Information is provided to students in a variety of ways. Students may obtain information through notices in their mailboxes, e-mail, nightly announcements, bulletin boards, the weekly bulletin, hall meetings, and assemblies.

Assemblies

School-wide assemblies will be held periodically to share information and to make special presentations. Attendance at assemblies is required of all students.

Bulletin Boards and Electronic Messaging Boards

Bulletin boards are provided in each building for the dissemination of general information about public events and opportunities. Bulletin boards are not used to promote an individual's ideas or opinions. Some space is available in the HSB, CPT, and SAC for club-related postings. All flyers must be approved by the student affairs office before they may be posted, and the sponsoring organization's name must be listed on all materials. Notices should not be posted on exterior doors or windows. Anything improperly posted will be removed.

Announcements for the Electronic Messaging Board may be left at the student affairs office, and will be displayed as time and space allow.

E-mail

Faculty and staff will distribute information via the e-mail to the students' Gaggle accounts and/or course-based accounts that are established by the school for students. It is the student's responsibility to check these accounts on a regular basis, since they will be held accountable for information communication.

Hall Meetings

Hall meetings will be held as needed. Attendance is mandatory.

Nightly Announcements

Announcements will be made in the residence halls Sunday through Thursday nights. Announcements will be read over the intercom or posted to student e-mail and bulletin boards.

This Week at LSMSA

This Week at LSMSA is an electronic newsletter published by the student affairs office. Distributed weekly when school is in session, the newsletter keeps our school community informed of upcoming events. Featured articles detail opportunities for students to become actively involved in campus life. Students are urged to read the newsletter carefully, as it includes important information regarding upcoming events and changes to the weekly schedule. Ultimately, being informed is the student's responsibility.