



Australian Parliament House Key Contacts

General		Building and facilities		Catering	
Switchboard	(02) 6277 7111 (or 9 if internal)	Facilities management (functions, bookings, events, AV panel, cleaning, pest control and licences)	(02) 6277 5069 facilitiesmanagement@aph.gov.au	IHG Catering (Members and guests, Members dining room, suites and other functions)	(02) 6277 5378
Emergency	(02) 6277 7117	Loading Dock (mail, classified waste and scheduling deliveries)	(02) 6277 5440	W Catering (Queen's Terrace, Staff dining, committee room catering and school hospitality)	(02) 6277 3987
Security (routine)	(02) 6277 5999	Landscape services	(02) 6277 5258	Aussies Café	(02) 6277 5047
Nurses Centre (first aid)	(02) 6277 5314 (02) 6277 5315	Health and recreation centre (gym)	(02) 6277 5310	Room bookings	
Lost property	(02) 6277 5085	Hansard and broadcasting	(02) 6277 2020	Senate committee rooms	(02) 6277 3500
Pass office	(02) 6277 5989	Access, permit and work procedures, code of conduct and safety matters	(02) 6277 3592	House of Representatives committee rooms	(02) 6277 4889
				Ministerial conference rooms	(02) 6277 4889
				Theatre bookings	(02) 6277 3590
Help desks		Visitor services		Retail	
Telephones	(02) 6277 5678	Recorded information	(02) 6277 2727	Australia Post	(02) 6277 5048
Client Support (IT, broadcasting and Hansard)	(02) 6277 2020	Visitor services (guides, tours, disability services and cloaking)	(02) 6277 5399 Visitor.Services@aph.gov.au	Capital Hair (hair dresser)	(02) 6277 5312
Parliamentary Library (Central Enquiry Point)	(02) 6277 2500	Lost property	(02) 6277 5085	Florist	(02) 6277 5448
Building repairs and maintenance (includes airconditioning and lighting) (all requests through appropriate DSO)	(02) 6277 5045	Parliament House Shop	(02) 6277 5050	HRG Australia (travel agent)	1300 769 397
				Manuka Physiotherapy Clinic	(02) 6295 6896
				Westpac Bank	(02) 6277 5285
Senate		House of Representatives		Department of Parliamentary Services	
Clerk of the Senate	(02) 6277 3350	Clerk of the House	(02) 6277 4111	Secretary (also contact for media queries)	(02) 6277 7100
Usher of the Black Rod	(02) 6277 3500	Serjeant-at-Arms	(02) 6277 4889	Deputy Secretary	(02) 6277 5216
Table Office inquiry counter	(02) 6277 3010	Table Office inquiry counter	(02) 6277 4808	Parliamentary Librarian	(02) 6277 7102
Committee Office inquiries	(02) 6277 3555	Committee Office inquiries	(02) 6277 4399	Chief Finance Officer	(02) 6277 8818