Programme	LIFELONG LEARNING
Subprogramme	GRUNDTVIG
Action Category	MULTILATERAL NETWORKS
Action	GRUNDTVIG Multilateral Networks
Objectives and description of the action	The aims of Grundtvig Networks are to strengthen the link between the various 'actors' involved in adult education in the broadest sense, to improve the quality, European dimension and visibility of activities or issues of common interest in the field of adult learning and to help make lifelong learning opportunities more widely known and available to citizens. Grundtvig Networks are large-scale networks providing a forum or a common platform for discussion and exchange of information on key issues, policy shaping and/or research in the area of adult learning. Each Grundtvig Network addresses one particular thematic area, sector or set of key issues chosen from the broad field of adult learning as a whole. Priorities are mentioned in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013. Within its specific area of work, each network should seek to: • Further the debate on important aspects of policy and practice • Provide an overview of a field (through comparative studies and analyses) within a European context • Consider the various definitions used in different countries in terms of content and methodology, thereby contributing to the construction of a shared terminology at European level in the key areas of adult learning • Identify present, emergent and future needs, and in particular pinpoint aspects where European co-operation could be especially beneficial • Promote the dissemination of findings and recommendations and their implementation in relevant fields • Make a major contribution to the dissemination of good practice available at national or European level. In overall terms, each Grundtvig Network should therefore perform three functions: 1. It should provide a common platform and 'reference point' for discussion and exchange of information on key issues, policy shaping and research in the specific area of adult learning addressed 2. It should actively assist in the networking of Grundtvig projects on subjects of common interest with the aim of promoting European co-operation and innovation 3. It should disseminate results, insights and best practice derived from former Grundtvig projects and other initiatives conducted at the European, national or regional level in the chosen thematic area. Each Network should therefore become a key player in the promotion of European co-operation in its specific area of adult learning. In accordance with the type of work to be carried out by the Networks, the co-ordinating institution and core partners are organisations active in policy formulation and/or research concerning formal, non-formal or informal adult learning. Co-ordination of a Grundtvig Network should be undertaken by an organisation with a solid infrastructure and strong links with the relevant national and regional representative bodies in its country in the subject area concerned. Appropriate European organisations, including associations, working in the field concerned may also be well equipped to take on this task. Similarly, the other non-co-ordinating partners should be suitable organisations for representing their respective countries actively and comprehensively in the Network's development and the implementation of its activities. In cases where a Network is addressing the learning needs of a particular 'target group' in society, representatives of this section of the population should be actively involved in planning and conducting the Network's activities. A typical network consists of: • The co-ordinating institution, selected by the partners to be responsible for the overall organisation, management and co-ordination of the activities throughout the duration of the project period • Other core institutions, many of which are likely to have been present from the start of the Network and which are particularly actively involved in carrying out the Network's tasks • A number of other organisations acting as permanent channels for relaying information • Occasional correspondents that take part in the Network's activities. Within the priorities announced in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013, the activities carried out by Networks, and for which a grant may be used, typically include the following: • Activities to facilitate and enhance European co-operation, such as exchanging information, training of project co-ordinators, promoting new projects, disseminating project results and good practice • Activities to promote educational innovation and best practice in the thematic area concerned, such as comparative analyses, case studies, formulating recommendations and

	organising working groups, seminars or conferences • Activities relating to project co-ordination and management. As a minimum, each Network will be expected to: • Establish and maintain a good quality website to support information exchange and dissemination; • Produce an annual report on the state of innovation in its area of activity; • Inform the 'players' in Grundtvig fully about the 'Network's events and activities; • Organise at least one annual meeting of Grundtvig projects in the thematic area of the Network. This meeting can also be in the form of an open seminar or conference; • Have a sound strategy for sustaining the Network after the co-financing by Grundtvig has been terminated or substantially reduced; • Set in place appropriate mechanisms for internal assessment of progress and for quality assurance and dissemination of results.
Who can benefit	Any organisation concerned with adult learning, whether formal, non-formal or informal, notably: • Adult education providers belonging to the formal or non-formal system (e.g. primary and secondary schools giving courses for adults, folk high schools, community schools); • Other adult education providers, such as non-profit foundations and associations, trade unions and employers' organisations, libraries and museums, hospitals, prisons and youth detention centres, sports associations, neighbourhood organisations; • Higher education institutions carrying out research and/or adult curriculum development activities or providing educational opportunities for adult learners; • Organisations training adult educational staff; • National, regional and local authorities; • European umbrella organisations in the adult education field; • Professional organisations and private sector enterprises whose activities are not limited to vocational training; • Other 'players' providing adult learning opportunities or responding to demands for individual learning; • Other bodies, provided that they contribute complementary expertise. They include publishers, media, research institutes etc. Mixed consortia involving different kinds of organisations are particularly encouraged, where this is appropriate to achieving the aims of the project concerned. Note: This Action is open to partner organisation from countries not participating in the Lifelong Learning Programme on the following conditions: • Neither the applicant nor the organisation responsible for project management / coordination can be a third country partner; • Third country participation is an **additional option** in an otherwise normal, eligible application and consortium. See Part I of this Guide (section 1C) and – for the detailed administrative arrangements on how such organisations can participate – the website of the Executive Agency.
Who can apply	Co-ordinating organisation on behalf of the network.
PRIORITIES	The priorities for this Action can be found in the LLP General Call for Proposals 2011-2013 – Strategic Priorities - 2013.
HOW TO APPLY	Centralised, application to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	31 January 2013
Duration	
Minimum Duration:	
Maximum Duration:	3 years
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request for Multilateral Projects and Networks as well as Accompanying measures is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see table 5b; daily rates may not exceed these published rates. For participating organisations from "third" countries: see the website of the Executive Agency
Maximum Grant €:	150.000/year The maximum grant for all third country partners combined is 25.000€ in addition to the amount specified above.
Comment on Funding:	Maximum EU Grant 75%

EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities.
Minimum number of Countries:	10 LLP participating countries
Minimum number of Partners:	10
Comment on participants:	At least one country must be an EU Member State. Any partners established in a third country are in addition to the minimum number of LLP participating countries specified above.
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where the priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character
	The project will provide innovative solutions to clearly identified needs for clearly identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors, or by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium
	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.
	9. *Where applicable:* Participation of organisations from third countries
	Third country participation adds value to the grant application, the activities proposed for the third country partner(s) are appropriate and the budget required for this purpose represents good value for money

CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	October