



APPLICATION TO RESERVE A VEHICLE REGISTRATION NUMBER

The completed application should be sent to:-

THE CENTRAL VEHICLE OFFICE, REVENUE COMMISSIONERS, ROSSLARE HARBOUR, CO. WEXFORD.
(FAX NUMBER:- 053 9133790)

Please note:-

- The applicant name must be that of the person or the legally accountable entity by whom the vehicle will be kept. A trading name, which is not the name of a legally accountable entity, is not acceptable.
- The registration number must correspond with the place (licensing authority area) at which the applicant, at the time of registration, will be ordinarily resident.
- Payers should note well that in the case of a successful application a repayment will be made only on foot of a request for cancellation made by the applicant named below and that a reserved number may be assigned at the request of the named applicant without the payer's permission.
- The fee of €315 (cheque/bank-draft/postal-order payable to *Collector, Customs and Excise*) should be enclosed with this form.

Further information on how to reserve a registration number is contained in Revenue leaflet VRT5 which is available from the above office, from a Vehicle Registration Office, or www.revenue.ie.

APPLICANT DETAILS [the owner of the vehicle]	PAYER DETAILS [if different from applicant]
Name _____	Name _____
Address _____ _____ _____	Address _____ _____ _____
Tel. Nos. _____	Tel. Nos. _____

I wish to reserve the following registration number for assignment to a vehicle owned by the above named applicant:-

[YEAR]
[AREA]
[NUMBER]

- -

I enclose Cheque/Bank-Draft/Postal-Order (*delete as appropriate*) for €315. I understand that a reserved registration number can only be assigned to a vehicle when it has been reached in the normal sequence and that it may not be displayed on a vehicle before it has been formally assigned by Revenue following the presentation and acceptance of a completed declaration for registration.

Signature:- Date...../...../.....

Name, & position
if signing on behalf of company:-

FOR CENTRAL VEHICLE OFFICE USE ONLY

The number has been reserved *yes* *no*

Receipt number has been issued.

Notice of reservation has been issued *yes*

Signature..... Date...../...../.....