

# **SECRETARY OF STATE**

## **RECOUNT PLAN**

**November 18, 2008**

### ***Recount Scope***

The votes cast at the November 4, 2008 State General Election for the office of United States Senate for Norm Coleman and Al Franken in all the counties of Minnesota.

The votes cast at the November 4, 2008 State General Election for the office of State Senate, District 16 for Lisa A. Fobbe and Alison Krueger in Benton, Mille Lacs, Morrison and Sherburne Counties.

The votes cast at the November 4, 2008 State General Election for the office of State Representative, District 12B for Al Doty and Mike Lemieur in Morrison and Crow Wing Counties.

The votes cast at the November 4, 2008 State General Election for the office of State Representative, District 16A for Gail Kulick Jackson and Sondra Erickson in Benton, Mille Lacs, Morrison and Sherburne Counties.

The recount is limited in scope to the determination of the number of votes validly cast for the candidates to be recounted. Only the ballots cast in the election and the summary statements certified by the election judges may be considered in the recount process.

### ***State Recount Official***

Gary Poser, Director of Elections, Office of the Minnesota Secretary of State is hereby designated State Recount Official.

### ***Designated Recount Officials***

The State Recount Official will designate officials to perform a recount of all ballots cast for United States Senate, Senate District 16 and House Districts 12B and 16A. See the attached schedule for the individuals designated as Recount Officials and for the number of teams of Table Officials at each recount location.

## ***Recount Schedule***

Deputy Recount Officials are authorized to commence recounting the ballots at any time after 8 a.m., Wednesday, November 19, 2008 pursuant to the authority of the Deputy Recount Officials as described in the Recount Procedures.

The recount official may alter the schedule if a recount location becomes unavailable, or if in the opinion of the recount official the change is necessary to permit the recount to proceed promptly and efficiently. The change must not unnecessarily delay the progress of the overall recount. If a change is necessary the following applies:

- a) A change to time or location must be clearly posted in the office of the recount official and at the originally scheduled location.
- b) The recount official must immediately notify the State Recount Official of the change.

## ***Recount Process***

The recount shall be open to the public.

The recount shall proceed according to *Minnesota Statutes* §204C.35 and *Minnesota Rules Chapter* 8235, and to the Recount Procedures attached to this Plan and adopted by the State Canvassing Board.

In jurisdictions with multiple recounts under this plan, challenged ballots shall be returned to the ballots for the precinct in which the ballots were cast in order for the ballot to be counted in any subsequent recount. After the last recount in that jurisdiction, ballots challenged in any of the multiple races shall be sealed in envelopes noting each of the races in which the ballot is challenged.

Deputy Recount Officials will print use the recount summary statement as provided by the State Recount Official. A template of the recount summary statement is attached to this Plan.

All county and local election officials are hereby directed to provide the sealed election materials, including voted ballots and precinct summary statements from the 2008 state general election to the recount official designated for that jurisdiction.

The Deputy Recount Officials shall forward in a secure manner directed by the State Recount Official, the completed recount summary statement, the incident log, and all challenged ballots to the State Recount Official, who shall secure the challenged ballots, compile the results and prepare the recount report for the State Canvassing Board.

## ***Meeting of the State Canvassing Board***

The State Canvassing Board will meet to resolve the disposition of the challenged ballots and to canvass the results of the recounts on December 16, 2008 at Saint Paul, Minnesota at 9 AM.

The meeting will continue until the reports of the recounts authorized in this plan are completed and may recess from time to time.

## Minnesota Secretary of State

### U.S. Senate Recount Official Designations and Locations November 18, 2008

County	City if designated	Name of Deputy Recount Official	Title of Deputy Recount Official	Phone Number	Start Date	Start Time	Recount Address	Room Name or Number	Number of Teams
Aitkin		Kirk Peysar	County Auditor	218-927-7354	November 20th	9:00 AM	40 Club Convention Center; 950 2nd Street Northwest; Aitkin. MN	Room 1	4
Anoka		Rachel Smith	Elections Manager	763-323-5277	November 19th (will conduct recount on 11/22 if needed)	9:00 AM	Anoka County Government Center. 2100 3rd Ave.. Anoka. MN 55303	Room 710	10 to 12
Becker		Ryan L. Tangen	Auditor-Treasurer	218-846-7311	November 24th	1:00 PM	915 Lake Ave	Courtroom 1	3
Beltrami		Kay Mack	Beltrami County Auditor	218-333-4104	November 19th	9:00 A.M.	Administration Building 701 Minnesota Ave NW Bemidji	County Board Room	5
Benton		Joan Neyssen	Auditor Treasurer	320 968 5008	November 21st	9:00 AM	231 Dewey St Foley Mn 56329 Courthouse Annex	Commissioners Board Room	4 or 5
Big Stone		Michelle Knutson	Auditor	320-839-6366. Ext 2	November 19th	9:00 AM	Big Stone County Courthouse	Commissioners Room	2

Blue Earth	Patty O'Connor	Director Taxpayer Services	507-304-4341	November 24th	9:00 AM	410 South Fifth St	Steamboat - Lower Level	2 to 3
Brown	Marlin C. Helget	Auditor-Treasurer	507-233-6617	November 24th	8:30 AM	LEC 15 S. Washington St	LEC Training Center	3
Carlton	Paul G. Gassert	Carlton County Auditor	218-384-9133	November 20th	9:00 AM	Courthouse 301 Walnut Ave Carlton MN 55718	Boardroom or ITV Room	3 to 4
Carver	Laurie Engelen	County Auditor	952-361-1907	November 19th	9:00 AM	Carver Government Center, 600 E 4th Str, Chaska	Training Room	4
Cass	Shari Splichal	Deputy Auditor-Treasurer	218-547-7275	November 19th	9:00 AM	Cass County Land Dept & Service Center, 218 Washburn Ave E (State Hwy 87)	Cass County Land Dept Public Meeting Room	5
Chippewa	Jon Clauson	Auditor Treasurer	320-269-7447	November 19th	8:00 AM	Chippewa County Courthouse. 629 North 11th Street. Montevideo. MN 56265	Assembly Room	1
Chisago	Dennis J. Freed	Chisago County Auditor	651-213-8500	November 19th	9:00 AM	Chisago County Government Center. 313 North Main Str. Center City MN 55012	Room 142	3

Clay		Lori J Johnson	Clay County Auditor-Treasurer	218-299-5262	November 19th	10:00 AM	807 N 11th St	Commission Board Room	4
Clearwater		Allen Paulson	County Auditor	218-694-6520	November 20th	10:00 AM	213 Main Ave N. Bagley MN 56221	Commissioners Room	1
Cook		Braidy Powers	Auditor-Treasurer	218-387-3646	November 19th	9:00 AM	Courthouse 411 West 2nd Street Grand Marais. MN	Commissioners	2
Cottonwood		Jan Johnson	County Auditor Treasurer	507-831-1342	November 20th	9:00 AM	900 3rd Avenue, Windom MN	Meeting Room	2
Crow Wing		Deborah Erickson	County Auditor	218-824-1045	November 20th	9:00 AM	Land Services Building 322 Laurel Street. Brainerd. MN 56401	Lower Level Meeting Rooms 1 & 2	9
Dakota		Joel Beckman	Director of Property Taxation and Records	651-438-4329	November 19th (will conduct recount on Saturday 11/22)	9:00 AM	Judicial Center, 1590 Hwy 55, Hastings	Lower Level	8
Dodge		Sara Marquardt	Accounting Services Director/Election Administrator	507-635-6233	December 1st	9:30 AM	22 6th Street East. Mantorville. MN	Conference Room B	1
Douglas		Vicki L. Doehling	Douglas County Elections Administrator	320-762-3881	November 19th	8:30 AM	305 8th Avenue W., Alexandria	TBD	4
Faribault		John L. Thompson	Faribault County Auditor	507-526-6211	November 19th	8:30 AM	Faribault County Courthouse, 415 North Main, Blue Earth	County Board Room	1

Fillmore		Shirl Boelter	Fillmore County Auditor Treasurer	507-765-2666	November 20th	9:00 AM	101 Fillmore Street E	County Courtoorm	3
Freeborn		Dennis A. Distad	County Auditor Treasurer	507-377-5121	November 19th	9:00 AM	Freeborn County Government Center, Albert Lea	TBD	6
Goodhue		Carolyn Holmsten	Finance Director	651-385-3021	November 24th	9:00 AM	509 W 5th Street. Red Wing (Government Center)	Room 205	4
Grant		Chad Van Santen	Grant County Auditor	218-685-4521	November 20th	9:00 AM	Grant County Courthouse, Elbow Lake	Commissioners Room	1
Hennepin	-Corcoran -Greenfield -Hanover -Independence -Loretto -Maple Plain -Medina -Minnetrista -Mound -Rockford -Spring Park -St. Bonifacius	Michelle Des Jardin	Elections Manager	612-348-5103	November 20th	9:30 AM	Independence City Hall 1920 Co Rd 90 Independence MN	Community Room	5
Hennepin	Bloomington	Thomas Ferber	City Clerk	952-563-4925	November 20th	9:00 AM	Bloomington Civic Plaza. 1800 West Old Shakopee Road. Bloomington	Rehearsal Hall	4

Hennepin	Brooklyn Center -Champlin	Sharon Knutson	City Clerk	763-569-3306	November 24th	9:30AM	Community Center, 6301 Shingle Creek Parkway, Brooklyn Center	Conference Room	4
Hennepin	Brooklyn Park -Dayton -Hassan -Osseo -Rogers	Devin Montero	City Clerk	763-493-8180	November 19th (will conduct recount on 11/22 if needed)	9:00 AM	Community Activity Center. 5600 85th AVenue North	Gymnasium	3-6 teams
Hennepin	Crystal	Janet Lewis	City Clerk	763-531-1145	November 19th	8:00 AM	4141 Douglas Drive North	Council Chambers	3 ?
Hennepin	Eden Prairie	Kathleen Porta	City Clerk	952-949-8414	November 19th	9:00 AM	8080 Mitchell Rd, Eden Prairie	City Council Chamber	6
Hennepin	Edina	Debra Mangen	Edina City Clerk	952-826-0408	November 19th	8:30 a.m.	Edina City Hall. 4801 West 50th Street. Edina. MN 55424	Edina City Council Chambers	7-10 teams not yet finalized
Hennepin	Golden Valley	Susan Virnig	City Clerk	763-593-8010	November 19th	9:00 AM	7800 Golden Valley Rd	Council Chambers	3
Hennepin	Hopkins	Terry Obermaier	City Clerk, City of Hopkins		November 19th	1:00 p.m.	City Hall 1010 1st St S	Raspberry Room A and B	2
Hennepin	Maple Grove	Stevie Koll Anderson	Deputy Clerk	763-494-6004	November 19th (will conduct recount on 11/22 if needed)	9:00 a.m.	Maple Grove Government Center - 12800 Arbor Lakes Parkway	Emergency Operations Center	5 to 6
Hennepin	Minneapolis -Ft Snelling	Cynthia Reichert	Director of Elections - Assistant City Clerk	612 673 2073	November 19th	9:00 a.m.	732A Harding St NE, Elections Warehouse	Warehouse	Up to 10



Hennepin	Minnetonka -Deephaven -Greenwood -Long Lake -Orono -Minnetonka Beach -Wayzata -Woodland	David Maeda	City Clerk	952-939-8218	November 20th	8:00 AM	Minnetonka City Hall, 14600 Minnetonka Blvd	Council Chambers	3 to 4
Hennepin	New Hope	Valerie Leone	City Clerk	763-531-5100	November 24th	9:00 AM	New Hope City Hall 4401 Xylon Ave N New Hope	Park & Rec Conf Room	3
Hennepin	Plymouth -Medicine Lake	Sandra R. Engdahl	City Clerk	763-509-5080	November 19th	9:30 a.m.	City of Plymouth. 3400 Plymouth Blvd.. Plymouth. MN 55447	Medicine Lake Conference Room	5
Hennepin	Richfield	Nancy Gibbs	City Clerk	612-861-9738	November 19th	8:00 AM	Richfield City Hall. 6700 Portland Avenue S. Richfield	Council Chambers	6
Hennepin	Robbinsdale	Tom Marshall	City Clerk		November 20th	8:30 AM	4100 Lakeview Ave N., Robbinsdale		1
Hennepin	St. Anthony	Barb Suciu	City Clerk	612-782-3313	November 19th	9:00 a.m.	3301 Silver Lake Road	Council Chambers	2
Hennepin	St. Louis Park	Nancy Stroth	City Clerk	952-928-2840	November 19th	8:30 AM	5005 Minnetonka Blvd, City Hall	Council Chambers, 3rd Lfr	5 to 6
Hennepin	Shorewood -Tonka Bay -Excelsior	Jean Panchyshyn	Deputy Clerk	952-474-3236	November 19th	9:00 a.m.	Southshore Community Center. 5735 Country Club Road. Shorewood. MN	Dining Room (kitchen side)	3

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Houston		Char Meiners	Houston County Auditor	507-725-5803	November 19th	8:00 a.m.	304 S Marshall Street; Houston County Courthouse	Commissioners room	5
Hubbard		Pam Heeren	Hubbard County Auditor-Treas.	218-732-3196	November 19th	8:30AM	Courthouse, 301 Court Ave, Park Rapids MN	Basement meeting room	3
Isanti		Terry F. Treichel	Isanti County Auditor-Treasurer	763-689-1644	November 20th	8:30 AM	Isanti County Government Center. 555 18th Ave SW. Cambridge. MN 55008	Isanti County Board Room	2
Itasca		Marsha Goslovich	Election Administrator	218-327-2849	November 19th	8:00 AM	Itasca County Courthouse, 123 NE 4th St., Grand Rapids, MN 55744	Board Room #121	6
Jackson		Ben Pribyl	Auditor Treasurer	507-847-2763	November 24th	8:00 AM	Courthouse, 405 4th Str, Jackson	County Attorney's Conference Room	1
Kanabec		Denise Cooper	Kanabec County Auditor-Treasurer	320.679.6430	November 21st	9:00 AM	Kanabec Cty Courthouse 18 North Vine Street Mora MN 55051	Meeting Rooms 3 & 4	2
Kandiyohi		Sam Modderman	County Auditor Treasurer	320-231-6262	November 19th	9:00 AM	County Office Building - 400 Benson Ave SW . Willmar. MN	Lower Level Meeting Room	3

Kandiyohi	Willmar	Kevin Halliday	City Clerk	320-214-5166	November 19th	9:00 AM	City Office Building - 333 SW 6th St. Willmar. MN	Conference Room	3
Kittson		Marilyn Gustafson	Auditor-Treasurer	218-843-2655	November 20th	9:00 AM	Kittson County Courthouse 410 5th St South Hallock	Upstairs Meeting Room	1
Koochiching		Bob Peterson	Auditor Treasurer	218-283-1112	November 24th	9:00 AM	Court House, 715 4th Str, International Falls	County Board	1
Lac Qui Parle		Brad Anderson	Elections Administrator	651-556-0642	November 21st	9:00 AM	Courthouse 600 6th St Madison MN 56256	Commissioner's Room	1
Lake		Steve McMahon	County Auditor Treasurer	218-834-8315	November 19th	9:30 AM	613 3rd Ave, Two Harbors, MN	Lake County Law Enforcement Center	2
Lake Of The Woods		John W. Hoscheid	Auditor	218-634-4504	November 24th	9:00 AM	206 8th Ave SE Suite 260 Baudette.Mn 56623	lake of the Woods Court Room	2
Le Sueur		Carol Blaschko	County Auditor	507-357-2251	December 1st	1:00 PM	LeSueur County Courthouse, 88 S Park Ave, LeCenter	Commissioners Room	2
Lincoln		Kathleen Schreurs	Lincoln County Auditor	507-694-1529	November 19th	1:30 PM	319 N. Rebecca St.	Auditor Treasurer Conference Room	3
Lyon		Paula Van Overbeke	Lyon County Auditor Treasurer	507-537-6050	November 19th	9:00 AM	Lyon County Government Center. 607 W Main Str. Marshall. MN 56259	Room 3	3

McLeod		Cindy Schultz	County Auditor	320-864-1260	November 19th	9:30 AM	2385 Hennepin Ave W, Glencoe MN 55336	Large Conference Room	Wed - 2 teams / Thurs - 3 teams
Mahnomen		Frank Thompson	County Auditor	218-935-5669	November 21st	9:00 AM	311 North Main St. - County Courthouse	Board Meeting Room	1
Marshall		Domita Taus	Election Adminsitrator	218-745-4851	November 20th	9:00 AM	208 E Colvin Ave. Ste 11. Warren. MN 56762	Meeting Room I	1
Martin		James Forshee	Auditor Treasurer	507-238-3266	November 20th	9:00 AM	Law Enforcement Center, 201 Lake Ave, Fairmont	Basement Conference Room	2 teams of 3 people
Meeker		Barb Loch	Meeker County Auditor	320-693-5212	November 20th	8:00 AM	Meeker County Courthouse, 325 Sibley Ave N, Litchfield	Community Room Level 1 of Courthouse	2
Mille Lacs		Philip Thompson	Auditor-Treasurer	320-983-8302	November 21st	9:00 AM	Courthouse. 635 2nd St SE. Milaca	County Board Room	2
Morrison		Andy Lokken	Elections Administrator	651-556-0646	November 20th	9:00 AM	213 SE 1st Ave, Little Falls	TBD	2
Mower		Doug Groh	County Auditor	507-437-9528	November 24th	8:15 AM	201 1st St NE, Austin MN	Mower County Board Room	4
Murray		Heidi Winter	Auditor Treasurer	507-836-6148	November 19th	10:30 AM	2500 28th St, Slayton MN 56172	Commissioners Board Room	2
Nicollet		Bridgette Kennedy	Nicollet County Auditor-Treasurer	507-934-0349	November 20th	9:30 a.m.	Nicollet County Government Center	Emergency Operating Center	2
Nobles		Sharon A. Balster	Nobles County Auditor-Treasurer	507-295-5258	November 19th	10:00 A.M.	Nobles County Government Center. 315 Tenth Street	Farmers Room 120	3

Norman		Richard D Munter	Auditor Treasurer	218-784-5471	November 19th	9:00 AM	16 East 3rd Avenue. Ada Courthouse	TBD	3
Olmsted		Mark Krupski	Director of Property Records and Licensing	507-328-7663	November 19th	8:00 AM	Mayo Civic Center, 30 Civic Center Drive SE, Rochester	Grand Ballroom	13
Otter Tail		Wayne Stein	County Auditor	218 998-8041	November 19th (will conduct recount on 11/22 if needed)	9:00 AM	Government Services Center - 510 Fir Ave W.. Fergus Falls. MN 56537	County Board Room/Otter Tail Lake Room and perhaps other rooms as well	8
Pennington		Kenneth Olson	Pennington County Auditor	218-683-7000	November 20th	9:00 AM	Pennington County Courthouse 101 Main Ave N., Thief River Falls. MN 56701	Meeting Room	1 to 2
Pine		Cathy Clemmer	County Auditor	320-591-1670	November 19th	12:00 noon	635 Northridge Dr NW, Pine City MN 55063	County Board Room - 1st Flr	4
Pipestone		Joyce Steinhoff	County Auditor	507-825-6750	November 19th	9:00 AM	Pipestone County Courthouse, 416 Hiawatha Ave. S, Pipestone	Commissioners Room	2
Polk		Gerald J. Amiot	Polk County Auditor Treasurer	218-281-2554	November 19th	9:00 AM	Polk County Government Center, 612 North Broadway, Crookston	Former Large District Courtroom (2nd Flr)	2
Pope		Donna Quandt	County Auditor Treasurer	320-634-5705	November 19th	9:00 AM	130 E Minnesota Ave	Commissioners Rm	1 or 2
Ramsey		Joseph Mansky	Elections Director	651-266-2171	November 19th	8:30 AM	50 W Plato Blvd, St. Paul MN	Elections Division Offices	8

Red Lake		Bob Schmitz	County Auditor Treasurer	218-253-4894	November 20th	9:30 AM	124 Langevin Ave, Red Lake Falls, MN 56750	County Commissioner Board Room	2
Redwood		Jean Price	Redwood County Auditor Treasurer	507-637-4013	November 19th	9:00 AM	Courthouse, 250 S Jefferson Str, Redwood Falls	Board Room	1
Renville		Larry Jacobs	Renville County Auditor- Treasurer	320-523-2071	November 20th	9:30 AM	County Office Building 105 South 5th St. Olivia. MN	County Office Building Rm 116	2
Rice		Fran Windschitl	Auditor Treasurer	507-332-6122	November 20th. 2008	8:00 a.m.	320 Northwest 3rd Street. Faribault. MN 55021	Government Services Building - Commissioners Room	6
Rock		Gloria Rolfs	County Auditor Treasurer	507-283-5060	December 3rd	9:00 AM	Law Enforcement Center, 1000 N Blue Mound Ave	Sheriffs Meeting Room	6 to 8
Roseau		Anne K. Granitz	Roseau County Auditor	218-463-1282	November 20th	9:00 AM	Roseau County Courthouse - 606 5th Avenue SW - Roseau. MN 56751	Roseau County Courthouse Meeting Room	1 to 2
St. Louis		Don Dicklich	County Auditor	218-762-2380	November 19th (May recount on 11/22 if needed)	9:00 AM	Courthouse, 100 N 5th Ave W, Duluth MN	County Board Room	5
Scott		Andy Lokken	Elections Administrator	651-556-0646	December 3rd	8:00 AM	Scott County Conference Center 205 4th Ave W Shakopee MN	TBD	3

Sherburne		Diane Arnold	Auditor Treasurer	763-241-2867	November 25th	8:30 AM	Government Center 13880 Business Center Drive. Elk River. MN 55330	Sherburne County Board Room	6
Sibley		Lisa Pfarr	Sibley County Auditor	507-237-4070	November 19th	9:00 AM	Sibley County Courthouse 400 Court Avenue. Gaylord. MN 55334	Sibley County Courthouse Auditorium (North and South Meeting Rooms)	3
Stearns		Randy R. Schreifels	Stearns County Auditor Treasurer	320 656-3900	November 19th	8:30 AM	Stearns County Administration Center. 705 Courthouse Square. St. Cloud MN 56303	Stearns County Board Room and Room 499	5
Steele		Laura Ihrke	Steele County Auditor	507-444-7414	November 20th	9:00 AM	Steele County Administration Center. 630 Florence Ave. Owatonna. MN 55060	Boardroom	5
Stevens		Brad Anderson	Elections Administrator	651-556-0642	November 26th	9:00 AM	County Courthouse	TBD	1
Swift		Byron Giese	County Auditor	320-843-4069	November 20th	8:30 AM	County Courthouse	Commissioners Room	1
Todd		Andy Lokken	Elections Administrator	651-556-0646	November 25th	9:30 AM	Old Courthouse	Elections Room	2
Traverse		Kit Johnson	County Auditor Treasurer	320-563-4242	November 20th	9:00 AM	702 2nd Ave N	TBD	1
Wabasha		Denise Anderson	Supervisor - Deputy Auditor Treasurer	651-565-2648	November 20th	8:30 AM	Wabasha County Courthouse, 625 Jefferson Avenue, Wabasha MN	Conference Room	3

Wadena		Rosalie A. Miller	Elections Coordinator	218-631-7650	November 21st	9:00 AM	415 Jefferson Str, S. Wadena MN		4
Waseca		Joan Manthe	Waseca County Auditor	507-835-0617	November 21st	9:00 AM	307 N State St. Courthouse	Jury Room	2
Washington		Carol Peterson	Elections Supervisor	651-430-8271	November 19th (will conduct recount on 11/22 if needed)	8:00 a.m.	14949 62nd Street North, Stillwater. MN - Government Center - South Building	County Board Room. 100A & 100B	8
Watonwan		Donald Kuhlman	Watonwan County Auditor	507-375-2500	November 20th	8:15 A.M.	710 2nd Ave So. St. James. MN. 56081	Commissioner's Room Lower Level	1
Wilkin		Wayne Bezenek	County Auditor	218-643-7169	November 22nd (Saturday)	8:00 a.m.	300 S 5th ST Breckenridge MN	Courtroom	5
Winona		Cheri MacLennan	County Auditor	507-457-6320	December 3rd	9:00 AM	Government Center, 177 Main Str, Winona	County Board Room	4
Wright		Gary Poser			December 3rd	9:00 AM	Wright County Courthouse, 10 2nd Str NW, Buffalo MN	Community Room 120A and B	4
Yellow Medicine		Lois M. Bonde	County Auditor-Treasurer	320-564-3132	November 20th	8:30 AM	Yellow Medicine County Courthouse, 415 9TH AVE, Granite Falls MN 56241	Boardroom	2



**Minnesota Secretary of State**  
**Legislative Recount Official Designations and Locations**  
 November 18, 2008

**House District 12B**

County	Name of Deputy Recount Official	Title of Deputy Recount Official	Daytime Phone Number	Start Date	Start Time	Recount Address	Room Name or Number	Number of Teams
Crow Wing	Deborah Erickson	Crow Wing Auditor	218-824-1045	November 20th	9:00 AM	Land Services Building, 322 Laurel Str, Brainerd MN	Lower Level Meeting Rooms 1 & 2	3
Morrison	Andy Lokken	Elections Administrator	651-556-0646	November 19th	10:00 AM	213 SE 1st Ave, Little Falls	TBD	2

**House District 16A**

County	Name of Deputy Recount Official	Title of Deputy Recount Official	Daytime Phone Number	Start Date	Start Time	Recount Address	Room Name or Number	Number of Teams
Benton	Joan Neyssen	Auditor Treasurer	320-968-5008	November 24th	8:30 AM	231 Dewey St Foley, Courthouse Annex	Commissioners Board Room	2
Mille Lacs	Philip Thompson	Auditor Treasurer	320-983-8465	November 19th	9:00 AM	Courthouse. 635 2nd St SE. Milaca	County Board Room	2
Morrison	Andy Lokken	Elections Administrator	651-556-0646	November 19th	9:00 AM	213 SE 1st Ave, Little Falls	TBD	2
Sherburne	Diane Arnold	Auditor Treasurer	763-241-2867	November 24th	8:30 AM	Government Center 13880 Business Center Drive. Elk River	Sherburne County Board Room	2

**Senate District 16**

County	Name of Deputy Recount Official	Title of Deputy Recount Official	Daytime Phone Number	Start Date	Start Time	Recount Address	Room Name or Number	Number of Teams
Benton	Joan Neyssen	Auditor Treasurer	320-968-5008	November 24th	8:30 AM	231 Dewey St Foley, Courthouse Annex	Commissioners Board Room	2
Mille Lacs	Philip Thompson	Auditor Treasurer	320-983-8465	November 20th	9:00 AM	Courthouse. 635 2nd St SE. Milaca	County Board Room	2
Morrison	Andy Lokken	Elections Administrator	651-556-0646	November 19th	9:00 AM	213 SE 1st Ave, Little Falls	TBD	2
Sherburne	Diane Arnold	Auditor Treasurer	763-241-2867	November 24th	8:30 AM	Government Center 13880 Business Center Drive. Elk River	Sherburne County Board Room	4

# **Minnesota Secretary of State's Administrative Recount Procedures For the General Election, November 4, 2008**

The US Senate recount is an administrative recount held pursuant to Minnesota Statutes, section 204C.35 and Minnesota Rules, section 8235.

1. Recount locations are open to the public and the media and there will be a public viewing area in each recount location. Cell phones and video cameras may be used in the public viewing area, as long as their use is not disruptive.
2. The State Canvassing Board will appoint a Deputy Recount Official for each recount location throughout the state. The Deputy Recount Official may designate an Assistant Deputy Recount Official to preside whenever he or she needs to leave the room. The Deputy Recount Official or a designated Assistant Recount Official must be in the room at all times while ballots are being counted. The Deputy Recount Official shall appoint as many Table Officials as he or she deems appropriate. Only the Deputy Recount Official, the Assistant Recount Official, and the appointed Table Officials may touch the ballots. The Deputy Recount Official shall determine and publicly announce the schedule for the recount, including the start and end times and all breaks within each day, and any changes in the schedule. The candidates' Lead Representatives may appeal to the Deputy Recount Official for modifications to the schedule.
3. All ballots properly cast on Election Day, and all non-rejected absentee ballots properly cast and received by an election official before 8:00 p.m. Election Day (including those cast by voters who were in line to vote by 8:00 p.m. on Election Day) will be counted.
4. All candidate representatives must present written credentials to the Deputy Recount Official and each candidate must designate one representative as his Lead Representative at each counting location.
5. The Lead Representative may serve as a "Roving Representative" who is allowed in the counting area to answer questions from other representatives of that candidate, but are not necessarily assigned to a counting table. A second Roving Representative is allowed at the discretion of each candidate.
6. Ballots, as defined in paragraph 3, will be sorted and counted by teams of at least two Table Officials, who shall be designated by the Deputy Recount Official.

7. Each candidate may have one representative who is authorized to challenge ballots at each counting table. If the Deputy Recount Official determines that there is adequate space at each Table, each candidate may add a second representative to the table to observe the sorting and counting of the ballots, provided both candidates have a second representative to add to the Table(s). Only one representative for each candidate, who shall be designated by the candidate's Lead Representative to challenge ballots, will be allowed to challenge ballots. If the candidate representative who is authorized to challenge ballots believes a ballot presents a unique situation that has not previously presented itself, he or she may request that the ballot be set aside and discussed at the end of the sorting process when the candidate's Roving Representative is available to advise the candidate's representative. This clause shall not apply when the candidate does not have a Roving Representative at that ballot counting location.
8. One of the Table Officials will sort the ballots into three piles, based upon the principles of voter intent outlined in Minnesota Statutes, section 204C.22: one pile for Coleman, one for Franken, and one for all other ballots (those for other candidates, undervotes, overvotes, etc.). The Table Official must make it clear into which pile he or she is placing the ballot and allow both candidates' representatives to view the ballot. Candidate representatives are not allowed to touch or otherwise handle a ballot.
9. As the Table Official sorts the ballots, he or she shall remove all ballots that are marked as duplicate ballots and place those duplicate ballots in a fourth pile. At the conclusion of the sorting process, the Table Official shall open the envelope of original ballots for which duplicates were made for that precinct and sort the original ballots in the same manner as they sorted all other ballots. The Table Official shall disregard this step if there is not an envelope of original ballots, in which case the duplicate ballots will be sorted.
10. The candidate's representative authorized to challenge ballots at a Table may challenge the decision of which of the three piles the Table Official place a ballot. He or she must state a reason for the challenge pursuant to M.S. (2008) Section 204C.22. Challenges may not be automatic or frivolous. The Table Official will reexamine the ballot to determine into which pile it should be placed. If either candidate's representative who is authorized to challenge ballots does not agree with the Table Officials' final determination, the ballot will be placed in one of two new piles of challenged ballots. One pile of challenged ballots will be for all ballots challenged by Coleman's representative; the second pile of challenged ballots will be for all ballots challenged by Franken's representative. Challenges may be withdrawn at any time.

11. When all ballots for the precinct have been sorted, each pile will then be counted by creating stacks of 25 ballots, which shall be cross-stacked into five distinct piles – one for Coleman ballots, one for Franken ballots, one for all other non-challenged ballots, one for ballots challenged by the Coleman Representative and one for ballots challenged by the Franken Representative. The Table Officials will each count one of the candidate's piles. The Table Official who is done first will then count the pile of other ballots, and the piles of challenged ballots. Vote counts for each candidate, all other ballots, ballots challenged by Coleman's representative and ballots challenged by Franken's Representative will be announced and recorded. Either candidate's representative may ask to have a pile counted a second time.
12. A label will be placed on white space on the back of the challenged ballot that will note the precinct, the candidate whose representative made the challenge, and the reason for the challenge pursuant to M.S. (2008) Section 204C.22. Each of the challenges will be given a sequential number, starting with all ballots challenged by Coleman's representative and continuing with all ballots challenged by Franken's representative. For example, if each candidate's representative challenges five ballots in a single precinct, the five challenged ballots by Coleman's Representative shall be numbered one through five; the five ballots challenged by Franken's Representative shall then be numbered six through ten.
13. Vote totals will be noted on the recount summary statement. Challenged ballots are recorded in the Challenged by Coleman column or the Challenged by Franken column. Challenged ballots are placed in a Challenged Ballots Envelope. Once the ballots are all counted and recorded, the original ballots for which there were duplicates made shall be placed back in their original envelope and the pile of duplicate ballots shall be placed back with all other ballots. The preceding sentence shall not apply to original ballots that were challenged by either candidate. Those original ballots shall be placed in a challenged ballot envelope.
14. At the end of each day, the Deputy Recount Official will make four copies of the recount summary statements referenced in paragraph 13, recount incident logs as defined in this paragraph, and both sides of each challenged ballot. One copy of each item will be retained by the Deputy Recount Official, one will be forwarded to the Office of the Secretary of State, and one copy will be provided to each Lead Representative for each candidate. If the Table Officials must leave the room to make the copies, they will be accompanied by each candidate's representative and the names of everyone who left the room with the ballots will be noted on an incident log. The incident log shall also be used to record any other activity that the Table Officials believe should be recorded, including, but not limited to, the names of all individuals at the Table.
15. After copies have been made, the Deputy Recount Official shall seal the original challenged ballots in one envelope, the Deputy Recount Official's copies in another envelope and the copies for the Office of the Secretary of State in a third envelope. At least two Table Officials will sign over the seal of all 3 envelopes.

16. Challenged ballots must be stored securely during breaks in the counting process, at night if the recount for the County or City has not finished, and after the counting is complete. No lunch break shall be taken during the middle of the sorting and counting process for a single precinct. The counting and sorting of a precinct must conclude before the Table concludes the recount procedures for that day.

**Preparation for the Canvassing Board Meeting on December 16:**

- 1 The Recount Summary Statements and each of the challenged ballots will be presented to the Canvassing Board for resolution of the challenge.
2. A candidate's representative may present the basis of the challenge to the Canvassing Board. This presentation may be in written and/or oral form. The opposing candidate's representative may respond to the challenge and state why he or she believes the original determination of the Table Official should be upheld.