Programme	**LIFELONG LEARNING**
Subprogramme	**COMENIUS**
Action Category	**MULTILATERAL PROJECTS**
Action	**COMENIUS Multilateral Projects**
Objectives and description of the action	Comenius Multilateral Projects are undertaken by consortia working together to improve the initial or in-service training of teachers and other categories of personnel working in the school education sector to develop strategies or exchange experiences to improve the quality of teaching and learning in the classroom. Each project is expected to give rise to an identifiable outcome - e.g. a new curriculum, training course, methodology, teaching strategy, teaching material - which meets the training needs of a defined group of educational staff, taking account of the realities of each participating country. The use of all possible methods, including information and communication technologies, for the production and dissemination of training materials to the widest possible audience is encouraged. Monitoring and evaluation for enhancing the quality of work carried out by projects should be planned from the very start of each project as a continuous project activity. Dissemination of the good quality results, specific 'dissemination' events involving educational authorities or policy makers to raise awareness of the project's activities and planned outputs should be always included. In addition, participation in Comenius Multilateral Networks events of the same thematic area is encouraged. Within the priorities announced in the Call for Proposals, the following activities may be supported: • The adaptation, development, testing, implementation and dissemination of new curricula, training courses (or parts of courses) or materials for the initial or in-service training of teachers or other categories of school education staff; • The adaptation, development, testing, implementation and dissemination of new teaching methodologies and pedagogical strategies for use in the classroom and including the development of materials for use by pupils; • Providing a framework for the organisation of mobility activities for student teachers, including the provision of practical training periods and the recognition of these activities by the institutions concerned.
Who can benefit	• Teacher trainers, counsellors, teachers and all categories of school education staff, teacher students and the pupils; • Institutions or organisations providing initial and/or in-service training for teachers and other categories of school education staff; • Schools; • Other institutions or organisations active in school education (including research centres, training centres active in the field of education management or guidance and counselling, educational authorities and public or private companies); • Authorities, institutions or organisations which are not in themselves educational, but whose action can contribute to developing high-quality education; • Networks, voluntary associations and other not-for-profit organisations and undertakings active in the field of education. Note: This Action is open to partner organisation from countries not participating in the Lifelong Learning Programme on the following conditions: • Neither the applicant nor the organisation responsible for project management / coordination can be a third country partner; • Third country participation is an **additional option** in an otherwise normal, eligible application and consortium. See Part I of this Guide (section 1C) and – for the detailed administrative arrangements on how such organisations can participate – the website of the Executive Agency.
Who can apply	Applicant organisation on behalf of the consortium.
PRIORITIES	The priorities for this action can be found in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013.
HOW TO APPLY	Centralised Action. Applications have to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	31 January 2013
Duration	
Minimum Duration:	
Maximum Duration:	3 years
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see Table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see table 5b; daily rates may not exceed these published rates. For participating organisations from "third" countries: see the website of the Executive Agency

Maximum Grant €:	150.000 €/year. However, maximum EU contribution to projects will be 300.000€. The maximum grant for all third country partners combined is 25.000 € in addition to the amount specified above.
Comment on Funding:	Maximum EU Grant 75%
EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities. Where the institution is a school, it must belong to one of the types of institution specified by the relevant National authorities in their list of eligible school types. (http://ec.europa.eu/education/comenius/eligible_en.htm)
Minimum number of Countries:	3 LLP participating countries
Minimum number of Partners:	3
Comment on participants:	At least one country must be an EU Member State. Any partners established in a third country are in addition to the minimum number of LLP participating countries specified above.
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character
	The project will provide innovative solutions to clearly identified needs for clearly identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors, or by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium
	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.
	9. *Where applicable*: Participation of organisations from third countries
	Third country participation adds value to the grant application, the activities proposed for the third country partner(s) are appropriate and the budget required for this purpose represents good value for money

CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	October