

internships | 2009



The Dallas Morning News, Texas' leading newspaper, offers internships in news, copy editing, business, features, sports and the Web site. Internships are also available in photography, graphic arts, editorial and the reference department. After a thorough selection process at the conclusion of the internship, at least one intern will be offered a full-time position with *The Dallas Morning News*.

Internships are available throughout the year, although most internship periods occur

during the summer. Interns are eligible to apply for full-time employment regardless of when they worked.

Applicants must be enrolled in college and working toward a degree (associate's, bachelor's, master's or doctorate) or they may have graduated six months prior to the internship start date. Previous daily newspaper experience is requested.

Summer internships are full time for 10-12 weeks and pay \$13.50 an

hour for 40 hours. Interns should have a car in good working condition and should be prepared to pay for office parking.

The standard work week is Monday-Friday, but some weekend and holiday shifts may be required. Interns should get prior approval from their supervisor before making weekend and holiday travel plans. Also, all interns are encouraged and expected to attend the weekly intern brown bag sessions, as well as the intern reception.



VERNON BRYANT
Photographer;
2000 intern



SONYA HEBERT
Photographer;
2007 intern



HOLLY YAN
reporter, Metro;
2004 intern



**KATHERINE LEAL
UNMUTH**
reporter, Metro;
2003 intern

The Dallas Morning News
dallasnews.com

TO APPLY

ALL APPLICANTS must send a cover letter, resume, one-page autobiography and three telephone references. In addition to these, the following materials should be sent for specific positions.

REPORTERS (for the newspaper or Web site) should send seven to 10 newspaper clips, which must be photocopied onto 8 1/2 x 11 or 11 x 14 paper. Clips may be reduced but must be legible. Please indicate which medium you prefer.

COPY EDITORS should send seven to 10 headlines and editing samples. Clips should include notes explaining the applicant's role in shaping the story for publication.

***PHOTOGRAPHERS/PHOTO EDITORS** should send a tightly edited portfolio showing a diversity of work. Slides or CDs accepted. We cannot guarantee the return of original work.

GRAPHIC ARTISTS should send slides and photocopies of 10 to 20 work samples. The samples may be reduced but must be legible. We cannot guarantee the return of original work.

EDITORIAL WRITERS should send seven to 10 newspaper clips. Editorial writing is preferred, but news stories and columns are accepted.

SEND ALL MATERIALS TO:

Bob Yates
Deputy Managing Editor
The Dallas Morning News
P.O. Box 65237
Dallas, TX 75265-5237
Telephone: 1-800-431-0010

NOTIFICATION *The Dallas Morning News* will notify applicants of their acceptance by telephone and/or letter by March. Once the applicant agrees to accept the internship and abide by the stated requirements, *The News* expects the intern to fulfill all elements of the agreement, including agreed upon start/end dates and pay. *The News* reserves the right to terminate the internship for cause at any time.

ASSIGNMENTS Every attempt will be made to give interns assignments that match their skill levels and the overall departmental needs where they are assigned. Interns are expected to work in and for the departments to which they are assigned unless they have prior approval from their supervisors to do otherwise. The work and overall performance of the interns generally will be judged by the same standards as those for permanent employees. This includes adherence to standard journalistic principles and ethics as well as professional decorum in dress, promptness and courtesy.

FUTURE JOBS At least one intern will be offered a full-time job. *The News* generally requires a minimum of three years experience for most newsroom positions. However, interns who have completed their degree are welcome to apply for permanent positions upon completion of their internships.

HOUSING *The News* does not provide housing for its interns, nor does it pay a housing subsidy. The paper will assist interns, however, in finding reliable housing. Payment of rent and the fulfilling of all other lease requirements are the sole responsibility of the intern.

ABOUT THE DALLAS MORNING NEWS

The Dallas Morning News, one of the nation's leading newspapers, published its first edition on Oct. 1, 1885. The paper is owned by Belo, a Dallas-based media company with holdings in newspaper, television, cable television and interactive media industries. *The News* has won journalism's highest honor — the Pulitzer Prize — in 1986, 1989, 1991, 1992, 1993, 1994, 2004 and 2005 for national reporting, explanatory journalism, feature photography, investigative reporting, spot news photography, international reporting and twice for breaking news photography, respectively. The News has 1,785 employees in Dallas and its bureaus in Austin, Washington and Mexico City.

A FINAL WORD Dallas is extremely hot during the summer. Not only should interns have working automobiles, but also ones equipped with working air conditioners.

APPLICATIONS MUST BE POSTMARKED BY NOV. 1, 2008

*Photographer applications must be postmarked by Dec. 1, 2008