All students are issued identification (ID) cards upon arrival at the school. Room keys are assigned to all students upon check-in to the residence hall, and mailbox keys are assigned during the first week of school.

ID Cards:
Students are required to wear their ID cards at all times when on the LSMSA campus during the regular school day (Monday through Friday from 7:30 a.m. to 5:30 p.m.) or during any required assembly. Students must carry ID cards at all times and present them to school officials (LSMSA or NSU) upon request. ID cards may not be loaned, borrowed, or transferred. ID cards may not be altered. Lost cards must be reported immediately to a student life advisor. The cost for replacement of a lost, damaged, or altered ID card is $5.00.

Students may not possess, use, manufacture, or distribute fake ID cards.

Keys:
Room keys must be carried at all times and may not be duplicated, loaned, borrowed, or transferred to any other person at any time. Lost keys must be reported immediately to a student life advisor. The cost for room key replacement is $30.00. The cost for a mailbox key replacement is $5.00

- ***Failure to display ID cards during the school day on the LSMSA campus, or to carry ID cards or keys at all times generally is considered a MINOR INFRACTION.***
- ***Refusal to present ID cards or possession of fake ID cards generally is considered a MAJOR INFRACTION.***
- ***Failure to report and/or replace lost keys generally is considered a MAJOR INFRACTION.***
- ***Duplication of keys generally is considered a MAJOR INFRACTION but could rise to an INFRACTION RESULTING IN EXPULSION if, in the professional opinion of the director of student affairs, the violation warrants it.***
- ***Manufacture or distribution of fake ID cards is considered an INFRACTION RESULTING IN EXPULSION.***