



Illustration of how to:

How to Cancel Enrollment as a learner

Step 1: Click on My Own Learning

VDSS-Virginia Dept of Social Services (765) My Own Learning My Responsibilities 0 DSS Knowledge Cen	Center 1 Site Administration 🗸
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Step 2: On the My Upcoming Learning tab, click on the title of the event for which you want to cancel your enrollment

My Upcoming Learning (147)					
Filter All					
Title	Туре	Date	Status	Action	
VDSS - CWS1021: The Effects of Abuse and Neglect on Child and Adolescent Development (120)	Classroom Section	1/11/2017 9:00 AM - 1/12/2017 4:00 PM	Enrolled		

Step 3: Go to the scheduled course sections tab and click cancel enrollment

Scheduled course sections: 1	
Sort by Date	
 1/11/2017 - 1/12/2017 VDSS - CWS1021: The Effects of Abuse and Neglect on Child and Adolescent Development (Abingdon) In-Person 1 events in VDSS - Abingdon Training Room, VDSS - VDSS Training Center Western (VTCW) (ABINGDON, VA) locations Instructors: ROGER STULTZ 	Enrolled Section Cost: \$0.00 Cancel Enrollment