



Dallas Mavericks Speakers Bureau Request Form

Today's Date: _____ Appearance Confirmation needed by (date): _____

Organization Information:

Organization Name: _____

Contact Name: _____ Phone number: _____

Email Address: _____

Event Information:

Event Title: _____

Event Date & Time: _____

Event Location Name and Complete Address: _____

Estimated attendance: _____ If school, what is the age group? _____

Contact person and phone number day of event: _____

Event Description: _____

Topic of Speech: _____

How long would you like the speaker to be in attendance? _____

How long would you like the speaker to speak? _____

Additional Information (i.e. meal will be provided, media will be in attendance, etc.):

Guidelines and Procedures: All requests must be submitted at least 6 weeks in advance to an event. Please consult our game schedule, as no speaker will be available on game days. Only events in the immediate Dallas/Fort Worth area will be considered. Only speakers listed on the Speakers Bureau webpage on mavs.com can be booked through this process. This form must be complete in order to be considered. Once your request is reviewed, you will be contacted.

Submit Form to: Jessica Hunt, Dallas Mavericks, 2909 Taylor St, Dallas, TX 75226 or FAX to 214-752-3860