



# State Water Resources Control Board



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## TANK TESTER RESPONSIBILITIES

(Rev. 10/06)

As a licensed tank tester, you are responsible for compliance with California law governing your profession. Below are some specific requirements you must meet to conduct your business in a lawful manner.<sup>1</sup>

- If you allow your license to expire, you may not perform tank tests. You may reinstate your license within one year of expiration by filing a renewal and reinstatement application and paying the renewal and reinstatement fees (\$600 for renewal plus \$200 for reinstatement). After one year, you may not reinstate your license. You would have to reapply in the same manner as you did for the original license. This includes meeting the current qualifications, paying the fees, and taking the examination.
- Schedules and subsequent test results must be submitted to the Office of Tank Tester Licensing (OTTL) on a continuing basis:
  - ⇒ Testing schedules must be submitted with at least 48 hours advance notice and must include: date, time, and type of testing or certification being conducted; facility name and contact person; facility address and telephone; local agency and contact name; and your name and license number.
  - ⇒ Tests reports must be submitted within 30 days of the test and must include all information and data collected in the course of performing UST system tests, including but not limited to, raw data, calculations, and reports.
- All tank test reports must be signed with an original signature under penalty of perjury, and must include your name (typed or printed), and your current California tank tester license number. In order to comply with the law, we recommend that you include the following signature block on all test reports:

I declare under penalty of perjury that I am a licensed tank tester in the State of California and that the information contained in this report is true and correct to the best of my knowledge.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(type or print name)

\_\_\_\_\_  
(license number)

<sup>1</sup> The requirements discussed in this document represent only some of the more pertinent requirements for tank testers in California. These and all other applicable laws must be followed.

- You must maintain records for three years and those records must be available for inspection and/or be submitted to OTTL upon request. The records must contain the following:
  - ⇒ name, address, and telephone number of the tank owner or operator of any tanks you test and the dates you performed the services.
  - ⇒ all information, data collected and reports prepared in the course of performing service as a tank tester, including but not limited to raw data, calculations, and reports.
  - ⇒ a list of all individuals working under your direct and personal supervision including the dates they worked.
- You may not use any tank test method or equipment that is demonstrated to be unsafe or unreliable or is not listed in local guidance (LG) letter 113 (available on our website).
- You must notify the OTTL within 30 days of any change of your business or residence address.
- If you have tank tester employees under your direct and personal supervision, you are responsible for their actions while they are performing tank tests. You may be held accountable to OTTL for any violations under your supervision.
- You may not use deception or fraud in the course of doing business as a tank tester and you must not engage in unfair business practices.
- You must use reasonable care and good judgement while performing tank tests.
- You must maintain competence in the procedures and equipment you use.
- You must use your license number, business name, and address in advertising (yellow pages, newspaper, business cards, etc.).
- You may not participate in unlicensed activity by loaning, renting, selling, giving, or in any way assigning your license to another person.
- You must have in your possession a valid tank tester license. This license must be shown upon request to tank owners or operators, OTTL staff or their agents, or any state or local official.
- You must not misread or misinterpret results of tank tests or in any way fabricate test results.

- To use any equipment or test method, you must have current manufacturer's certification in that method or equipment and you must maintain copies of your new or renewed training certificates with the OTTL.

If your license is lost, stolen, or destroyed, you must apply for a duplicate immediately. Send a written statement describing the loss, theft, or destruction, two full-face, 1" x 1" color photographs, and a replacement fee of \$10 to OTTL at the letterhead address.

If you have any questions regarding this information, please write to OTTL at the letterhead address or [ottl@waterboards.ca.gov](mailto:ottl@waterboards.ca.gov) or call (916) 324-7493.