



## Interview Information for Specialty Training Short-listed Candidates

This document confirms and supplements the information in the Applicant's Guide on the MMCScotland and MTAS websites.

### Interview Format

- Minimum of 30 minute, face to face interviews.
    - Anaesthesia:* 3 x 10 minute slots, structured questions based on domains in the application form – no role play/patient simulation
    - Emergency Medicine:* 3 x 10 minute slots, structured questions based on domains in the application form – no role play/patient simulation
    - Medicine :* 3 x 10 minute slots, structured questions based on domains in the application form – no role play/patient simulation
    - Mental Health:* ST 1, 2, 3: 2 x 15 minute slots, structured questions based on domains in the application form – no role play/patient simulation
    - Mental Health:* ST 4 – 1 x 30 minute slot, structured questions based on domains in the application form – no role play/patient simulation
    - General Surgery:* 3 x 10 minute slots where the panel will ask structured questions. There will be no role play and candidates will not be required to make a presentation
- |                              |                     |
|------------------------------|---------------------|
| Cardiothoracic Surgery       | 3 x 10 minute slots |
| ENT Surgery                  | 3 x 10 minute slots |
| General Surgery              | 3 x 10 minute slots |
| Neurosurgery                 | 2 x 15 minute slots |
| Ophthalmology                | 1 x 30 minute slot  |
| Medical Ophthalmology        | 1 x 30 minute slot  |
| Orthopaedics & Trauma        | 3 x 10 minute slots |
| Oral & Maxillofacial Surgery | 3 x 10 minute slots |

Paediatric Surgery	2 x 15 minute slots
Plastic Surgery	2 x 15 minute slots
Urology	1 x 30 minute slot

*Diagnostics: Chemical Pathology, virology, infectious diseases:* 1 x 30 minute slots, structured questions based on domains on application form - no role play/patient simulation

*Clinical Radiology* 2 x 15 minute slots, structured questions based on domains on application form - no role play/patient simulation:

*GP:* Scottish National GP Recruitment Process involves patient simulation exercises as well as a written exercise. This will run for nine days at the Stirling Management Centre, Stirling. The dates are as follows: Monday 26th March - Saturday 31st March inclusive as well as Monday 2nd April - Wednesday 4th April inclusive.

*Public Health* One hour of written exercises: numerical and verbal reasoning test – 20 minutes; news article analysis test - 20 min; preparation of presentation (on topic supplied on the day) - 20 min. This is followed by 3 x 20 minute interviews, one of these including a 5-minute presentation and discussion of this. Otherwise, all structured interview questions.

*Occupational Medicine:* 3 – 15 minutes slots, structured questions, no patients simulations, no presentations by candidates

*Obs & Gynae:* 3 X 10 minute slots

Station 1 Clinical scenario – with suggested answers and scoring system  
 Station 2 Communication - candidate to give information to a theoretical patient  
 Station 3 Structured interview and assessment of training portfolio

*Paediatrics:* : 3 x 10 minute slots, structured questions based on domains in application form - no role play/patient simulation

- Numbers on panel: again, depending on the specialty, this will range between 4 – 9. The average in most specialties is 6 (which will mean 3 interviews, each of 10 minutes);
- There will be independent scores from each panel member;
- Aggregate of scores from all panel members = final selection score;
- The same competences are assessed for each applicant for a particular specialty and entry level.

## Documents for interviews

- Original proof of identity. Please note that in Scotland, only a passport will be accepted
- Two recent, passport-type photographs
- Your GMC certificate (original plus two copies)
- Evidence of all qualifications listed on your application form, including official translations if the original is not in English (original plus two copies)
- Verified evidence of competences cited on your application form [ie the choices you selected from the original drop-down menu on MTAS] (original plus two copies)
- Evidence of educationally-approved posts as cited on your application form for ST2 and above\* (original plus two copies). If you not have something already, we suggest you make contact with the relevant Deanery and ask for a report from them eg in the form of an extract Report from their database or a letter outlining Post details (including Post References).
- Evidence of eligibility to take up employment in the UK, including evidence of immigration status if a non- UK/EEA applicant, or appropriate passport, birth certificate or naturalisation papers for UK/EE applicants (original plus two copies)
- Signed/verified references where available (original plus two copies)

**IMPORTANT:** If you absolutely cannot bring the original documents where required, you must bring a notarised copy with you, certified appropriately by a public notary - most solicitors' practices have someone who can do this.

- \* If you are applying at ST2 or above, PMETB have specified that: "Before entering into the application process, doctors should be clear about whether or not their previous UK posts were educationally approved and, if they were, provide documentary evidence of this with their application. Acceptable evidence would be letters of appointment to a training post or a training rotation from the relevant hospital, Trust or postgraduate dean."

## Proof of competences

As you know, you will need to take with you to interview(s) proof of any competences you have included as part of your application.

*For applications to ST1:*

If you are applying straight from the Foundation Programme, you will already be familiar with the concept of keeping a portfolio (or collection) of evidence of your progression through the programme. You will be able to use this as evidence of having achieved the Foundation Programme competences. Applicants applying from Foundation may bring printed evidence from their e-portfolio if required to substantiate details listed in their initial application.

Those who are not applying direct from the Foundation Programme will need to compile a folder of evidence that proves they have acquired foundation competences. This is likely to include such things as those mentioned below for applicants to ST2 and above.

*For applications to ST2 and above:*

Those who are applying at ST2 and beyond will need to consider other ways to provide evidence of having achieved foundation and other required competences. This could include such things as shown below (*these are simply examples and should not be taken as an exhaustive list*):

- Records of In-Training Assessments (RITAs) (if available or alternative evidence of performance assessments eg signed letters from educational supervisors)
- Log book of clinical activity
- Trainers' reports
- Audits
- Written workplace assessments, eg mini-PAT, mini-CEX, CbD, DOPs.

For more specific advice, visit the relevant medical royal college websites. The colleges have agreed to publish details of the kind of evidence the panels will require from you to prove you have acquired the competences required for entry levels above ST1:

**Faculty of Occupational Medicine**

Website: [www.facocmed.ac.uk/](http://www.facocmed.ac.uk/)

**Faculty of Pharmaceutical Medicine**

Website: [www.fpm.org.uk/](http://www.fpm.org.uk/)

**Faculty of Public Health**

Website: [www.fphm.org.uk/](http://www.fphm.org.uk/)

**The Royal College of Anaesthetists**

Website: [www.rcoa.ac.uk/](http://www.rcoa.ac.uk/)

Email address for queries: [rtt@rcoa.ac.uk](mailto:rtt@rcoa.ac.uk).

**The College of Emergency Medicine**

Website: <http://www.emergencymed.org.uk/>

Email address for queries: [stella.galea@emergencymedicine.uk.net](mailto:stella.galea@emergencymedicine.uk.net)

**The Royal College of Physicians and Surgeons of Glasgow**

Website: [www.rcpsg.ac.uk](http://www.rcpsg.ac.uk)

**The Royal College of General Practitioners**

**Website:** <http://www.rcgp.org.uk/>

**Email: Person specifications:** [careers@rcgp.org.uk](mailto:careers@rcgp.org.uk) (Jaki Love)

Eligibility: [careers@rcgp.org.uk](mailto:careers@rcgp.org.uk)

Evidence of competence: [careers@rcgp.org.uk](mailto:careers@rcgp.org.uk)

Specialty curricula: [ktunncliffe@rcgp.org.uk](mailto:ktunncliffe@rcgp.org.uk) (Kate Tunncliffe)

Assessment processes: [srobinson@rcgp.org.uk](mailto:srobinson@rcgp.org.uk) (Sarah Robinson)

Examinations: [tdastur@rcgp.org.uk](mailto:tdastur@rcgp.org.uk) (Tom Dastur)

**The Royal College of Obstetricians and Gynaecologists**

**Website:** <http://www.rcog.org.uk/>

**Email address for queries:** [tchambers@rcog.org.uk](mailto:tchambers@rcog.org.uk) (Tania Chambers)

**The Royal College of Ophthalmologists**

**Website:** [www.rcophth.ac.uk/](http://www.rcophth.ac.uk/)

**Email:** Person specification: [training@rcophth.ac.uk](mailto:training@rcophth.ac.uk)

Eligibility: [training@rcophth.ac.uk](mailto:training@rcophth.ac.uk)

Evidence of competence: [curriculum@rcophth.ac.uk](mailto:curriculum@rcophth.ac.uk)

Specialty curricula: [curriculum@rcophth.ac.uk](mailto:curriculum@rcophth.ac.uk)

Assessment process: [curriculum@rcophth.ac.uk](mailto:curriculum@rcophth.ac.uk)

Examination: [exams@rcophth.ac.uk](mailto:exams@rcophth.ac.uk)

**Royal College of Paediatrics and Child Health**

**Website:** [www.rcpch.ac.uk/](http://www.rcpch.ac.uk/)

**The Royal College of Pathologists**

**Website:** [www.rcpath.org/index.asp?PageID=1206](http://www.rcpath.org/index.asp?PageID=1206))

**Email address for queries:** [training@rcpath.org](mailto:training@rcpath.org)

**Royal College of Physicians of Edinburgh**

**Website:** <http://www.rcpe.ac.uk/>

**Royal College of Physicians of Ireland**

**Website:** <http://www.rcpi.ie/>

**Royal College of Physicians of London**

**Website:** <http://www.rcplondon.ac.uk/>

**Royal College of Psychiatrists**

**Website:** <http://www.rcpsych.ac.uk/>

**Royal College of Radiologists**

**Website:** <http://www.rcr.ac.uk/>

**Royal College of Surgeons of Edinburgh**

**Website:** [www.rcsed.ac.uk/site/847/default.aspx](http://www.rcsed.ac.uk/site/847/default.aspx)

**Royal College of Surgeons of England**

**Website:** <http://www.rcseng.ac.uk/>

**Royal College of Surgeons in Ireland**

Website: <http://www.rcsi.ie/>

## **Interview locations:**

### **ACCS Anaesthetics**

ST1 - 30th March, Dundee

ST2 - 30th March, Dundee

### **ACCS Emergency Medicine**

ST1 - 20th March, Edinburgh

- 22nd March, Glasgow

ST2 - 21st March, Glasgow

- 22nd March, Glasgow

### **Anaesthetics**

ST1 - 27th March, Edinburgh

- 28th March, Edinburgh

ST2 - 28th March, Edinburgh

- 29th March, Dundee

- 30th March, Dundee

ST3 - 26th March, Edinburgh

- 27th March, Edinburgh

### **Emergency Medicine**

ST3 - 19th March, Edinburgh

ST4 - 19th March, Edinburgh