



**AUGSBURG**  
**COLLEGE**

**ANNUAL  
SECURITY  
REPORT**

ISSUED OCTOBER 1, 2006

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This report is available electronically at [www.augsburg.edu/dps](http://www.augsburg.edu/dps). Printed copies are available at Public Safety Dispatch and upon request from the Director of Public Safety.

## **INTRODUCTION**

Augsburg College is a private, liberal arts college of the Evangelical Lutheran Church in America. It is located in the Cedar-Riverside neighborhood, less than two miles from downtown Minneapolis, Minnesota. The surrounding urban community includes major hospitals, the University of Minnesota, city parks, and diverse residential neighborhoods.

As an institution of higher education, Augsburg College is committed to providing an environment conducive to learning. The safety of the college community is a critical component supporting the college's educational mission. In that no campus can be entirely free of crime, the Augsburg College Department of Public Safety was established to serve the college in fulfilling its' academic mission.

Augsburg College has also established a series of policies and procedures relating to campus security. Such policies are designed to ensure that members of the Augsburg community are fully aware of campus safety considerations and can take action to prevent and to report illegal or inappropriate activities. Augsburg College expressly reserves the right to modify or adopt additional policies or procedures at any time without notice.

## **PUBLIC SAFETY DEPARTMENT**

The Augsburg College Department of Public Safety (DPS) is administered by the Facilities Management Department, Division of Finance & Administration. Operations are directed by the Director of Public Safety. DPS is responsible for the enforcement of federal, state and local laws as well as college policy. Although Augsburg DPS is responsible for campus safety and security programs, all college facilities are under the jurisdiction of the Minneapolis Police, which is ultimately responsible for the safety of all persons within the municipality.

Public safety officers help to provide a safe environment that promotes the learning experience and supports the college's mission. DPS employs six (6) full-time and five (5) part-time non-commissioned, professional public safety officers. Officers are uniformed, unarmed, and have citizens arrest authority. In addition, DPS employs approximately thirty (30) part-time students who serve as dispatchers and patrols. Contract services for special events and additional coverage are made with off-duty police officers or from an approved private security organization. Officers, patrols, dispatchers, and contracted employees meet Minnesota state-required FBI/BCA Criminal History Record Information Standards

DPS is responsible for first response to all emergency situations until assistance is available by Minneapolis police, fire, or medical agencies. DPS maintains a close working relationship with the Minneapolis Police Department, state and federal law enforcement agencies, and all appropriate elements of the criminal justice system.

Public Safety Dispatch is located in the Urness/Mortensen Lobby. Dispatch operates 24-hours daily, every day of the year and can be reached by calling 612-330-1717 (x1717 from campus phones).

Some of the additional support services provided to the campus community by DPS include:

- emergency medical assistance;
- routine security surveillance and safety inspections;

- investigation of reported incidents and suspicious activities;
- escort services within and near the campus;
- preparing reports to appropriate college and civil authorities;
- monitoring security, fire, and building-mechanical alarm systems;
- monitoring building access; secure and unlock buildings according to schedules;
- monitoring the closed circuit tele vision (CCTV) system;
- enforcement of campus parking regulations;
- assisting law enforcement agencies with respect to local, state and federal law;
- maintaining the campus card access system.

## **CRIME PREVENTION**

Augsburg College's crime prevention program is based upon the complimentary principles of eliminating or minimizing criminal opportunities, and encouraging students and employees to take responsibility for their own safety by providing them with information and training. Individuals are urged to act responsibly and to take sensible precautions to protect themselves and their possessions.

### **Escort Service**

Escort service is available 24 hours a day. Escort service is generally provided within 10-15 minutes of a telephone request to x1717. Escort service is available to all staff, faculty, students and guests of the college.

### **Crime Prevention Presentations**

Crime prevention presentations are announced through the 'A-mail', the official campus newsletter. Additional special programs are coordinated with Residence Life and/or student government. Periodic e-mail alert bulletins, advisories, and crime prevention tips are sent campus-wide.

### **Crime Prevention Materials**

The booklet "Campus Emergency Procedures" is distributed to all students, staff, and faculty. Printed crime prevention brochures, posters, and emergency assistance information are available at Public Safety Dispatch or on-line at [www.augsburg.edu/dps](http://www.augsburg.edu/dps).

### **Electronic Alarm Systems**

Electronic alarm systems, located in Public Safety Dispatch, monitor a network of security and building-mechanical systems.

### **Closed Circuit Television**

Closed circuit television systems randomly record a network of cameras covering various campus areas.

## **Facilities Surveys**

Public Safety Officers routinely patrol the campus on foot, bicycle, or vehicle. Buildings, parking lots, and grounds are monitored for lighting, door security, and building mechanical systems.

## **Personal Safety Responsibility**

Applying common sense to safety decisions helps ensure personal safety. However, a truly safe campus can only be achieved through knowledge and the cooperation of all students, faculty, staff and guests. Everyone must take responsibility for their own personal safety and the security of their belongings.

## **Rape Aggression Defense (RAD)**

The Department of Public Safety offers the Rape Aggression Defense (RAD) self-defense course to community members several times during the year. Officer Jennifer Kellogg is a certified RAD basic instructor. Information about the RAD course or upcoming course dates can be obtained by calling DPS at x1717, by accessing the Public Safety web page or by emailing Officer Kellogg at kellogg@augsborg.edu.

## **Card Access**

A card access system controls entry to all four main residential buildings. Residents and other authorized persons are issued cards by the Department of Public Safety. Access to residence halls is limited according to cardholder need. Cards that are reported lost or stolen are deactivated and will no longer work on the system. Cardholders must never loan their card out, allow in tailgaters, nor to prop doors open.

## **Reporting Crimes and Suspicious Activities**

Students, faculty, staff, and guests of the college are encouraged to immediately report emergencies and criminal activities to Augsborg Public Safety Dispatch. Dispatch is located in the Urness/Mortensen lobby and is staffed 24 hours a day. Criminal activities and other emergencies can be reported to Dispatch by calling 612-330-1717 from off-campus or x1717 from campus phones.

The dispatcher will alert the on-duty security officer and call 911 as appropriate. The security officer will respond, assist any victim, and prepare appropriate reports and other documentation for follow-up. The security officer will also assist crime victims in reporting a crime to the Minneapolis Police. NOTE: while Security will alert police to a crime in progress, only the victim can file an official report with the police department.

In addition to the Department of Public Safety, crimes of sexual violence may also be reported directly to the following college-designated individuals:

- Ann Garvey, Vice President for Student Affairs (612) 330-1168
- Cynthia Greenwood, Dir of Human Resources (612) 330-1023
- Barb Edwards, Dean of the College (612) 330-1024

NOTE: A victim of a sexual assault can confidentially report the incident to a member of the clergy or a licensed counselor.

## **Crime Alerts**

Members of the campus community will be advised of security issues and campus crimes on a timely basis. The decision to release security notices to the campus community is determined by the Director of Safety & Security (or designee) in compliance with the Clery Act ([Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act](#)). Such notices will be distributed either selectively or throughout the entire campus as circumstances warrant. As appropriate, special crime alerts may be distributed through the campus e-mail system, by posters, signage, or letter.

## **Annual Security Report**

The comprehensive Annual Security Report is published and available on-line at [www.Augsburg.edu/security](http://www.Augsburg.edu/security). Printed copies are available at Public Safety Dispatch or upon request from the Director of Public Safety (x1717).

The Annual Security Report contains security policies and procedures, and crime-related statistical information. It is compiled, published, and distributed in compliance with the Clery Act (see S. 1150, H.R. 102-630, 101st Congress, 2<sup>nd</sup> Session, June 29, 1992).

The Augsburg Department of Public Safety receives statistical reports from the Minneapolis Police Department for crimes in or near the campus boundaries. Minneapolis Police statistics combined with Augsburg Public Safety and Augsburg Student Affairs statistics provides the total record of reported crimes in or near the campus.

## **Crime Report Statistics: January 2003 to December 2005**

The following table is the statistical report of crimes occurring on the Augsburg College campus (as reported to Security and/or the police). The table reflects crimes reported for the three calendar years of 2003, 2004, and 2005. The categories of crime are those required by the Clery Act. Statistical information under the heading of "Residence Halls" is also included in the total under the heading of "On-Campus". The statistics indicate the number of crimes reported, not necessarily confirmed cases and/or convictions. NOTE: Augsburg does not have any off-campus student organizations, which would be listed under the category of "Non-Campus Property".

REPORTED CRIME Calendar Year	On-Campus			Residence Halls*			Non-Campus Property			Public		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
MURDER/NONNEG. MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE	0	2	2	0	2	2	0	0	0	2	0	0
SEX OFFENSES: NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	2	3	0	2	1	0	0	0	0	6	3	3
BURGLARY	2	16	15	0	8	11	0	0	0	2	1	0
MOTOR VEHICLE THEFT	4	0	6	0	0	0	0	0	0	9	4	6
ARSON	1	0	0	1	0	0	0	0	0	0	0	0

LIQUOR LAW VIOLATIONS: ARRESTS	2	0	2	2	0	2	0	0	0	2	0	0
LIQUOR LAW VIOLATIONS: REFERRALS	79	153	188	79	141	170	0	0	0	0	0	0

DRUG ABUSE VIOLATIONS: ARRESTS	1	0	0	1	0	0	0	0	0	1	0	0
DRUG ABUSE VIOLATIONS: REFERRALS	50	32	63	50	28	58	0	0	0	0	0	0

WEAPONS VIOLATIONS: ARRESTS	0	0	0	0	0	0	0	0	0	1	0	0
WEAPONS VIOLATIONS: REFERRALS	0	0	1	0	0	1	0	0	0	0	0	0
HATE CRIMES**	0	0	0	0	0	0	0	0	0	0	0	0

\*Residence halls are a subset of of the on-campus figures.

\*\*Those crimes, of the type listed above or other crimes involving bodily injury, that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity or disability.

## CRIME DEFINITIONS

The definitions below are taken from the Federal Bureau of Investigation Uniform Crime Reporting (UCR) Handbook and used to classify the criminal offenses listed above.

**Murder and Nonnegligent Manslaughter:** The willful (nonnegligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

### Sex Offenses, Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth.

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault With An Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

## **Sexual Offenses, Nonforcible**

Unlawful, nonforcible sexual intercourse.

**Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce health or great bodily harm. (It is not necessary that injury from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry into a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, benzedrine).

**Weapons Law Violations:** The violation of laws or ordinances dealing with weapons offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons, (concealed or openly); furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of aforementioned.

## **Access to Campus Facilities**

While campus facilities are private and intended only for the use of Augsburg College faculty, staff, students, alumni, and authorized guests, campus grounds may be open and accessible to the public. Except for the residence halls, most campus facilities are accessible during normal or posted hours.

Exterior doors to campus buildings are locked between approximately 10:00 PM and 7:00 AM daily. Persons requesting access to a building after hours will be required to present an Augsburg identification card, and state their reason for admission prior to access being granted. All special events use of any facility after hours must be scheduled through the Event Services office, 612-330-1104.



## **Access to Residential Facilities**

Augsburg College Residence Life houses approximately 1000 students in various style accommodations in four major residence halls and two special-use duplexes. Live-in Resident Assistants and hall coordinators serve the residential community. At least one professional Residence Life staff member is on-call after hours. Procedures for a student being locked out of their room have been established through the Residence Life office. No door-to-door soliciting or unapproved distribution of materials is allowed. Complete information and policies are published in the Residence Hall Handbook and Contract.

Each resident apartment hallway door has a keyed lock; the effectiveness of this system is dependent upon the residents keeping doors locked. The exterior doors of all residence halls are controlled by a card access system. The card access system consists of an electronic card reader and individual access cards issued to each resident. Cards are programmed only to work in those building entrances appropriate for each student. While the access card is electronically monitored, the effectiveness of the system is dependent upon the residents reporting lost access cards, not holding the doors open for others, and not allowing people they do not know to follow them into the building.

## **Maintenance of Facilities**

Facilities Management personnel are authorized to perform support services to all campus facilities and grounds, including residence halls. They regularly clean, inspect, and make repairs that maintain the safety and security of campus buildings. Work orders document staff assignments and key use. Facilities staff meet required FBI/BCA Criminal History Record Information Standards. All contractors and service vendors must be authorized through the Facilities Management Department. Facilities Management is responsible for documentation of vendor assignments, key use (per the Vendor Access Policy), and assigning identification badges.

Facilities Management emergency maintenance service is available to residents after hours by reporting the situation to Security Dispatch at x1717.

## **Alcohol and Drug Policy**

Complete information on the college's drug and alcohol policy is found in the Student Guide. The following summarizes college drug and alcohol policy:

- Excessive consumption of alcoholic beverages which result in irresponsible behavior, continued excessive drinking in and of itself, or the possession of alcoholic beverages on college property contrary to law or college regulations are violations of the Student Standards of Conduct.
- An alcohol policy permit for group use in non-residence campus areas is available through the office of the Associate Dean of Student Affairs.
- Residents of legal age living in campus housing may have alcohol in their personal residence in compliance with the Residence Life Handbook and Contract.
- Illegal or unauthorized possession, use, sale or distribution of narcotics, drugs or other controlled substances, as defined by local, state or federal laws, is prohibited.

- Violations of the college alcohol and/or drug policies may result in college disciplinary action and/or criminal prosecution.

The Augsburg College Counseling and Health Promotion office provides assistance to all students and employees. Educational programs addressing alcohol and drug-related issues are co-sponsored by Counseling and Health Promotion, the office of the Associate Dean of Student Affairs, Residence Life, Campus Ministry, Human Resources, and Security.

### **Sexual Violence Policy**

Sexual violence exceeds the bounds of acceptable behavior at Augsburg College and is prohibited. The college is committed to maintaining an academic environment free from any form of sexual coercion or violence. While recognizing the wide diversity of backgrounds, cultures, religious beliefs, and experiences of the campus community, the college holds community members responsible for their actions in accordance with this policy.

Under this policy, sexual violence is any unwelcome sexual contact (actual or threatened) or penetration to which there has been no consent at the time of the activity. Lack of consent means that the person who has alleged the occurrence of sexual violence has not said "yes" to the sexual activity, including instances when she/he is unable to give informed consent.

Sexual contact can include, but is not limited to: unwelcome sexual behavior including kissing, and/or intentional touching of another person's intimate parts (breasts, buttocks, genital area, groin or inner thigh, or the clothing covering these intimate parts), and unwelcome sexual penetration. Sexual violence includes threats of violence, with or without weapons.

Sexual penetration includes any sexually intended intrusion, however slight, into any opening of a person's body, by parts of another person's body, or any object.

### **Resources On Campus:**

Public Safety	x1717
Residence Life	x1109
Human Resources	x1058
Campus Operator	x1000
Counseling Center	x1707
Campus Ministry	x1732
Vice President for Student Affairs	x1168

### **Resources Off Campus:**

Minneapolis Police emergency	911
Minneapolis Police non-emergency	348-2345
Sexual Violence Center of Hennepin County	824-5555
The Rape and Sexual Assault Center	825-4357
Fairview Riverside Medical Center	672-6409
Hennepin County Medical Center	347-3131
Crime Victims Reparations Board of MN	642-0395
MN Office, Crime Victims Ombudsman	642-0397

## **SEXUAL VIOLENCE IMMEDIATE ACTION**

### 1. Seek Safety-

- Go to a safe place
- Take care of yourself first

### 2. Call for Help-

- On-campus: Security x1717 (from on-campus phones only)
- Police: 9-911
  
- Off-campus: Security (612) 330-1717
- Police: 911

### 3. Crisis support and advocacy services:

- On-campus
  - College counselor 330-1160 (8am - 4:30pm Monday - Friday)
  - College pastor 330-1732 (8am - 4:30pm Monday - Friday)
- Off-campus
  - Rape and Sexual Assault Center (612) 825-4357
  - Sexual Violence Center (612) 824-5555

### 4. DO NOT disturb the evidence (until a report has been filed and evidence has been collected):

- Do not shower.
- Do not wash.
- Do not douche.
- Do not change or wash clothes.
- Do not comb your hair.
- Do leave the scene untouched.

### 5. Go to the hospital for medical care.

- Call Security at x1717 to assist you in arranging transportation to the hospital.
- Nurse advocates are available for exams and/or support.

## **SEXUAL VIOLENCE: To Take Action and/or Seek Support**

### **Unofficial Action**

Reporting crimes of sexual violence to these offices are confidential. In order for an investigation to take place the victim must report the crime to police, Augsburg Security, or one of the investigating offices listed below under the heading "Official Campus Action".

#### On-campus

- Campus pastor x1732
- Campus counselors x1160

#### Off-campus

- Rape and Sexual Assault Center (612) 825-4357

The decision to either the legal and/or college disciplinary systems is yours.

You may choose to meet with a counselor (on or off-campus), the Campus pastor, or professionals from one of the sexual assault services. These professionals can assist you in the therapy/emotional healing processes, and/or consult with you regarding action you may want to take.

### **Official Campus Action**

Investigating Offices: Every complaint of sexual violence will be investigated. In addition to the Department of Public Safety, you may make your report to one of the following individuals:

- Vice President for Student Affairs, Ann Garvey     x1168
- Dir of Human Resources, Cynthia Greenwood     x1023
- Dean of the College, Barbara Edwards     x1024

### **What can you expect?**

The investigation may include (but is not limited to) conversations with the complainant and the accused, or an investigation through the appropriate college process. You will discuss the options with the Investigating Officer. She/he will take action.

### **Faculty and Staff**

Faculty and staff can listen, explain the process and offer support. However, for the safety of our campus community, they are obligated to report allegations of sexual violence to one of the Investigating Offices.

You are strongly encouraged to file a report with the police. However, filing a police report does not commit you to press charges.

### **Confidentiality**

The college is sensitive to the needs of complainants for privacy and confidentiality. However, the college's responsibility and obligation to protect others in the college community from sexual violence means that the college cannot guarantee anonymity to complaints.

### **Campus Sex Crimes Prevention Act**

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

The Minnesota Bureau of Criminal Apprehension administers a predatory offender registration and tracking program. Any questions regarding the program may be directed to the Criminal As-

essment Program at 888-234-1248 or 651-603-6748. Information regarding this program can be found at the following website:

<http://www.dps.state.mn.us/bca/invest/documents/page-07.html>

In addition, information regarding registered sex offenders may be obtained through the Minnesota Department of Corrections at 651-642-0200. An offender locator, for offenders that have the highest risk for re-offense, can be accessed from the Minnesota Department of Corrections website:

<http://info.doc.state.mn.us/publicviewer/main.asp>

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