



# ACCREDITATION HANDBOOK

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As approved by the ESC Reference Group on 24.01.2016

**Eurovision Family Accreditation System (EFAS)**  
<https://www.eurovisionfamily.tv/accreditation/>

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# INTRODUCTION

Accreditation is an important aspect of the organisation of the Eurovision Song Contest, both logistically as well as in terms of security. To ensure that organisers, delegates, press and fans have thorough understanding of accreditation at the Eurovision Song Contest, this Handbook aims to provide a detailed explanation of the event's accreditation concept, of the different accreditation categories and includes the Accreditation Code of Conduct which is to be respected by all individuals accredited to the Eurovision Song Contest.

Should you nevertheless have any further questions, please feel free to write an email to [accreditation@eurovision.tv](mailto:accreditation@eurovision.tv).

Best regards,

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Executive Supervisor Eurovision Song Contest

# ACCREDITATION OVERVIEW

## MAIN RULES & PRINCIPLES

This Handbook sets out the rules applicable for accrediting individuals at the Eurovision Song Contest. The Rules for Accreditation to the Eurovision Song Contest are decided upon by the EBU in coordination with, and subject to the approval of, the ESC Reference Group. The present Handbook is updated every year by the EBU, in consultation with the Host Broadcaster, to comply with local constraints and requirements.

The purpose of accreditation for the Eurovision Song Contest is to identify individuals and their role, and to grant them entitlement to access to specific areas of the premises determined by the category (and where applicable, the subcategory) under which they are accredited.

All matters relating to accreditation, including the determination of the accreditation categories, the corresponding area accesses and the categories under which individuals given their specific roles and official functions are to be accredited as well as the terms upon which accreditations are granted or denied are at the sole discretion of the EBU, the Host Broadcaster and/or the Participating Broadcasters as described under the present Handbook.

The EBU retains full oversight and control over the entire accreditation process.

Application for accreditation to the Eurovision Song Contest is open to Participating Broadcasters' delegates, staff/crew, journalists and fans.

According to the Eurovision Song Contest's rules, each Participating Broadcaster has to appoint a Head of Delegation. The head of Delegation shall be responsible for the whole process of its country's application for accreditation for its own delegation, journalists and fans in accordance with the instructions given by the EBU. The Head of Delegation shall ensure that all members of its delegation abide by the Accreditation Code of Conduct (which is included in the present Handbook).

An Accreditation Card confers on holders the right to access specific areas of the premises needed to perform their official function. Access is only permitted with a valid Accreditation Card. Within the venue, the Accreditation Card is scanned upon arrival and departure of the premises, and/or visually checked by designated security staff to ensure that individuals' access is limited to the areas to which they are entitled. The Accreditation Card is strictly personal and is not transferrable. It is mandatory to carry the Accreditation Card visibly at all times within the venue/premises. Only performing artists are allowed not to wear their Accreditation Card within the vicinity of, or on the stage, upon the instruction of the production crew. The Accreditation Card is not valid as a ticket to the live show(s) or the (dress) rehearsals, unless specifically stated otherwise. The Accreditation Card is and remains the property of the Host Broadcaster.

Irrespective of the accreditation category, as a general rule, the EBU is entitled to deny any accreditation application and/or to modify or cancel the rights granted to any accredited individual and to withdraw Accreditation Cards, at any and all time, at its sole discretion, under any circumstance and for any reason.

In addition, the Host Broadcaster and/or Participating Broadcasters with respect to members of their own delegations, are entitled to deny any accreditation application and/or to request withdrawal of Accreditation Cards at any time and at their sole discretion, should they deem it necessary.

Decisions in relation to accreditation to the Eurovision Song Contest shall be taken in consideration of the protection of the Eurovision Song Contest's interests and integrity, as well as of all aspects and constraints linked to production, security and logistical needs.

In addition, the EBU shall be bound by any request made by the local authorities to deny an application and/or to withdraw an Accreditation Card. Local authorities, acting in the frame of the applicable law may themselves proceed to withdraw any Accreditation Card should they deem it necessary.

The EBU, the Host Broadcaster and/or the Participating Broadcasters shall not be obliged to justify any decision to deny or withdraw accreditation, which shall be binding and final. The EBU and/or the Host Broadcaster and/or the Participating Broadcasters shall have no responsibility or liability with respect to any direct or consequential losses that may arise out of any deny or withdrawal of accreditation rights.

## CATEGORIES

There are five accreditation categories, two of which have sub-categories to better identify the role of the individual carrying the Accreditation Card.

The categories and subcategories are determined on the basis of the organisation to which the individual belongs and his/her official role.

The category is clearly indicated on the Accreditation Card and to improve visibility, has a designated colour (which may vary at each Event, in line with the theme artwork).

Category	Meant for	Subcategories	Awarded by
<b>A</b>	Event and production supervision and senior management of the EBU and of the Host Broadcaster	-	EBU
<b>S</b>	Staff/crew	S1: Full access with escorting rights S2: Full access without escorting rights S3 and beyond: At the discretion of the Host Broadcaster	Host Broadcaster and EBU in relation to their respective staff and crew
<b>D</b>	Delegates of the Participating Broadcasters	D1: (Assistant) Head of Delegation, (Assistant) Head of Press D2: (Assistant) Commentators D3: Performing artists D4: Artist support with backstage access D5: Artist support without backstage access in the show week D6: Embedded media crew	EBU for delegations representing a non-participating country and By each Participating Broadcaster for its national delegation
<b>P</b>	Press	-	EBU for international media outlets and By each Participating Broadcaster for media outlets from its own country
<b>F</b>	Fans	-	EBU for international fans and by each Participating Broadcaster for fans from its own country

Access to specific areas of the premises is determined by the accreditation category. Access to (a) particular area(s) may change during the course of the Event, without prior notice, at the discretion of the EBU and/or of the Host Broadcaster, for production, logistical or security reasons.

## TLA (TIME LIMITED ACCESS)

The Host Broadcaster and/or the EBU may also issue so-called TLAs (Time Limited Access). These TLA Accreditation Cards are made available on a case-by-case basis, e.g. to VIP, guests, suppliers, who may only require access to the premises for a short amount of time, and only once.

TLA Accreditation Cards are given upon arrival, after the person's identity has been verified. A Personal ID card is to be left at the Accreditation Centre while the TLA Accreditation Card is used and is returned to its holder upon departure in exchange of the TLA Accreditation Card.

## ADDITIONAL CATEGORIES

Additional categories may be introduced at the request of the Host Broadcaster to serve local needs, but only if approved by the EBU.

## LOSS OR DAMAGE

Loss or damage of the Accreditation Card should be reported immediately to the Accreditation Centre. In such a case, the EBU and/or the Host Broadcaster may impose a charge on the replacement Card, as indicated in the Code of Conduct and determined on a year-by-year basis.

## ACCREDITATION OF MINORS

Children under 16 may be accredited, but should be accompanied at all times by an adult, who has been endorsed by the holder of parental responsibility over the child.

Children under 12 may not be accredited, unless specifically approved by the Host Broadcaster and/or the EBU, on a case-by-case basis.


In all cases, applications for accreditation of minors require the written consent of the holder of parental responsibility over the child. For the avoidance of doubt, the organisation filing the application for the minor in question shall be responsible for ensuring that such parental consent has been duly obtained.

Children who are not performing in the Shows can only receive Accreditation Cards in the D5 category.

These terms may be amended to comply with local legislation.

## DATA SECURITY

The Eurovision Family Accreditation System (EFAS) facilitates a secure transfer of personal information via SSL, in a lawful, fair and transparent manner.

Upon submitting data via the EFAS, applicants shall ensure that their browser shows a secure https connection, indicated by a  green lock icon in the browser's address bar.

After the accreditation window is closed, all data will be securely transferred to the local system of the Host Broadcaster's accreditation partner, where it shall be stored in line with industry standards and in any case in a way that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

The local accreditation partner will be required to delete all data within six months of the Event, or earlier, if required by applicable law.

The collected data shall be used for the sole purposes of processing the accreditation requests to the Eurovision Song Contest, to issue the Accreditation Cards and to deal with matters regarding the attendance of accredited individuals to the Eurovision Song Contest.

The EBU reserves the right to store data provided via the EFAS for an indefinite period of time with a view to facilitate possible subsequent applications for accreditations to forthcoming Eurovision Song Contests. Personal information shall be deleted from the EFAS upon written request sent by the person concerned to [accreditation@eurovision.tv](mailto:accreditation@eurovision.tv) at the EBU Accreditation Manager.

The data collected shall not be transferred or used for commercial purposes. However, the EBU will provide personal data to local authorities, if so requested by them.

## RESTRICTIONS

Photography and filming may be restricted in backstage areas when deemed necessary by the EBU or the Host Broadcaster.

Wireless equipment (e.g. microphones and cameras) is strictly prohibited at the premises at all times and may be confiscated by the Host Broadcaster's staff. It shall be returned, upon request of the owner of the equipment, when leaving the premises. The EBU shall have no responsibility for the storage of the confiscated equipment and shall have no responsibility to return any unclaimed equipment.

# APPLICATION PROCESS

All applications for accreditation are to be submitted through the EBU's Eurovision Family Accreditation System (EFAS) on [www.eurovisionfamily.tv](http://www.eurovisionfamily.tv) as further described hereafter.

## DATES AND DEADLINES

Opening	Closing	Review deadline*
On the day of the Semi-Final Allocation Draw, usually in late January (exact dates can be found on <a href="http://press.eurovision.tv">press.eurovision.tv</a> )	In the first or second week of April (exact dates can be found on <a href="http://press.eurovision.tv">press.eurovision.tv</a> )	Seven days after closing. * for EBU and Participating Broadcasters

The application procedure for each category is explained later on in this Handbook.

The EBU continuously oversees the reviewing application process for all categories, to ensure that rules and procedures are followed.

## LATE APPLICATIONS

Late accreditation requests are, in principle, denied. However, at the sole discretion of the EBU and/or the Host Broadcaster, a late accreditation may be granted.

Participating Broadcasters may request late accreditations (by sending a written request to the EBU to [accreditation@eurovision.tv](mailto:accreditation@eurovision.tv)). The EBU Accreditation Manager will take a decision with respect to such requests on a case-by-case basis.

# CATEGORIES EXPLAINED

On the following pages, each category and sub-category is explained in more detail.





## **ELIGIBILITY**

Event and production supervision as well as senior management of the EBU and of the Host Broadcaster.

This category is meant for the EBU's Core Team, i.e. the Executive Supervisor, Event Supervisor, the Media Director and the EBU Director General, and President, the Host Broadcaster's Core Team, i.e. the Host Broadcaster's Executive Producer, Show Producer and the Host Broadcaster's Director General, as well as the Chairman of the ESC Reference Group. Other members of the EBU's or Host Broadcaster's Core Team may be given A-accreditations on a case-by-case basis.

## **QUOTA**

Between 20 and 30 A-accreditations are usually issued.

## **APPLICATION AND REVIEW PROCEDURE**

Applications for A-accreditation shall be made in the EFAS, using a special code provided by the EBU. The EBU reviews all applications for A-accreditations. A-accreditations are all awarded by the EBU.

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A-accreditations may be granted, refused or withdrawn by the EBU, at any time and under any circumstances and at the EBU's sole discretion. The EBU shall not be required to justify its decision, which shall be binding and final.

## **ACCESS AREAS**

The A-accreditation provides full access to all areas, as well as escort rights.



## **ELIGIBILITY**

Staff and crew of the EBU and of the Host Broadcaster, their suppliers and production partners, as well as venue staff.

## **QUOTA**

TBC

## **APPLICATION AND REVIEW PROCEDURE**

All staff and crew members shall apply for accreditation in the EFAS using a special code, provided by the EBU. The Host Broadcaster may also deliver a data file to the EBU, which will be imported into the EFAS.

The Host Broadcaster and the EBU review all applications for S-accreditations for their

respective crew/staff, production partners and suppliers.

S-accreditations are respectively awarded by the Host Broadcaster and the EBU.

\*\*\*

The EBU and/or the Host Broadcaster, in relation to the applications for their respective delegations, are entitled to grant, deny or withdraw any accreditation at their sole discretion.

The EBU and/or the Host Broadcaster, as the case may be, shall not be required to justify their decision, which shall be binding and final.

## **ACCESS AREAS**

The S-category is divided in up to 15 sub-categories, at the discretion of the Host Broadcaster.

S-categories are usually determined by function/department (lighting, sound, camera, stage management, venue staff, security, etc.)



## ELIGIBILITY

Delegates of the Participating Broadcasters.

In exceptional cases, the EBU may allow a delegation representing a non-participating country, for example broadcasters that intend to participate in future years or broadcasters who are passive participants, to be accredited.

Each broadcaster shall appoint one Head of Delegation who shall be responsible for his/her respective delegation.

The D-category consists of 7 sub-categories:

Sub	Limit	Intended for
D1	3	Head of Delegation, Head of Press and respective assistants
D2	3	Commentators and respective assistants
D3	6	Artist(s) performing on stage
D4	7	Supporting delegates who need to accompany the artist(s) during the entire Event period, stylists, choreographers and vocal coaches
D5	13	Supporting delegates who need to accompany the artist(s) during the open rehearsals only (first Event week), composers, song writers
D6	3	Embedded media representing the broadcaster
DV	3	Broadcaster officials, record company officials, artist relatives

## QUOTA

In total, approximately 1,100 D-accreditations are issued, the exact number depending on the final number of Participating Broadcasters.

### NATIONAL DELEGATIONS

Each national delegation may grant a maximum of 38 D-accreditations.

### INTERNATIONAL DELEGATIONS

The exact number of individuals who can be accredited under the International Delegation shall be decided upon by the EBU taking into account logistics, capacity and security constraints.

## APPLICATION AND REVIEW PROCEDURE

### NATIONAL DELEGATIONS

Applications for National D-accreditations shall be filed via the EFAS by each Head of Delegation for the members of its delegation team.

Applications for National D-accreditations are made and reviewed by each Participating Broadcaster for its national delegation.

The EBU may request additional information from any Head of Delegation to verify the role/specific function of a delegate and that the delegate in question will actually perform that specific function that has been announced.

Applications for National D-accreditations are awarded by each Participating Broadcaster to the individuals part of its delegation.

### INTERNATIONAL DELEGATIONS

Applications for International D-accreditations shall be filed via the EFAS.

The EBU reviews all applications for the International D-accreditations.

The EBU may request additional information from any Head of Delegation to verify the role/specific function of a delegate and that the delegate in question will actually perform that specific function that has been announced.

International D-accreditations are awarded by the EBU.

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The EBU is entitled to grant or deny any application for an accreditation and/or to withdraw Accreditation Cards at its sole discretion and at any time in relation to any D-accreditation (i.e. any member of any delegation).

Each Participating is entitled to grant or deny any application for an accreditation and/or to withdraw Accreditation Cards at any time and at its sole discretion in relation to the members of its own national delegation.

If a Participating Broadcaster wishes to withdraw an accreditation of one of its own delegates, it shall inform the EBU which shall proceed with the withdrawal of the corresponding Accreditation Card. Should the EBU need to deny an application for an accreditation for a specific delegate and/or to withdraw his/her Accreditation Card, the EBU shall inform the relevant Head of Delegation accordingly.

The EBU and/or the Participating Broadcasters shall not be obliged to justify their decision, which shall be binding and final.

## ACCESS AREAS

	D 1	D 2	D 3	D 4	D 5	D 6	D V
Hall <sup>1</sup>	✓	✓	✓	✓	✓	✓	✓
Show desk	✓						
Backstage	✓	✓	✓	✓		D1	D1
Backstage Production Offices							
Press Working Area	✓	✓	✓	✓	✓	✓	✓
Press Conference Area	✓	✓	✓	✓	✓	✓	✓
Front-of-stage Press Area	✓	✓	✓	✓	✓	✓	✓
Commentator Area	✓	✓	✓			D1	D1
Technical Area							
Stage <sup>2</sup>	✓		✓	✓			
Green Room	●		●	●			●
EuroClub	✓	✓	✓	✓	✓	✓	✓
Opening Red Carpet	●	●	●	●	●		●

✓ Access ● Access with specific sticker D1 Only escorted by D1

- 10 Green Room stickers are being supplied to each delegation via the Show Desk
- 10 Red Carpet stickers are being supplied to each delegation via the Show Desk
- Stickers are not transferable between delegations

<sup>1</sup> During open rehearsals, not during Dress Rehearsals and Live Shows

<sup>2</sup> Upon instruction of the production crew



## ELIGIBILITY

Bona fide representatives of the media, such as journalists, photographers, camera and sound crews, bloggers and vloggers.

The EBU encourages international fan community outlets to cover the Eurovision Song Contest. However, such outlets must meet the following criteria and they shall:

- Be deemed to be relevant to the Eurovision Song Contest with an established track record of covering the Event;
- Have been in continuous operation since the last Eurovision Song Contest;
- Reach a substantial number of visitors per month ;
- Be updated on a regular basis with original and publicly available posts;
- Be well established with a high visibility and exposure, demonstrated by an acceptable level of interactivity, comments, reach, circulation or subscribers.

## QUOTA

The maximum number of P-accreditations which can be issued is relative to the capacity of the press centre.

Usually the EBU aims to secure a press centre which can accommodate approximately 1550 journalists in total.

## NATIONAL PRESS

Each Participating Broadcaster has a designated number of press accreditations to allocate, depending on the size of its country. Upon request by the Participating Broadcaster to the EBU Accreditation Manager, this number may be increased, but only insofar as the maximum number available is not exceeded.

The overall contingent of press accreditations may be increased but only after explicit approval of the Host Broadcaster and insofar as the facilities allow such increase in line with security and safety regulations.

The EBU encourages Participating Broadcasters to accept accreditation requests of press representatives who represent a diverse range of media outlets that have a broad reach within society on various channels (tv, radio, online and print). However, it is ultimately at the discretion of the Participating Broadcaster to decide which press accreditation requests they accept.

The press contingent of the Host Broadcaster is larger by default.

## INTERNATIONAL PRESS AND FAN COMMUNITY OUTLETS

(i) Media outlets established in non-participating countries, (ii) press representing mainstream international news agencies and (iii) international fan community outlets (fan sites, fan magazines, bloggers and vloggers aiming at an international audience) may receive P-accreditations via the EBU.

The number of P-accreditations that can be allocated to International Press and Fan Community Outlets will depend on the remaining availability.

Fan community outlets shall provide statistics on traffic and subscribers. Based on these statistics, the EBU will determine how many accreditations each fan outlet can receive.

To give new outlets an opportunity to establish themselves, the EBU will take into consideration the targeted niche and the added value of the outlet in question and may grant up to 3 accreditations even if such outlet does not meet all the above eligibility criteria.

The assessment and final decision will be made by the EBU, at its sole discretion on a case-by-case basis.

## APPLICATION AND REVIEW PROCEDURE

### NATIONAL PRESS DELEGATIONS

Applications for National P-accreditations shall be filed via the EFAS. National Press representatives shall apply:

- For a press accreditation in the delegation of the country where the representing media outlet is legally established;
- For a press accreditation in the delegation of the country that issued the applicant's passport.

National fan community websites (aimed at a national audience) should apply in the respective national delegation.

Applications for National P-accreditations are reviewed by each Participating Broadcaster for the press representatives who have applied in its delegation.

National P-accreditations are awarded by each Participating Broadcaster to the press representatives of its country.

### INTERNATIONAL PRESS AND FAN OUTLET DELEGATIONS

The press representatives belonging to the categories below should apply via the EFAS

- Press representing media outlets established in non-participating countries;
- Press representing mainstream international news agencies;
- Representatives of international fan community outlets. The EBU reserves the right to request additional information when considering applications for international fan community outlets.

Applications for International P-accreditations are reviewed and awarded by the EBU.

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The EBU is entitled to grant or deny any application for an accreditation and/or to withdraw Accreditation Cards at its sole discretion and at any time in relation to any P-accreditation (i.e. any National and/or International Press and fan outlet delegations).

Each Participating Broadcaster is entitled to grant or deny any application for an accreditation and/or to withdraw Accreditation Cards at its sole discretion and at any time in relation to the members of its own press delegation.

If a Participating Broadcaster wishes to withdraw an accreditation of one of the press representatives of its delegation, it shall inform the EBU which shall proceed with the withdrawal of the corresponding Accreditation Card. Should the EBU need to deny an application for an accreditation for a delegate of a specific Press National Delegation and/or to withdraw his/her Accreditation Card, the EBU shall inform the relevant Head of Delegation accordingly.

For the avoidance of doubt, decisions in relation to press accreditations shall always be taken on the basis of objective reasons. Any rejections or withdrawals of P-accreditations should, whenever possible and when relevant, be accompanied with a brief clarification.

Without prejudice of the EBU/Participating Broadcasters' discretionary right, rejection or withdrawal may occur in the following cases (this list is non-exhaustive):

- When incomplete or incorrect information is provided upon application;
- When an applicant applies more than once in the same or in different delegations;
- When a delegation has reached its maximum capacity;
- When the overall capacity has been reached;
- When a media outlet does not serve a sufficiently large audience or relevant niche or does not comply with the eligibility criteria;
- When an individual or the media outlet itself has breached the Code of Conduct during previous Events.

Applications may also be rejected or accreditations withdrawn when there are evidence that a media outlet or individual journalist fails to act in accordance with good professional practice. To safeguard journalistic freedom in accordance with the EBU's values, accreditations may NOT be rejected or withdrawn due to the nature of the coverage of the Eurovision Song Contest.

## VISA INVITATION LETTERS

Upon acceptance of an application for press accreditation, a visa invitation letter for the respective individual is issued by the accreditation system, when necessary.

The authorities of the Host Country shall have sole discretion to issue a visa and grant access to the country.

The invitation letter is NOT a visa to enter the Host Country.

The Host Broadcaster and/or the EBU shall have no responsibility in that respect.

## PICK-UP

Press Accreditation Cards can be collected at the Accreditation Centre one day before the opening of the Press Centre.

The opening date of the Press Centre can be found at <http://press.eurovision.tv> approximately four weeks in advance of the start of the Event.

Accreditation Cards can only be delivered to holders upon presentation of a valid passport or ID-card.

Before delivering the Accreditation Card, the Accreditation Centre staff may request a confirmation of receipt and/or a copy of the Code of Conduct to be signed.

## POOL PHOTOGRAPHERS

The EBU organises two photo pools:

**A-pool:** Selection of 8-12 international photo/news agency photographers with access to a photo pool area on the venue floor (equipped with power and wired LAN), during the live shows and all Dress Rehearsals. Agency photographers can apply until 31 March via [press@eurovision.tv](mailto:press@eurovision.tv). Notice whether the application has been granted will be given no later than 15 April, and earlier if possible. The special A-pool badge will be provided by the EBU latest 3 days before the first Semi-Final along with further instructions;

**B-pool:** One photographer per participating country who will get front-of-stage access when the qualified artists or winner is on stage at the end of each Live Show. The special B-pool badge will be provided by the Head of Delegation or Head of Press latest 3 days before the first Semi-Final along with further instructions.

## ACCESS AREAS

	P
Press Working Area	✓
Press Conference Area	✓
Front-of-stage Press Area	✓
First Dress Rehearsal of each show	✓
EuroClub	✓
Opening Red Carpet Press Area	✓

✓ Access



## ELIGIBILITY

Fans of the participating artist representing the respective delegation's country, or fans of the Eurovision Song Contest itself.

## QUOTA

The maximum number of F-accreditations which can be issued depends on the capacity of the local premises and of the number of Participating Broadcasters. It shall in any case amount to a maximum of 450.

## NATIONAL FANS

Each Participating Broadcaster usually has 10 F-accreditations to allocate.

Upon request to the EBU Accreditation Manager, a Participating Broadcaster may increase its own contingent, but only provided that the maximum number of F-accreditations which can be issued is not attained.

The maximum overall contingent for this category may only be increased after explicit approval of the Host Broadcaster and provided that the facilities allow such increase in line with security and safety regulations.

The EBU encourages Participating Broadcasters to accept accreditation requests from various groups of fans. However, it is at the discretion of the Participating Broadcaster to decide whether it wishes to award fan accreditations and if so, which fan accreditation requests it accepts.

## INTERNATIONAL FANS

The EBU may usually issue a maximum of 30 F-accreditations to fans from non-participating countries in total.

## APPLICATION AND REVIEW PROCEDURE

### NATIONAL FANS DELEGATIONS

Applications for F-accreditations shall be filed via the EFAS.

Fans may apply:

- For a fan accreditation in the delegation of the country where they are legally residing;
- For a fan accreditation in the delegation of the country that issued the applicant's passport.

Applications for National F-accreditations are reviewed by each Participating Broadcaster for its national fans delegation. The EBU may request additional information from the Head of Delegation.

National F-accreditations are awarded by each Participating Broadcaster to the individuals part of its delegation.

## INTERNATIONAL FANS DELEGATIONS

Fans from non-participating countries should apply in the international fans delegation via the EFAS.

Applications for International F-accreditations are reviewed by the EBU. The EBU may request additional information from the international fans.

International F-accreditations are awarded by the EBU.

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The EBU is entitled to grant or to deny any application for an accreditation and/or to withdraw Accreditation Cards at its sole discretion and at any time for any F-accreditation (i.e. any National and/or International fans).

Each Participating Broadcaster is entitled to grant or to deny any application for an accreditation and/or to withdraw Accreditation Cards at its sole discretion and at any time in relation to any fan of its own delegation.

If a Participating Broadcaster wishes to withdraw an accreditation of one of the fans of its delegation, it shall inform the EBU which shall proceed with the withdrawal of the Accreditation Card. Should the EBU need to deny an application for an accreditation for a fan of a specific national delegation or to withdraw his/her Accreditation Card, the EBU shall inform the relevant Head of Delegation accordingly.

The EBU and/or the Participating Broadcasters shall not be obliged to justify their decision, which shall be binding and final.

## ACCESS AREAS

	F
Fan Lounge in the Press Centre	✓
Press Conference Area <sup>3</sup>	✓
Front-of-stage Press Area	✓
First Dress Rehearsal of each show	✓
EuroClub	✓
Opening Red Carpet Fan Area (if available)	✓

✓ Access

<sup>3</sup> Only for the first round of press conferences and/or meet-and-greets



# CODE OF CONDUCT

The following provisions are applicable to, and binding upon, all individuals submitting an application for accreditation to the Eurovision Song Contest and/or all individuals accredited to the Eurovision Song Contest.

By submitting an application and/or carrying an Accreditation Card, You, irrespective of the category under which You are accredited, hereby irrevocably

- accept that the provisions of the present Code of Conduct shall apply to You and
- agree to abide by and be bound by the present Code of Conduct.

## Accreditation Cards

You hereby acknowledge and accept that

- The Accreditation Card is and remains the property of the Host Broadcaster;
- The Accreditation Card is non-transferrable and must be borne and clearly visible at all times during the entire time spent on the ESC's premises;
- The Accreditation Card is not valid as a ticket for the dress rehearsals or live shows;
- The Accreditation Card must be returned to the Host Broadcaster or the EBU immediately upon request at any time;
- Loss of the Accreditation Card should be reported to the Accreditation Centre immediately. The Host Broadcaster reserves the right to charge a maximum of 50€ to replace the lost Card.

## Grant/Modification/Withdrawal

You hereby acknowledge and accept that

- The EBU and/or the Host Broadcaster and/or the Participating Broadcasters have the discretionary right to decide whether or not to grant Accreditation Cards as described in the Accreditation Handbook;
- The Host Broadcaster and/or the EBU may refuse, at any time, for any reason whatsoever at their absolute discretion and without being required to provide a justification, access, on a temporary or permanent basis, to any area, to any accredited individual;
- The rights granted to any accredited individual may be modified or cancelled discretionally at any time under any circumstance and for any reason, should this be deemed necessary by the Host Broadcaster and/or the EBU, without the need to provide justification; in any case, breach of the accreditation rules (including any provisions of the Delegate Handbook and of the Accreditation Handbook) or non-compliance with any instructions given by authorised representatives of the EBU and/or of the Host Broadcaster shall result in being denied access to the premises or being evicted therefrom;
- In case of cancellation or withdrawal of an accreditation, all privileges granted by accreditation shall cease immediately. Denial of access and/or accreditation from the on-going event shall be permanent, unless decided otherwise.

## Behaviour at the Event

By entering the premises where the Accreditation Card is required for access, You hereby agree and accept:

- To comply at all times, promptly, with all instructions given by any representative of the EBU and/or of the Host Broadcaster;
- To comply with all provisions of the Delegates' Handbook and of the Accreditation Handbook, which are available at the infodesk;
- To be inspected or searched for prohibited items and to have any prohibited items confiscated;
- Not to carry into or wear on the premises where access requires an Accreditation Card, any political, religious, racist, promotional or advertising material, sign, objects or messages;
- To behave or work in a way which could infringe other persons' rights or limit or hinder anyone else's working capabilities. Physical and/or verbal abuse or aggression is strictly prohibited;
- Not to sell, offer to sell or possess with the intent of selling any goods or services whatsoever, including selling promotional materials via online and offline platforms;

- To assume all risks related to your attendance at the ESC and other related events controlled by the Host Broadcaster and/or the EBU;
- That it is strictly prohibited to create, manufacture, distribute or carry fake Accreditation Cards and/or to carry the Accreditation Card of someone else. Such violation will result in a permanent exclusion from accreditation to any subsequent EBU event and will be reported to the relevant authorities;
- Not to lend your Accreditation Card to anyone, including to any member of your delegation or otherwise dispose of your Accreditation Card.

## Content material/filming at the Event

You hereby acknowledge and accept that

- The Delegate Handbook specifies what content Press representatives and/or media outlets may produce; any use of material which is not specifically allowed in the Delegate Handbook or hereunder shall be strictly prohibited except with the prior written express approval of the EBU;
- Press representatives and/or media outlets which have been accredited at previous ESCs may be asked by the entity awarding accreditation to provide copies of their previous coverage of the ESC to make sure that they have actually covered the ESC's the previous years and that they are eligible to get a P-accreditation;
- You are strictly prohibited from recording and/or transmitting and/or making available (on any media, including, without limitation, the Internet and mobile devices such as mobile telephones and PDA's) images of the rehearsals, press conferences and live shows from any of the screens on the ESC's premises;
- Holding an Accreditation Card shall in no case confer the right to broadcast, record, transmit or otherwise make available, in part or in whole the broadcast signal of the rehearsals and/or the Shows;
- You hereby grant the Host Broadcaster and the EBU and/or their licensees the non-exclusive right, on a free of charge basis and without limitation in time, to use and record your voice, image and likeness in connection with moving and still image broadcasts, any recordings related to the ESC or other related events controlled by the Host Broadcaster and/or the EBU.

## Liabilities

You hereby accept and agree that

- You shall not hold the Host Broadcaster and/or the EBU and/or the Participating Broadcasters liable for any costs, damages, including any direct, indirect or consequential damages which may arise pursuant to your attendance at the Event and/or pursuant to any refusal of access and/or withdrawal of the Accreditation Card;
- You shall compensate any loss or damage and that You shall indemnify the Host Broadcaster and/or the EBU and/or the Participating Broadcasters against all damages and liabilities which may result from and/or arise out of your breach of any provision of the present Code of Conduct (including any provisions of the Delegate Handbook and/or of the Accreditation Handbook) and/or from any behaviour by which You may harm the reputation and/or the image of the EBU, the ESC, the Host Broadcaster and/or the Participating Broadcasters;
- All decisions taken by the EBU, the Host Broadcaster and/or the Participating Broadcasters shall be final and binding and You agree that no remedy shall be possible.



**EUROVISION**  
OPERATED BY EBU

For more information or specific questions about accreditation at the Eurovision Song Contest, visit [press.eurovision.tv](http://press.eurovision.tv), or write to [accreditation@eurovision.tv](mailto:accreditation@eurovision.tv) or call +372 712 0050.

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