Programme	**LIFELONG LEARNING**
Subprogramme	**LEONARDO DA VINCI**
Action Category	**CERTIFICATES**
Action	**LEONARDO DA VINCI Mobility Certificate**
Objectives and description of the action	The Leonardo da Vinci Certificate in Mobility is a recognition of the capacity of an institution to implement a Leonardo da Vinci mobility project of excellent quality. The quality aspects cover the content of the mobilty activity (policy, strategy, workprogramme) as well as the operational and financial capacity of the institution. The Leonardo da Vinci certificate in mobility is awarded by the National Agencies on the basis of an application linked or annexed to a mobility project application introduced at the same call-deadline. It will be delivered for a period of maximum 4 years (max. until the end of the LLP in 2013). The certificate will allow a simplified grant application in the following calls. In the application for the certificate, the institution will be asked to describe its previous experiences and achievements in Leonardo da Vinci mobility. It will also show the extent to which international mobility is part of the organisations' policy and if quality management is ensured. Further project developments planned will be described. The Leonardo Mobility Certificate will be delivered to a limited number of institutions in order to ensure that the programme remains open to potential new applicants. A certificate can cover several target groups (IVT, PLM and/or VETPRO) if project applications exist for those groups. It remains, however, linked to the project and can not be automatically extended to other departments or branches, except if already plausibly foreseen in the application for the certificate. The National Agency will reserve a part of the available budget for this action. A certificate is not an automatic guarantee for funding. A Leonardo Mobility Certificate can be withdrawn in case of non compliance to the quality criteria set out in the application and in case of breach of financial and operational rules of the Leonardo da Vinci Programme.
Who can benefit	Organisations experienced in Leonardo da Vinci mobility.
Who can apply	Beneficiaries of a successfully completed Leonardo da Vinci mobility project.
PRIORITIES	There are no European priorities for Leonardo da Vinci Mobility Certificates. Please verify with the relevant National Agency whether national priorities apply.
HOW TO APPLY	Decentralised, application to be sent to the relevant National Agency for the applicant
Please consult the relevant Agency website for further information.	
Selection Procedure:	NA1
Application Deadline(s):	01 February 2013
Duration	
Minimum Duration:	
Maximum Duration:	Until end of LLP in 2013
Comment on Duration:	
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	See NA website
Maximum Grant €:	See NA website
Comment on Funding:	The Leonardo da Vinci Placement Certificate does not imply any funding by itself.
EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities. The institution has successfully completed at least one mobility project in Leonardo da Vinci in the past 3 years before application, meaning that the final report has been submitted and accepted by NA Please consult your NA on supplementary national eligibility criteria.
Minimum number of Countries:	Not applicable
Minimum number of Partners:	Not applicable

Comment on participants:	
Award criteria	**1. Quality of the work programme**
	Quality of past performance and management and clear description of future developments planned
	2. European Added Value
	Degree of integration of transnational mobility in the strategy of the institution, involvement in cooperation/networking at a national or transnational level.
	3. Impact and Relevance
	There is a clear strategy for quality management in the institution: evaluation and follow-up

CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	May
Probable sending date of agreement to the beneficiaries	May
Probable starting date of the action	June