

**September 14, 2010**  
**REGULAR MONTHLY BOARD MEETING**  
Chris Holman, Chair

**BOARD MEMBERS PRESENT:** Victor Celentino, Todd Cook, Chris Holman, Dick Baker (4:09 pm)  
Absent: Paul Hufnagel

**MANAGEMENT, STAFF AND EMPLOYEES PRESENT:** Bob Selig, Mike Daigle, Tom Coe, Tim Haizlip, Greg Welch and Bonnie Wohlfert

**MEMBERS OF THE PUBLIC PRESENT:** Bob Kolt, Kolt Communications; Debbie DeLeon, Ingham County Board of Commissioners

**CALL TO ORDER**

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1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:07 p.m.

**PUBLIC COMMENT**

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1. None

**COMMUNICATIONS**

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1. None

**REPORTS**

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1. None

**MONTHLY REPORT**

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1. Financial Report – Bob Selig

**APPROVAL OF MINUTES**

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1. Victor Celentino moved the Board approve the minutes of the August 12, 2010 Regular Board meeting.
2. The motion passed unanimously.

**RESOLUTIONS**

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**#10-45 Mason Jewett Fencing Clearing and Grubbing Construction Bid Award**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #10-45 approving the contract award to Heinz Tree Service, Inc. for the Mason Jewett Fencing Clearing and Grubbing project in an amount of \$58,888.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#10-46 Monaghan, P.C. – Legal Services Easement Acquisition**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #10-46 approving the agreement with Monaghan P.C. for legal services related to the acquisition of easements in the amount of \$40,000.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

## **MONTHLY REPORT**

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1. Report of the Executive Director – Bob Selig
  - Reported on improvements in passenger and cargo activity for August 2009 from “Year to Date Statistical Review Highlights” data that was distributed to board members.

## **NEW BUSINESS**

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1. None

## **PUBLIC COMMENT**

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1. None

## **BOARD MEMBER COMMENTS**

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1. Board member Victor Celentino reported that his school has initiated a meeting on Tuesday afternoons that directly conflicts with the Board meetings. The Board discussed various alternatives but ultimately decided to change the October 5th meeting time from 4 p.m. to 5 p.m. and to include a discussion item regarding Board meeting schedules on the agenda so that the entire Board could be present for the discussion.
2. Victor Celentino moved the Board change the October 5, 2010 Board meeting start time from 4:00 pm to 5:00 pm.
3. The motion passed unanimously.

## **ENTER EXECUTIVE SESSION**

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1. Victor Celentino moved the Board enter an Executive Session at 4:40 p.m. to receive an opinion of counsel.
2. The roll call vote was as follows: Mr. Baker, yes; Mr. Celentino, yes; Mr. Cook, yes; Mr. Holman, yes.

## **RETURN FROM EXECUTIVE SESSION**

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1. Dick Baker moved the Board adjourn Executive Session. The roll call vote was as follows: Mr. Baker, yes; Mr. Celentino, yes; Mr. Cook, yes; Mr. Holman, yes.
2. The Board returned to its regular session at 5:23 p.m.

## **RESOLUTIONS**

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### **#10-47 Intergovernmental Agreements with Clinton and Eaton Counties regarding Ex-Officio Membership**

- a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution #10-47 approving Intergovernmental Agreements with Clinton and Eaton Counties regarding Ex-Officio Membership and authorized the Chairman of the Board to sign the intergovernmental agreements on behalf of the Authority.
- b. The motion passed unanimously.
- c. Dick Baker requested Mr. Selig provide a report to the board on a yearly basis regarding the Ex-Officio agreement. Mr. Selig indicated the board will be fully apprised.

## **ADJOURN**

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1. Dick Baker moved the meeting be adjourned at 5:26 p.m.
2. The motion carried, and the meeting was adjourned.

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Chris Holman, Chair

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Bonnie Wohlfert, Secretary