



## Fire Evacuation Plan for

# SEE FIRE OR SMOKE? FOLLOW A.C.E.S

### ACTIVATE

#### ACTIVATE THE NEAREST FIRE ALARM

- Fire alarm pull-stations are located .

### CONFINE

#### CLOSE ALL DOORS IN THE AREA OF THE FIRE

- Closing doors will help confine the fire and smoke.
- Never leave fire doors open.
- Never block egress routes.

### EVACUATE

#### EVACUATE THE BUILDING IMMEDIATELY

- Do not use elevators unless directed to do so by the fire department.
- Stairways are located .
- When possible, carry your keys and Terrier Card (BU ID).
- Fire escapes may be used for secondary egress; balconies may be used as a place of safe refuge.
- Make sure you know how to use any emergency escape hardware on your windows.

#### ONCE OUTSIDE:

- **CALL THE BOSTON UNIVERSITY POLICE: 617-353-2121**
- Proceed to your meeting point located .
- Remain on the sidewalk and be aware of traffic and other potential hazards.

### SPECIAL ASSISTANCE

#### THOSE REQUIRING SPECIAL ASSISTANCE SHOULD:

- Notify the Office of Disability Services and the Office of Residence Life of your needs and develop a personal
- Evacuate the building if possible.
- Whenever unable to evacuate, seek refuge in the nearest stairwell or predetermined location.
- Inform evacuees and emergency responders of your location.

## Meeting Point:

Boston University Police: 617-353-2121

Facilities Emergency Desk: 617-353-2105

Report any fire safety concerns to the Office of Environmental Health and Safety at 617-353-4094.

Information about fire safety is available on our website at [www.bu.edu/ehs/firesafety](http://www.bu.edu/ehs/firesafety).