Programme	**LIFELONG LEARNING**
Subprogramme	**LEONARDO DA VINCI**
Action Category	**MULTILATERAL PROJECTS**
Action	**LEONARDO DA VINCI Development of Innovation**
Objectives and description of the action	Leonardo da Vinci Multilateral Projects 'Development of Innovation' are transnational co-operation projects that aim to improve the quality of training systems through the development of innovative contents, methods and procedures within Vocational Education and Training (VET). Innovation is a matter of doing new things or finding new ways of doing familiar things. For Development of Innovation Projects it means that **something innovative is developed** (contents, methods, procedures etc.) as the end result of the project. Proposals for innovation development should respond to an innovation pressure (gaps in VET systems or processes) that several countries have in common and should lead to brand new solutions and therefore result in a clear benefit in VET of European scope. The teamwork of a variety of European partners will bundle different approaches, lead to cross-fertilisation and creativity, and will facilitate the development of new solutions and know-how. Development of Innovation projects typically plan a lot of time for development but will also foresee enough time for testing. They will have to consider intellectual property rights (IPR) during the project so that there is an agreement amongst partners before the project has finished. An innovation development can come from any organisation that is innovative. Therefore Development of Innovation projects will rather involve specialist developers. Thus, these projects can be the vehicle for improving quality and for promoting innovation in vocational training. Both aims should be integrated in the proposal in such a way that tools, methods or concepts, and also concrete materials which are developed during the project can be used in, or adapted for, changing environments. The principles for the implementation of Leonardo da Vinci Development of Innovation projects are given below: • EU support is intended for the production of tangible materials, products, methods and approaches in the field of vocational training and guidance, and not for training activities as such • Proposals must put the innovative dimension of the project in context and in relation to the needs of the target groups or the problem to be solved • The development of innovation may apply equally to institutional contexts and to formal, informal or non-formal practices, as well to initiatives promoted at the local, regional or sectoral level • Maximum benefit must be drawn at European level from the results by making use of the expertise and experience of the various European bodies and/or other qualified organisations active in this field • In order to make best use of the results and obtain feedback enabling the product, material, approach or method to be adapted and transferred, valorisation (= dissemination and exploitation of results) must be an integral part of the project's work programme In disseminating and exploiting the results of projects, the European dimension must be enhanced by making vocational training and guidance materials, products, methods and approaches available, where possible, in the languages of all partners.
Who can benefit	All those in vocational education and training, other than at tertiary level, as well as the institutions and organisations facilitating such education and training, such as: • Institutions or organisations providing learning opportunities in the fields covered by the Leonardo da Vinci sectoral programme • Associations and representatives of those involved in vocational education and training, including trainees', parents' and teachers' associations • Enterprises, social partners and other representatives of working life, including chambers of commerce, other trade organisations and sectoral organisations • Bodies providing guidance, counselling and information services relating to any aspect of lifelong learning • Bodies responsible for systems and policies concerning any aspect of lifelong learning vocational education and training at local, regional and national level • Research centres and bodies concerned with lifelong learning issues • Organisation at tertiary level (higher education institutions) can participate in the projects, but the results should not target those attending vocational education and training at tertiary level • Non-profit organisations, voluntary bodies, NGOs <u>Note</u>: This Action is open to partner organisation from countries not participating in the Lifelong Learning Programme on the following conditions: • Neither the applicant nor the organisation responsible for project management / coordination can be a third country partner; • Third country participation is an **additional option** in an otherwise normal, eligible application and consortium. See Part I of this Guide (section 1C) and – for the detailed administrative arrangements on how such organisations can participate – the website of the Executive Agency.
Who can apply	Co-ordinating organisation on behalf of the consortium.

PRIORITIES	The priorities for this Action can be found in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013.
HOW TO APPLY	Centralised, application to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	31 January 2013
Duration	
Minimum Duration:	1 year
Maximum Duration:	3 years
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request for Multilateral Projects and Networks as well as Accompanying measures is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see Table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see Table 5b; daily rates may not exceed these published rates. For participating organisations from "third" countries: see the website of the Executive Agency
Maximum Grant €:	200.000/year and a maximum of 400.000€ for the whole project duration The maximum grant for all third country partners combined is 25.000 € in addition to the amount specified above.
Comment on Funding:	Maximum EU Grant 75% of eligible costs.
EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities.
Minimum number of Countries:	3 LLP participating countries
Minimum number of Partners:	3
Comment on participants:	At least one country must be an EU Member State. Any partners established in a third country are in addition to the minimum number of LLP participating countries specified above.
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where the priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character
	The action will provide something new in terms of learning opportunities, skills development, access to information, etc as well as innovative solutions to actual identified needs of the target groups. It will achieve this by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium
	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.

	9. *Where applicable:* Participation of organisations from third countries
	Third country participation adds value to the grant application, the activities proposed for the third country partner(s) are appropriate and the budget required for this purpose represents good value for money
CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	October