

Official Agenda
Nevada Republican Caucus
January 19, 2008 9:00AM

Checking In:

- Ask for photo ID or proof of residence (phone bill, cable bill, etc) from caucus attendees when they sign-in:
- Check Attendees' names off of the list of registered voters that is provided
- After all attendees have been verified, begin the caucus
- Only 17 year olds who will be 18 years old by November 4, 2008 may register at the caucus. Please check the birth date and have 17 year olds fill out registration form provided

Caucus Begins:

1. **Elect a permanent caucus chair** to run the caucus. Ask if anyone other than you wants to run the meeting. Hold election if necessary. Voting will be by show of hands.
2. Ask for a volunteer to serve as **caucus secretary**. The caucus secretary will time speeches and assist the caucus chair handing out materials.
3. Take nominations for Delegate(s) to the County Convention. Delegates who are present will nominate themselves.

The number of delegates from your precinct will be written in the top corner of the big white envelope in the caucus packet. There will also be an exact number of delegate forms for each delegate that can be elected as well.

Announce to the caucus how many delegates will be elected from your precinct.

Please read this to the caucus attendees: **“Delegates to the County Convention will be required to attend the Convention. At the County Convention delegates will support their Presidential candidate, and will elect individuals to represent the county at the State Convention in April. Delegates will also hear speeches from elected officials and vote on other Party business. County Conventions are held on Saturdays and delegates will receive advance notice in the mail of the time and place for the Convention.”**

“Individuals wishing to be delegates nominate themselves and will be asked to give a one minute speech explaining why they want to be delegates to the convention. Generally candidates for delegate announce who they support for President, although this is not required.”

- a. The rules allow for attendees to nominate Republicans as delegates who are not present at the caucus. The caucus attendee nominating the absent Republican may speak on their behalf.
 - b. Ask for a show of hands of people who would like to be delegates.
 - c. If there are more people running for delegate than there are delegate positions, then you will hold an election.
 - d. If no election is to be held have the delegates fill out **FORM D**
4. Election of Delegates
 - a. Caucus attendees can only vote for one person.
 - b. Voting will be by show of hands.
 - i. If someone wants secret ballot use the blank pieces of paper in packet
 - c. Count the votes and announce the winners
 - d. In the case of a tie, there will be a run-off election between the tied individuals.

- e. If there is a tie in the run-off election the final position will be decided by coin-flip.
 - f. All elected delegates must fill out **Form D** and return to the caucus chair
5. Election of Alternates
- a. If there was no election of delegates than skip this section.
 - b. The precinct may elect as many alternates as there are delegates.

Please read this to caucus attendees: **“Alternates to the County Convention will vote at the convention if a delegate does not show up at the County Convention. Individuals wishing to be alternates nominate themselves and will be asked to give a one minute speech explaining why they want to be alternates to the convention. Generally candidates for alternates announce who they support for President, although this is not required.”**

- c. If more than one person runs as an alternate there must be an election. Alternates will be ranked according to the vote.
 - d. Voting will be by show of hands.
 - i. If someone wants secret ballot use the blank pieces of paper included in the caucus packet
 - e. Count the votes and announce the winners
 - f. In the case of a tie, there will be a run-off election between the tied individuals.
 - g. If there is a tie in the run-off election, the final position will be decided by coin-flip.
 - h. All elected alternates must fill out **Form A** and return to the caucus chair
6. Platform Issues
- a. The Platform states what the county officially stands for.
 - b. Anyone wishing to submit an issue to be discussed and voted on by the delegates at the county convention may do so at this time. Attendees may use the Platform form in the caucus packet or they may use any other piece of paper.
 - c. Any issue may be submitted. People may turn in their issues at the end of the caucus.
7. Speeches on behalf of Presidential Candidates
- a. Only **one** person may speak on behalf of a candidate.
 - b. Individuals who speak will get 2 (two) minutes to talk about their candidate.
8. Voting and Counting
- a. Ballots are in the caucus packet. Pass out ballots to eligible caucus attendees
 - b. Voting will be by secret ballot, so people may fold their ballots
 - c. After everyone has marked their ballot they will deposit it in the oversized white envelope provided in the caucus packet
 - d. Caucus Chair will count the ballots in front of everyone. Any attendee may inspect the ballots.
 - e. After counting is finished announce the results.
 - f. Fill out the information on the front of the oversized white envelope. Place ballots back into the white envelope and seal it.
 - g. Two people need to sign their name on the seal of the white envelope.
 - h. Depending on the county, you will either call in the results into the phone number provided or you will take the envelope to the counting room of the caucus location. **Also take all forms, extra ballots, etc, to the county chair or counting room.**