



FOR INTERNAL USE ONLY
APPLICATION RECEIVED ON _____
APPLICATION FEE _____
FEE PAID ON _____

1930 Isaac Newton Square, Ste. 100  
Reston, Virginia 20190

(703) 437-9580  
(703) 435-6516 FAX

[www.reston.org](http://www.reston.org)

## Architectural Board of Review (ABR) Application Form

PROPERTY STREET ADDRESS \_\_\_\_\_

PROPERTY LEGAL DESCRIPTION \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_

PROPERTY OWNER ADDRESS \_\_\_\_\_  
(If different from above)

PROPERTY OWNER PHONE \_\_\_\_\_

CONTACT/AGENT \_\_\_\_\_

CONTACT/AGENT EMAIL ADDRESS (**Required**) \_\_\_\_\_

CONTACT/AGENT ADDRESS \_\_\_\_\_

CONTACT/AGENT PHONE \_\_\_\_\_

### REQUEST FOR APPROVAL

Please provide a brief description of the request. Use attachments for details, drawings, plans, or catalog-cuts.

ESTIMATED COMPLETION DATE \_\_\_\_\_

PROPERTY OWNER SIGNATURE (**PRINT & SIGN**) \_\_\_\_\_  
(**Required for review**)

## Fee Schedule

(These fees help offset the costs of administering the ABR Covenants.)

THE FOLLOWING FEE SCHEDULE WILL APPLY TO YOUR APPLICATION AT THE TIME YOU SUBMIT YOUR APPLICATION TO THE RESTON ASSOCIATION:

NEW CONSTRUCTION OR REDEVELOPMENT OF SITE.....	\$1,200.00
MAJOR ADDITION OR RENOVATION.....	\$750.00
MINOR RENOVATION, SITE LIGHTING.....	\$350.00
COMPREHENSIVE SIGN PACKAGE, LANDSCAPING PLAN	
ESTOPPEL.....	\$300.00
PRE-PURCHASE INSPECTION. ....	\$300.00
TEMPORARY LEASING SIGN MULTIPLE-USE PACKAGE.....	\$150.00
PERMANENT SIGN, SATELLITE DISH OR ANTENNA.....	\$150.00
EQUIPMENT OR TRASH ENCLOSURE, FENCE, AWNING OR ROOF-TOP EQUIPMENT	
TEMPORARY SIGN, FLAG POLESS, MINOR MISC. ITEMS.....	\$75.00

**ALL CHECKS SHOULD BE MADE PAYABLE TO THE RESTON ASSOCIATION. FOR INFORMATION REGARDING APPLICATION REVIEW SCHEDULING, FEE PAYMENT, OR FOR ANY OTHER ABR INQUIRY, PLEASE CALL THE ABR SECRETARY AT (703) 435-7994 OR (703) 437-9580.**

***NOTE: ABR application(s) and accompanying document(s) are due by 12 noon, one week before the meeting on Friday (i.e. the Friday before the ABR meeting.). Submit application(s) and 5 copies of accompanying document(s), with the exception of blue prints, of which one copy is sufficient for our files. Please provide an 8 ½ x11 site plan for our files.***

***Decision letters will be mailed out two (2) weeks after the meeting.***

All ABR Meetings Begin at 8:00a.m.