

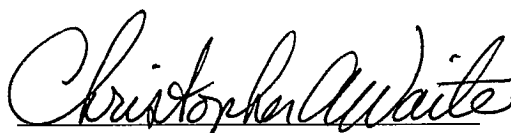
**NEW YORK STATE THRUWAY AUTHORITY  
CONSULTANT INSTRUCTION**

---

**SUBJECT: STANDARD RETAINAGE FOR ENGINEERING AGREEMENTS**

**DATE: November 20, 2006      CODE: 06-5      SUPERSEDES: 01-4**

**APPROVED:**

  
**CHRISTOPHER A. WAITE, P.E.**  
**Chief Engineer**

**CONTACT: Director, Office of Contracts Management      PHONE: (518) 436-2907**

**DISTRIBUTION: All**

---

For all standard engineering agreements (Cost + Fixed Fee agreements) retainage from each consultant billing (invoice) shall be 5% of the sum of Salaries and Overhead up to the limit set forth below.

For all engineering term agreements (Multiplier agreements) retainage from each consultant billing (invoice) shall be 5% of the sum of Salaries and Multiplier (Overhead + Profit) up to the limit set forth below.

The Authority withholds retainage only from the prime consultant's portion of the billing.

<u>Agreement Value</u>	<u>Retainage Limits</u>
< \$500,000	up to \$5,000
\$500,000 to \$1,000,000	up to \$10,000
>\$1,000,000	up to \$15,000