

RECORDS REQUEST FORM

Permit Records Department Phone 239-533-8802

If you would like to request building permit records, please complete the following application and click the "Submit Form" button in the top right-hand corner of your screen. You will be contacted by our Records Department within 48 hours upon receipt of your request.

equester's Name/Company:			
Phone #:	Fa	ax/Alternate #:	
Cmail Address:			
Please deliver the records to me by	email <mark>(if availabl</mark>	e in electronic format).	
I would like to pick up hard copies.			
Provide at least one of the following:			
1) Permit #:			
2) Site Address:			
3) STRAP #:			
Please indicate what information you are	looking for:		
☐ Site Plan ☐ Floor Plan	☐ Elevation Ce	rtificate 🗌 All Drawings 🔲 Ent	tire File
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	FEE COPY SO		
11x17 One-Sided Large	\$0.30	8.5x11 One-Sided Letter	\$0.15
8.5x14 One-Sided Legal	\$0.20	24x36 Plans (Per Page)	\$5.00
The County is providing copies of these 19 of the Florida Statutes. The request nly be used for limited purposes unle opyright. Misuse of these materials in venalties, including fines and possible improved.	ted materials may ss you have obta violation of the Fe	be protected under Federal Copyrined the consent or permission o	right Laws and f the holder o
	and signed by hand.	Printed Name	
This form can be electronically signed or printed			
Signature of Person Requesting Copies* *This form can be electronically signed or printed Date copies of plans/documents were pro	vided:		
This form can be electronically signed or printed Date copies of plans/documents were pro	vided:		