

**UNESCO Nairobi Cluster Office, Education Sector
Kenya HIV and AIDS UBW-supported project, 2008-2009**

Vacancy

EDUCAIDS Coordinator

Duration: 1 year consultancy, renewable depending on performance and availability of funding
Reporting to: Senior Education Adviser, UNESCO-Nairobi

Main tasks and responsibilities

This position lies within the framework of EDUCAIDS, the UNAIDS Global Initiative on Education and HIV&AIDS led by UNESCO; the UNESCO Strategy for Responding to HIV and AIDS; and the Kenya United Nations Development Assistance Framework (UNDAF). It is funded by UNAIDS Unified Budget and Work plan (UBW) resources of the UNESCO-Nairobi Education Programme. The position is accountable to UNESCO and the Joint UN programme on HIV & AIDS in Kenya.

Under the guidance, supervision and support of the Senior Education Adviser (UNESCO-Nairobi) the EDUCAIDS Coordinator will:

- Lead advocacy and programme development for HIV&AIDS in education within the UNAIDS EDUCAIDS Framework for Action.
- Participate in inter-agency meetings such as the Education Donor Coordination Group (EDCG) with a focus on enhancing the contribution and visibility of the Organization in the national response to HIV and AIDS.
- Develop and implement an advocacy strategy to ensure support for EDUCAIDS by relevant stakeholders.
- In close collaboration with partners support the implementation of HIV-related activities within the education sector.
- Support capacity development to initiate and strengthen coordinated action on HIV&AIDS within the education sector at all levels.
- Ensure continuous advocacy and capacity development through technical assistance, training for national education sector stakeholders to respond to HIV and AIDS.
- Build and maintain partnerships within the education sector including education institutions, civil society organizations, networks of people living with HIV and AIDS, the National AIDS Control Council, bilateral and multi-lateral development partners and others.

Secondary responsibilities will be to:

- Support the Senior Education Adviser (UNESCO-Nairobi) to identify possibilities for resource mobilization for EDUCAIDS programming, participating in and supporting proposal development.
- Support effective programme planning, documentation, reporting, monitoring and evaluation in relation to UBW, Regular Programme budget and any other appropriate extra-budgetary funding mechanisms.

The **EDUCAIDS Coordinator** will also:

- In cooperation with the Senior Education Adviser, develop and maintain appropriate linkages with the EDCG, UNESCO Section on HIV and AIDS, the regional bureau for education (UNESCO-Dakar), the UNESCO Regional AIDS Adviser (based in Johannesburg), and other sectors in order to enhance the Organization's overall response to HIV and AIDS.

Qualifications

- Post-university graduate degree - Masters or PhD. in relevant field e.g., education, public health, social policy, management.

Professional experience

- At least 5 years relevant post-qualification experience in HIV&AIDS programming and mainstreaming in Kenya. Experience specifically in the education sector will be an added advantage.
- Significant experience with engagement with development partners and managing technical cooperation between government and bilateral and/or multilateral agencies.
- Experience in the UN system will be an added advantage.

Competencies

- Extensive professional knowledge of the HIV&AIDS epidemic and response, with a focus on education sector.
- Strong experience and understanding of the national education system and sector stakeholders.
- Excellent coordination, convening and networking skills, organizational skills, tact and discretion.
- Strong knowledge of the current national development landscape and linkages with HIV& AIDS.
- Experience and skills in programme development and management, technical support, training and monitoring and evaluation.
- Experience with engagement with bilateral development partners, professional associations, and networks of people living with HIV and AIDS.
- Good communication and presentation skills including, excellent writing skills in English.
- Computer proficiency (Microsoft packages) and working knowledge of electronic mail.

Remuneration will be commensurate with qualifications and experience.

Email letter of application and CV to: Susan.Nkinyangi@unesco.unon.org

Deadline: 21 March 2008