

## **PRINCIPLES FOR THE SELECTION AND MANAGEMENT OF EUROPEAN ATHLETICS WALKING PERMIT MEETINGS**

(as at 5 November 2012)

### **1. Objectives**

- 1.1. To promote in particular walking events within Europe.
- 1.2. To maintain an official system of co-operation and liaison between the European Athletics, the IAAF, the Member Federations and the Walking Meeting Organisers.
- 1.3. To give a special status to a group of Walking Meeting for distinction to the other meetings.
- 1.4. To provide an incentive for Walking Meeting Organisers to strive for a greater status for their Meeting.
- 1.5. To protect the dates of the European Athletics Race Walking Permit Meetings on the international Calendar.
- 1.6. To ensure observance of standard conditions, as specified below, by European Athletics.

### **2. Procedure of making an Application**

Applications for European Athletics Status shall be submitted on the appropriate Form by the Member Federations to European Athletics Office by 1 September of the year preceding that of the meeting.

### **3. How to apply for Up-grading**

- 3.1. European Athletics will only consider applications for European Athletics Permit from those Walking Meetings that have previously held an International Meeting with National or Area Permit status for a minimum of one (1) year within the previous two years.
- 3.2. Any Member Federation applying for an upgrading of status shall submit, in its application, results of the last meeting and details which support such upgrading in accordance with the requirements of status detailed below.

### **4. Guidelines for Selection and Scoring of European Athletics Walking Invitation Meetings**

- 4.1. In principle a total of ten (10) European Athletics Meetings may be held in any one calendar year (1 January – 31 December) in each of which at least one (1) men's and one (1) women's race for seniors and one (1) men's or one (1) women's race for juniors are carried out.
- 4.2. An average ranking list of the past 3 years of all the applicants shall be drawn up and used as guide. In order to grant Meetings so far held with National Permit the European Athletics Permit, the results of the last one or two years shall be taken into consideration.  
The score of each individual Meeting will be obtained by adding the points of the ten (10) best results men and women (seniors and juniors) of the meeting's three (3) top events. The performances will be evaluated according to the IAAF scoring tables.
- 4.3. The first 5 of this ranking will have, in principle, automatic right to the status of European Athletics Race Walking Permit Meeting in the following year.
- 4.4. The other 5 will be chosen according to the following items:
  - a) Position in the ranking
  - b) Tradition of the meeting

- c) The consistent excellence of the meeting's National Federation concerned
- d) Geographic position.
- e) Position on the Calendar.

## **5. Guidelines of Scheduling**

- 5.1. A European Athletics Walking Meeting may not be staged on the same day as a race being part of the IAAF Race Walking Challenge. This restriction may be waived when IAAF meetings are scheduled in an other continent.
- 5.2. Two European Athletics Walking Meetings may not be staged on the same day.
- 5.3. In principle, not more than one (1) European Athletics Walking Meeting may be staged in the same town in any one year.

## **6. Principles of Distribution**

Normally one (1) European Athletics Meeting and a maximum of two (2) European Athletics Walking Meetings can be staged in any one country depending on their consistent excellence and their tradition, unless exceptional circumstances prevail which persuade the European Athletics Council to decide upon further addition(s).

## **7. Programme**

The programme must include a minimum of three events - an event for men (10km, 20km, 30km or 50km), an event for women (5km, 10km or 20km) and an event for juniors men (10 or 20km) or women (5km or 10km). Any change made to the Programme must be immediately notified by the Meeting organiser:

- to European Athletics Office
- to the Member Federation concerned.

## **8. Reporting Procedure**

- 8.1. Following each European Athletics Meeting, the designed European Athletics Delegate shall be required to submit a written report concerning the staging of the Meeting. This report including the results and doping control forms shall be forwarded to European Athletics Office not later than 10 days after the Meeting.
- 8.2. A copy of the Report received by European Athletics, shall also be given to the Meeting Director concerned.
- 8.3. One set of the results shall be directed by e-mail to European Athletics Communication Department, Competition Department and European Athletics Statistician immediately after the last event in editable format (e.g. xls, doc and not pdf) .
- 8.4. The analysis of these reports will assist in determining the status of the Meetings in the following year.

## **9. Requirements of Status of European Athletics Meetings**

- 9.1. The Meeting Organiser must be the National Federation or a Member of the National Federation, and must agree to abide by the rules and regulations of the IAAF and European Athletics.

- 9.2. In case the national Federation is not the meeting organiser a strong cooperation and communication between both organisations must be established.
- 9.3. An Official Delegate, appointed by European Athletics shall be received by the Meeting Organiser. This Delegate shall be experienced in race walking matters and shall be ready to give any assistance when required. He/she shall supervise the Meeting, is responsible for the doping control and adherence to the advertising rules and regulations. However, this Delegate cannot act as Race Walking Judge nor have other duties except with the permission of European Athletics.  
Normally the Delegate should not be a citizen of the country where the Meeting is held. The organiser shall pay the travel and accommodation costs of the European Athletics Delegate for up to the duration of the meeting and one additional night (e.g. 1 day event = 2 nights, 2 days event = 3 nights) including costs for visa (if applicable).
- 9.4. A minimum of three Walking Judges from the Level II or III Panel shall act at the Meeting (whenever possible at least two of them must be from the level II Panel based in Europe). If necessary, the organiser shall pay the travel and accommodation costs for up to three walking judges. One of them must be from another country than the host country.
- 9.5. Meeting Organisers must sign a liability insurance policy, in favour of the athletes, officials and spectators, to cover risks for which they may be retained liable and present a copy to European Athletics. It is recommended that other insurance policy should be signed against the risks of cancellation. Athletes have to cover their own insurance for accident.
- 9.6. Doping control tests, normally five (5) at each meeting, shall be conducted at random selection, and analysis must be performed at the allocated WADA accredited laboratory, in accordance with the WADA standards and IAAF guidelines. The organiser has to take care of dispatching the samples to the laboratories. The analysis reports shall be directly submitted by the laboratory to European Athletics Office and as a copy to the IAAF Anti-Doping department. The costs of the control (incl. Personnel), the despatch of samples and their analysis must be borne by the Meeting Organiser.
- 9.7. Medical services shall be provided as:
- on-site emergency aid
  - emergency ambulance service to provide full hospitalisation
  - on-site physiotherapy
- 9.8. Food and accommodation standards should correspond to normal international level.
- 9.9. Local transport shall be provided from airport to lodgings, to Training Areas and to the Competition Venue for all athletes, judges and EA Delegate(s).
- 9.10. The circuit must be closed to traffic and comply with IAAF Rules.
- 9.11. The Programme of events according paragraph 7 must be submitted to European Athletics Office with the Application Form.
- 9.12. Athletes from 5 foreign countries (at least four (4) of these five (5) foreign countries must represent Europe) representing at least 10% of the total number of participants or minimum 10 athletes from abroad must be present, excluding those from the Host Nation.
- 9.13. All payments shall be effected in accordance with IAAF Rules and Regulations. The Meeting Organiser will maintain copies of all financial



documents which may be called for inspection if required by European Athletics.