



DNP GRADUATE STUDIES

APPLICATION *for* ADMISSION | SCHOOL of NURSING

1050 Union University Drive | Jackson, TN 38305-3697

Our Mission: Union University provides Christ-centered education that promotes excellence and character development in service to Church and society.

Name _____
First
Middle
Maiden
Last

Social Security # _____ E-Mail Address _____

Present Address _____
Number, Street
City
State
Zip

Permanent Address _____
Number, Street
City
State
Zip

Phone # (_____) _____ (_____) _____ (_____) _____
Home
Work
Mobile

RN Licensure (state[s], license number, expiration date)

Please enclose a copy of your RN license.

Eligibility for TN Licensure Yes No

Have you ever had your nursing license revoked, suspended or encumbered? Yes No

If, yes, please explain _____

Have you ever been convicted of a felony? Yes No

Have you ever been other than honorably discharged or dismissed from any branch of the US military? Yes No

DNP DEGREE TRACK

- Executive Leadership
- Nurse Practitioner
- Nurse Anesthesia
- Additional MBA Option

EDUCATION BACKGROUND

Please list **all institutions** attended since high school. After all transcripts have been submitted, the Registrar will notify the applicant of transfer credit.

Name of Institution (list most recent first)	City/State	Dates Attended	Degree Earned	GPA	Name Under Which Transcript Will Be Issued

PROFESSIONAL NURSING EXPERIENCE

Please record the nursing responsibilities for each position you have held during the past 10 years. Attach a separate page if necessary.

Title of Current Position and Name of Organization _____

Location _____

Dates Employed _____

Responsibilities _____

Title of Position and Name of Organization _____

Location _____

Dates Employed _____

Responsibilities _____

Title of Position and Name of Organization _____

Name of Organization _____

Location _____

Dates Employed _____

Responsibilities _____

List any speciality certifications (e.g. NP, CRNA, CNS, NEA) _____

REFERENCES

List the **name, title, address, work and home phone numbers** of **three professional colleagues** who are in a position to evaluate you and who will submit references. Please indicate how you know each individual and how long you have known him/her. One reference must be a current supervisor.

NAME	TITLE	ADDRESS	WORK PHONE	HOME PHONE

Federal laws require that, in order to enroll at Union University, one must either be a United States citizen or have proper legal immigration status certification. Prior to enrollment, students must present immigration paperwork to Union's Designated School Official (DSO) for processing.

Are you a U.S. citizen? Yes No If no, _____ Permanent Resident _____ Resident Alien _____ Non-resident Alien

If you are not a U.S. citizen, an international student application (available at www.uu.edu/international/forms/NursingIntlSupplement.pdf) must be completed and submitted with this application.

How did you hear about the nursing program at Union University? _____

Union University admits students of any race, color, sex, handicap, and national or ethnic origin. As prescribed by the Department of Education and the National Center for Education Statistics, we are required to report demographic information including racial background. This information is not used in the admission process. Using the terminology of the NCES, please answer the following:

1. Are you Hispanic/Latino? Yes No
2. Respond Yes to 1 or more of the following groups:
 - a. American Indian/Alaskan Native Yes No
 - b. Asian Yes No
 - c. Black or African American Yes No
 - d. Hawaiian/Pacific Islander Yes No
 - e. White Yes No

Male Female Place of Birth: _____ Church Affiliation: _____

Annual reports indicating compliance with the [Student Right-to-Know](#) and [Campus Security Act](#) are available in the Office of Safety and Security during regular office hours. Admission to the University does not automatically guarantee admission to specific academic programs within the University.

Links to important consumer information regarding financial assistance, cost of education, graduation rates, institutional information, confidentiality of student records, athletic program statistics, and campus security are available from the Office of Student Financial Planning website at <http://www.uu.edu/financialaid/consumerinformation.cfm>

In compliance with all applicable state and federal law, including provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, Union University does not illegally discriminate on the basis of race, sex, color, national origin, age, disability, or military service in admissions; in the administration of its education policies, programs, or activities; or in employment. Under federal law, the university may discriminate on the basis of religion in order to fulfill its purposes. Persons who believe their rights under this policy have been violated should contact the Office of the President, Union University.

By signing below, I agree to abide by the rules and regulations of the college as described in the current Graduate Catalogue.

(Signature of Applicant)

(Date)

Send this application with a \$50.00 non-refundable application fee (payable to Union University) to:

Union University School of Nursing
Nursing Admissions Coordinator
1050 Union University Drive
Jackson, Tennessee 38305-3697

FOR OFFICE USE ONLY:

Application Fee Received _____
Date _____

***The Doctor of Nursing Practice Program
Reference Form***

This section is to be completed by applicant.

Name of Applicant _____
(Last)
(First)
(Middle)
(Maiden)

Applicant's Address _____

Telephone Number _____

I waive right of access to this reference; however, waiver is not required for admission into the D.N.P. program. Or I do not waive right of access to this reference.

Applicant's signature
Applicant's signature

Speciality Track: **Executive Leadership** **Nurse Anesthesia** **Nurse Practitioner**

This section to be completed by reference:

The above-named applicant is applying for admission to the Doctor of Nursing Practice program at Union University and has named you as a reference. After completing this form, please mail to **Union University School of Nursing, Nursing Admissions Coordinator, 1050 Union University Drive, Jackson, TN 38305.**

Name _____

Organization _____ Title _____

Address _____ City _____ State _____ Zip _____

1. How many years have you known the applicant? _____ years
 In what relationship? Supervisor ___ Educator ___ Work ___ Associate ___ Other ___

2. Rank the applicant in the following areas:

	Above Average	Average	Below Average	Not Observed
Collaborative Ability	—	—	—	—
Verbal Communication	—	—	—	—
Written Communication	—	—	—	—
Critical Thinking	—	—	—	—
Leadership	—	—	—	—
Integrity	—	—	—	—
Clinical Skills	—	—	—	—
Technology Skills	—	—	—	—

3. Areas in which the applicant might need special attention from Union University.

4. Do you: Highly Recommend ___ Recommend ___ Recommend with Reservation ___ Not Recommend ___

5. Comments:

Do you want to discuss the applicant with us further? ___ No ___ Yes; Phone Number _____

Reference's Signature
Date

Union University School of Nursing Request for Official Transcripts



Please request that an official transcript be sent to the address below from all schools you have attended since high school:

**Union University School of Nursing
Attn: Rita Croom
1050 Union University Drive
Jackson, TN 38305**

ADULT/GRADUATE UNION UNIVERSITY COMMUNITY VALUE STATEMENTS

I. WORTH OF THE INDIVIDUAL

We value the intrinsic worth of every individual. Our respect for other individuals includes an appreciation of cultural backgrounds different from our own, an understanding of different attitudes and opinions, and an awareness of the consequences of our actions on the broader community. (Luke 12:7 *"But even the hairs of your head are all counted. Do not be afraid; you are of more value than many sparrows."*; Galatians 6:1-2 *"Brothers, if someone is caught in a sin, you who are spiritual should restore him gently, but watch yourself, or you also may be tempted. Carry each other's burdens, and in this way you will fulfill the law of Christ."* NIV)

1. **PERSONAL ABUSE.** Personal abuse is defined as any behavior that results in harassment, coercion, threat, disrespect and/or intimidation of another person, or any unwanted sexual attention towards another person. This action may include any action or statements that cause damage or threaten the personal and/or psychological well-being of a person. Inappropriate narrative on a personal blog (e.g. myspace, facebook) may be considered personal abuse.
2. **SEXUAL IMPROPRIETY.** Sexual impropriety includes but is not limited to participation in or appearance of engaging in premarital sex, extramarital sex, homosexuality, homosexual activities, or cohabitation on-campus or off-campus. Students may not live with or stay in a hotel room with a non-related peer of the opposite gender, even if the relationship is not sexual. The promotion, advocacy, defense or ongoing practice of a homosexual lifestyle (including same-sex dating behaviors) is also contrary to our community values.
3. **PUBLIC DISPLAYS OF AFFECTION.** Participation of inappropriate displays of affection in public areas of the campus.
4. **PORNOGRAPHY.** Pornography is defined as viewing, possession, purchase, or distribution of any pornographic materials in any form (magazines, photos, CD ROM, games, computer games, Web sites, etc.). Computing Services has a complete policy available for the appropriate use of the Internet and the University's computers, www.uu.edu/computing/aup.htm. (Ephesians 5:1-5 *"Be imitators of God, therefore, as dearly loved children and live a life of love, just as Christ loved us and gave himself up for us as a fragrant offering and sacrifice to God. But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed, because these are improper for God's holy people. Nor should there be obscenity, foolish talk or coarse joking, which are out of place, but rather thanksgiving. For of this you can be sure: No immoral, impure or greedy person—such a man is an idolater—has any inheritance in the kingdom of Christ and of God."* NIV)

II. SELF-DISCIPLINE

We value personal responsibility and recognize the individual's need for physical, intellectual, spiritual, social, and emotional wholeness. We value the full development of every student in terms of a confident and constructive self image, of a commitment to self-discipline, and of a responsible self-expression. (Galatians 5:22-26 *"By contrast, the fruit of the Spirit is love, joy, peace, patience, kindness, and self-control. There is no law against such things. And those who belong to Christ Jesus have crucified the flesh with its passions and desires."* NIV)

1. **ALCOHOLIC BEVERAGES.** The possession, use, purchase, or distribution of alcoholic beverages is prohibited on campus. The possession of empty alcoholic beverage containers and/or drug paraphernalia on campus is also prohibited. In addition, drunkenness at off campus functions would be inconsistent with Union University values.
2. **USE OR POSSESSION OF ILLEGAL DRUGS.** The purchase, possession, use, or distribution of drug paraphernalia or any substance of abuse is prohibited except under the direction of a licensed physician. A substance of abuse is any form of narcotics, hallucinogenic, sports enhancement or "street drug," and any other controlled substances as defined by law. Local law enforcement may be called.
3. **GAMBLING.** To play or game for money or other valuable stakes with the hope of gaining something significant beyond the amount an individual pays.
4. **TOBACCO.** Realizing that the use of tobacco is harmful to health, Union University does not allow the use of tobacco in any form inside any of its facilities. In addition, the University strongly encourages individuals to respect themselves, others and the overall community enough to abstain from all tobacco use in any location. Union University is a smoke-free campus and smoking is not permitted. Smoking cessation classes are available for those wishing to quit an addiction.

III. ACADEMIC & PERSONAL INTEGRITY

We value a campus community that encourages personal growth and academic development in an atmosphere of Christian influence. We affirm the necessity of both academic and personal standards of conduct that allow students and faculty to live and study together. We value the fair and efficient administration of these standards of conduct. (Proverbs 12:22 *"The Lord detests lying lips, but he delights in men who are truthful."* NIV)

1. ACADEMIC INTEGRITY

Union University upholds the highest standards of honesty. Students are to refrain from the use of unauthorized aids on examinations and all graded assignments, to refuse to give or receive information on examinations and all graded assignments and to turn in only those assignments which are the result of their own efforts and research. Faculty are to accept the

responsibility for discouraging cheating. They are to make every effort to provide physical conditions which will deter cheating. They are to be aware at all times of activity in the testing area. Any student found guilty by the instructor of cheating will be subject to disciplinary action by the instructor. The instructor will file a report of the incident and the intended disciplinary action with the Program Director. If the student deems this action unfair, he/she may request a hearing before the Program Director and instructor. A written report of this hearing and decision will be retained by the Program Director. If either the student or faculty member involved deems the Program Director's action unsatisfactory, he/she may request a hearing before the academic dean. The decision of academic dean is final.

2. PERSONAL INTEGRITY. This is considered lying or committing fraud on any level.

IV. RESPECT FOR PROPERTY AND THE ENVIRONMENT

We value the rights and privileges of owning and using property, both personal and University, and the benefits of preservation and maintenance of property and of our natural resources. In our stewardship of property we recognize the accountability of our actions to the future Union community. (Exodus 20:15 *"You shall not steal."*; Psalm 24:1 *"The earth is the Lord's, and everything in it, the world, and all who live in it."*; Genesis 2:15 *"The Lord God took the man and put him in the Garden of Eden to work it and take care of it."*; I Cor. 4:2 *"Moreover it is required of stewards that they be found trustworthy."* NIV)

1. LITTERING. Intentionally throwing trash on the ground.
2. PROPERTY DESTRUCTION. Actions that violate this Community Value include damaging, destroying, defacing (in any way) property belonging to others or to the University.
3. UNAUTHORIZED ENTRY. This occurs when one enters into any University building, vehicle, office, gated parking lot, student room or window or onto any building without prior authorization.
4. STEALING AND POSSESSION OF STOLEN OR LOST PROPERTY. This is defined as the unauthorized taking, borrowing and/or keeping of property belonging to the University or others.
5. SETTING A FIRE AND ARSON. Deliberately lighting a fire.
6. POSSESSING FIREARMS, OR WEAPONS. This is the possession, whether open or concealed, of any weapon (including, but not limited to paintball guns, slingshots and airsoft guns) that could be used to intimidate, scare, or harm others or possession of materials used to manufacture bombs, firearms, or weapons.
7. TAMPERING WITH FIRE SAFETY EQUIPMENT/INTERCOMS/NETWORK CABINETS. Tampering with or removing emergency instruction sheets, fire alarms, fire extinguishers, exit signs, or other safety equipment puts others at risk of injury. Tampering with such equipment is strictly prohibited.
8. MISUSE OF UNIVERSITY E-MAIL/NETWORK. Students are held responsible for abiding by the computer acceptable use policy found at uu.edu/computing/aup.htm.

V. RESPECT FOR COMMUNITY AUTHORITY

We value our privileges and responsibilities as members of the University community and as citizens of the community beyond the campus. We value the community standards of conduct expressed in our system of laws and value the fair administration of those laws, including University, municipal, state and federal laws. (Romans 13:1, 2 *"Let every person be subject the governing authorities; for there is no authority except from God, and those authorities that exist have been instituted by God. Therefore whoever resists authority resists what God has appointed, and those who resist will incur judgment."* NIV)

1. BREACH OF PEACE. Breach of peace is any action which disrupts the peace or which endangers or tends to endanger the safety, health, or life of any person. It also includes the disruption of the functional processes of the University by individuals and/or organizations.
2. INSUBORDINATION. Failure to comply with a request, written or verbal, of an authorized University staff member constitutes insubordination. Failure to comply based on a difference of opinion is not an acceptable response.
3. BREAKING A CITY, STATE OR FEDERAL LAW. All students are required to abide by the laws of the local, state, national and international governments and are subject to judicial action at the hands of the University and/or law enforcement agencies. Formal charges, complaints or indictments by government entities are not prerequisite for University action under this section.

I have read, understand, and agree to comply with the Union University values that are listed above.

Applicants Signature

Date

Union University School of Nursing
Standards for Admission to the Graduate Nursing Program

The graduate nursing program at Union University is a rigorous mental and physical program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of advanced practice settings. These employment settings require a broad spectrum of mental and physical demands on the nurse. The following “Core Performance Standards for Admission and Progression of Graduate Nursing Students” must be met by all students admitted to the nursing program. The stated mission of the graduate program in nursing at Union University is to educate and prepare nurses who can safely perform the full scope of advanced practice nursing in a variety of specialty areas. Graduate nurses are expected to complete all the academic and clinical requirements of the graduate program in nursing before they are eligible to take a certification exam as an advanced practice registered nurse. The purpose of this document is to define the cognitive, affective and psychomotor skills that are essential to the completion of this program and to safely perform as a competent advanced practice nurse. If a student cannot demonstrate the following skills and abilities, it is the responsibility of the student to request appropriate accommodation. Union University will provide reasonable accommodation as long as it does not fundamentally alter the nature of the program. ***In the event a student is unable to fulfill these admission and progression standards, with or without reasonable accommodation, the student will not be admitted into, or allowed to progress through the program.***

Americans with Disabilities Act (“ADA”) Guidelines

Title III of the Americans with Disabilities Act provides comprehensive civil rights protections for “qualified individuals with disabilities.” An “individual with a disability” is a person who:

- has a physical or mental impairment that substantially limits a “major life activity,” or
- has a record of such an impairment, or
- is regarded as having such an impairment.

Federal regulations state that physical or mental impairments include, **but are not limited to** “such contagious and non-contagious diseases and conditions as orthopedic, visual, speech, and hearing impairments; cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, emotional illness, specific learning disabilities, HIV disease (whether symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism.”

“Major life activities” include functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, eating, standing, lifting/bending, thinking, concentrating, reading, communicating, sleeping, and working. “Major life activities” also include “major bodily functions” which include, without limitation functions of the immune system; digestive, bladder and bowel functions; respiratory and circulatory functions; reproductive functions; cell growth; neurological and brain functions; and endocrine functions. Individuals who currently engage in the illegal use of drugs are not protected by the ADA when an action is taken on the basis of the recurrent illegal use of drugs.

“Qualified” individuals are defined as follows:

- A “qualified” individual with a disability is one who meets the essential eligibility requirements of the program or activity offered.
- The “essential eligibility requirements” will depend on the type of service or activity involved.

Core Performance Standards for Admission and Progression of Graduate Nursing Students

Cognitive Learning Skills

The student must demonstrate the ability to:

1. Assimilate and learn large volumes of complex, technically detailed information to perform clinical problem solving. To synthesize and apply concepts and information from different health professional disciplines in formulating diagnostic and therapeutic judgments.
2. Learn and perform common diagnostic procedures, e.g., laboratory, cardiographic, radiologic, and to interpret the results, recognizing deviations from the norm and identifying pathophysiologic processes.
3. Perform physical assessments and appropriately synthesize data from the client, charts, verbal reports and medical history of the patient to make evidence-based decisions regarding appropriate courses of action/treatment.
4. Troubleshoot mechanical problems with complex patient monitors, anesthesia machines when applicable and adjunct equipment.
5. Apply critical thinking and problem solving methods that results in independent decision making skills.
6. Differentiate and prioritize among multiple, simultaneous problems occurring in one patient within the dynamic context of a surgical, obstetric, medical therapeutic, or interventional radiology procedure.
7. Record examination and diagnostic results clearly, accurately, and efficiently and to communicate them effectively to the patient and colleagues.
8. Apply qualitative and quantitative methods of measurement, including calculation, analysis, reasoning and synthesis.
9. Comprehend three dimensional relationships and to understand the spatial relationship of structures.

Psychomotor Skills - The student must demonstrate the ability to:

1. Sit: Maintain upright posture.
2. Stand: Maintain upright posture.
3. Locomotion: Ability to:
 - a. Get to lecture, lab and clinical locations, and move within rooms as needed for group rotations, work stations and partners, and performing assigned tasks.
 - b. Physically maneuver in clinical settings and rapidly get to locations within the health care facility for emergency calls such as “code blue” situations.
4. Manual tasks:

- a. Maneuver an individual's body parts or clinical equipment from all directions: side to side, forward and backward, or from a lower to higher position.
 - b. Maintain an object in a steady position for an extended period of time.
 - c. Competently perform cardiopulmonary resuscitation (C.P.R.) using guidelines issued by the American Heart Association or the American Red Cross.
 - d. Pushing/pulling/rolling efforts to exert force against small or large objects to move them closer or further away.
5. Reaching:
- a. Extending arm(s) over and under individuals and equipment as required by the task.
6. Small motor/hand skills:
- a. Legibly record evaluations, notes, referrals, etc. in standard medical charts in clinical settings in a timely manner and consistent with the acceptable norms of the clinical setting.
 - b. Record electronic data in electronic information systems in health care settings in a timely manner and consistent with the acceptable norms of clinical settings.
 - c. Legibly record ideas and thoughts for written assignments and tests.
 - c. Record communications in written form in charts, reports, and correspondence.
 - e. Secure a firm grasp as required by the task.
 - f. Operate a push-button telephone and a computer keyboard.
 - g. Perform precision movements (i.e., venipuncture, arterial puncture, peripheral and central line placement, parenteral injections and medication administration), which may also include invasive procedures into the central circulation or specific body cavities or providing a secure airway (e.g. intubation of trachea) as necessary.
 - h. Obtain data from clients via palpation, auscultation, and percussion.
 - i. Manipulate a stethoscope, blood pressure cuff, thermometer (digital, tympanic or glass); insert urethral catheters, IV catheters, nasogastric tubes; perform injections; adjust IV infusions or other equipment as required.
7. Visual acuity to:
- a. Legibly record and document assessments, notes and referrals in standard medical charts in health care settings in a timely manner and consistent with the acceptable norms of clinical settings.
 - b. Read assessments, notes, and referrals in electronic medical records in health care settings in a timely manner and consistent with the acceptable norms of clinical settings.
 - c. Perform precise movements.
 - d. Identify small markings and inscriptions, i.e., on syringes, thermometers, IV bags and sphygmomanometers.
 - e. Identify color changes and coding systems per protocols.
 - f. Identify waveforms and digital readouts from monitors.
8. Hearing or ability to receive and:
- a. Effectively respond to verbal requests from clients and health team members, especially in noisy environments.
 - b. Interpret verbal communication used in lectures, instructions, concepts, narratives, questions and answers.
 - c. Auscultate and percuss for body sounds, e.g., heart, bowel, lungs.
 - d. Respond in a timely manner to a variety of machine alarms and sounds.
9. Communication ability:
- a. Effectively communicate with team members verbally and in written format.
 - b. Communicate spontaneously with other students, faculty, clients, and health care personnel to ask questions, explain conditions and procedures, and teach safety within a reasonable time frame.
 - c. Perceive non-verbal communication and describe pertinent changes in the client/situation.
10. Self care ability to:
- a. Maintain general good health and self-care to foster the health and safety of self and individuals with whom one interacts in the academic and clinical settings.
 - b. Coordinate transportation and living accommodations for off-campus clinical assignments to ensure timely reporting to the clinical areas and classroom.

Affective Learning Skills

The student must be able to:

1. Demonstrate composure of affective behaviors (verbal, physical, and emotional) to ensure the emotional, physical, mental and behavioral safety of the client in compliance with ethical standards of the American Nurse's Association.
2. Tolerate physically and intellectually demanding academic and clinical workloads in nursing within set time constraints which often are concurrent.
3. Adapt to constantly changing environments, display flexibility, and function in situations of uncertainty.
4. Acknowledge and respect individual values and opinions to foster congruous working relationships with faculty, peers, clients, and the health care team.

I have read the Standards for Admission to the Nursing Program and hereby validate that I am capable of meeting the full scope of academic and clinical requirements as stated in this document.

Signature _____

Date _____