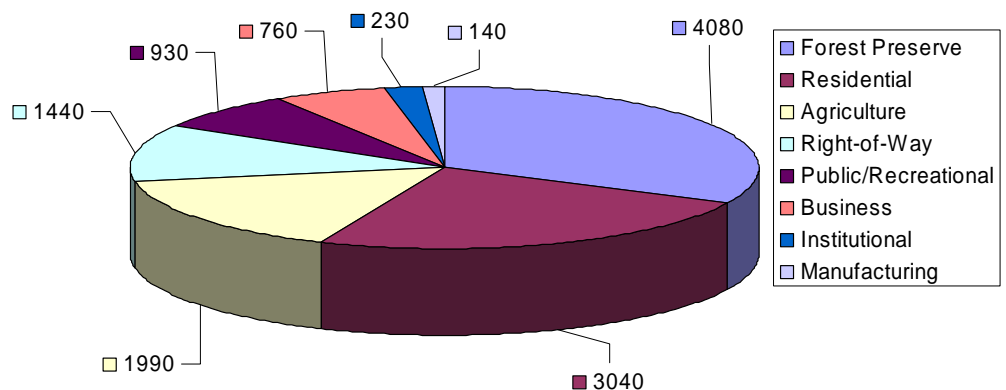
15% - Asian

11% - Latino/Hispanic

04% - Black/African American

02% - Other

Zoning Distribution in Acres



Addendum

Boards & Commissions:

- Cultural Awareness
- Capital Improvements Board
- E-9-1-1
- Elections
- Environmental
- Police & Fire
- Fire Pension
- Flood Disaster
- Fourth of July
- Historical Sites
- Local Historian
- Plan Commission
- Flood Improvement Impact Fee
- Seniors & Disabled
- Sister Cities
- Transportation
- Veterans Memorial
- Youth
- Zoning Board of Appeals

Municipal Facilities

Village Hall

1900 Hassell Rd.
Hoffman Estates, IL 60195
Phone: 847-882-9100

Police Department

Bruce C. Lind Complex
1200 Gannon Dr.
Hoffman Estates, IL 60194
All calls: 9-1-1

Public Works

2305 Pembroke Ave.
Hoffman Estates, IL 60195
Phone: 847-490-6800

Fire Department

Administration
1900 Hassell Rd.
Hoffman Estates, IL 60195
Emergency: 9-1-1
Phone: 847-882-2138

Station 21
2225 Flagstaff Ln.
Hoffman Estates, IL 60194
Emergency: 9-1-1
Phone: 847-882-2138

Station 22
1700 Moon Lake Blvd.
Hoffman Estates, IL 60194
Emergency: 9-1-1
Phone: 847-882-2138

Station 23
1300 Westbury Dr.
Hoffman Estates, IL 60195
Emergency: 9-1-1
Phone: 847-882-2138

Station 24
2601 Pratum Dr.
Hoffman Estates, IL 60192
Emergency: 9-1-1
Phone: 847-882-2138

Officers and Department Directors:

Village President	William D. McLeod
Trustee	Susan H. Kenley-Rupnow
Trustee	Edwin L. Frank
Trustee	Karen V. Mills
Trustee	Lloyd H. Boester
Trustee	Rodney R. Rusakiewicz
Trustee	Cary J. Collins
Village Clerk	Virginia M. Hayter
Village Manager	James H. Norris
Assistant Village Manager	Daniel P. O'Malley
Corporation Counsel	Richard N. Williams
Finance Director	Michael Ducharme
Fire Chief	James Eaves
Director of Community Development	Rich Unwin
Director of Health & Human Services	Charles Jones
Director of Human Resources Management	James Aydt
Director of Information Systems	Gordon Eaken
Police Chief	Clinton J. Herdegen
Director of Public Works	Kenneth Hari

VILLAGE OF HOFFMAN ESTATES

Village Board and Standing Committee Meetings

The Village Board Meetings are held on the first and third Monday of each month at 8:00 p.m. in the Village Hall Council Chambers, unless otherwise noted.

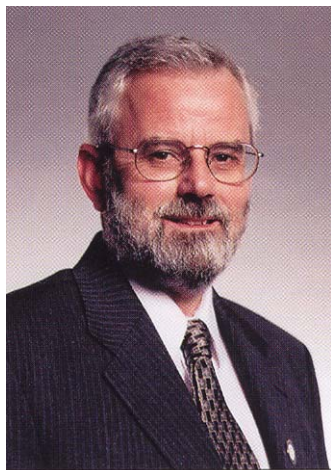
The Transportation and Road Improvement; Planning, Building and Zoning; and General Administration and Personnel Committees meet on the second Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Public Health and Safety; Finance; and Public Works and Utilities Committees meet on the fourth Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For handicapped assistance, call 847-882-9100. All telephones are V/TTY. The switchboard is open weekdays from 8:30 a.m. until 5:00 p.m.

2004 Special Events

Dr. Martin Luther King Jr. Event	January 19, 2004
French Evening, Dinner and Silent Auction	February 6, 2004
6th Annual Village Improvement Day	April 24, 2004
Community Wellness Day	May 1, 2004
Village Auction	May 22, 2004
Unity Day	June 19, 2004
Fourth of July Celebration	July 3-4, 2004
Summer Concert Series	July 8, 15, 22, 29 and August 5 & 12, 2004
Pumpkin Fest	October 23, 2004
Holiday Tree Lighting Ceremony	November 20, 2004
Teddy Bear Holiday Party	December 11, 2004



Top Row, From Left
William D. McLeod, Mayor
Susan H. Kenley-Rupnow, Trustee
Edwin L. Frank, Trustee

Middle Row, From Left
Karen V. Mills, Trustee
Lloyd H. Boester, Trustee
Rodney R. Rusakiewicz, Trustee

Bottom Row, From Left
Cary J. Collins, Trustee
Virginia M. Hayter, Village Clerk