



## **Community and Information Services Committee Meeting Agenda**

**Tuesday, 20 June 2006  
Council Chamber, 401 Greenhill Road, Tusmore**

Members: Councillor Obts, Acting Chair  
Her Worship The Mayor, Wendy Greiner  
Councillors Bills, Collins, Davey, Gilbert, Harris, Hillier, Jacobsen,  
Morley, Ward and Wilkins.

**1. Apologies**

**2. Leave of Absence**

Councillor Wickham.

**3. Confirmation of Minutes**

Recommendation

That the minutes of the Community and Information Services Committee Meeting held on 16 May 2006 be taken as read and confirmed.

**4. Consent Agenda**

**5. Officers Reports**

**5.1 Pepper Street Arts Centre - Update** p 3

**5.2 Emergency Risk Management** p 9

**5.3 Aged Care – 3Rs Program Review** p 13

**6. Other Business**

**7. Closure**

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**Item No.** : 5.1  
**Date** : 20 June 2006  
**To** : Community & Information Services Committee  
**From** : General Manager Corporate & Community Services  
**Subject** : Pepper Street Arts Centre – Update  
**Attachments** : Nil  
**Desired Outcome** : *A vibrant and diverse community that values, supports and creates a sense of belonging for its people*

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### **Purpose**

This report is to provide information to the Elected Members on the progress of events and activities at the Pepper Street Arts Centre.

### **Recommendation**

That the Report be received.

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## PEPPER STREET ARTS CENTRE - UPDATE REPORT

### Background

1. The Pepper Street Arts Centre (PSAC) in Magill is a major cultural facility of Burnside Council as a local community base for the support and promotion of cultural activity and programs, in which residents and the community have the opportunity to participate.
2. The PSAC program includes exhibitions, special events, art/craft workshops, gallery shop and coffee shop. The breadth of the program aims to foster community collaboration, provide equitable access to the arts, recognise cultural diversity, and acknowledge the value of art and cultural activity in the community.
3. The Centre is supported by 39 volunteers in the areas of customer service, artist information, sales, display, coffee shop, reception, and through committee work.
4. The PSAC staff manage the program with assistance from the Pepper Street Arts Centre Advisory and Selection Committees. In 2005 the PSAC's mission statement was revised to reflect the diversity of the program which seeks to offer a quality arts experience to the Burnside community:

#### ***Create ... Appreciate ... Participate***

Pepper Street Arts Centre is a lively arts environment supporting creative endeavour & excellence, promoting arts appreciation & education, and providing for social engagement across the artistic and wider community.

### Discussion

#### *Exhibitions*

5. Since January 2006, Pepper Street Arts Centre has experienced consistently high visitor numbers, media interest and sales in its first 3 months of the exhibition program. The first three exhibitions (Distillation, Mee..ow!, and Ports of South Australia) have captured the interest of visitors across the metropolitan area, as well as having been included in 'Top 3 Picks' in the Advertiser every month, plus additional editorials and write ups. A Brief description of each exhibition follows:
    - *"Distillation"* - a delightful composite of acrylics, watercolours and prints by 83 year old artist Pip Comport. A popular start to the year with high attendance at the opening night with guest Keith Conlon, followed by an intense two-week period of visitors and sales.
    - *"Mee..ow!"* - Cats returned with a bang for the 'Adelaide Fringe' 2006. Launched on Sunday 26 February with a community event involving live music, face painting, demonstrations and a "feline photo" competition, the desire by visitors to acquire the favored cat items was fierce. One cat lover in particular chose to "camp out" at Pepper Street's entrance with her bag of knitting to ensure she would be first in the doors. The Feline Photo Competition was more popular than envisaged. Volunteers were told many stories of cats' lives with photos from the old black and white tabby, to the digitally enhanced "Many moods of Fritz". The Mee..ow! exhibition was considered a "sold out" exhibition, with an estimated 1,800 visitors attending over the four-week period.
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- *Ports of South Australia by Peter Wallfried* - launched by guest Michael Angelakis AM, the visitors and sales continued to be high for the majority of the exhibition. Over 40% of the paintings were sold, which is a notable achievement for a first time exhibitor. The subject matter of boats, ports, & water seems to be again one of those themes that is of broad interest to the community.
- *Fine Lines: an exhibition of illustration complemented by Glass, Ceramics, Textiles & Wood* was an interesting and attractive exhibition with a wide range of work. Opened by David Cavanagh, Advanced Illustration Lecturer at Croydon TAFE, and a great ambassador for illustration. This was a very worthwhile exhibition with solid community interest.

### *Artists of the Month*

6. Every month the community is presented with the opportunity to view a new artist or an exciting new range of work, which is in addition to exhibitions or the shop. This is the "Artist of the Month" program which provides mutual benefits – increased opportunities for artists to showcase their art and craft, and increased opportunities for the community to view, appreciate and purchase local art and craft.
7. Involved in this program are artists:
  - With smaller bodies of work which may have limited group exhibition options;
  - Who are young and emerging but bring new and exciting ideas; and/or
  - That are more established with a new direction or technique of interest to the community.
8. It is a more flexible way of programming new artists into the Centre, allows for a greater level of programming spontaneity, and gives artists an incentive to create new work, which may then flow into the consignment range in the shop.

<b>2006</b>	<b>Artist &amp; Artform</b>
February	Yvonne Twining – Leatherwork.
March	Kaylene Fleming – Birthday beading, glass beads & gemstones.
April	Lyn Schubert – Bags by "Bag lady", recycled fabric.
May	Fran Kernich – Raku ceramics.

### *Promotions*

9. The following avenues for promotion continue to be valuable for Pepper Street Arts Centre:
  - Pepper News – Excellent communication tool and information source. Highly popular and available on the City of Burnside website
  - Focus – Burnside Council quarterly newsletter
  - Glass cabinet outside Burnside Library foyer – high profile position which also generates sales
  - Artist of the Month Program – this often results in a direct flow on to the Pepper Street Shop

- Direct advertising whenever possible - Adelaide Review, Messenger column, occasional "What's On" in the Advertiser, comprehensive mailing list
- Free listings e.g. Eventspool.com & EventWatch, South Australian Tourism Commission Website, Helpmann Academy Fortnightly Bulletin, Craftsouth Newsletter, Mix 102.3 and AGL Infonet.
- 5MBS Radio and 5UV Radio.
- Media Releases – the current contact list has been developed and expanded to include a wide range of television, radio, newspaper, & art related publications.
- Pepper Street WebPages – New pages have been developed and added within [www.burnside.sa.gov.au/goto/pepperstreet](http://www.burnside.sa.gov.au/goto/pepperstreet). The website now contains more information and news about Pepper Street activities. The website has been improved to have the capacity:
  - To update it more regularly;
  - To increase the number and quality of images; and
  - For a direct link to the website to allow dial up users a choice of whether to download the large image files.

### *Classes and Workshops*

10. Within the mission of **Create...Appreciate...Participate** is the important option of skill learning and hands-on participation in the creative arts. The June Colligan Artists' Studio is made available to artists and tutors to teach across a varied program of art forms and activities. These include:
  - Colour of Memories – for men & women suffering memory loss,
  - Mary Milton painting, drawing, mixed media
  - Children's Art Classes
  - Textile Skill Share
  - Oil Painting
  - Beading
  - Mosaics
  - Sketch Club
  - Community activities during Sunday launches
  - Artist in Residence

### *Gallery Shop*

11. Around 200 artists are represented in the Gallery Shop – a consignment based outlet for high quality, affordable, local art and craft. Artists seeking selection into this area of the program are assessed monthly.
  12. As a Centre with a community focus the shop appeals to both emerging and professional artists. It provides an avenue for developing artists, coming out of training programs and endeavoring to find their place in the arts industry to display and sell their work. It also offers a high standard venue for the presentation of highly regarded practicing artists in their various fields.
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13. An extension of this shop is the glass enclosed display, positioned in the entrance foyer to the Burnside Library, which allows for the further promotion of Pepper Street to residents as part of the range of services offered in their community.
14. Increasingly apparent is the “return customer” – those people in the community who make Pepper Street their outlet of choice for various reasons:
  - Showing interstate and overseas visitors around Adelaide (shop, exhibition, coffee shop)
  - Original and affordable gifts (shop & exhibition)
  - A destination for an afternoon activity for local residents with their carers (shop, exhibition and coffee shop)
  - Students seeking information for their Year 11 and 12 art courses (shop, exhibition, art classes)
  - A reliable source for information about local arts activity, and the provision of participation opportunities (workshops, volunteer program)
  - Informal workplace training for job seekers and/or work experience students (volunteer program)

### *Volunteers*

15. Volunteer support is crucial to the success of Pepper St Arts Centre, contributing around 50 hours per week during open hours and more for exhibition launches & committee work. Bi-monthly meetings and representation on the PSAC Advisory Committee provides volunteers opportunity for contributing to the planning and operations of the Centre.
16. In past months a number of volunteers have moved into employment in areas of Arts, Media and Retail. All have expressed that their experience at Pepper Street as volunteers gave them valuable skills, confidence, and a place for recent referees in their quest for paid work.
17. Currently Pepper Street is also assisting a Year 12 Loreto College student with a work experience placement as part of her Vocational Education Training program, which has an arts and textiles focus.
18. Uni SA arts students have also joined the team in response to a call for interested arts students to involve themselves one Saturday per month at Pepper Street. This has various benefits by increasing the pool of Saturday volunteers, as well as providing an opportunity for these trainees to network more widely in readiness for moving into the world of being a practicing artist. This action was facilitated by a current Saturday volunteer who is also a full-time marketing officer with the University.

### **Summary**

19. The City of Burnside’s commitment to cultural endeavors through the Pepper Street Arts Centre meets the needs of a broad range of people within our community. It is a focal point for residents, artists, employed, unemployed, businesses, youth, elderly and others to be positively engaged and have their lives enhanced, by the opportunities offered at the centre.
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**Item No.** : 5.2  
**Date** : 20 June 2006  
**To** : Community & Information Services Committee  
**From** : General Manager Corporate & Community Services  
**Subject** : Emergency Risk Management  
**Attachments** : Nil  
**Desired Outcome** : *Leading Best Practice and Compliance in Council Business*

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### **Purpose**

The purpose of this report is to inform Elected Members about the latest developments associated with the preparation of the local Emergency Management Plan.

### **Recommendation**

That the Report be received.

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## EMERGENCY RISK MANAGEMENT

### Background

1. In July 2005, the City of Burnside put forward a submission to Emergency Management Australia under the Local Grants Scheme to gain funding for an Emergency Risk Identification and Assessment Project. In December 2005, the City of Burnside was notified that it was successful in gaining \$50,000 to undertake the identification and assessment of emergency risks to the Burnside community and the environment, as a foundation to the development of a thorough Risk Mitigation and Emergency Response Plan.
2. Emergency Risk Management is *“a systematic process that produces a range of measures that contribute to the well being of communities and the environment”*. It includes: context definition; risk identification; risk analysis; risk evaluation; risk treatment; monitoring and reviewing; and, communicating and consulting. The philosophy and methods of emergency risk management are a blend of traditional emergency management and the risk management approaches outlined in AS/NZS 4360:1999 risk management.
3. Council received a Report on the 21 February 2006, outlining the proposed general approach of undertaking an Emergency Risk Management Project. The Report included an outline of the proposed project plan, the expected outcomes of the project and noted that discussions were in progress to partner with other neighbouring Councils were possible.
4. The City of Norwood, Payneham and St Peters have received similar funding for the same type of project. The City of Campbelltown has applied for \$50,000 in the next round of funding under the same Commonwealth Local Grants Scheme. Results of this application should be known in August 2006, if not before.
5. Administration from the three Councils have met to explore the potential benefits of pooling resources and undertaking a collaborative, eastern region project. Preliminary work has been conducted, scoping the work packages required within the project with assistance from an industry specialist. In addition, a draft ‘Heads of Agreement’ has been prepared to govern the project between the three Councils.
6. During May 2006, the three Councils were approached by the ‘Sturt Zone’ Councils to collaborate towards the same emergency risk management outcomes, in a partnership of eight Councils. This is a significant change approach and this paper outlines the proposal to Elected Members.

### Discussion

7. The State is divided into zones for implementation of the State Emergency Plan. The Sturt Emergency Zone encompasses all of the Adelaide Plains south of the River Torrens, sweeping in a broad arc from Kangaroo Creek to Hallett Cove and then northwards along the coast to Break-Out Creek at West Beach. The Adelaide City Council area comprises its own zone.
  8. The following eight councils comprise nearly all of the Sturt Zone:
    - Burnside City Council
    - Campbelltown City Council
    - Holdfast Bay City Council
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- Marion City Council
  - Mitcham City Council
  - Norwood, Payneham & St Peters City Council
  - Unley City Council
  - West Torrens City Council
9. Five councils from the southern/south-western side of Adelaide have jointly received \$150,000 to prepare local Emergency Management Plans for their respective areas and are wishing to proceed with the appointment of a Project Officer. During project scoping, the Councils decided that there would be benefits in undertaking a 'zone' approach and consulted with the City of Norwood, Payneham and St Peters, the City of Burnside and the City of Campbelltown.
10. At the initial meeting of the Sturt Zone Councils held on Monday 22 May 2006, Bob Stevenson, the Planning Officer from State Emergency Management spoke about the timeliness of having the eight councils preparing local Emergency Plans simultaneously. Although preliminary at this stage, the meeting discussed the advantages of close cooperation between the eight councils and greater involvement with the State Government. The advantages included:
- Minimising duplication of work on risks that are common to each Council
  - Receiving much better support from State Government Agencies as this initiative is seen as 'leading the way' in the development of comprehensive emergency management plans for metropolitan areas
  - Raising the profile of emergency management within councils and the general public
  - Providing opportunities to establish collaborative networks to assist in the sharing of resources and provide mutual support in the case of incidents
  - Increasing the possibility of gaining additional grants from the Australian Government to increase local preparedness
11. Based on the current situation that seven councils have received significant funding (\$250,000) and Campbelltown City Council has applied for \$50,000, the meeting considered three broad models of preparing local Emergency Management Plans for the entire Sturt Zone:
- a) Running a single project for all eight councils
  - b) Having a mixture or crossover with matters that are common to all councils being investigated and prepared on behalf of the eight councils and other issues and actions being dealt with by the appropriate council or group of councils
  - c) Each Council preparing its own local plan from start to finish
12. The consensus was that option (b) offered the advantages of group efficiencies, as well as synergy and consistency in methodology. It also maintains the ability for individual councils or groups of councils to investigate and deal with matters specific to a council or area, e.g. a single creek catchment.
13. The following agencies have been informed of the initial discussions: Emergency Management Australia; State Emergency Management Office; Local Government Association, and the State Emergency Service.
14. Following the Zone Meeting, a 'Governance Model' is being drafted, which will form the basis of an agreement that will enable the eight Councils to collaboratively plan, share resources and undertake a comprehensive emergency risk management process. This type of partnership on emergency risk management is unique in South Australia and the project may redefine the approach to increasing preparedness at the local level.
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## Summary

15. During the project scoping stage of the Emergency Risk Management Project, an opportunity exists to undertake a much larger project, based on the Sturt Emergency Zone Area. Preliminary information indicates significant advantages to a collaborative project approach, where flexibility will remain to meet specific Council or area needs. The Administration will continue to progress this Zone Model in liaison with the other Councils and Agencies involved.
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**Item No.** : 5.3  
**Date** : 20 June 2006  
**To** : Community & Information Services Committee  
**From** : General Manager Corporate & Community Services  
**Subject** : Aged Care – 3Rs Program Review  
**Attachments** : Nil  
**Desired Outcome** : *Access to a range of education, health and support services that meet community needs and enhance lifestyles*

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### **Purpose**

This report is to provide information to the Elected Members on the 3Rs Program Review Workshop held in March 2006

### **Recommendation**

That the Report be received.

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## AGED CARE 3Rs PROGRAM REVIEW

### Background

1. The 3Rs Program (Respite, Recreation and Revitalisation) is funded by Home and Community Care (HACC). 3Rs began in 2003 as a pilot project and gained recurrent funding in 2004. The 3Rs is a community-based program that provides support to socially isolated older people, people with memory loss and younger people with a disability to help them reconnect to their community by engaging in developmental activities and individual goal setting. The 3Rs program is intended to provide flexibility and choice to clients and to encourage participation.
2. The program runs throughout the Eastern region of Adelaide and covers the council areas of Burnside, Walkerville, Campbelltown, Norwood Payneham & St Peters, and the Enfield part of Port Adelaide/Enfield. The program is collaborative and partners include councils and aged care agencies that provide appropriate referrals and trained staff.
3. Currently six groups are operating across the region:
  - Over 65 Frail Aged group on Monday at Burnside Community Centre
  - Over 65 Memory Loss group on Tuesday at Campbelltown Leisure Centre
  - Acquired Brain Injury Group on Wednesday at Burnside Community Centre
  - Memory Loss Group on Wednesday at the Masonic Hall, Tasmore
  - Over 65 Memory Loss Group on Wednesday at Payneham Community Centre
  - Memory Loss Group on Thursday at Burnside Community Centre
4. In March 2006 the 3Rs Steering Committee held a Review Workshop to examine the progress of the program to ensure that it remains focused on its principles of flexibility, collaboration and partnership, responsiveness to changing client needs, individualised service within a group setting and transitioning of clients.
5. Since its inception in March 2003, 114 clients have accessed the 3Rs Program. In this time 39 clients have been successfully transitioned into other community activities. 35 people have moved on to alternative programs to meet other specific needs. Currently there are 40 clients attending the six 3Rs groups.

### Discussion

6. The 3Rs Steering Committee is composed of representatives of the following partner organisations: Department of Family and Communities, City of Burnside, City of Norwood Payneham and St Peters, Campbelltown City Council, City of Port Adelaide Enfield, ACH Group, Metropolitan Domiciliary Care, Community Bridging Services, Resthaven and the Eastern Region Collaborative Project.
7. The Steering Committee Review Workshop focused on the key areas of consumer participation, program flexibility, client management, staff resources and client referral. Ideas that evolved from the Steering Committee members' discussions have been summarised in the points below:

#### *Consumer Participation*

8. Clients actively participate in making decisions about what they want to do in their groups. Ideas for the following month are discussed between clients and Key Workers and then incorporated into the next month's program. Individual goal setting is also an integral part of the participation process. Many clients have successfully set and achieved their goals
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and moved on to community activities, such as volunteering at a residential facility and attending Tai Chi classes. Clients' goals are documented and their progress reviewed every three months. Progress, achievements and any changes to support strategies are documented.

9. The Steering Committee recognises that it is essential to have support workers with the appropriate expertise and skills to work with this particular client group. The Committee discussion focused on methods used by the 'Better Practice Project' that assist staff to draw out more detailed information from clients about their aspirations and what they feel are barriers to achieving their aims.
10. The Better Practice Project, funded by Home and Community Care (HACC), works with a large range of agencies throughout South Australia across the sectors of aged care, disability and mental health services, vulnerable adults and ethnic community groups. It provides support, information, training, resource development, mentoring and demonstration projects in partnership with agencies. It articulates a service model that enhances the citizenship and life strengths of the Home and Community Care target groups (frail aged, younger people with disabilities, and their carers).
11. Closer collaboration and sharing of information with the Better Practice Project will assist in providing appropriate training to equip workers with additional strategies to further facilitate client participation.
12. Recruitment of more volunteer support through collaboration with volunteer programs run by partner Councils will offer greater opportunity for Workers to work on a one-to-one basis with individual clients to assist them to achieve their goals.

#### *Program Flexibility*

13. The 3Rs Program is structured so that it can adapt and change to meet the needs of clients. This may mean moving the location of a group or closing one group when client need has declined and opening another where a need has been identified. Groups can be located anywhere within the Eastern region. For example, a Polish-speaking group for people with mental health issues located in Enfield was closed due to declining numbers. In recognition of a growing community need, a group was then able to be opened at Campbelltown to cater for frail aged people and people with memory loss.
14. The 3Rs Steering Committee also noted that the change from having three different coordinators since the program's inception could have been detrimental, but the close collaboration between partner organisations, the skilled staff provided by the organisations and the regular monitoring of the program by the 3Rs Steering Committee ensured a smooth transition.

#### *Client Management*

15. The 3Rs has become an important part of some clients' lives, making them reluctant to move on even when they have achieved their goals and have joined other community activities. This has occurred particularly within the Monday Frail Aged and the Wednesday Acquired Brain Injury groups where clients have formed strong social bonds.
  16. Transition plans will be developed that will enable these clients to maintain this social network outside of the 3Rs with appropriate supports. Members of these groups will form two self-sustaining groups from which support will be slowly withdrawn, making them independent of the 3Rs. As part of this plan, the Acquired Brain Injury group is to be moved to a different location, possibly Campbelltown. This would make the transition to the new group easier for the clients as most of them live in the north-eastern area and so would not have to travel too far to attend.
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### *Staff Resources*

17. Availability of appropriately qualified and experienced staff from partner organisations can, at times, prove difficult. The 3Rs Steering Committee acknowledges that the 3Rs is a sought-after placement for staff of partner organisations. A survey of current staff will investigate what attracts staff to the program so that the program can be appropriately marketed to agencies and their staff in order to develop a readily available pool of suitable workers. The survey will also look at the training needs of staff so that a training schedule can be devised to assist staff in their roles within the 3Rs Program.

### *Client Referral*

18. As clients are successfully transitioned or leave the program, it is necessary to have clients to replace them. Keeping the 3Rs Program in the forefront of referring agencies' minds is an ongoing task. Ensuring that agencies understand the 3Rs' principles and eligibility criteria so that suitable referrals are made is very important. Marketing and promotion of the program to organisations and the community throughout the eastern region is fundamental to the continued success of the program.
19. The preparation of a detailed marketing plan will target organisations, agencies and community groups through a range of strategies to raise the profile of the 3Rs and increase understanding of the program throughout the region. By building relationships with potential referrers, needs of the client groups can be more easily identified, enabling the 3Rs Program to respond to those needs.

### **Summary**

20. The continued success and future development and growth of the 3Rs is very much dependent on the collaboration between the partner organisations involved. This review of the 3Rs Program by the Steering Committee demonstrates the commitment that the program's partners have to the 3Rs.
  21. Strategies in the action plan developed from the outcomes of the review will be carried out during 2006, guaranteeing adherence to the program's principles of flexibility, collaboration and partnership, responsiveness to changing client needs, individualised service within a group setting and transitioning of clients.
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