## Add a Video to Your Personal HQ

Log In to My HQ > My WebPage to edit your personal page

Select Video under *Do you want a Video or Image?* 

Click on the link for upload

## The following prompt will come up:



My HQ <u>My Webpage</u> Ei Edit Personal Page   View Personal Page	mail	Reports	Tool	8	Gadgets	Logou
Edit your Personal Page						
Header Text:						
Line 1:						
Welcome to the Donation	Page o	f				
Line 2:						
Maureen Ryan						
Do you want a Video or Image? Vi Webpage video	deo 💌 age deo	_				_
volumay use the default video or <u>select</u> a video from the library or <u>upload</u> your own.						
Choose a theme Customize your page with fun backgrounds. Standard	N	o vi	deos	s f	oun	d
Preview webpage			in th	ie		
will see it! Preview		vide	o lil	ora	ary.	
Finish webpage To complete your webpage or to save changes, click Submit. Submit. Cancel	F	Pleas	se u	pl	oad.	

To copy the You Tube URL for your personal page, you need to make sure the video is uploaded to You Tube first (See handout: Add a video to You Tube)



When you view your personal page, you should now see the video available