Programme	**LIFELONG LEARNING**
Subprogramme	**KA4 VALORISATION**
Action Category	**MULTILATERAL PROJECTS**
Action	**KA4 Multilateral Projects**
Objectives and description of the action	The prime objective of the Key Activity 4 is to help create a framework the effective exploitation of results of the Lifelong Learning Programme at local, sectoral, regional, national and European levels, in synergy with communication activities. As the programme is drawing to its end, it becomes even more important to invest in activities which take stock of the LLP results achieved so far as well as in activities which serve as bridge between LLP project results and decision makers (mainstreaming). Within the priorities announced in the General Call for Proposals, priority will be given to activities which focus on: • the development of Communities of practice; • carrying out theme-based, targeted dissemination activities as well as assessment of previously funded "valorisation" activities. The actions funded under this Key Activity are intended to complement and support the actions on dissemination and exploitation of specific project results integrated within the four sectoral programmes and the other transversal Key Activities within the Life Long Learning Programme. Projects funded under Key Activity 4 should address one or more of the following: <u>1- Communities of practice:</u> • Actions to develop modern, interactive, web-based Communities of Practice to foster dialogue between projects beneficiaries and users, including decision makers, around specific themes and priorities addressed by the LLP actions over the last years. • Tools which allow users to register and receive personalised, targeted information, compiled from relevant project web-sites and to interact in thematic discussions, animated by experienced facilitators. • Definition of indicators for measuring performance and output of the activities. Projects should focus on: • Cross-programme approaches; • Activities which demonstrate a potential for sustainability with a view to a later linkage/integration with other platforms created for the next programme generation; • Activities which complement existing platforms or websites, demonstrating clear added value, beyond what is currently available through existing communities of practice. <u>2 - Theme-based, targeted dissemination and assessment of exploitation activities</u> • Actions to take stock and identify best practices for valorisation and exploitation across all LLP sectors, mainly from multilateral projects and networks. • Actions to collect, analyse and disseminate information concerning good practice, products and outcomes from all actions across the LLP addressing a particular strategic theme such as inclusion, language learning, entrepreneurship, early school leaving, e-learning at work, active citizenship (taking into account that 2013 is the "Year of the Citizen", this theme should target LLP projects related to education in favour of active citizenship) or others. Activities will be specific and appropriate for the identified target audience, using relevant communication means, such as articles in newspaper, workshops at conferences, specific websites, business magazines, online videos, etc. • Actions to identify and assess best practices where project results have successfully influenced decision makers (at national, regional, and local level) and were exploited to change the pre-existing settings leading to sustainable and systemic impact. Projects should: • Reinforce the impact of the programme by connecting individual project results to the wider community. • Take into account and build-upon specific activities for thematic dissemination that have already been developed in the course of the LLP, such as thematic monitoring and the various thematic network activities coordination by National Agencies (http://ec.europa.eu/education/lifelong-learning-programme/thematic_en.htm). • Propose an integrated approach across two or more different lifelong learning sectors. This specific Key Activity for the dissemination and exploitation of results is an innovation within this programme reflecting a growing awareness of the need to ensure maximum impact from EU-funded programmes in support of the new strategic framework for cooperation in the field of education and training (E&T 2020). Project applicants should pay particular attention in their proposals to demonstrating the need for their project, describing clearly what they propose to do, and setting out the anticipated measurable results, impact and value-added. Applicants should be aware that the projects selected for funding will be closely monitored to identify emerging good and interesting practices and results of relevance to the creation of an EU-level framework for the exploitation of results; and may be subject to a targeted impact study in the medium to longer term.
Who can benefit	• Institutions or organisations providing learning opportunities within the context of the LLP, or within the limits of its sub-programmes • The persons and bodies responsible for systems and policies concerning any specific aspect of lifelong learning at local, regional and national level • Enterprises, social partners and their organisations at all levels, including trade

	organisations and chambers of commerce and industry • Bodies providing guidance, counselling and information services relating to any aspect of lifelong learning • Associations working in the field of lifelong learning, including students', trainees', pupils', teachers', parents' and adult learners' associations • Research centres and bodies concerned with lifelong learning issues • Not-for-profit organisations, voluntary bodies, non-governmental organisations (NGOs) Note: This Action is open to partner organisation from countries not participating in the Lifelong Learning Programme on the following conditions: • Neither the applicant nor the organisation responsible for project management / coordination can be a third country partner; • Third country participation is an **additional option** in an otherwise normal, eligible application and consortium. See Part I of this Guide (section 1C) and – for the detailed administrative arrangements on how such organisations can participate – the website of the Executive Agency.
Who can apply	Coordinating organisation on behalf of the consortium.
PRIORITIES	The priorities for this Action can be found in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013.
HOW TO APPLY	Centralised, application to be sent to the Executive Agency
Please consult the relevant Agency website for further information.	
Selection Procedure:	COM
Application Deadline(s):	28 February 2013
Duration	
Minimum Duration:	
Maximum Duration:	3 years
Comment on Duration:	Extension of the eligibility period by up to a maximum of 6 months on request for Multilateral Projects and Networks is possible only in exceptional cases. Total Grant will not change.
FINANCIAL PROVISIONS Please consult **Part I** of this Guide, Chapter 4 Financial Provisions for more information.	
Applicable Grant Table(s):	For daily staff cost rates: see table 5a; daily rates may not exceed these published rates. For daily subsistence rates: see table 5b; daily rates may not exceed these published rates. For participating organisations from "third" countries: see the website of the Executive Agency
Maximum Grant €:	150.000/year. However, maximum EU contribution to projects will be 300.000€. The maximum grant for all third country partners combined is 25.000€ in addition to the amount specified above.
Comment on Funding:	Maximum EU Grant 75%
EVALUATION AND SELECTION PROCEDURES Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures **Eligibility Criteria** **General eligibility rules:** The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
Specific eligibility rules:	Applications must be submitted by bodies which are legal entities.
	Applications should preferably address at least two of the four fields covered by the Erasmus, Comenius, Leonardo da Vinci and Grundtvig programmes of the Lifelong Learning Programme.
Minimum number of Countries:	3 LLP participating countries
Minimum number of Partners:	3
Comment on participants:	At least one country must be an EU Member State. Any partners established in a third country are in addition to the minimum number of LLP participating countries specified above. A single European Organisation is also eligible.
Award criteria	**1. Relevance**
	The grant application and the results foreseen are clearly positioned in the specific, operational and broader objectives of the Programme. The objectives are clear, realistic and address a relevant issue / target group. Where the priorities are given in the LLP General Call for Proposals 2011-2013 – Strategic Priorities 2013 for the action concerned, at least one of them must be satisfactorily addressed.
	2. Quality of the Work Programme
	The organisation of the work is clear and appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget. The work programme includes specific measures for evaluation of processes and deliverables.
	3. Innovative Character

	The project will provide innovative solutions to clearly identified needs for clearly identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors, or by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
	4. Quality of the Consortium
	The consortium includes all the skills, recognised expertise and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners.
	5. European Added Value
	The benefits of and need for European cooperation (as opposed to national, regional or local approaches) are clearly demonstrated.
	6. The Cost-Benefit Ratio
	The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
	7. Impact
	The foreseeable impact on the approaches, target groups and systems concerned is clearly defined and measures are in place to ensure that the impact can be achieved. The results of the activities are likely to be significant.
	8. Quality of the Valorisation Plan (Dissemination and Exploitation of Results)
	The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the proposal, during and beyond the lifetime of the project.
	9. *Where applicable:* Participation of organisations from third countries
	Third country participation adds value to the grant application, the activities proposed for the third country partner(s) are appropriate and the budget required for this purpose represents good value for money
CONTRACTING PROCEDURES	
Probable sending date of pre-information on the results of the selection process	June
Probable sending date of agreement to the beneficiaries	from July
Probable starting date of the action	November