Programme	**LIFELONG LEARNING**
Subprogramme	**GRUNDTVIG**
Action Category	**MULTILATERAL PROJECTS**
Action	**GRUNDTVIG Multilateral Projects**
Objectives and description of the action	Grundtvig Multilateral Projects are undertaken by institutions/organisations from different participating countries working together, pooling knowledge and experience, in order to achieve concrete and innovative results/products, like courses aimed at enhancing the quality of the provision, with indisputable European value. In many cases, this will involve piloting experiences in strategic areas and producing teaching products of high quality. These projects also seek to strengthen the European dimension in the field of adult learning. Within the priorities announced in the General Call for Proposals, the following activities may be supported: • Improving the content and delivery of adult education, e.g.: o the production, testing, comparative appraisal/dissemination of innovative curricula, methodologies and modules for adult learners; o the development of Grundtvig training courses to improve the availability and quality of European training courses available to adult education teachers, managers or other adult education staff. Projects of this kind will have particular priority (see * below); o innovative initiatives for the initial or further training of adult educators; • Improving adult education at a system/policy level, e.g.: o comparative analyses of policy initiatives for the adult education field; o development of qualitative and statistical indicators, tools and databases of good practice in the field of formal, non-formal or informal adult learning; o developing/disseminating innovative funding models for adult education; o organising awareness-raising activities to promote lifelong learning (such as information campaigns); • Improving the accessibility of learning opportunities for adults, e.g.: o developing/disseminating strategies to stimulate demand for learning among adults reluctant to engage in lifelong learning; o developing the lifelong learning dimension of educational establishments in the formal sector, such as higher education institutions and secondary schools; o practical application and testing of methods for valuing knowledge and competencies acquired through informal and non-formal learning; o promoting the development of multi-purpose learning centres and regional networks of learning providers; o developing innovative guidance and counselling tools and methods; o promoting interaction between formal and non-formal adult education and workplace-based general learning; • Improving the management of adult education, e.g.: o measures addressing the non-teaching staff of adult education institutions; o measures to develop the learning dimension of organisations not primarily concerned with adult education (e.g. cultural organisations); o measures addressed to other bodies with an important role to play in this regard such as labour or welfare organisations, trade unions etc.; o comparative analysis of management models and approaches. Projects are encouraged to involve adult learners in their activities, and to take learners' needs and experiences into account. To this end, learners may take part in project meetings and all other appropriate events and activities within the project. All projects must include plans for the evaluation and dissemination of project results. * Note: Even where the development of Grundtvig Training Courses is not the primary focus of the project, applicants are strongly encouraged to include the organisation of such courses in their proposal wherever appropriate as a means of disseminating the results of the project actively to adult education teachers, managers or other adult education staff. The costs of organising such courses can be offset through the award of Grundtvig In-Service Training grants to the participants, provided the courses are approved for this purpose by the relevant National Agencies.
Who can benefit	Any organisation in the field of adult learning, whether formal, non-formal or informal, notably: • Adult education providers belonging to the formal or non-formal system (e.g. primary and secondary schools giving courses for adults, folk high schools, community schools); • Other adult education providers, such as non-profit foundations and associations, trade unions and employers' organisations, libraries and museums, hospitals, prisons and youth detention centres, sports associations, neighbourhood organisations • Higher education institutions carrying out research and/or adult curriculum development activities or providing educational opportunities for adult learners; • Organisations training adult educational staff; • National, regional and local authorities; • European umbrella organisations in the adult education field; • Professional organisations and private sector enterprises whose activities are not limited to vocational training; • Other 'players' providing adult learning opportunities or responding to demands for individual learning;

	• Other bodies, provided that they contribute complementary expertise. They include publishers, media, research institutes etc. Mixed consortia involving different kinds of organisations are particularly encouraged, where this is appropriate to achieving the aims of the project concerned. Note: This Action is open to partner organisation from countries not participating in the Lifelong Learning Programme on the following conditions: • Neither the applicant nor the organisation responsible for project management / coordination can be a third country partner; • Third country participation is an **additional option** in an otherwise normal, eligible application and consortium. See Part I of this Guide (section 1C) and – for the detailed administrative arrangements on how such organisations can participate – the website of the Executive Agency.
Who can apply	Co-ordinating organisation on behalf of the consortium.
PRIORITIES	The priorities for this Action can be found in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013.
HOW TO APPLY	Centralised, application to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	31 January 2013
Duration	
Minimum Duration:	1 year
Maximum Duration:	3 years
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request for Multilateral Projects and Networks as well as Accompanying measures is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see table 5b; daily rates may not exceed these published rates. For participating organisations from "third" countries: see the website of the Executive Agency
Maximum Grant €:	150.000/year. However, maximum EU contribution to projects will be 300.000€. The maximum grant for all third country partners combined is 25.000€ in addition to the amount specified above.
Comment on Funding:	Maximum EU Grant 75%
EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities.
Minimum number of Countries:	3 LLP participating countries
Minimum number of Partners:	3
Comment on participants:	At least one country must be an EU Member State. Any partners established in a third country are in addition to the minimum number of LLP participating countries specified above.
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where the priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character
	The project will provide innovative solutions to clearly identified needs for clearly identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors, or by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium

	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.
	9. *Where applicable:* Participation of organisations from third countries
	Third country participation adds value to the grant application, the activities proposed for the third country partner(s) are appropriate and the budget required for this purpose represents good value for money

CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	October