

## Reception Canb-book 1 Apr–18 Jun

Date	From	Description	Actioned to	Date
2/04/2012	DVA	Anzac day posters		
3/04/2012		FOI request	James	12-Apr
5/04/2012	Stephen Sedgwick APSC	Commissioner's advice to agency heads	Emailed to Exec	12-Apr
5/04/2012	David Tune, Dept of Finance	Financial Management and accountability	Alison	12-Apr
5/04/2012		Z card pocket media	Alison	12-Apr
16/04/2012	Anonymous	Cameras on Woollahra post office boxes	Enquiries	16-Apr
16/04/2012	David Tune, Dept of Finance	Updating Australian Government Cost Recovery Guidelines	Alison	16-Apr
16/04/2012	APSC	Leading Australia's future in the Asia Pacific (LAFIA)		
18/04/2012	Legislative Assembly ACT	Standing Committee on Admin Procedures Report 4		
19/04/2012	Comcare	Health and Safety Awards		
24/04/2012	Peter Parliamentary Council	Fitting the Bill' Publication		
26/04/2012	Biometrics Institute	Conference and Exhibition		
26/04/2012		Independent review of FOI request	Charine/ Paula	26-Apr
27/04/2012		Request for formal independent review of decision	Charine/ Paula	27-Apr
27/04/2012	Dept of Resources, Energy & Tourism	Sect 54m application for review	Charine/ Paula	27-Apr
27/04/2012		Release of defence service records by NAA		
30/04/2012	ANAO	2011-12 Financial statement audit - terms of audit engagement		
1/05/2012	David Tune, Dept of Finance	Update to 2008 Commonwealth Procurement guidelines	Alison	15-May
1/05/2012	Dept of Immigration & Citizenship	Own motion investigation on FOI applications		
1/05/2012	Int. Ombudsman Institute	10th World Conference November		
4/05/2012	APSC	Commissioner's advice to agency heads	Alison	15-May
10/05/2012	ASIC	Complaint 11/00118 Ms Jenny Kelly	Paula to discuss w/JM	15-May
14/05/2012	Law Council of Australia	Re. report to AG on charges review	Replied CC to JP, RS, LG, RA	15-Apr

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Date	From	Description	Actioned to	Date
14/05/2012			emailed to Enquiries; original to JM	14-May
15/05/2012	Australian Senate	Final Report - Inquiry into the future role & direction of the Scrutiny of Bills Committee		
15/05/2012	Anthony Field, FaHCSIA	Accessibility requirements - FOI, IPS & Disclosure log		
16/05/2012	APSC	SES orientation program design	Alison	
17/05/2012	APSC	APS Remuneration management policy	Emailed to Exec. Filed	
23/05/2012	APSC	Forecast of graduate intake	Replied	24-May
25/05/2012	ANAO	Audit Report - Management of e-passports	TP/RS/MH	28-May
29/05/2012	AAT	Alert on new email notification		
4/06/2012	AGD	Cabinet-in-Confidence Letter	Replied. AL	6-Jun
4/06/2012	APSC	Commissioner's advice to agency heads		
7/06/2012	APSC	Confidential letter to JM		
13/06/2012	AIAL	Membership renewal form	Renewed. Filed	