

The Charleston Area Calendar of Community Events
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Event Form

Please type or print the following information about your event

Name of Organization_____

Address_____

Contact Name_____ Phone_____

Requested calendar publication month(s)_____

Please include information as you would like it listed in the Calendar of Community Events. Make sure to include the **name** of the event, **date**, **location**, **time**, **cost** (if applicable), and a **contact name and telephone number** for more information about the event.

Maximum of sixty (60) words

Items can be submitted to The Post and Courier via:

Mail: The Charleston Area Community Calendar of Events
 c/o The Post and Courier
 134 Columbus Street, Charleston, SC 29403-4800
 Attn: Debbie Gates

Hand delivery: 134 Columbus Street, Charleston, SC

E-mail: dgates@postandcourier.com

Fax: (843) 937-5463

For additional information contact Debbie Gates at 937-5470.