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- **ICF EXTRANET SET UP**

Who will use the ICF Extranet?

This Extranet is dedicated to all ICF Stakeholders: National Federations, Executive Committee, Board of Directors and Standing Committee members.

What is the ICF Extranet?

The ICF Extranet is a special section on the ICF website that only ICF stakeholders can access. It is not available to the public.

What is the aim of the ICF Extranet?

This access will enable all ICF stakeholders to update their contact details (address, phone number, e-mail address, etc) and in addition for the NF, their officers' names appearing on www.canoeicf.com.

A special section for the ICF Congress 2006 will also be created where the NF will be able to register their delegates to attend the next Congress.

In the future, all NF will have access to the calendar to apply for an event online and to the athletes' section (not yet available) to update their athletes' information and profile. This will make possible for ICF to create a complete database which will then be used for on-line entries for World Championships, rankings...in the near future.

The members of the Executive Committee and Board of Directors will have access to the preparation documents and minutes that we will publish for every ICF official meeting they will attend.

- **ICF EXTRANET SPECIAL ACCESS FOR ALL ICF STAKEHOLDERS**

As previously mentioned in E-Canoeing Express n° 006, the ICF Stakeholders have now a direct access to the ICF Extranet on www.canoeicf.com with a userID and a password.

Where to find ICF Extranet and how to use the ICF Extranet?

To enter the Extranet, please go on the front page of the ICF website www.canoeicf.com, enter your userID and password on the left and then click on "Login".

You can then choose to:

- look for the contact details of a stakeholder in the database (NF, Executive Committee, Board of Directors or Standing Committee member),
- update your physical details (name, address, phone, fax, e-mail),
- update the name and function of the office bearers for your NF,
- set up a new password.

How to get your userID and password?

We are now ready to send the userID and password to each ICF stakeholder per e-mail. Therefore **we kindly ask your NF to give us a valid e-mail address** where we will be able to send you this important and confidential information, as well as the Committee Chairmen to give us the email address of their Committee members.

Please send this information to Segolene in the ICF HQ and as soon as we receive it, she will reply with both userID and password.

More info : segolene.paquet@canoeicf.com