

SENIOR MISSIONARY OPPORTUNITIES BULLETIN

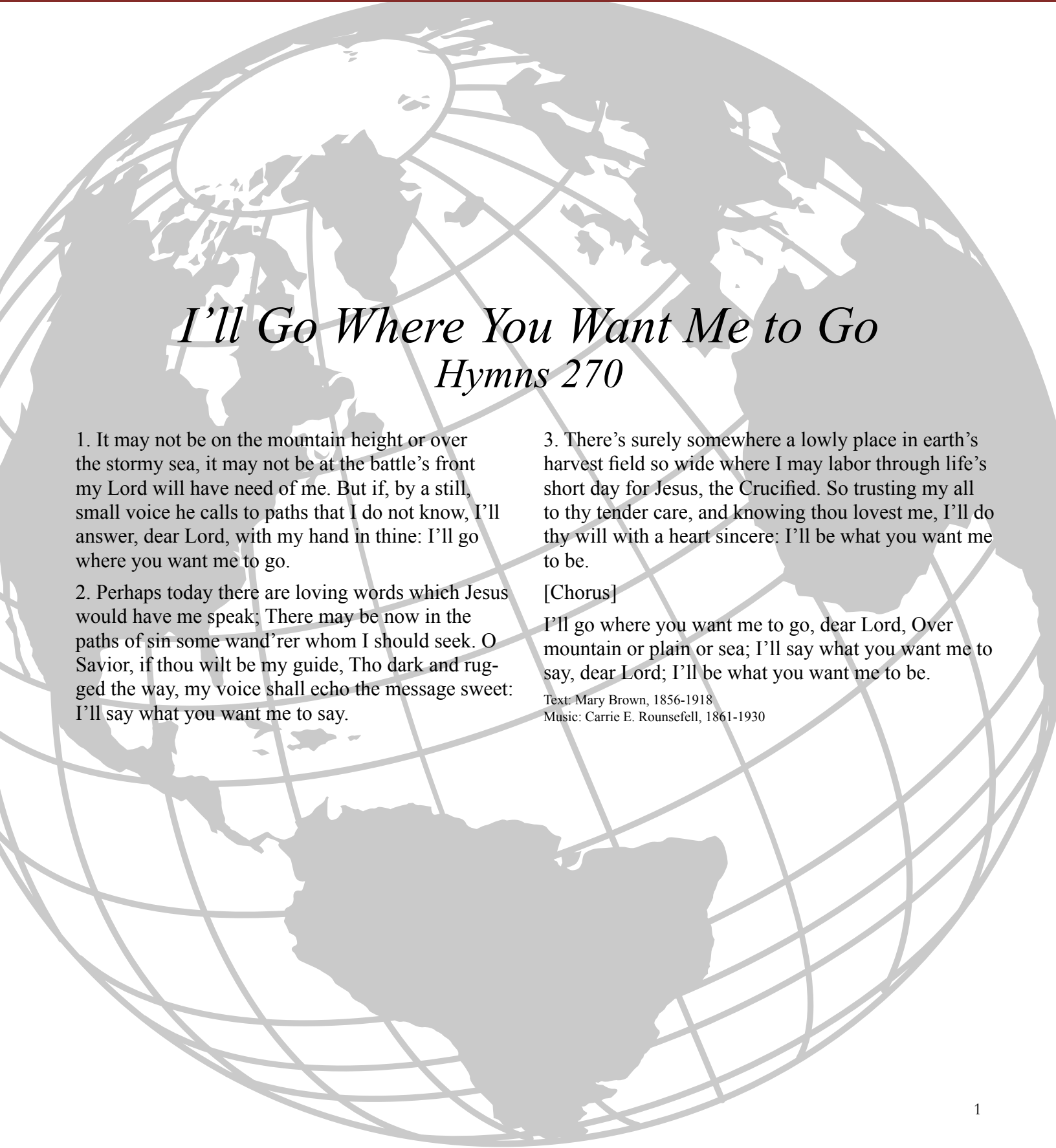
Friday, May 8, 2015

Local: 801-240-6741

Toll Free: 800-453-3860 ext. 2-6741

View weekly updates at

www.lds.org/senioropportunities



I'll Go Where You Want Me to Go *Hymns 270*

1. It may not be on the mountain height or over the stormy sea, it may not be at the battle's front my Lord will have need of me. But if, by a still, small voice he calls to paths that I do not know, I'll answer, dear Lord, with my hand in thine: I'll go where you want me to go.

2. Perhaps today there are loving words which Jesus would have me speak; There may be now in the paths of sin some wand'rer whom I should seek. O Savior, if thou wilt be my guide, Tho dark and rugged the way, my voice shall echo the message sweet: I'll say what you want me to say.

3. There's surely somewhere a lowly place in earth's harvest field so wide where I may labor through life's short day for Jesus, the Crucified. So trusting my all to thy tender care, and knowing thou lovest me, I'll do thy will with a heart sincere: I'll be what you want me to be.

[Chorus]

I'll go where you want me to go, dear Lord, Over mountain or plain or sea; I'll say what you want me to say, dear Lord; I'll be what you want me to be.

Text: Mary Brown, 1856-1918

Music: Carrie E. Rounsefell, 1861-1930

TABLE OF CONTENTS

NOTE: PLEASE CONTACT COORDINATORS LISTED FOR INFORMATION REGARDING THESE OPPORTUNITIES

• Missionary Department Openings.....	2
• Dental Care Services.....	3
• Stake Young Single Adult Program.....	4
• Visitors' Centers & Historic Sites.....	4
• Family and Church History Headquarters Mission.....	5
• Auditing Department.....	6
• Brigham Young University - Hawaii.....	6
• Church Education System.....	7
• Family History Department.....	7
• Farmland Reserve Church-Service Missionary.....	8
• Human Resources Department-CSM.....	9
• Information & Communication.....	9
• Military Relations.....	9
• Music Department.....	9
• Office of Communication Services.....	9
• Office of General Counsel.....	10
• Polynesian Cultural Center.....	10
• Public Affairs Department.....	11
• Publishing Services Department.....	11
• Purchasing Department.....	11
• Recreational Properties.....	12
• Security Department.....	12
• Self-Reliance Services/PEF.....	12
• Special Projects Department.....	13
• Temple Department.....	14
• Temporal Affairs Department.....	15
• Translation Department/Publishing Services Department.....	15
• Welfare Services.....	15
• Misc.: Non-Missionary Assignments (China Teachers).....	16
• Estimated Monthly Mission Cost.....	17
• Online Missionary Recommend Instructions.....	19

GENERAL INFORMATION

Information provided in the Senior Missionary Opportunities Bulletin relates to members living in Canada and the United States. Members in other parts of the world may use this bulletin for general ideas about missionary service opportunities and costs.

Senior Missionary Services, Missionary Department

Office hours: Mon-Fri, 8 A.M.—5 P.M. (Mountain Time)

Senior Missionary Website: www.lds.org/seniormissionaries

General Questions:

(801) 240-6741

(800) 453-3860 ext. 2-6741

General E-mail: SeniorMissionaryServices@ldschurch.org

Missionary Insurance Questions:

(801) 578-5650

(800) 777-1647 (toll free)

Website: www.dmba.com/ssmp

Medical Questions:

(801) 240-6856 or (801) 240-0322

(800) 453-3860 ext. 2-6856 or 2-0322 (toll free)

Missionary Training Center (MTC) Questions:

(801) 422-8634

Travel and Visa Questions:

(801) 240-5111

RECOMMENDATION & MISSIONARY VISA

Prospective full-time senior missionaries are encouraged to state their preferences on the missionary recommendation form for missionary service. However, they should be willing to serve where called. Full-time senior missionaries are assigned by the Quorum of the Twelve Apostles and called by the President of the Church.

MISSIONARY RECOMMENDATION

If you are thinking about serving a full-time mission, meet with your bishop to start the recommendation process. The time it takes to complete the recommendation depends on the couple's or the senior sister's ability to complete all of the recommendation requirements. Once all requirements are completed, the stake president submits the recommendation to the Missionary Department. Once submitted, it may take five to six weeks to process the recommendation before you receive your call. Some situations may delay the process (medical exams, procedures and so forth).

PASSPORT & MISSIONARY VISA

Obtaining a passport does not guarantee you will serve in a foreign mission. However, if your preference is to serve in a foreign country and you indicate this on your recommendation, you may consider applying for (or renewing) a passport. The passport is the first step to acquire a missionary visa and may significantly decrease the time it takes to process your visa.

If the Twelve assign you to a foreign country, it may take two to five months to obtain a missionary visa after you receive your mission call. The Church Travel Department will work with you to obtain your visa.

OPENINGS BY DEPARTMENT

MISSIONARY DEPARTMENT

Coordinator: Elder David Kimberling Email: kimbedm@ldschurch.org

Coordinator: Elder L. Russell Healy Email: lhealy@ldschurch.org

Tel: (800) 453-3860 (801-240-1880 or 801-240-9739)

Senior missionary couples may serve in member and leader support, visitors' centers, mission offices, medical assignments, military relations, and more.

MEMBER AND LEADER SUPPORT (MLS)

Member and leader support (MLS) is the most common type of assignment for senior missionary couples called to serve under the direction of a mission president. This assignment encourages couples to share the gospel, reactivate and rescue less-active members, retain new converts, strengthen young single adults, and support local leaders in struggling wards, branches, and districts. Couples also provide a great and lasting influence on younger missionaries serving within a mission. Only couples may serve as member and leadership support missionaries. We have needs for member and leader support couples to serve in the USA and around the world. If you are interested in discussing locations, please contact Elder Kimberling or Elder Healy.

MISSION OFFICE COUPLES

Senior missionary couples with experience using Microsoft Word and Excel are needed to serve as office couples. Couples are needed to serve in mission office assignments around the world to allow mission presidents to minister and focus on missionaries (instead of administrative duties). **We have an urgent need for office couples to serve in the USA and around the world.**

Office assignments include secretary to the mission president, financial secretary, apartment administrators, vehicle fleet administrators, and referral secretaries. In addition, senior missionaries with office assignments may help with member and leader support (MLS) assignments in the evenings and on weekends.

Current Needs:

UNITED STATES

- Alaska
- Arizona
- California
- Georgia
- Illinois
- Iowa
- Michigan
- Mississippi
- Missouri
- Nebraska
- New Mexico
- New York
- North Carolina
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- South Carolina
- Texas
- Washington DC
- Washington State
- Wisconsin

INTERNATIONAL

- Africa
- Latin America
- Eastern Europe
- Pacific

MISSIONS IN THE UNITED STATES AND CANADA

All missions within the United States and Canada need senior missionaries to serve in member and leader support as well as mission offices. Some missions can accommodate couples who want to live in their fifth-wheel trailer, travel trailer, or motor home.

FOREIGN MISSIONS

Foreign language skills are needed in many locations. **There is currently an urgent need for Spanish speaking couples.** Consideration of possible assignments may take into account languages previously learned as a missionary, even though some brush-up may be needed.

If you are going to a country where another language is spoken, you may participate in one-on-one language-tutoring sessions (whether or not a language is required). These sessions are available via Skype and/or in-person visits at the MTC. You may participate in online tutoring both before entering the MTC and after arriving in the mission field.

Missionaries serving in an English-speaking assignment in a foreign country may wish to learn the native language to help them share the gospel, interact with neighbors, shop, and participate in their ward or branch. After receiving a mission call, interested seniors may request one-on-one tutoring by following the instructions included in their call packet or by e-mailing a request to onlinetutoring@mtc.byu.edu.

DOMESTIC EDUCATION MISSIONARIES

A full time senior couple is needed to operate a small Church sponsored elementary/middle school in the U.S. This mission assignment is well suited for career educators.

Desirable Qualifications:

One of the spouses should have a degree in education with teaching experience at the elementary or middle school level. Couple should be

energetic, enjoy teaching multiple ages, and be computer and technology literate. Curriculum design, ESL and reading specialist experience would be helpful.

The missionaries will also be involved in Member and Leader Support. The couple must immediately submit their online missionary recommendation to be available by August 1, 2015. Period of service could be 12 or 23 months.

DENTAL CARE SERVICES

Central America Area - Guatemala City

Philippines Area - Manila

Coordinator: Elder Richard L. Call, D.M.D., M.S.,

Telephone: (303) 469-8030

Email: rlc.call@gmail.com

The Central America Area and Philippines Area needs a dentist to serve a welfare services dental mission. This mission is focused on preparing young men and women to serve full-time missions by assisting with their dental care, and by helping current full-time missionaries in areas where access to dental care is limited. In Guatemala, we also care for children ages 3 - 18 from orphanages throughout Guatemala City.

Details:

- General dentist with clinical experience in third-molar surgery, endodontics, and restorative dentistry needed.
- General dental office management and basic computer skills required.
- Spanish-speaking for Central America, but fluency is not required.
- Current state dental license and passport required.
- Humanitarian dentistry experience with portable equipment helpful, but not required.

Pacific Islands - Tonga and Samoa

Coordinator: Elder John Gerritsen, D.D.S.

Tel: (801) 209-2481

Email: JohnGerritsen10@gmail.com

There is an immediate and continuing need for licensed dentists to direct and provide dental services in Tonga, and Samoa (both English-speaking) dental clinics. Dental treatment is done in modern established, five to seven-chair clinics. Services are provided to local missionaries, prospective missionaries, needy LDS Church members, local orphanages, and others needing dental help. Missions of 12, 18, or 23 months are available. Rural care using portable dental units is done periodically.

EDUCATION SUPPORT SERVICES

Senior welfare missionary couples are needed for 23-month missions helping Canadian tribal members between the ages of 18 and 30 to advance from secondary school to the job market through education in technical college and university programs. Couples will work with students and coordinate with tribal, industry, and academic partners in the Lloydminster and Vermillion, Alberta, region.

Desirable qualifications: One of the spouses has been an educator at the high school, trade school, technical college, or university level. Work experience in the oil and gas industry is desired. Basic computer skills and the ability to teach and mentor in math, life skills, and writing are required.

HEALTH CARE PROFESSIONALS

Elder Gregory A. Schwitzer, M.D.

Local: (801) 240-5271

Toll Free: (800) 453-3860 ext. 2-5271

There is an immediate and ongoing need for **MDs, DOs, RNs, PAs, NPs, and mental health counselors** to advise mission presidents on missionary health. Assignments are available in Church areas worldwide. Live-at-home service is also available. Duties include teaching preventative health care to missionaries and contacting missionaries and mission presidents either in-person or by telephone.

SENIOR MISSIONARY CLINIC NURSE

A full time senior couple or single sister is needed to fulfill a rewarding assignment in the Family History and Church Headquarters mission clinic as a live at home or away from home missionary(s). This clinic is housed in the Joseph Smith Memorial Building and provides care for the hundreds of missionaries serving on temple square. Your responsibilities will be to assist the volunteer physicians that staff the clinic, triage and assess patient needs, obtain lab specimen, coordinate care, etc.

Skills needed: Must be a Registered Nurse. This position does not require a current license. (If couple, only one needs medical experience and the other may serve in other areas of the mission.)

Length of service: 18-23 months

Location: Salt Lake City, Utah

Contact: Christine Lake at (801) 240-7740

SENIOR SISTERS (AGE 40+)

Some of the assignments have limited availability. Please contact the coordinators listed in this bulletin for more information about possible opportunities. Please remember – missionary assignments are only made by members of the Twelve.	
Senior sisters are responsible for their own mission costs, which are roughly 65 percent of the amounts shown for couples. Senior sisters pay their rent and utilities directly to the landlord/utility. Senior sisters (age 40+) may serve full-time missions for 12, 18, or 23 months. The Church will pay travel costs to foreign mission assignments of 18 or 23 months. Six-month assignments are not available for senior sisters. There are no humanitarian or proselyting assignments available for senior sisters.	
Assignments Available	Assignment Description
Church Education System (CES) (Limited Availability)	Most CES assignments are filled by couples. Still, there are a few openings for qualified senior sisters to teach seminary and institute classes. The ability to relate to teens and young adults is critical.
Employment Resource Centers	Employment Resource Centers assist the unemployed and underemployed to find employment.
Family and Church History Headquarters Mission in Salt Lake City	This mission offers opportunities for full-time senior sisters (including live-at-home). Basic computer skills are needed, and family history research experience will be helpful.
Family History Records Preservation/Family History Support	Whether serving from home or abroad senior sisters gather, organize, and capture valuable genealogical records using digital camera equipment.
Medical	MDs, DOs, RNs, PAs, NPs, and mental health counselors advise mission presidents on missionary health. Assignments are available in Church areas worldwide. Live-at-home service is also available.
Mission Office	Senior sisters may serve in the following: mission secretary, finance secretary, housing coordinator, materials secretary, referrals secretary, communications manager, and travel secretary. Basic word processing and spreadsheet experience is needed.

Polynesian Cultural Center (PCC) (Limited Availability)	Senior sisters serve as office sisters, seamstresses, and helping with tourist shops and other responsibilities requested by the PCC. Openings available for several positions beginning in June 2015.
Nauvoo (Seasonal) Submit requests in September or October for the following year. (Limited Availability - 2014 season already filled)	A few senior sisters serve in the Nauvoo Historical Site. Sisters perform in live shows each evening from April to September. Good physical health and memorization skills are required.
Perpetual Education Fund (PEF)/Self-Reliance Centers	Senior sisters are needed to serve in missions outside of the U.S. and Canada. Service is for 12, 18 or 23 months. For more information please see PEF/ Self-Reliance Centers section on page seven.
Temple Callings (Very Limited Availability)	Sister missionaries with previous temple ordinance worker experience are needed in some temples. Please see the Temple Department section below for additional information and for a listing of temples where senior sister missionaries might serve.
Women's Auxiliary Specialist Program (Limited Availability)	Under the direction of a mission president, senior sisters search for, fellowship, and rescue less-active members.

STAKE YOUNG SINGLE ADULT PROGRAM

Contact: Elder Steve Walker

Local: (801)-278-3010

Email: SYSAPinfo@mormon.org

Couples are needed in Europe to work with young single adults as the day-to-day coordinators of Stake Young Single Adult Programs. Responsibilities include training and mentoring young single adults and working with them in finding, converting, reactivating, and retaining. Senior couples work closely with the stake president, mission president, Institute coordinator, and young missionaries. Unless otherwise noted (*), speaking ability in the local non-English language is not required, but it is helpful.

Couples are needed in the following:

- Denmark
- England
- Finland (*Finnish)
- France (*French)
- Germany (*German)
- Norway
- Spain (*Spanish)

VISITORS' CENTERS & HISTORIC SITES

Contact: Sister Taylor or Sister Goodman

Local: (801) 240-2767

Email: PublicProgramsAdmin2@ldschurch.org

Couples are needed to serve at visitors' centers and historic sites. These assignments last 6, 12, 18, and 23 months, depending on the visitors' center or historic site. Missionary Recommendation Forms may be submitted at any time, but for those interested in serving at one of the historic sites listed below, see the recommended application times. Missionaries should be in good health and able to perform physically demanding activities: missionaries spend most of their six-hour shift each day standing and walking, and missionaries at historic sites repeatedly climb steep stairs and are outside in summer weather.

Historic Nauvoo

Openings at Historic Nauvoo have been filled for 2015 season. Missionary Recommendation Forms for the 2016 season may be submitted beginning in August 2015 and will be considered until all positions are filled. It is encouraged that recommendation forms be submitted earlier rather than later. Assignments at Historic Nauvoo are for 18 months and service begins in the spring. Potential missionaries are encouraged to apply early.

Mormon Handcart Historic Sites

Openings at Mormon Handcart Historic Sites have been filled for 2015 season. Missionary Recommendation Forms for the 2016 season may be submitted beginning in August 2015 and will be considered until all positions are filled. It is encouraged that recommendation forms be submitted earlier rather than later. Assignments at Mormon Handcart Historic Sites are for 18 months and service begins in the spring. Almost all couples are required to bring an R.V. as there is very limited housing available. Missionaries should be in good health and able to perform physically demanding activities. Missionaries will spend most of their six-hour shift each day outside and assisting with trekking activities, which include walking more than three miles a day on historic trails.

Cove Fort Historic Site

Openings at Cove Fort Historic Site have been filled for 2015 season. Missionary Recommendation Forms for the 2016 season may be submitted beginning in August 2015 and will be considered until all positions are filled. It is encouraged that recommendation forms be submitted earlier rather than later. Most assignments are for six months and require couples to bring an R.V. There is limited housing available for couples assigned to 18-month missions. Six-month assignments begin in spring.

Chapel Open House Program Area Coordinators

Contact: Jason Mitchell
Local: (801) 240-0659
Email: jason.mitchell@ldschurch.org

The Missionary Department is seeking a Spanish-speaking senior missionary couple to serve as Area Coordinators of the Chapel Open House Program in the South America South Area. Area Coordinators' responsibilities include training senior couples assigned to coordinate events in missions throughout the area, training local ward and branch leaders in preparation for the open house events, and training sister missionaries as they give tours of the chapel and teach basic principles of the gospel using portable displays designed to create a visitors' center experience. This is a new and highly successful missionary opportunity!

Needed by: Mid-May or Early June 2015

Location: South America South Area, Argentina Buenos Aires North Mission

Length of Service: 18 or 24 months

FAMILY AND CHURCH HISTORY HEADQUARTERS MISSION (IN SALT LAKE CITY)

Coordinator: Elder Terry Carlson
Local: (801) 240-5892 Toll Free: (800) 453-3860 ext. 2-5892
E-mail: tcarlson@familysearch.org

Come help us hasten the work of preparing a worthy record of our families and of the Lord's Church in this dispensation! We urgently need full-time senior missionary couples and single sisters (age 40 and above), including those living nearby, to come and join the more than 400 senior missionaries now serving in this unique Mission, here at the Salt Lake Temple Square Campus. This beautiful campus includes the Family History Library, the Church History Library, the Church History Museum, the Joseph Smith

Memorial Building and the Church Office Building.

Nearly 70% of our senior missionaries assist staff and guests of the Family History Department with research, hosting, records corrections and Family Tree and FamilySearch training. Most of our other senior missionaries assist staff and guests of the Church History Department, working to preserve and expand Church historical collections and making them available to Church members and guests. A few of our senior missionaries are assigned to support the efforts of the Missionary and other Church Headquarters Departments.

Housing for our away-from-home missionaries is located within two blocks of Temple Square. Both away-from-home and live-at-home missionaries attend and participate in two special missionary-only Church branches, forming many new friendships. The Mission also maintains a free medical clinic, staffed by doctors and nurses, for our senior missionaries. Serving here is truly a spiritual feast, with frequent opportunities to attend 10 local Temples, research your own family history and enjoy special Church events on Temple Square and at the Conference Center.

Please click on this [link](#) to view a video of Elder and Sister Karren sharing their experiences in this Mission.

Your life and Church experiences will qualify you for the work. However, Church History and Family History are increasingly accomplished through technology, and our missionaries frequently use, or help guests use, computers. You don't have to be a computer expert to serve here, but you should be willing and able to learn. And, we provide the training while helping you research your own family tree.

Miracles happen here every day – witness lives change as you help guests discover their ancestors and Church heritage. Come be a part of it!

The Mission offers 12-, 18- and 23-month opportunities for full-time senior missionaries and full-time live-at-home missionaries. If you think you might enjoy full-time missionary service here, please contact Elder Schoenfeld, our Mission Executive Secretary, before you submit your missionary recommendation.

If you are unable to serve a full-time mission at this time, please investigate Church Service Missionary opportunities in our Mission by contacting our Church Service Missionary Coordinator at: (801) 240-7803.

ADDITIONAL CURRENT NEEDS

The Mission Clinic is seeking a full time missionary, who is a registered nurse and wants to be involved in Clinic work. Current license is not required. Contact: Christine Lake at: (801) 240-7740.

The Church History Department is seeking qualified full-time senior missionaries for the following Church History Library Special Projects positions:

History:

- Assist with preparing articles and other publications. Requires training in historical research and writing. Knowledge of Latter-day Saint or American history, historical documents and the Church History Library indexes is desired.

Archive/Library:

- Assist with the preservation of documents and other information, particularly for help with the Joseph Smith Papers. Requires training in archival activities, including paper and digital conservation, preservation, organization and control.

Genealogy:

- Assist with preparing biographical information on Mormon pioneer immigrants with Scandinavian roots. Requires genealogist certification, with background in Scandinavian research and patronymics.

- Assist with preparation of biographical information to support Church publications and databases. Requires genealogist certification, with some background in LDS historical sources on early Church members.
- Assist with preparation of biographical information to support Church publications and databases. Requires strong genealogy background and experience and familiarity with research standards, to prepare genealogical and biographical data on persons in LDS Church history.

Asset Tracking:

- Assist, using asset management software, the tracking of computers, other expensive equipment, and software licenses, plus tracking and authorizing computer cascades (upgrades). Requires computer skills, familiarity with asset management software, and ability to identify financially significant issues.

Technology:

- Assist in preparation and ingestion of digital files into various access and preservation repositories. Requires strong technology background and experience with use of systems to complement business processes.

AUDITING DEPARTMENT

Coordinator: Cal Simmons

Local: (801) 240-5360 Toll Free: (800) 453-3860 ext. 2-5360

Email: csimmons@ldschurch.org

Full-time missionary senior couples are needed to serve as area auditors and assistant area auditors in many countries outside the US and Canada. Individuals who are familiar with and have served in Church leadership callings are well suited to serve as area auditors and assistant area auditors.

Each area of the Church has an area audit committee, chaired by a member of the Area Presidency. An area auditor is called as one of the committee members. An assistant area auditor, who reports to the area auditor, is called to serve in each coordinating council within every area of the Church. Financial expertise based on employment, Church leadership, or other experience is desirable. Basic computer skills are necessary. The Church Auditing Department will train missionary couples for these assignments.

The Area Audit Committee's purpose is to:

- Safeguard and ensure appropriate use of sacred Church funds.
- Strengthen and protect priesthood leaders and Church members.

AREA AUDITORS

A primary responsibility of area auditors is to train and supervise assistant area auditors. They also help ensure that Church financial and auditing policies are implemented throughout the area. This is a 23-month assignment.

ASSISTANT AREA AUDITORS

A primary responsibility of assistant area auditors is to train stake, mission, district, ward, and branch priesthood leaders; audit committees; clerks; and auditors regarding their responsibilities for sacred Church funds. They also assist in the review of and follow-up on stake, district, ward, and branch audits performed by stake, mission, and district auditors. Couples serve for at least 18 months.

BRIGHAM YOUNG UNIVERSITY - HAWAII

UNIVERSITY ARCHITECT/PLANNER

Contact: David Bybee

Local: (808) 675-4300

E-mail: facultypositions@byuh.edu

The University Architect (UA)/Planner is responsible for the planning and conceptual design of all new construction projects and physical improvements at the University. The UA oversees the integration of design concepts with programming requirements. The UA assist in selection and management of outside Architects and Consultants and helps manage the efficient use of space on campus. The UA maintains the archive of plans and specifications and manages staff project assistants and draftsman.

Skills:

- Preparation of program requirements for University academic facilities, student centers, food service, student/faculty housing, multi-purpose buildings and campus amenities
- Experience preparing conceptual design alternatives and taking a selected concept through the design development, value engineering and construction documentation
- Proficiency in working on projects that require compliance with local, national and international building codes.
- Assistance in shepherding projects through the government approval process.
- Preparation of presentation materials for decision makers.
- Knowledge and experience in master planning institutional development projects of 20 or more acres, including in-fill development.
- Preparation of project specifications and product selections for materials suited to the coastal environment of Laie, Hawaii.
- Leadership skills coordinating with the university administration, other design team members including in-house architect, designer, draftsmen, outside consultants and construction managers.
- Develop and maintain design standards, design criteria and design programs for campus construction projects and communicates them to consultants, contractors, and others.

Position reports to the Director of Construction but would interact frequently with the President and members of the President's Council. Duration will be 23 months, beginning as soon after February 1, 2015 as possible.

Spouse will serve in other areas of BYU-Hawaii according to interests and qualifications. Opportunities range from student tutoring and advising to student services and alumni relations. The couple would also be assigned to assist in one of the on-campus wards or stakes.

HUMAN RESOURCE TRAINER

Primary Contact: Norm Black

Local: (808) 777-9253

E-mail: norman.black@byuh.edu

Secondary Contact: Steve Tueller

Local (808) 675-3935

E-mail: steve.tueller@byuh.edu

BYU-Hawaii is looking for a senior missionary with broad human resource (HR) experience that could assist during the review and update of the policies and procedures. This review will aid in the transition to a new enterprise resource planning (ERP) software system and help train HR personnel in updated, effective ways to perform HR tasks. In the process of this transition, every business practice will be reviewed to ensure it is current, effective, and necessary. Some of the processes to review include the employee classification and compensation ranges, employee performance evaluation system, employee recognition, student compensation and talent management.

A missionary with a varied background in HR would be preferred. Period of service would be 18-23 months. The spouse of the missionary will also serve at the University in an area that would best utilize his/her talents.

CHURCH EDUCATION SYSTEM

Coordinator: Elder Matthew Chipman & Sister Laraine Chipman

Local: (801) 240-6247 Toll Free: (800) 453-3860 ext. 2-6247

E-mail: si-missionaries@ldschurch.org

Senior missionary couples teach classes to young adults and they work with local leaders to find and enroll seminary and institute students. They also help select and train volunteer seminary and institute teachers. The ability to relate to young adults is critical.

NEED TO FILL:

UNITED STATES

- BYU Hawaii - Institute - Retired BYU/CES Religion Teachers Only
- Glendive, Montana
- Killeen, Texas
- Monument Valley, Utah
- Silver City, New Mexico
- West Lafayette, Indiana

INTERNATIONAL

- Africa, Blantyre, Malawi
- Africa, Mozambique (Portuguese Speaking)
- Africa, Togo
- American Samoa, Pago Pago - CES
- Asia North, Tokyo, Japan
- Canary Islands, Las Palmas
- Caribbean, Barbados
- Caribbean, Jamaica CES
- Central America, Cayo, Belize
- Europe, Olomouc, Czech Republic
- Europe, Ljubljana, Slovenia
- Europe, Chisinau, Moldova
- Europe East, Chelyabinsk, Yekaterinburg Mission
- Europe East, Chemivtsi, Ukraine L'Viv Mission
- Europe East, Nonsibirsk
- Europe East, Russia, Samara, Samara
- Europe East, Sakhalin, Russia
- Europe East, Tomsk, Novosibirsk Mission
- Europe East, Perm, Yekaterinburg Mission
- Europe East, Odessa, Kyiv Mission
- Europe East, Ufa, Yekaterinburg Mission
- Europe East, Ukraine L'Viv
- Europe East, Yerevan, Armenia
- Marshall Islands, Majuro - CES
- Russia, Irkutsk
- Russia, Krasnoyarsk
- Russia, Novosibirsk
- Russia, Vladivostok, Irkutsk
- Samoa, Sauniatu (ITEP Mission)
- Tonga, Nuku'alfa (Schools ITEP Mission)
- Ukraine, Kiev Mission
- Vanuatu, Port Vila Mission

For more detailed information, see lds.org/si, or send an email to si-missionaries@ldschurch.org or call (800) 453-3860, ext 2-6247.

INTERNATIONAL TEACHER EDUCATION PROGRAM (ITEP)

This mission is well suited for career educators who are in excellent health. The assignment serves Church elementary and high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga by helping teachers improve their administrative and teaching skills. One of the couple needs to have an advanced degree in secular education along with administrative experience and will serve as a BYU-Hawaii adjunct instructor, teaching courses towards a CES Teaching Certificate and a degree. The missionaries also facilitate distance education courses that lead to counseling and administrative certificates, and help the school principal with other teacher in-service as requested.

INTERNATIONAL TEACHER EDUCATION PROGRAM -TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (ITEP-TVET)

This mission is well suited for career educators who are in excellent health. The assignment serves Church high schools in one of four countries—Fiji, Kiribati, Samoa, or Tonga by helping teachers improve their administrative and teaching skills. At least one of the couple should have a Careers and Technical Education background and be skilled in TVET. Educators with particular skills in the following trades areas are particularly needed: Agriculture, Automotive, Carpentry (Construction), Computer Aided Drafting, Electrical, and Welding and Fabrication. Their role includes observing classrooms, providing professional development, mentoring and training teachers, providing expertise and support to improve school TVET programs, and raise student achievement in TVET departments. ITEP-TVET missionaries serve as consultants for administrators and school leadership teams to help accomplish Pacific Area initiatives and targets. Their objective is to increase teacher capacity and build and maintain relationships with local technical institutions in the Pacific islands who would receive LDS graduates. This missionary couple will work with the Area TVET Manager of Pacific Church Schools, the ITEP Area Coordinators, and the school principal and TVET staff.

PACIFIC VOCATIONAL EDUCATION MISSIONARIES

Elder & Sister Aland

Phone: 64-9-488-2340

E-mail: JohnAland@ldschurch.org

There is an ongoing need for senior missionary couples to serve in Pacific Church High Schools who have a background as professional educators or as professionals with skills in the areas of agriculture, automotive, carpentry, construction, computer aided design, electrical, welding, fabrication, cooking, sewing, patisserie, etc. These schools are located in Fiji, Kiribati, Samoa, or Tonga. The role of the missionaries is to observe classrooms, provide professional development, mentor and train teachers, provide expertise and support to improve school Technical and Vocational Education Training (TVET) programs. These missionary couple serves as consultants for administrators and school leadership teams to help accomplish Pacific Area initiatives and targets and to improve opportunities for students. These couples work with the Pacific Area TVET Manager of Church Schools, the International Teacher Education (ITEP) Area Coordinators, the school principal, and TVET faculty.

FAMILY HISTORY DEPARTMENT

Contact Center

Toll free: (855) 346-4774

Link: [Family History Opportunities](#)

FAMILY HISTORY AREA MISSIONARY

As an Area Missionary, you will help others by teaching families how to have family history conversations in their own homes. You will also work with other Family History staff in various assignments, and will support family history consultants and others who have family history callings in person, via the Internet, and by using specific computer programs.

Type of call: Full time, international.

Length of service: 18—23 months (full-time, live at-home couples are encouraged).

Skills:

Teaching, good interpersonal skills, self-motivated, creative, basic computer skills, experience using FamilySearch programs such as Family Tree, and indexing. Training will be provided.

Current needs:

- Bolivia, La Paz*
- Brazil Campinas, Curitiba, Manaus*
- Cambodia, Phnom Penh*
- China, Hong Kong*
- Colombia, Bogota*
- Ecuador, Guayaquil*
- France, Paris*
- Ghana, Accra
- Hungary, Budapest*
- Indonesia, Jakarta*
- Micronesia, Guam*
- Norway, Oslo*
- Philippines, Cebu*
- Sweden, Stockholm*
- Taiwan, Taipei*
- Thailand, Bangkok*

*Language required

FAMILY HISTORY SPECIALIST

As a family history specialist missionary, you will help patrons identify their ancestors and submit names for temple ordinances. You may also support family history consultants and others who have family history callings.

Type of call: Full time.

Length of service: 6–23 months.

Skills:

Basic computer skills, people and customer service oriented, enthusiastic about family history, familiar with FamilySearch products, ability to learn new programs and adapt to changing environments. Training will be provided.

Current needs:

- California, Los Angeles
- California, Oakland/San Francisco
- England, London
- South Africa, Johannesburg

FAMILY HISTORY RECORDS PRESERVATION

Whether you serve while living in your home or abroad, as a records preservation missionary you can be instrumental in linking families together forever. These missionaries serve in archives, churches, and government offices, capturing genealogically valuable records on digital camera equipment. These priceless historical documents contain the stories of our ancestors. As a result of missionary efforts, records are made available to find ancestors, link families, and provide saving temple ordinances.

Type of call: full time.

Length of service: 18–23 months for international calls (full-time live at home missionaries are encouraged), 12–23 months for domestic calls.

Skills: Basic computer skills, self-motivated, enthusiastic about family history, ability to learn new programs and adapt to changing environments. Training will be provided.

Current needs:

- Alpine German Speaking
- Arizona, Mesa
- Australia, Melbourne
- Belgium / Netherlands***
- Brazil, Rio de Janeiro*
- Brazil, Sao Paulo*
- Canada, Montreal
- Czech/Slovak
- Colombia, Bogota North*
- Denmark, Copenhagen*

- Dominican Republic, Santo Domingo East Mission*
- Finland, Helsinki*
- Florida, Jacksonville
- Germany, Frankfurt*
- Kansas, Wichita
- Maryland, Baltimore
- Massachusetts, Boston
- New Mexico, Albuquerque
- New York, Utica
- New Zealand, Auckland
- New Zealand, Wellington
- Ohio, Cincinnati
- Ohio, Cleveland
- Paraguay, Asuncion *
- Pennsylvania, Philadelphia
- Texas, Houston
- Uruguay, Montevideo*
- Utah, Salt Lake City South
- Utah, Salt Lake City West
- Washington, D.C.

* Language Required

**Must be of native or island descent

***French-speaking preferred

MARKETING OPERATIONS SPECIALIST

Contact: Alicia Smith

Local: (801) 240-2885 Toll Free: (800) 453-3860 ext. 2-2885

E-mail: alicia.smith@familysearch.org

A couple or senior sisters are needed to serve as Marketing Operations Specialists in Member Outreach Support. Church Leadership experience (bishopric, stake presidency, Relief Society presidency, etc.) will be very helpful. Desired skills include:

- Basic computer skills, including the ability to use (or learn to use) MS Word, Excel, email (Outlook), and mailing lists.
- The ability to work independently.
- Excellent written communication skills.
- The ability to work with many different personality types.

For other opportunities to serve in family history, visit the Family and Church History Headquarters Mission on page 5.

FARMLAND RESERVE CHURCH-SERVICE MISSIONARY

Coordinator: Elder Richard Hynes & Sister Marcia Hynes

Local: (801) 715-9160 or (c) 801-674-2076

E-mail: rhynes@fri-slc.com

Farmland Reserve is part of the multi-corporate, international agricultural management company charged with managing the Church's agricultural investments. These agricultural, Church-service missionary positions are needed to serve as building and maintenance specialists or heavy equipment operators on our farms and ranches throughout the world. Sisters can work with their husbands in building and maintenance or serve in the local community and participate in humanitarian aid projects. These missions are typically full-time living away from home, but also include a few live at home opportunities. These individuals must be in good health and able to perform the needed manual labor. The length of service is optional, from 3 to 23 months depending on the assignment.

NOTE: Couples serving with Farmland Reserve are called as Agricultural Church-Service Missionaries. They receive a full-time mission call from the Presiding Bishopric of the Church. Their Missionary Recommendation Forms are submitted directly to Farmland Reserves.

Specific Need: -- **3 couples** -- Brethren operate Heavy Equipment (Track Hoe), Sisters tutor in local school and provide Humanitarian service to local organizations

Location: Triangle Ranch, Paducah, Texas

Length of Service: 4 to 6 months, starting January 2016

Experience: Experienced Heavy Equipment Operators with ability to handle a Track Hoe for grubbing and other similar assignments.

Specific Need: Electrician

Location: Deseret Cattle and Citrus, St. Cloud, Florida

Length of Service: 18 to 23 months, beginning March 20, 2016

Experience: Licensed Electrician, capable of wiring home without diagrams

Specific Need: Handyman/DIY expert

Location: Florida (2 couples), California (1 couples), Utah (1 couples)

Length of Service: 18 to 23 months

Experience: Elders with skills in the areas of construction, maintenance, painting, carpentry, plumbing and electrical work are needed. Sisters are welcome to assist their husbands if capable, or may wish to engage in community service and humanitarian aid projects that make better use of their talents.

Specific Need: Plumber

Location: Deseret Cattle & Citrus, St. Cloud, FL

Length of Service: 18 to 23 months, beginning January 15, 2016

Experience: Licensed Plumber

General Needs: Elders with skills in the areas of construction, maintenance, painting, carpentry, plumbing and electrical work are needed. Sisters are welcome to assist their husbands if capable, or may wish to engage in community service and humanitarian aid projects that make better use of their talents.

Length of Service: 6 to 23 months

Location: Various - Florida, Texas, Oklahoma, California, Utah, Nebraska.

HUMAN RESOURCES DEPARTMENT-CSM

Coordinator: Dave Williams

Local: (801) 240-3008

E-mail: davidlloyd.williams@ldschurch.org

For information about Church Service Missionary opportunities, please select this [link](#).

CONTENT AND MARKETING COORDINATORS

A couple is needed to serve in the Church-service Missionary Office at Church Headquarters as content and marketing coordinators for 24 months. Use your creative skills while serving the Lord. Previous marketing experience very helpful. Responsible for all written and visual content regarding Church-service missionary program and young Church-service missionary program, including but not limited to brochures, videos, guidebooks, handbooks, forms, social media communication, etc. Also includes marketing strategy and design. Requires: creative self-starters who enjoy working on a collaborative basis with different teams and departments; excellent verbal and written communication skills; computer experience using Microsoft Outlook and Word; strong organizational skills; able to effectively work on multiple projects simultaneously. Preferably, able to start in late April or early May 2015.

INFORMATION AND COMMUNICATION SERVICES (ICS) DEPARTMENT

Coordinators: Elder Gary Peterson & Sister Marilyn Peterson

Local: (801) 240-6226 or (801) 707-9290

Web: <http://tech.lds.org/mission>

E-mail: ats@ldschurch.org

AREA TECHNOLOGY SPECIALIST (ATS)

Senior missionaries are needed as area technology specialists (ATS) in various locations around the world. They will provide training and technical support to stake technology specialists (STS) in their assigned areas. Assignments may

include supporting area leadership, facilities management groups, or missions with additional technology needs. The ATS serve under the direction of the area Information and Communications Services (ICS) Department manager.

Required experience includes skill with computers, printers, copiers, scanners, wired and wireless networks, the Internet, and audiovisual equipment. Must have excellent oral and written communication skills, problem-solving skills, and ability to work with others.

Spouse Consideration: Both husband and wife may serve as area technology specialists together, or one spouse can serve as an ATS and the other can have another assignment based in the same location.

MILITARY RELATIONS

Coordinator: Elder Greg Donovan

Local: (801) 240-5120 Toll Free: (800) 453-3860 ext. 2-5120

E-mail: gregory.donovan@ldschurch.org

Were you a member of a foreign military? Or spent a career as a civilian supporting the US military? Want that involvement again? Couples who can relate to military members and their families with their unique challenges are needed. Personal military experience qualifies you to relate to these church members. While a military ID card allows you free access to the military installation, service at many locations is possible without these credentials. The opportunities vary greatly, as do the roles, such as participating in the activation and retention of members attending military training, assisting service members serving in operational units scattered around the world, providing spiritual support and fellowship to families of deployed service members, and building bridges of understanding with chaplains, commanders, and the base community, to name a few. In addition, some couples may have the option to serve a full-time mission while living in their own homes near a military base. Opportunities for service exist in Guam, Korea, Japan, Spain, Italy, Germany, Japan, and England, along with many stateside locations. Brothers and Sisters, the Lord could use you in these trying times!

For more information and available places to serve, please select this [link](#).

MUSIC DEPARTMENT

Coordinator: Diane Bastian

Local: (801) 240-2552

Toll Free: (800) 453-3860 ext. 2-2552

E-mail: bastiandr@ldschurch.org

Single sisters or couple missionaries are needed to teach basic music skills, such as conducting and playing the piano. Missionaries generally teach these skills part-time in addition to their main assignment. In some foreign missions, language skills are helpful but not required.

OFFICE OF COMMUNICATION SERVICES

Coordinator: Courtney J. Lassetter

Local: (801) 240-3667 ext. 2-3667

E-mail: classetter@ldschurch.org

INTERNATIONAL DIGITAL COMMUNICATIONS SPECIALIST

The Opportunity: The Office of International Digital Communication needs missionary couples or senior sister missionaries to serve full time as digital communication coordinators in Area Offices. These missionaries will work with the Area Communication Committee to assist the Area Presidency in creating and implementing the Area Digital Communication Plan which includes work with country websites, social media, and digital content development. Missionaries will train and coordinate the work of digital communication volunteers in stakes and missions throughout the Area to set up and maintain Area social media sites, to support the setup and maintenance of country websites, to support mission requests, and to accept other assignments from the Area Communication Committee or Area Presidency as needed.

Areas: Mexico, Central America, South America Northwest, South America South, Caribbean, Brazil, Africa West, Africa Southeast, Asia, Asia North, Pacific, Philippines, Europe, and Europe East

Length of Service: 18 to 24 months

Qualifications: Candidates with a background in communications, marketing, media production, graphic design, social media or other digital communications experience will have an advantage. Technical and programming skills are not required but will be helpful. The couple should be capable administrators who can both plan and implement. We are seeking missionaries who are friendly, disciplined, persuasive, and able to manage detail. They will have the support of a small staff in the Office of Communication Services in Salt Lake City as well as other members of the Area Communication Committee.

OFFICE OF GENERAL COUNSEL

Coordinator: William F. Atkin, Associate General Counsel
Local: (801) 240-6234 Toll Free: (800) 453-3860 ext. 2-6234
Email: AtkinWF@ldschurch.org

ASSOCIATE AREA LEGAL COUNSEL

Retired attorneys are needed to serve as Associate Area Legal Counsel to assist the Area Legal Counsel with Church legal matters in various countries. Their spouse will have a missionary assignment in the Area Office where the Associate Legal Counsel is assigned. Current needs for Spanish-speaking Associate Area Legal Counsel exist in Santo Domingo, Dominican Republic; Guatemala City, Guatemala; Lima, Peru; and Mexico City, Mexico. There is also a current need for a Portuguese-speaking Associate Area Legal Counsel in Sao Paulo, Brazil.

POLYNESIAN CULTURAL CENTER

Coordinator: John Muaina Tel.: (808) 293-3773
or Elder Robert Woods Tel.: (801) 592-0095
E-mail: woods@polynesia.com

PAINTER

A senior missionary couple is needed to paint and oversee the painting and maintenance of both the interior and exterior of the Polynesian Cultural Center (PCC) buildings. Training will be provided for forklifts, high-lifts, and other heavy equipment operation. This person must be in good health and able to perform the needed manual labor. Spouse will be assigned to other areas of the PCC according to their interests, talents and qualifications.

Requirements:

- Ten plus years professional experience painting commercial or residential buildings.
- Ability to train apprentice painters.
- Understand the correct use of paints and paint related materials, preparation techniques (including pressure washing), and proper use and disposal of chemicals.

ELECTRICIAN

A senior missionary is needed as an electrician at the Polynesian Cultural Center (PCC). Training will be provided for forklift, high-lifts, and other heavy equipment. The missionary must be in good health and able to perform manual labor, be able to stand, climb ladders, work from scaffolds and mechanical lifts, and remain in uncomfortable positions for periods of time. Spouse will assist in other areas of the PCC according to interests, talents, and qualifications.

Requirements:

- Ten plus years of professional experience in the installation, maintenance, testing, and repair of electrical wiring, circuit breakers, junction boxes, transformers, equipment, and fixtures including high voltage situations

- Ability to plan and diagram electrical systems, and to read blueprints and schematics
- Ability to use a variety of hand tools (saws, threaders, benders, pliers, crimpers, etc.) to install conduit, pull wiring through conduit, install switches, fixtures, relays, junction boxes, breakers, etc., in interior and exterior locations
- Ability to complete work in accordance with relevant electrical and safety codes
- Individual must have current electrician's license
- Individual will interface with PCC managers, employees and senior missionaries, and is expected to be able to train and teach skills/certification classes to others at PCC
- Ability to effectively work with variety of cultures and non-native English speakers

Need January 2016

PLUMBER

A senior missionary with experience in commercial and residential plumbing is needed at the Polynesian Cultural Center (PCC). The missionary must be in good health and able to perform manual labor, lift heavy objects, and work from ladders, scaffolds, and mechanical lifts for periods of time. Spouse will assist in other areas of the PCC according to interests, talents, and qualifications.

Requirements:

- Individual should have at least 10 year's commercial and residential plumbing experience including all levels of installation, repair, and preventative maintenance of air/gas/vacuum piping, domestic water systems, hot water, irrigation and sprinkler systems, and water and irrigation pumps
- Ability to read blueprints and schematics as well as to plan and diagram installations
- Ability to install, maintain, and replace plumbing related devices such as disposals, dishwashers, toilets, urinals, lavatories, water heaters, tanks, etc., according to local specifications and codes
- Ability to operate machinery such as pipe threading machines, drills, manual and electric pipe augers, etc.
- Ability to install all types of pipe – copper, galvanized, PVC, etc.
- Knowledge of green plumbing and high efficiency equipment and concepts desired
- Individual will interface with PCC managers, employees and senior missionaries, and is expected to be able to train and teach skills/certification classes to others at PCC
- Ability to effectively work with variety of cultures and non-native English speakers

Need one by 15 June 2015; Need one by 1 July 2015

AUTOCAD/REVIT

Individual should be experienced in the use of AutoCAD and Revit drafting programs (recent versions). Actual hands-on experience in architectural firm desired. Experience and familiarity with architectural and engineering construction detailing as well as architecture and engineering practice is desired. Individual should have experience in 3-dimensional modeling for a range of projects such as small renovations, site design, building rehabilitations, etc. Spouse will assist in other areas of PCC according to interests, talents, and qualifications.

Requirements

- Individual must be proficient in use of AutoCAD
- Individual should be proficient in the use of Revit
- Ability to use Sketch-up is desirable
- Ability to plot architectural drawings using a color plotter and color printer is desirable
- Ability to manage computer files and understand other basic computer operations/programs necessary
- Experience in computer rendering of architectural models desired
- Ability to effectively work with variety of cultures and non-native English speakers
- Ability and willingness to train others

December 2015

PUBLIC AFFAIRS DEPARTMENT

Coordinators: Elder Jeffrey Larsen & Sister Karen Larsen
Local: (801) 240-1643 Toll Free: (800) 453-3860 ext. 2-1643
Email: jeffrey.larsen@ldschurch.org or karen.larsen@ldschurch.org

PUBLIC AFFAIRS SPECIALIST

Senior Public Affairs missionaries are needed to serve 18 or 23 months in various locations around the world to help build positive relationships between the Church and local government and opinion leaders, interfaith groups, and the media. Couples will serve under the Area Director of Public Affairs and the Area Presidency. English is sufficient for most countries. To be considered for the assignments below couples should contact us four to six months in advance of desired service.

Public Affairs missionaries require outstanding interpersonal and communication skills, the flexibility to work on varying assignments, and the ability to interact with different cultures. Some travel will likely be required. Experience with word processing, email, and Internet is important, and some knowledge of PowerPoint and Excel is helpful.

Senior missionaries' responsibilities may include the following:

- Provide training and assistance for public affairs directors throughout their geographic area of responsibility.
- Assist public affairs directors in building positive public opinions and relationships with media, business, and governmental officials.
- Help the public affairs directors organize special events, open houses, and conferences as directed.
- Assist the public affairs directors in providing information about the Church, its beliefs, activities, and leaders to the media, opinion leaders, interfaith groups, and the general public.
- Attend events, write articles, take photos and/or video, and assist public affairs directors in maintaining country newsroom websites with current Church-related information.

Public Affairs missionary couples will mostly work in an office setting, under the direction of a Director of Public Affairs for the Area. In addition, attendance at weekend and evening events and travel within the area of responsibility may be common.

Current needs over the next twelve months:

- Africa, South East Area (Immediate needs in French and Portuguese speaking)
- Birmingham, England
- Canada, Winnipeg
- Democratic Republic of the Congo (French speaking)
- Dominican Republic (Spanish speaking)

- Germany, Frankfurt
- Guatemala (Spanish speaking)
- Japan, Tokyo (Japanese speaking)
- Kenya, Nairobi
- Korea, Seoul (Korean speaking)
- Malaysia, Kuala Lumpur
- New Zealand
- New York City
- Philippines, Quezon
- Turkey/Bulgaria
- Vietnam, Timor-Leste
- Zambia, Lusaka

PUBLISHING SERVICES DEPARTMENT

Contact for Vancouver Canada: Elder Paul Christensen
Telephone: (604)-340-6816

Contact for Mexico City, Mexico: J. Armando González Mondragón
Telephone: 011-52-55-5003-3391
Email: gonzalezAR@ldschurch.org

LDS.ORG WEBSITE SPECIALISTS

One couple is needed to serve in Vancouver, British Columbia, Canada to work with LDS.org. Full-time missionaries help priesthood leaders customize the Church website to meet the unique priorities of the area. Missionaries organize and train members who contribute inspirational Internet content, ensuring that articles maintain focus and follow guidelines established by the Church.

Missionaries must be proficient with computers, including Internet browser, Microsoft Office, and basic image manipulation. They also must be interested in learning new computer and Internet skills. Missionaries will be trained to use online tools to add news, events, articles, and media to LDS.org. They in turn will teach others these skills. Experience or interest in writing, photography, and graphic design is helpful but not required. Missionaries must be comfortable working closely with priesthood leaders and teaching principles and skills to others.

Missionaries will act as the liaison between the website committee and 49 stake website specialists. Missionaries will spend significant time soliciting articles from all regions of the country, especially articles dealing with current events.

PURCHASING DEPARTMENT

Contact: Joyce Done
Telephone: (801) 240-3964
Email: donejj@ldschurch.org

Administrative Support Receptionist/Secretary for Purchasing Dept.
#13413

This front desk position would involve the following duties:

- Manage incoming calls and assisting visitors
- Assist with mail, e-mails and scheduling
- Work with spreadsheets to maintain accurate information
- Assist with tracking/expediting of shipments

The Missionary we are seeking would be detail oriented, easy to work with, friendly and able to interface with people of varying personalities. You must be computer literate, knowing Outlook, Excel and Word.

RECREATIONAL PROPERTIES

Contact: President Howard Simmons

Local: (315) 398-0031

Email: howard.simmons@sodexo.com

SENECA LAKE GIRLS CAMP

A full-time missionary couple is needed to manage Seneca Lake Camp in western New York. The assignment begins on March 1, 2016 and lasts for 23 months. As camp managers they will be responsible for the cleanliness, appearance, reputation and maintaining the special spirit in the camp. The assignment may include other missionary assignments in the area during the off-season months if the couple desires.

A full-time missionary couple with an RV is needed to help maintain Seneca Lake Camp in western New York. The assignment begins on April 1, 2015 and lasts for six months. The length of service is flexible and may be coordinated with other missionary assignments in the area during the off-season months if the couple desires to serve longer than six months.

Missionaries should be in very good health. Both the elder and the sister should be able to perform physically demanding duties. Much of their time will be spent outdoors. Depending on the season, work days and hours will vary; personal flexibility is important. The elder will need skills in general repair, painting, and custodial work. The sister will assist her husband and help care for and maintain the cabins, grounds, flower gardens, and other facilities.

The camp is situated in the middle of many Church history sites, including the Peter Whitmer Farm, Hill Cumorah, the Sacred Grove, and the Joseph Smith Home.

Duties and responsibilities include:

- Maintain a place where guests can feel the Spirit and strengthen their testimonies of the gospel of Jesus Christ.
- Ability to multi task and manage many activities.
- Mow and maintain the lawns, fields, groves, and grounds.
- Day-to-day repairs and maintenance of buildings, grounds, and equipment.
- Clean and maintain the cabins, dining hall, and other camp facilities.

Desired skills and/or previous experience include:

- General experience in grounds, buildings, and equipment maintenance.
- General custodial experience.
- General understanding of carpentry, plumbing, and electrical systems.
- Experience working with and leading youth groups at camps.

As time permits, opportunities may be available to serve in the Palmyra New York Temple, local family history centers, or local wards and branches as Member and Leader Support missionaries.

WASHINGTON RECREATIONAL PROPERTIES

Contact: Jonathan Katz

Local: (360) 871-6378

Cell: (360) 649-4350

The Puget Sound-Central Washington Recreational Properties Council needs couples to manage and maintain recreational properties in Central and Western Washington. Elders should be in very good health and able to perform physically demanding duties outdoors, including trail maintenance and lifting up to 50 lbs. Sisters assist their husbands and work in the office. Applicants should possess talents in the following areas:

- Office: Scheduling, answering phones, collecting and tracking user fees, using computers (Word, Excel, websites), and compiling reports.

- Equipment/Grounds Maintenance: Operate and maintain heavy or light equipment.
- Building Maintenance: General repairs, painting, plumbing, carpentry, electrical, mechanical, and general custodial work.
- Social and Leadership: Provide assistance and resource information to youth groups and leaders in their handcart treks, camps, and conferences. Work side-by-side with youth groups and volunteers on service projects and provide professional guidance and inspiration. Present information on local recreational properties to various organizations within the Church. Lead cottage meetings and firesides and serve in other capacities during seasonally slow times.
- Host and Hostess: Guide tours, check people in/out of facilities, and receive/receipt income.

*One camp has a horse program requiring equestrian skills including care and training of the horses.

Mission costs for rent and utilities would be \$200 with own RV or \$300 without RV. (Food, transportation, etc. are not included). Average cost per couple is \$1,300. Length of service is 6, 18 or 23 months

SECURITY DEPARTMENT

Domestic Coordinator: Rick Spencer

Local: (801) 240-9840

Toll Free: (800) 453-3860 ext. 2-9840

E-mail: spencerrf@ldschurch.org

DOMESTIC SECURITY

Couples are needed to serve at Church headquarters under the direction of the Church Security Department in a variety of activities including general office, computer entry of security access information, fixed and roving posts, backup support, and assistance at major Church events. Missionaries should be in good health and be able-bodied. Law enforcement or security experience is preferred.

SELF-RELIANCE SERVICES/PEF

Contact: David Roper

Tel: (800) 453-3860 ext. 2-1481 or (801) 240-1481

Email: RoperDW@ldschurch.org

The charter of the Perpetual Education Fund has been greatly broadened into a self-reliance initiative to assist millions of adult members. The purpose is to teach doctrines and principles as well as provide tools and services to help members and others move away from poverty toward spiritual and economic self-reliance and greater conversion. The tools and services include many new resources and training programs targeted at self-employment, employment, career development, and education in addition to the successful PEF student loan program in 55 countries. We encourage you to visit the www.lds.org/topics/pef-self-reliance website, and select and browse the "Self-Reliance" and other links, to learn more about this wonderful new initiative.

Self-Reliance Services/PEF missionaries are needed in many locations outside of the U.S. and Canada. Foreign language skills are not needed in many areas. Missionaries are given great latitude so that they might utilize their talents and find great joy in their missionary service. The ideal missionaries will have a passion for poverty alleviation and helping others to help themselves become self-reliant. Missionaries work through and support priesthood leaders. Much of their time will be spent training and strengthening stake self-reliance committee members throughout the mission. Missionaries assist with developing and verifying resources with

businesses, educational and training institutions, and other organizations, and share those resources with leaders and members. They regularly attend self-reliance devotionals and classes. Missionaries coordinate their work with a regional Self-Reliance Services manager, a Church employee who works with self-reliance centers throughout one or more missions. These centers offer courses in foundational life skills and education, career, and self-employment preparation. As desired, and time-permitting, missionaries might assist the local stake self-reliance center; train Church-service missionaries and volunteers; help members with personal self-reliance assessment, planning, job searches and placement; provide coaching and mentoring; assist with career counseling and interview skills; and teach workshops. It is our sincere desire that all missionaries have a wonderful and fulfilling missionary experience, and we will do all that we can to provide that experience.

Current Needs:

- Couples - English-speaking missionaries are needed in Africa, Asia, the Caribbean, Europe, Eastern Europe, the Philippines, the South Pacific, and other areas.
- Couples - Spanish-speaking missionaries are needed in Central America, the Caribbean, Mexico, and South America.
- Couples - Portuguese-speaking missionaries are needed in Africa, Brazil, and Portugal.
- Couples - French-speaking missionaries are needed in Africa, the Caribbean, and the South Pacific.
- Couples – In addition to the above, other non-English-speaking missionaries are also needed.
- Single Sisters – Limited opportunities are available for senior sister missionaries.
- Senior missionaries (native) are also needed to serve in most countries outside of the U.S. and Canada.

PERPETUAL EDUCATION FUND OPERATIONS - LIMITED OPPORTUNITIES

Perpetual Education Fund (PEF) Operations missionaries serve in the Area office. Operations missionaries may perform a variety of administrative responsibilities depending upon the abilities of the missionary, including working with computers. Assignments may include reviewing PEF loan applications, assisting loan participants during the application and disbursement processes, providing telephone mentoring to loan recipients and others seeking to become self-reliant, coordinating and analyzing preferred jobs, programs, and school networks, and providing system and training support to missionaries and volunteers who serve in self-reliance centers.

SPECIAL PROJECTS DEPARTMENT

FINANCE DIVISION

TEMPLE CONSTRUCTION AND SPECIAL PROJECTS

Contact: Octavio Avila
 Local: 801-240-1769 Toll Free: (800) 453-3860 ext. 2-1769
 Email: octavio.avila@ldschurch.org

PROJECT ACCOUNTING - CONSTRUCTION

There is an immediate need for several missionary couples or individuals to serve in the Salt Lake City Church Office Building in the Finance Division of the Special Projects Department as project accounting assistants.

The Special Projects Department is responsible for the design, construction and remodeling of all Temples, MTCs, and other large facilities around the world. We are expecting a workload increase in the next few months as the work of the Lord hastens and more temples begin construction. Service opportunities range from 12 to 24+ months.

Responsibilities include being part of and providing finance and accounting support to project teams, which consist of Church project managers, financial analysts, and other project support personnel.

Missionaries perform the following tasks:

- Read and understand domestic and international construction contracts
- Ensure that projects operate according to written contracts
- Review project pay requests with their supporting documentation
- Prepare pay requests for final review and approval by Church project accountants
- Help analyze project costing data
- Assist the division finance staff and project manager in other aspects of the project

Spouses without technical expertise can assist in project administration. Since the work is centered in Salt Lake City, it is possible for a spouse to work in another department, for example, Family History.

Skills desired for this position include:

- Project accounting - Construction project accounting a plus
- Attention to detail
- Good problem solving skills
- Computer literacy including proficiency in Excel and Word
- Spanish language skills would be very helpful but is not required

NATURAL RESOURCES SERVICES (NRS) SECTION

ADMINISTRATIVE ASSISTANT

Contact: Bryan L. Welton, Group Manager
 Local: (801) 240-0314 Toll Free: 800-453-3860 ext. 2-0314
 Email: weltonbl@ldschurch.org

NRS is seeking an individual with experience that can perform the following administrative duties:

- Assist NRS Group Managers, as directed.
- Manage incoming calls and assist with mail, email, and scheduling
- Assist with work in property files, databases, and approval documents
- Provide support for Missionaries currently serving or requesting to serve in NRS
- Assist with secretarial, financial, and travel duties, as assigned

This is anticipated to be a full-time assignment for 23 months. The qualified applicant should be able to work with minimal supervision, be easy to work with, be able to interface with people, and have good communications, secretarial, and computer skills. A background in Natural Resources (Forestry, Oil and Gas, Minerals, Water) would be helpful.

OIL & GAS SPECIALISTS

Contact: David H. Powers, Energy Group Manager
 Local: (801) 240-5288 Toll Free: 800-453-3860 ext. 2-5288
 Email: powersdh@ldschurch.org

NRS Energy is seeking individuals (or couples) with professional experience in the following position(s):

- Petroleum Engineer

The oil and gas specialist position(s) are for service in the Church Office Building in Salt Lake City, Utah. The individuals (or couples) will assist in safeguarding and developing Church oil and gas Mineral interests in the US and Canada.

The service includes:

- Working in property, contract, mineral, and map databases to identify, evaluate, and map Church mineral interests.
- Evaluating and negotiating oil and gas lease agreements.

These are full-time assignments for 18 to 23 months. The qualified applicant(s) should be able to work with minimal supervision and have good communication and computer skills. The non-professional spouse can assist in NRS or in another assignment that matches his or her skills or interests.

NRS Energy is also seeking individuals (or couples) with professional experience in the following position(s):

- Petroleum Landman

The position(s) are for part-time service in the regional area where the individual(s) resides. The individual(s) will assist in acquiring and determining Church oil and gas mineral ownership from county courthouse records in the US and Canada.

WATER RESOURCE SPECIALIST

Contact: Grant Cooper Tel.: (801) 240-4074

Toll Free: (800) 453-3860 ext. 2-4074

E-mail: coopergs@ldschurch.org

Full-time missionaries or missionary couples with a background in water resources, water rights, and general civil engineering disciplines are needed to serve in the Natural Resource Services Section at the Church Office Building in Salt Lake City, Utah. Missionaries will assist in providing technical support to Church entities in water resources planning, preliminary design analysis, groundwater development, drinking water compliance, storm water management, pumping systems and irrigation systems. Major work assignments include the management and protection of the Church's water rights in Arizona, Idaho, Utah, Washington, and 11 other western states.

Missionaries should be capable of communicating clearly verbally and in writing and work well with others in a collaborative approach. The spouse may perform clerical or office-support functions unless also qualified on water-related topics.

A professional license in civil engineering or another engineering field is preferred but not required. However, a technical background in water resources and/or related engineering discipline is required. This is a 12 to 23 month assignment.

TEMPLE DEPARTMENT

Coordinators: Elder Garry Moore & Sister LaNell Moore

Local: (801) 240-5545 or (801) 240-5280

Toll Free: (800) 453-3860 ext. 2-5545 or 2-5280

E-mail: MooreGK@ldschurch.org or moorell@ldschurch.org

There is a need for senior couples and a few senior single sisters with experience as temple ordinance workers to serve as full-time missionaries in temples around the world. Many temples are staffed with local temple ordinance workers called from within their temple district and do not need to rely on temple missionaries. However, some areas do not have sufficient numbers of members in close proximity to the temple who can serve on a weekly basis. In addition, the retirement systems in some areas limit the possibility of seniors dedicating their time as temple ordinance workers. Temples in these areas rely heavily on the help of temple missionaries.

Temple ordinance workers are recommended by their local priesthood leaders and are approved and called by the temple president. They may serve part or full time as directed by the temple president. Those who desire to serve in a temple outside of their own temple district or who live at least 50 miles/80 kilometers away from their temple, or live where travel to their temple requires great expense or inconvenience, can apply to serve full time as a temple missionary.

The Church will pay travel costs to domestic temple mission assignments of 6, 12, 18, or 23 months. It will also pay travel to foreign temple mission

assignments of 18 or 23 months. Wherever possible, assignments of 12 months or longer are preferable but there are some six month temple assignments available. Six-month assignments are not available for senior sisters.

Temple missionaries called from the continental United States and Canada typically attend a three-day training seminar held in the Salt Lake Temple before beginning their missionary service. This training is not available for missions shorter than 12 months.

Due to the desire of so many to serve in the Nauvoo Illinois Temple and in the Palmyra New York Temple, these missions are limited to twelve months in length and extensions are not possible. If a couple has served in one of these two temples it is recommended that they not apply to serve in the other to allow as many people as possible to serve in one of these two temples.

Due in part to the time required to obtain a visa for some assignments, a senior missionary recommendation may be submitted up to 9 months before their availability date. If there is a desire to serve in a particular temple it is suggested that a call be made to the temple department senior missionary coordinators to determine when an assignment might be available in that temple. When missionary papers are ready to be submitted, please contact the temple senior missionary coordinators to advise them of interest in a particular assignment. It is acceptable for senior missionaries to note their preferences for possible assignments in the comment section of their missionary recommend. These preferences will be taken into consideration. It is, of course, the Brethren who make the final assignment.

Please find below the 67 temples which use senior temple missionaries. They are listed by their primary ordinance language. There are many temples where languages other than English are the primary ordinance language. In these temples it is very helpful if the husband or wife speaks the primary language of the temple. Even though the other spouse does not speak the primary language they can have a meaningful experience as they memorize and administer the ordinances in the language of the temple. Temples with an asterisk (*) indicate temples where a limited number of single sisters serve.

ENGLISH

United States and Canada: Atlanta Georgia, Boston Massachusetts, Halifax Canada, Kona Hawaii, Laie Hawaii, *Manhattan New York, Nauvoo Illinois, Palmyra New York, Toronto Canada, and *Washington D.C.

Outside the U. S. and Canada: Cebu City Philippines, *Manila Philippines, Johannesburg South Africa, Kyiv Ukraine, *London England, and Preston England.

SPANISH - There is a great need for temple missionaries who speak Spanish. Three Spanish language temples are set to open or reopen in 2015. They are bolded below.

Mexico: Ciudad Juárez, Guadalajara, Hermosillo, *Mérida, ***Mexico City**, Monterrey, *Oaxaca, Tampico, Tijuana, Tuxtla Gutiérrez, *Veracruz, and Villahermosa

Central America: Guatemala City Guatemala, Panama City Panama, Quetzaltenango Guatemala, Tegucigalpa Honduras, San José Costa Rica, and San Salvador El Salvador

South America and the Caribbean: Asuncion Paraguay, Bogota Columbia, *Buenos Aires Argentina, *Caracas Venezuela, *Cochabamba Bolivia, **Cordoba Argentina**, *Guayaquil Ecuador, Lima Peru, *Montevideo Uruguay, *Santiago Chile, *Santo Domingo Dominican Republic, **Trujillo Peru**.

Europe : *Madrid Spain

PORTUGUESE

Brazil: Campinas, Curitiba, Manaus, Porto Alegre, Recife, Sao Paulo

Europe: *Madrid Spain

GERMAN

Frankfurt Germany, Freiberg Germany

FRENCH

Bern Switzerland, Frankfurt Germany, Johannesburg South Africa, *Madrid Spain, *Papeete Tahiti, Santo Domingo Dominican Republic

OTHER LANGUAGES

There are temples which use other languages such as but not limited to Italian, Swedish, Danish, Norwegian, Finnish, Russian, Tongan, Samoan, Fijian, Mandarin, and Cantonese. These would include temples such as *Bern Switzerland, Copenhagen Denmark, Helsinki Finland, *Madrid Spain, *Stockholm Sweden, Kyiv Ukraine, *Seoul Korea, *Tokyo Japan, *Apia Samoa, *Nuku'alofa Tonga, *Papeete Tahiti, Suva Fiji, Taipei Taiwan, Aba Nigeria, and *Accra Ghana.

TEMPORAL AFFAIRS DEPARTMENT

COVE FORT, UTAH FACILITIES MANAGEMENT GROUP

Coordinator: E. Kent Hinckley (801) 240-3209

Toll Free (800) 453-3860, ext 2-3209

E-mail: hinckleyek@ldschurch.org

Local: Mitchell Carter (435) 438-1232

Two couples are needed beginning April 2015 to serve full time for six months. These couples will need to bring RVs. Brethren must be capable of lifting and performing physical labor. Sisters also need to be able to complete physical tasks. Specific duties include: planting and caring for flower beds and gardens, cleaning of artifacts, making general handyman repairs, and cleaning restrooms. Sisters assist their husbands in these responsibilities. Cost: \$1,000.00 per month.

NAUVOO FACILITIES MANAGEMENT GROUP

Facilities Manager - Casey Cluff

Local: (217) 453-2233 ext. 310

Email: cluffcb@ldschurch.org

Senior missionary couples are needed to serve in Historic Nauvoo under the direction of Facilities Management for periods of 12 to 23 months. This group maintains historic sites, missionary homes, and other Church property. Elders should be in good health and able to perform six hours of physical labor daily. Sisters will primarily proselyte at historic sites. Elders and Sisters will perform in live shows each evening in conjunction with the Illinois Nauvoo Mission. Missionaries are needed to fill the following positions:

- Cabinet Maker
- Carpenter
- Electrician/Appliance Repairman
- Grounds Keeper
- Heavy Equipment Operator
- Mason
- Painter with three years commercial and residential experience
- Veterinarian

TRANSLATION DEPARTMENT / PUBLISHING SERVICES- DEPARTMENT

Manager: David Morris

Telephone: (801) 240-3240 Email: morrisDR@ldschurch.org

Sead Osmani

Telephone: (801) 240-3296 Email: Sead.Osmani@ldschurch.org

English speaking senior missionary couples are needed in the Translation Department at Church Headquarters in Salt Lake City. They will serve as "Interpreter Coordinators".

This is an exciting and unique opportunity to serve with many native speaking interpreters from around the world and be involved in the production of sending gospel programs worldwide. Each of the three missionary couples in this department will coordinate with at least 25 different languages. The following abilities and experience are needed:

- Good social skills are needed to communicate and interact with many varied cultures. No secondary language skills are required.
- Moderate experience using Outlook, Excel and Word
- Organizational abilities
- Frequent walking between the Church Office Building and the Conference Center.

WELFARE SERVICES DEPARTMENT

Coordinators: Elder James Lindsay & Sister Marlene Lindsay

Local: (801) 240-1058 or (801) 240-3322

Toll free: (800) 453-3860 ext. 2-1058

E-mail: james.lindsay@ldschurch.org

E-mail: marlene.lindsay@ldschurch.org

HUMANITARIAN SERVICE MISSIONARY

HUMANITARIAN LINKS:

[HTTP://LDSCHARITIES.ORG/](http://LDSCHARITIES.ORG/)

[HTTP://MORMON.ORG/VALUES/HUMANITARIAN-AID](http://MORMON.ORG/VALUES/HUMANITARIAN-AID)

[HTTPS://WWW.LDS.ORG/TOPICS/HUMANITARIAN-SERVICE](https://WWW.LDS.ORG/TOPICS/HUMANITARIAN-SERVICE)

Humanitarian specialists help relieve suffering and foster self-reliance for families of all nationalities and religions by identifying and helping with humanitarian projects around the world.

Signature Projects include: Wheelchairs, Vision, Clean Water, Mother and Newborn Care, and Immunization.

Community Projects are developed locally with other organizations to meet the needs of the community.

Emergency Response projects are developed to address local natural disasters.

Welfare Principle Training is given to local members and leaders

As a Humanitarian Services Missionary you will develop relationships with government, community and charity organization leaders. Together you will determine what the critical needs are and where to find the resources to meet those needs. Signature projects will be planned by a specialist that has professional training and expertise. Thousands of lives will be blessed through your work.

General Requirements:

- Full-time, international locations
- Serve for 18 – 23 months
- Good health as determined by Church medical staff
- Current passport (6 months beyond return date)
- Basic computer, Internet and office skills

When you request a Humanitarian Services Missionary assignment it is best to submit your recommendation 5-6 months prior to your availability date. This will allow time to obtain necessary visas.

Future Openings:

Urgent need for couples that can speak Portuguese, Spanish or French.

Requires a foreign language

- Uganda, Burundi, Benin*, DR Congo*, Ghana
- Mongolia, Nepal, Kazakhstan, Myanmar
- Croatia, Bosnia, Kazakhstan, Macedonia
- Argentina, Brazil*, Paraguay*, Chile*
- Marshall Islands, West Indies, Samoa

If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

EMPLOYMENT RESOURCE CENTER

Couples and Senior Sisters will work in Employment Resource Centers assisting the unemployed and underemployed in finding employment. Those in this assignment will assist members and non-members to obtain special training for better employment, teach career planning and job search seminars, develop business community contacts, and train local employment center volunteers, church leaders and patrons.

Type of call: Full-time, domestic

Length of service: 12, 18, or 23 months

Assignments available: Couples and Single Sisters

General Skills: Teaching, communication and office skills. Priesthood and Relief Society leadership experience is helpful.

Couple Openings:

- California, Los Angeles
- Canada Edmonton, Ontario, Toronto
- Georgia Atlanta
- Illinois Chicago
- Louisiana New Orleans
- Massachusetts Boston
- Michigan Detroit
- Missouri Kansas City & St Louis
- North Carolina Charlotte
- Texas Dallas, Houston & Rio Grande
- Washington D.C.

Single Sister Openings:

- California Fontana, Los Angeles, Sacramento & San Jose
- Colorado Denver
- Georgia Atlanta
- Idaho Boise
- Nevada Las Vegas
- Texas Houston & Dallas
- Washington Spokane

If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

BISHOP'S STOREHOUSE CANNERY SPECIALIST

Ensure all canning production assignments for the Church are met by maintaining equipment, meeting critical processing points, and directing the work of staff and volunteers who have little or no experience in food processing. Ensure equipment operates correctly, coordinate volunteers, and maintain vital records. Promote a safe work environment by training volunteers and staff and enforcing safe work practices.

Ensure that system and government regulations are complied with by training quality assurance and supervisory personnel, monitoring critical areas like plant sanitation and maintaining accurate production records to

verify the safety of the product, with full understanding of regulations and Church policy.

Oversee dry-pack cannery. Train all volunteers in the use of equipment, inventory management and state and federal food handling regulations.

Current Needs:

- Texas Houston

If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

LDS FAMILY SERVICES

As a Family Services Specialist, you will consult on mental health and relationship issues; establish support groups for marriage, parenting, and addiction recovery; and consult with and provide training to ecclesiastical leaders. In some areas, consultants may provide counseling for full-time missionaries. If both spouses are not trained counselors, the spouse who is not will be involved in non-clinical aspects of strengthening individuals and offering welfare help.

Skills

One spouse must have a behavioral health background.

If you have questions or would like to discuss future openings, please contact the Welfare Services missionary coordinators listed above.

MISC: NON-MISSIONARY OPPORTUNITIES

This China Teacher Program (CTP) is a nonprofit outreach program of the David M. Kennedy Center for International Studies at Brigham Young University. It was established in 1989 to provide seasoned American teachers to selected outstanding Chinese universities. Teachers are currently placed at 18 partner universities in nine cities throughout China. Teachers need to have a university degree, not necessarily in education, have some teaching experience, and be between 40 and 65 years old. Our teachers are educators and professionals who bring the wisdom and experience of their successful careers to their classes. Typical assignments are for one academic year, and most are asked to teach oral and written English. All teachers participate in a mandatory two-week, 100 hour, TEFL training program at the Kennedy Center prior to leaving for China. Additional information can be found online at kennedy.byu.edu/chinateachers or by calling 801-422-5321.

ESTIMATED MONTHLY MISSION COSTS FOR SENIOR COUPLES (\$USD PER MONTH)

Estimated Mission Costs Include:

Housing - Includes rent, utilities, all furnishings, fees, parking (will not exceed \$1400).

Personal - Consumables, food, personal care (bath supplies, office supplies, laundry, haircuts, etc.).

Transportation - personal auto operating costs, car rental and fuel for some missions, or public transportation costs.

NOTE: Single Senior Sisters are responsible for their own mission costs, which are roughly 70 percent of the amounts shown for couples.

Estimated Mission Costs DO NOT Include:

Communications - Internet, cable/satellite TV, telephone service; personal cell phone.

Medical Care - Rx or OTC meds/supplies, physician care

Other - gifts, charitable giving, clothing, personal obligations, entertainment, etc.

Health Insurance

Adequate health insurance coverage is required to serve a full-time senior mission. Health insurance may be purchased from DMBA/Aetna International for an additional **\$183/month per person** which is considered in the estimated monthly costs below.

For additional health insurance information consult website www.dmba.com/ssmp

Monthly cost estimates below include \$366 for health insurance for couples. If you do not need insurance, subtract from total mission cost.

Adriatic North.....2,470	Arizona Gilbert.....2,245
Adriatic South.....2,055	Arizona Mesa.....2,120
Alabama Birmingham.....2,420	Arizona Phoenix.....2,520
Alaska Anchorage.....3,490	Arizona Scottsdale.....2,395
Alpine German-speaking.....3,395	Arizona Tempe.....2,170
Angola Luanda.....3,020	Arizona Tucson.....2,035
Argentina Bahia Blanca.....2,020	Arkansas Little Rock.....2,620
Argentina Buenos Aires E.....2,270	Armenia Yerevan.....1,720
Argentina Buenos Aires N.....2,270	Australia Adelaide.....2,920
Argentina Buenos Aires S.....2,270	Australia Brisbane.....3,523
Argentina Buenos Aires W.....2,220	Australia Melbourne.....3,320
Argentina Comodoro Rivadavia.....2,270	Australia Perth.....3,320
Argentina Cordoba.....1,700	Australia Sydney South.....3,370
Argentina Mendoza.....2,145	Australia Sydney North.....3,370
Argentina Neuquén.....2,070	Baltic.....1,815
Argentina Posadas.....2,070	Belgium /Netherlands.....3,220
Argentina Resistencia.....2,200	Benin Cotonou.....3,070
Argentina Rosario.....2,120	Bolivia Cochabamba.....1,870
Argentina Salta.....2,020	Bolivia La Paz.....1,970
Argentina Santa Fe.....2,120	Bolivia Santa Cruz.....2,270
	Bolivia Santa Cruz North.....1,870

Botswana/Namibia.....2,670	Chile Concepcion South.....2,215
Brazil Belem.....2,170	Chile Osorno.....2,300
Brazil Belo Horizonte.....2,170	Chile Rancagua.....2,045
Brazil Brasilia.....1,970	Chile Santiago East.....2,100
Brazil Campinas.....2,170	Chile Santiago North.....1,510
Brazil Cuiaba.....2,370	Chile Santiago South.....1,695
Brazil Curitiba.....2,570	Chile Santiago West.....1,985
Brazil Curitiba South.....2,080	Chile Vina del Mar.....2,220
Brazil Florianopolis.....2,170	China Hong Kong.....3,270
Brazil Fortaleza.....2,270	Colombia Barranquilla.....2,490
Brazil Fortaleza East.....1,620	Colombia Bogota North.....2,745
Brazil Goiania.....2,170	Colombia Bogota South.....2,495
Brazil Joao Pessoa.....2,170	Colombia Cali.....2,610
Brazil Juiz de Fora.....2,170	Columbia Medellin.....2,390
Brazil Londrina.....2,170	Colorado Colorado Springs.....2,620
Brazil Maceio.....2,170	Colorado Denver North.....3,020
Brazil Manaus.....2,170	Colorado Denver South.....2,895
Brazil Natal.....2,170	Colorado Fort Collins.....2,710
Brazil Piracicaba.....2,170	Costa Rica San Jose.....2,670
Brazil Porto Alegre North.....1,870	Costa Rica San Jose West.....2,670
Brazil Porto Alegre South.....1,870	Cote D'Ivoire Abidjan.....2,520
Brazil Recife.....2,170	Czech/Slovak.....2,450
Brazil Ribeirao Preto.....2,170	Dem Rep Congo Kinshasa.....3,320
Brazil Rio de Janeiro.....2,870	Dem Rep Congo Lubumbashi.....2,870
Brazil Salvador.....2,120	Denmark Copenhagen.....2,755
Brazil Salvador South.....2,170	Dominican Rep. Santiago.....2,120
Brazil Santa Maria.....1,820	Dominican Rep. St. Dom. E.....2,945
Brazil Santos.....1,720	Dominican Rep. St. Dom. W.....2,670
Brazil Sao Paulo East.....2,170	Ecuador Guayaquil North.....1,870
Brazil Sao Paulo Interlagos.....2,170	Ecuador Guayaquil South.....1,720
Brazil Sao Paulo North.....2,170	Ecuador Guayaquil West.....1,870
Brazil Sao Paulo South.....2,370	Ecuador Quito.....1,770
Brazil Sao Paulo West.....2,370	Ecuador Quito North.....2,040
Brazil Teresina.....2,170	El Salvador Santa Ana.....1,730
Brazil Vitoria.....2,170	El Salvador San Salvador East.....1,820
Bulgaria Sofia.....2,220	El Salvador San Salv W/Belize.....1,820
California Anaheim.....3,170	England Birmingham.....2,955
California Arcadia.....3,070	England Leeds.....3,370
California Bakersfield.....3,015	England London.....3,970
California Carlsbad.....3,270	England London South.....4,020
California Fresno.....3,095	England Manchester.....3,680
California Irvine.....3,070	Fiji Suva.....2,420
California Long Beach.....2,870	Finland Helsinki.....3,070
California Los Angeles.....2,720	Florida Ft. Lauderdale.....2,970
California Modesto.....2,520	Florida Jacksonville.....2,690
California Oakland/San Fran.....3,370	Florida Orlando.....2,770
California Rancho Cucamonga.....2,770	Florida Tallahassee.....2,150
California Redlands.....2,745	Florida Tampa.....2,990
California Riverside.....2,670	France Lyon.....2,870
California Roseville.....2,770	France Paris.....2,820
California Sacramento.....2,680	Galapagos Islands.....1,770
California San Diego.....3,170	Georgia Atlanta.....2,495
California San Fernando.....2,570	Georgia Atlanta North.....2,570
California San Jose.....2,670	Georgia Macon.....2,670
California Santa Rosa.....2,420	Germany Berlin.....2,385
California Ventura.....3,220	Germany Frankfurt.....2,920
Cambodia Phnom Penh.....2,220	Ghana Accra.....2,220
Canada Calgary.....3,120	Ghana Accra West.....1,920
Canada Edmonton.....2,770	Ghana Cape Coast.....2,245
Canada Halifax.....2,920	Ghana Kumasi.....1,945
Canada Montreal.....2,630	Greece Athens.....2,705
Canada Toronto.....2,795	Guatemala City Central.....2,095
Canada Vancouver.....2,995	Guatemala City East.....2,620
Canada Winnipeg.....3,245	Guatemala City South.....2,470
Cape Verde Praia.....2,160	(Outside the city).....2,770
Central Eurasian.....3,170	Guatemala Coban.....2,070
Chile Antofagasta.....2,470	
Chile Concepcion.....2,170	

Guatemala Quetzaltenango.....2,320	Mexico Mexico City West3,070	Paraguay Asuncion.....2,040	Texas Dallas2,070
Guatemala Retalhuleu.....2,295	Mexico Monterrey East.....1,970	Paraguay Asuncion North.....2,070	Texas Ft. Worth2,570
Haiti Port-au-Prince1,870	Mexico Monterrey West.....1,620	Pennsylvania Philadelphia.....2,620	Texas Houston.....2,550
Hawaii Honolulu.....3,520	Mexico Oaxaca.....1,770	Pennsylvania Pittsburgh2,390	Texas Houston East.....2,700
(Polynesian Cultural Center) 3,520	Mexico Pachuca1,770	Peru Arequipa.....1,920	Texas Houston South2,470
Honduras Comayaguela.....2,150	Mexico Puebla North1,870	Peru Chiclayo1,920	Texas Lubbock.....2,670
Honduras San Pedro Sula East.....2,070	Mexico Puebla South.....1,870	Peru Cusco.....1,345	Texas McAllen2,170
Honduras San Pedro Sula West.....2,820	Mexico Queretaro1,770	Peru Huancayo.....1,830	Texas San Antonio.....2,970
Honduras Tegucigalpa.....2,020	Mexico Reynosa.....1,870	Peru Iquitos1,695	Thailand Bangkok.....2,120
Hungary Budapest.....2,010	Mexico Saltillo.....1,970	Peru Lima Central.....2,095	Tonga Nuku'alofa.....1,840
Idaho Boise.....2,370	Mexico Tampico.....1,970	Peru Lima East.....2,095	(Native couples).....870
Idaho Nampa2,020	Mexico Tijuana.....1,495	Peru Lima North1,640	Trinidad Port of Spain.....2,270
Idaho Pocatello.....2,470	Mexico Torreon1,770	Peru Lima South.....1,770	Uganda Kampala.....2,680
Idaho Twin Falls.....2,270	Mexico Tuxtla Gutierrez.....1,770	Peru Lima West.....1,920	(Ethiopia).....2,690
Illinois Chicago2,845	Mexico Veracruz.....1,920	Peru Piura.....1,920	(Rwanda).....3,070
Illinois Chicago West2,220	Mexico Villahermosa1,870	Peru Trujillo.....1,520	Ukraine Dnepropetrovsk.....2,370
Illinois Nauvoo1,980	Mexico Xalapa.....2,070	Peru Trujillo South.....1,570	Ukraine Donetsk.....1,645
India Bangalore2,070	Michigan Detroit.....2,350	Philippines Angeles.....1,810	Ukraine Kyiv2,430
India New Delhi2,535	Michigan Lansing.....2,155	Philippines Bacolod2,035	Ukraine Lviv.....1,890
Indiana Indianapolis.....2,370	Micronesia Guam2,395	Philippines Baguio.....1,800	Uruguay Montevideo2,945
Indonesia Jakarta2,870	Minnesota Minneapolis.....2,290	Philippines Butuan.....2,070	Uruguay Montevideo W.....2,580
Iowa Des Moines2,095	Mississippi Jackson.....2,445	Philippines Cauayan de Oro..1,970	Utah Logan.....2,320
Italy Milan2,650	Missouri Independence2,280	Philippines Cauayan.....2,370	Utah Ogden2,340
(Malta)2,070	Missouri Independence VC ...1,670	Philippines Cavite.....1,840	Utah Orem.....2,320
Italy Rome3,220	Missouri St. Louis2,545	Philippines Cebu.....2,145	Utah Provo.....2,345
Jamaica Kingston3,265	Mongolia Ulaanbaatar1,920	Philippines Cebu East1,795	Utah Salt Lake City.....2,370
Japan Fukuoka.....2,595	Montana Billings2,295	Philippines Davao.....2,070	Utah Salt Lake City Central...2,500
Japan Kobe2,305	Mozambique Maputo.....2,770	Philippines Iloilo.....1,440	Utah Salt Lake City East.....2,570
Japan Nagoya2,570	Nebraska Omaha2,380	Philippines Laoag1,640	Utah Salt Lake City South2,420
Japan Sapporo3,070	Nevada Las Vegas2,315	Philippines Legazpi.....1,790	Utah SLC Family & Church History Mission (Couples).....2,420
Japan Sendai.....2,570	Nevada Las Vegas West2,380	Philippines Manila.....2,270	(Single sisters).....1,380
Japan Tokyo3,010	Nevada Reno.....2,510	Philippines Naga.....1,360	Utah SLC Temple Square.....2,450
Japan Tokyo South3,020	New Hampshire Manchester 2,770	Philippines Olongapo.....1,820	Utah Salt Lake City West.....2,370
Kansas Wichita.....2,145	New Jersey	Philippines Quezon City1,885	Utah St. George.....2,070
Kentucky Louisville.....2,020	Morristown.....3,350	Philippines Quezon City North.....2,495	Vanuatu Port Vila.....3,320
Kenya Nairobi.....2,140	New Mexico Albuquerque.....2,350	Philippines San Pablo.....1,595	(New Caledonia).....3,070
Korea Busan.....2,170	New Mexico Farmington.....2,070	Philippines Tacloban2,200	(Solomon Islands).....2,070
Korea Daejeon.....2,370	New York New York North3,370	Philippines Urdaneta2,270	Venezuela Barcelona.....2,370
Korea Seoul.....2,220	New York New York South.....3,480	Poland Warsaw2,270	Venezuela Caracas2,070
Korea Seoul South2,270	(Bermuda).....3,770	Portugal Lisbon.....2,230	Venezuela Maracaibo1,870
Liberia Monrovia2,570	New York Rochester.....2,340	Portugal Porto.....2,230	Venezuela Valencia.....2,210
Louisiana Baton Rouge3,120	New York Utica2,580	Puerto Rico San Juan.....3,370	Virginia Chesapeake3,020
Madagascar Antananarivo.....2,470	New Zealand Auckland.....3,170	Romania/Moldova.....2,370	Virginia Richmond3,120
Marshall Islands Majuro.....2,370	New Zealand Hamilton3,170	Russia Moscow.....3,120	Washington DC North.....3,270
Tarawa, Kiribati2,110	New Zealand Wellington.....3,120	Russia Novosibirsk.....2,570	Washington DC South3,370
Maryland Baltimore.....3,270	Nicaragua Managua North2,120	Russia Rostov-na-Donu1,820	Washington Everett.....2,670
Massachusetts Boston3,320	Nicaragua Managua South.....2,220	Russia Samara1,830	Washington Federal Way3,050
México Aguascalientes.....1,545	Nigeria Benin City.....2,370	Russia St. Petersburg.....2,020	Washington Kennewick2,170
Mexico Cancun.....2,170	Nigeria Calabar.....2,470	Russia Vladivostok2,357	Washington Seattle2,820
Mexico Chihuahua.....1,670	Nigeria Enugu2,170	Russia Yekaterinburg.....2,215	Washington Spokane2,670
Mexico Cuernavaca.....1,680	Nigeria Lagos3,110	Samoa Apia2,110	Washington Tacoma2,620
Mexico Ciudad Juarez.....1,720	Nigeria Port Harcourt.....2,870	Scotland/Ireland.....3,270	Washington Vancouver.....2,670
Mexico Ciudad Obregon.....1,870	North Carolina Charlotte.....2,695	Sierra Leone Freetown.....2,770	Washington Yakima.....2,370
Mexico Culiacan1,970	North Carolina Raleigh2,170	Singapore2,520	West Indies.....2,670
Mexico Guadalajara.....2,370	North Dakota Bismarck.....1,720	South Africa Cape Town2,250	West Virginia Charleston.....2,220
Mexico Guadalajara East1,670	Norway Oslo3,180	South Africa Durban2,370	Wisconsin Milwaukee2,320
Mexico Hermosillo1,720	Ohio Cincinnati.....2,320	South Africa Johannesburg ...2,370	Zambia Lusaka3,020
Mexico Merida1,870	Ohio Cleveland.....2,270	South Carolina Columbia.....2,410	Zimbabwe Harare2,550
Mexico Mexico City Chalco ...1,505	Ohio Columbus.....2,670	South Dakota Rapid City1,720	
Mexico Mexico City East1,695	Oklahoma Oklahoma City.....2,415	Spain Barcelona2,433	
Mexico Mexico City North.....1,570	Oklahoma Tulsa.....2,245	Spain Madrid2,440	
Mexico Mexico City Northwest1,595	Oregon Eugene2,320	Spain Malaga.....2,370	
Mexico Mexico City South.....2,170	Oregon Portland2,540	Sweden Stockholm.....2,990	
Mexico Mexico City Southeast1,770	Oregon Salem2,095	Tahiti Papeete.....3,320	
	Panama Panama City.....1,770	Taiwan Papeete.....2,290	
	Papua New Guinea Prt Moresby....2,070	Taiwan Taichung2,290	
	Papua New Guinea Lae2,180	Taiwan Taipei2,520	
		Tennessee Knoxville.....2,280	
		Tennessee Nashville.....2,470	

RECOMMENDATION INSTRUCTIONS

COMPLETING YOUR ONLINE RECOMMENDATION

PROSPECTIVE SENIOR MISSIONARIES

Submit your missionary recommendation forms on the Internet using the Missionary Online Recommendation System (available in most countries; check with your priesthood leader). Languages enabled for online recommend: English, Portuguese, Spanish.

When prospective senior missionaries complete the missionary online recommendation forms, they are encouraged to indicate their interests and preferences regarding where and how they would like to serve. Please remember, assignments are made by the Lord through His ordained Apostles, and prospective missionaries should be willing to serve wherever and in whatever capacity they are called.

To complete your online recommendation forms:

1. Ask your bishop to initiate your online recommendation.
2. Open your Web browser (using Internet Explorer, Chrome, or Firefox; Safari is not supported).
3. Type **www.lds.org/mss** in the **Address** bar and then press the **Enter** key.
4. If you don't have an LDS Account (the same account used to access the stake and ward website and Family Search), click **Obtain an account**. Follow the steps on the LDS Account site to create an account with a user name and password. You will need your membership record number, which is on your temple recommend and an Email address. (For couples, each spouse must register for an LDS Account.) Contact your stake technology specialist if you need help with this step.
5. When your LDS Account registration is complete, or if you already have an LDS account, type your user name and password on the Missionary Online Recommendation System sign-in page.
6. Click **Sign In**.
7. Complete each section in the candidate checklist.
8. Print out the medical and dental forms to be completed by your physician and dentist. You should not schedule your exams until you have completed your medical information in the system.
9. Accept and sign the privacy and release of information agreement. (For couples, each spouse must sign in separately using their LDS user name and password and complete this step.) This is required before submitting your recommendation to your bishop.
10. Click **Submit Recommendation Forms**.

Your bishop will forward the online forms to your stake president, who can submit them to the Missionary Department up to nine months before your availability date. Your call letter should arrive **five to six weeks** after your stake president submits your recommendation.

NOTE:

Your MTC date may be delayed by VISA wait times, which are outside the control of the Missionary Department.

FOR BISHOPS / BRANCH PRESIDENTS

To initiate a recommendation:

1. Sign in to the Missionary Recommendation System.
2. Click **Initiate New Recommendation**.
3. Select a type of candidate.
4. Type the candidate's membership record number and birth date, and then click **Next**.
5. Verify that the name displayed for the candidate is correct, select whether or not the candidate is a permanent member of your ward, and then click **Continue**. The candidate appears on the View All Candidates page under the heading "Candidate(s) Completing Forms."
6. If you need help, please call the Global Service Center at 801-240-4357, or 1-800-453-3860, ext. 24357.

NOTE:

The Missionary Online Recommendation system is available in English, Portuguese, and Spanish.

The Missionary Online Recommendation System is not currently available in the Africa, Asia, Asia North, and Europe East areas. Missionary recommendations from these areas should be submitted using the paper forms.

NEW INSTRUCTIONS FOR FULL-TIME LIVE-AT-HOME SENIOR MISSIONARIES

As of May 20, 2014, local priesthood leaders now have the ability to select an additional option in the Missionary Online Recommendation System for prospective senior missionaries to serve a full-time live-at-home mission.

Please review the following expectations with prospective senior missionaries before recommending them to serve a live-at-home mission:

- They should be 40 years of age or older.
- They should not have any dependent children under the age of 18 living at home.
- They should not be employed (either full or part-time) while serving.
- They will continue to be responsible for all their living expenses (e.g., food, housing, medical, insurance, transportation, etc.) and will not receive any financial support since they are serving while living at home.