The Weekly Newsletter For University Employees www.calpolynews.calpoly.edu

What's Happening

Spring Commencement
More than 3,600 students are
set to graduate in two
ceremonies at Spring
Commencement June 11. The
morning ceremony begins at 9
a.m., and the afternoon
ceremony begins at 3 p.m.
Both ceremonies will be held
in Mustang Stadium.

President's Diversity Awards

Cal Poly President Warren J. Baker recognized the College of Science and Mathematics and Career Services as the recipients of the 2005 President's Diversity Award. The College of Science and Mathematics was honored for reaching out to minority students in California's public elementary, middle and high schools. Career Services was recognized for its efforts during the Winter Job Fair, where more than \$18,000 was raised for scholarships and programming in support of diversity. The department also sponsored a breakfast for students and employers to meet and talk about diversity efforts offered by various participating companies.

Cal Poly Report summer schedule

This is the last weekly issue of the *Cal Poly Report*. The *Report* will be published every other week during the summer term. The next issue will be published June 22 and then every two weeks thereafter, until fall quarter.

Entertainment

http://calpolynews.calpoly.edu/ eventsindex.html

Commencement parking and traffic information

- The C-7 parking lot on California Boulevard will be reserved for disabled parking. The lot will be closed to parking from 5 p.m., Friday, June 10, until 5 p.m., Saturday, June 11.
- North Perimeter Road will not be accessible from California Boulevard on June 11 from 7 a.m.-5 p.m.
- There will be limited parking on the California Boulevard side of campus. Visitors are encouraged to use Highland Drive to access the H-12, H-14 and H-16 parking lots and Grand Avenue to access the G-1, G-2 parking lots and parking structure.
- From 11:45 a.m.-12:45 p.m., Via Carta Road north of Highland Drive will be one-way traffic to expedite vehicles leaving campus. There will be no through traffic on Via Carta south of Highland throughout the day.
- City and regional bus service will not operate on June 11.

A shuttle service will be provided from 7 a.m.-7 p.m. Shuttles will pick up passengers at the H-1 parking lot on Mt. Bishop Road and on Via Carta Road adjacent to the Campus Market. Shuttles will drop passengers off on California Boulevard in the C-7 parking lot. The pickup areas for return shuttles will be on South Perimeter Road at the bus stops adjacent to Mott Gym and across from the Graphic Arts Building. Shuttles will return guests to the H-1 parking lot, the Campus Market and California Boulevard at the C-7 parking lot.

Three selected for Outstanding Staff Award

Three employees were chosen to receive the 2004-2005 Outstanding Staff Award: Sharon Arnold, administrative analyst/specialist in the College of Science and Mathematics; Prisila Johnson, administrative support coordinator in Food Science and Nutrition; and Dan Mull, information technology consultant in ITS-Media Distribution Services. Arnold has been at Cal Poly for over 17 years. Nominators said she is organized, efficient and uses humor to take the edge off stressful situations. Johnson came to Cal Poly in 1973 and was recognized as the "glue" that has held the department together through multiple leadership changes. Mull is celebrating his seventh year at the university. Nominators agreed that he serves the faculty and students on campus with "joyous enthusiasm."

Faculty tenure & promotion awards announced

President Warren J. Baker announced the promotion of 40 faculty members and the award of tenure to 39 faculty members effective in the 2004-05 academic year. The promotions include 14 to the academic rank of professor, 25 to the rank of associate professor, and one to the rank of associate librarian. Visit

http://calpolynews.calpoly.edu/news_releases/2005/june_05/faculty_tenure _awards.htm for the complete list.

Cal Poly Cat Program prize winners announced

University employees won prizes in the recent drawing held to benefit the Cal Poly Cat Program. The winners were Kathy Nutt (Facility Services), Virginia Walter (Horticulture and Crop Science), Howard Weisenthal (Architecture), Leanne Seret (Athletics) and Erica Diaz (Student Life). Additional winners were Joan McCarthy (retired), Sharon Reese (Management) and Will Benedict (Architecture). Prizes were donated by faculty, staff, student volunteers and local businesses.

Employment

State: The official listing of staff and management vacancies is posted on *www.calpoly.jobs.org.* To apply, go online and complete the application form. Applicants needing assistance may contact Human Resources at ext. 6-2236.

#100625–Painter Administration & Finance-Facility Services, \$4,088-\$4,906/month. Closes June 24.

#100626-Custodian

Administration & Finance-Facility Services, three positions available, \$2,056-\$3,084/month. Closes July 1.

#100619-Athletic Training Intern (Helper Aid), Academic Affairs-Athletics, three positions available, temporary on-call through June 30, \$6.75-\$13.90/hour. Open until filled. Application review begins June

Employment

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Faculty. Candidates are asked to visit our online employment Web site at www.calpolyjobs.org to complete an application and apply for any of the positions shown below. Please submit all requested application materials as attachments to your online application, unless otherwise specified in the ad.

#100605-Full-Time, 12-Month, Tenure-Track Department Head Dairy Science Department, College of Agriculture (ext. 6-2161). Review begins Aug. 1.

#100624-Full-Time Lecturer Recreation, Parks & Tourism Administration Program of the Natural Resources Management Department, College of Agriculture (ext. 6-1246). Closes July 18.

Cal Poly Report is published every other Wednesday during the summer term. E-mail submissions to polynews @calpoly.edu by 4 p.m. on the Friday before publication.

Committees seek new members

State, Foundation and ASI permanent or probationary staff employees are needed to fill vacancies on campuswide standing committees and the Cal Poly Plan Steering Committee. Appointments are for one or two years. There is one vacancy on each committee.

Campus Fee Advisory Committee (2005-2006) Committee on University Citizenship (2005-2007) Substance Use and Abuse Advisory Committee (2005-2007) University Committee on Committees (2005-2006)

For information about the committees and an application form, go to the Human Resources Web site at http://www.afd.calpoly.edu/hr/index.html. Interested candidates must complete the application and fax it to ext. 6-5483, e-mail it to https://mww.afd.calpoly.edu/hr/index.html. Resources, Adm., 110. Applications are due by July 15. For more information, contact Darcy Adams at ext. 6-2472.

University Diversity Enhancement Council (2005-2007).

Remember to pick up your new PolyCard

New PolyCards are available for pickup Monday-Friday, from 8 a.m.-4 p.m. in the Lighthouse Atrium (Bldg. 19) on an ongoing basis until all cards have been replaced or destroyed. Faculty, staff, emeritus employees and all nongraduating students are asked to bring their current PolyCard as a form of identification at time of pickup. After **June 13**, only the new PolyCard will work with supported campus services. For detailed information, visit http://polycard.calpoly.edu. Please note that any PolyCard with a printed or embedded Social Security number that remains in the possession of the specified user after **June 13** should be destroyed. Individual card carriers assume all liability for not doing so.

OCS migration to continue through summer

Migration of the campus community to the new Oracle Collaboration Suite (OCS) e-mail system is under way and will continue through the summer term. Those not yet migrated will be sent an initial instructional e-mail telling them what to do before and after migration.

To prepare for migration, visit http://email.calpoly.edu/migration/ and click on "What to Expect Before, During and After the Migration." Users will receive three additional informational e-mail messages before their scheduled migration date. When migrated, individuals can access e-mail using the Web application on the campus portal at http://my.calpoly.edu.

In order to access e-mail using a desktop application, such as Microsoft Outlook, users will need to change their settings to point their application to the new system. To change settings, visit http://email.calpoly.edu/ and select the appropriate application option under "Email Setup."

For help with a desktop application setup, contact your LAN coordinator or call the ITS Service Desk at ext. 6-7000; select option 1. LAN coordinators and ITS assistants will be available at the start of fall quarter to help answer setup questions and resolve migration issues, especially for faculty and staff who were away during the summer and unable to complete the process until fall. For more information about the e-mail migration to OCS, visit http://email.calpoly.edu/.