Programme	**LIFELONG LEARNING**
Subprogramme	**LEONARDO DA VINCI**
Action Category	**ACCOMPANYING MEASURES**
Action	**LEONARDO DA VINCI Accompanying Measures**
Objectives and description of the action	Projects may be developed under the 'Accompanying Measures' Actions to promote the objectives and results of on-going and finalised Leonardo da Vinci projects. On-going and finalised Leonardo da Vinci projects can be found in the ADAM portal (http://www.adam-europe.eu) and EVE portal (http://ec.europa.eu/dgs/education_culture/eve/index_en.htm) Projects may therefore cover communication activities, thematic networking of projects and dissemination and exploitation of project results, for example: • Information and communication activities to promote and improve the visibility of activities and results within each programme • Thematic networking of ongoing projects working on a similar theme (e.g. organisation of exchange of experience meetings, publication of updated project compendia and more systematic assessment of project results, review of national and European discussions on projects on specific themes, organisation of European thematic prize, organisation of thematic summer schools) in support of more effective dissemination and exploitation of the best results • Collection and provision of information on project results, including via the development of common databases • Support for dissemination and exploitation conferences and events bringing together projects and potential users within the sector concerned, with a particular emphasis on promoting the transfer and take-up of project results by new users and mainstreaming into education and training systems and practices.
Who can benefit	All those in vocational education and training, other than at tertiary level, as well as the institutions and organisations facilitating such education and training, such as: • Institutions or organisations providing learning opportunities in the fields covered by the Leonardo da Vinci sectoral programme • Associations and representatives of those involved in vocational education and training, including trainees', parents' and teachers' associations • Enterprises, social partners and other representatives of working life, including chambers of commerce, other trade organisations and sectoral organisations • Bodies providing guidance, counselling and information services relating to any aspect of lifelong learning • Bodies responsible for systems and policies concerning any aspect of lifelong learning vocational education and training at local, regional and national level • Research centres and bodies concerned with lifelong learning issues • Organisations at tertiary level (higher education institutions) can participate in the projects, but the results should not target those attending vocational education and training at tertiary level • Non-profit organisations, voluntary bodies, NGOs
Who can apply	Coordinating organisation on behalf of the consortium.
PRIORITIES	Not applicable.
HOW TO APPLY	Centralised, application to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	31 January 2013
Duration	
Minimum Duration:	none
Maximum Duration:	1 year
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request for Multilateral Projects and Networks as well as Accompanying measures is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see Table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see Table 5b; daily rates may not exceed these published rates.
Maximum Grant €:	150.000/year
Comment on Funding:	Maximum EU Grant 75% of eligible costs

EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities.
	None
Minimum number of Countries:	Not applicable
Minimum number of Partners:	Not applicable
Comment on participants:	The Applicant Organisation must be established in a country eligible to participate fully in the LLP centralised Actions (but not in a country defined as a third country)
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where the priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character
	The project will provide innovative solutions to clearly identified needs for clearly identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors, or by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium
	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.

CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	October