



WE CARE ABOUT FOOTBALL

# Regulations of the UEFA European Qualifying Competition for the 2019 FIFA Women's World Cup

2017-19

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## Preamble

The following regulations have been adopted on the basis of Articles 49(2)(c) and 50(1) of the *UEFA Statutes*.

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# I – General Provisions

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## Article 1 Scope of application

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- 1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the 2017-19 UEFA European Qualifying Competition for the 2019 FIFA Women's World Cup (hereinafter the competition).

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## Article 2 Definitions

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- 2.01 In these regulations, the use of the masculine form refers equally to the feminine, and vice versa.
- 2.02 In the context of these regulations, the following definitions apply:
- a. commercial rights: any and all commercial rights and opportunities in and in relation to the competition including media rights, marketing rights and data rights;
  - b. data rights: the right to compile and exploit statistics and other data in relation to the competition;
  - c. doping: the occurrence of one or more of the anti-doping rule violations set out in the *UEFA Anti-Doping Regulations*;
  - d. host association: the association organising a qualifying match;
  - e. host broadcaster (HB): the media production team (including, without limitation, official broadcast partners), responsible among other things for the multilateral production of the television and media promotion and coverage of the competition (references to "international media", "media representatives" and other similar references include host broadcaster within their meaning);
  - f. marketing rights: the right to advertise, promote, endorse and market the competition; to conduct public relations activities in relation to the competition; and to exploit all advertising, sponsorship, hospitality, licensing, merchandising, publishing, betting, gaming, retailing, music and franchising opportunities and all other commercial association rights (including through ticket promotions) in relation to the competition;
  - g. media rights: the right to create, distribute and transmit on a linear and/or on-demand basis for reception on a live and/or delayed basis anywhere in the world by any and all means and in any and all media, whether now known or devised in the future (including all forms of television, radio, mobile, wireless and internet distribution), digital, audiovisual, visual and/or audio coverage of the competition and all associated and/or related rights, including fixed media, download and interactive rights;
  - h. partner: any party accepted by UEFA under contract to exercise the commercial rights, and thereby participating directly or indirectly in the financing of the competition.

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- 2.03 In the context of these regulations, any phrase introduced by the terms "including", "include", "in particular", "for example" or any similar expression is illustrative and does not limit the sense of the words preceding those terms.

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### Article 3 Frequency and entries for the competition

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- 3.01 UEFA stages the competition every four years, over two seasons.
- 3.02 Every UEFA member association (hereinafter association) may enter its senior women's national team for the competition.

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### Article 4 Admission criteria and procedure

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- 4.01 To be eligible to participate in the competition, associations must:
- confirm in writing that they themselves, as well as their players and officials, comply with the *IFAB Laws of the Game* promulgated by the International Football Association Board (IFAB) and agree to respect the statutes (including the principles of fair play as defined therein), regulations, directives and decisions of UEFA;
  - confirm in writing that they themselves, as well as their players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, as defined in the relevant provisions of the *UEFA Statutes* and agree that any proceedings before the CAS concerning admission to, participation in or exclusion from the competition will be held in an expedited manner in accordance with the *CAS Code of Sports-related Arbitration* and with the directions issued by the CAS, including for provisional or super-provisional measures, to the explicit exclusion of any state court;
  - fill in the official entry documents (i.e. all documents containing the information deemed necessary by the UEFA administration for ascertaining compliance with the admission criteria), which must reach the UEFA administration within the deadline set by the latter and communicated in due course through a circular letter sent to all associations.
- 4.02 The UEFA General Secretary decides on admission to the competition. Such decisions are final.

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### Article 5 Duties of the associations

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- 5.01 On entering the competition, participating associations agree:
- to play in the competition until their elimination and to field their strongest team throughout the competition;
  - to play all matches under a head coach who holds at least the UEFA A licence;
  - to stage and play all matches in the competition in accordance with the present regulations;



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- d. to comply with all decisions regarding the competition taken by the UEFA Executive Committee, the UEFA administration or any other competent body and communicated appropriately (by UEFA circular letter or by official letter, fax or email);
  - e. to observe the *UEFA Safety and Security Regulations* for all matches in the competition;
  - f. to stage each match in the competition in a stadium meeting the structural criteria of the stadium category required by Paragraph 25.01;
  - g. to indemnify, defend and hold UEFA and its subsidiaries and all of their officers, directors, employees, representatives, agents and other auxiliary persons free and harmless against any and all liabilities, obligations, losses, damages, penalties, claims, actions, fines and expenses (including reasonable legal expenses) of whatsoever kind or nature resulting from, arising out of, or attributable to any non-compliance by the association or any of its players, officials, employees, representatives or agents with these regulations;
  - h. to adhere to the principles governing the release of players for association teams as laid out in Annex 1, Article 1 of the *FIFA Regulations on the Status and Transfer of Players*;
  - i. not to represent UEFA or the competition without UEFA's prior written approval.

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## Article 6 Responsibilities of the associations

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- 6.01 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.
- 6.02 Matches must be played in stadiums within the territory of the host association. Exceptionally, matches may be played in the territory of another UEFA member association, if so decided by the relevant UEFA bodies, for instance for reasons of safety or as a result of a disciplinary measure.
- 6.03 The host association is responsible for order and security before, during and after the match. The host association may be called to account for incidents of any kind and may be disciplined.
- 6.04 Minimum medical requirements concerning the provision of facilities, equipment and personnel by the host association are set out in the *UEFA Medical Regulations*. For the avoidance of doubt, the host association has sole responsibility for the provision and operation of any facilities and equipment required in the above-mentioned regulations.

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## Article 7 Anti-doping

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- 7.01 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the *UEFA Disciplinary Regulations* and *UEFA Anti-Doping Regulations*. This may include the imposition of provisional measures.
- 7.02 UEFA may test any player at any time.

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## Article 8 Fair play

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- 8.01 All UEFA competition matches must be played in accordance with the principles of fair play as defined in the *UEFA Statutes*.
- 8.02 Fair play assessments are conducted at all matches in the competition in accordance with the *UEFA Fair Play Regulations*, in order to establish association fair play rankings at the end of each season.

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## Article 9 Insurance

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- 9.01 UEFA insures its own area of responsibility in accordance with the present regulations.
- 9.02 All persons involved in the competition are responsible for their own insurance cover.
- 9.03 Unless otherwise communicated in writing by UEFA, associations are responsible for and undertake to conclude all necessary and adequate insurance cover for their delegations, including players and officials, at their own expense.
- 9.04 The host association must ensure that the owners and/or operators of all official sites, including stadiums, provide fully comprehensive insurance cover, including third-party liability and property damage. If appropriate insurance policies are not provided in due time by the owner and/or operator of an official site, the host association is required to conclude the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association's expense.
- 9.05 All insurances must cover the full period of the competition, including the preparation and the post-competition phase.
- 9.06 Claims for damages against UEFA are expressly excluded and anyone involved must hold UEFA harmless from any and all claims for liability arising in relation to the competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability, hold harmless notes, confirmation and/or copies of the policies concerned in one of UEFA's official languages.

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- 9.07 The host association must perform an assessment of the risks involved in organising and staging matches and conclude – with reputable insurers and at its own cost – all necessary insurance to cover such risks, including third-party liability and spectator accident coverage. The host association is responsible for ensuring that UEFA is included into the policies as a co-insured party.
- 9.08 The third-party liability policy must include an appropriate guaranteed sum for damage/injury for all occurrences (not excluding bad weather, force majeure and terrorism) to persons, objects, property, and for pure financial economic losses, and it must correspond to the specific circumstances of the associations concerned.

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## Article 10 Intellectual property rights

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- 10.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights in all audio and visual (with or without audio) material of the competition, names, logos, brands, music and commemorative items. Any use of the aforementioned rights requires the prior written approval of UEFA, and must comply with any conditions imposed by UEFA.
- 10.02 All rights to the fixture list, as well as any data and statistics (including databases in which such data is stored) in relation to the matches of and players' participation in the competition are the sole and exclusive property of UEFA. No tickets or accreditation may be used by anyone in order to gain access to a venue for the purposes of collecting or gathering such data, and such activities are expressly prohibited. The foregoing prohibition does not apply to the participating associations, subject to any and all such data collected being used solely for the purposes of instructing their team, players and officials and expressly excluding any other exploitation or use whatsoever.

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## II – Competition System

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### Article 11 Competition stages and seeding

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- 11.01 Matches in all stages of the competition are played in conformity with the *IFAB Laws of the Game*. The half-time interval lasts 15 minutes.
- 11.02 UEFA has been invited to enter eight teams in the 2019 FIFA Women's World Cup, in addition to the hosts, France, which qualify automatically.
- 11.03 The competition stages are as follows:
- preliminary round;
  - group stage;
  - play-off matches between the best four runners-up to determine the remaining team that qualifies for the FIFA Women's World Cup.
- 11.04 The participating teams are divided as follows:
- The lowest-ranked teams in the UEFA women's national team coefficient ranking for the preliminary round and group stage draws (see Annex B.1.2.a) start the competition in the preliminary round.
  - The remaining teams start the competition in the group stage.
- 11.05 The UEFA administration seeds the teams for the preliminary round, group stage and play-off draws in accordance with the corresponding UEFA women's national team coefficient ranking (see Annex B).
- 11.06 The exact structure of the competition will be communicated by the UEFA administration in writing.

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### Article 12 Group formation and match system – preliminary round

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- 12.01 The associations participating in the preliminary round are drawn into groups of four teams.
- 12.02 All matches in the preliminary round are played in the form of mini-tournaments in one of the countries in the group.
- 12.03 Each team plays each of the other teams in the group once, with three points awarded for a win, one for a draw and none for a defeat.
- 12.04 The mini-tournament winners, and potentially one or more runners-up, qualify for the group stage.

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## Article 13 Equality of points – preliminary round

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- 13.01** If two or more teams in the same group are equal on points on completion of a mini-tournament, the following criteria are applied to the mini-tournament in question, in the order given, to determine the rankings:
- a. higher number of points obtained in the matches played among the teams in question;
  - b. superior goal difference from the matches played among the teams in question;
  - c. higher number of goals scored in the matches played among the teams in question;
  - d. if, after having applied criteria a) to c), teams still have an equal ranking, criteria a) to c) are reapplied exclusively to the matches between the teams in question to determine their final rankings. If this procedure does not lead to a decision, criteria e) to h) apply;
  - e. superior goal difference in all matches;
  - f. higher number of goals scored in all matches;
  - g. lower disciplinary points total based only on yellow and red cards received in the mini-tournament (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
  - h. higher position in the UEFA women's national team coefficient ranking used for the preliminary round draw (see Annex B.1.2.a).
- 13.02** If two teams which have the same number of points and the same number of goals scored and conceded play their last mini-tournament match against each other and are still equal at the end of that match, their final rankings are determined by kicks from the penalty mark (see Paragraph 17.03 to Paragraph 17.05), provided no other team within the group has the same number of points on completion of the mini-tournament. Should more than two teams have the same number of points, the criteria listed under Paragraph 13.01 apply. This procedure is only necessary if a ranking of the teams is required.
- 13.03** If it is necessary to compare the rankings between the preliminary round groups and to determine the best runner(s)-up, the results against the teams in fourth place are discarded. The following criteria are applied, in the order given, to determine the rankings:
- a. higher number of points;
  - b. superior goal difference;
  - c. higher number of goals scored;
  - d. lower disciplinary points total based only on yellow and red cards received (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
  - e. higher position in the UEFA women's national team coefficient ranking for the preliminary round draw (see Annex B.1.2.a).

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## Article 14 Group formation and match system – group stage

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- 14.01 The associations participating in the group stage are drawn into seven groups of five teams.
- 14.02 Group matches are played according to the league system, with each team playing all opponents in its group in a series of home and away matches. Three points are awarded for a win, one for a draw, and none for a defeat.
- 14.03 The seven group winners qualify directly for the FIFA Women's World Cup and the four best group runners-up qualify for the play-offs.

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## Article 15 Equality of points – group stage

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- 15.01 If two or more teams in the same group are equal on points on completion of the group stage, the following criteria are applied, in the order given, to determine the rankings:
- higher number of points obtained in the group matches played among the teams in question;
  - superior goal difference from the group matches played among the teams in question;
  - higher number of goals scored in the group matches played among the teams in question;
  - higher number of goals scored away from home in the group matches played among the teams in question;
  - if, after having applied criteria a) to d), teams still have an equal ranking, criteria a) to d) are reapplied exclusively to the group matches between the teams in question to determine their final rankings. If this procedure does not lead to a decision, criteria f) to j) apply;
  - superior goal difference in all group matches;
  - higher number of goals scored in all group matches;
  - higher number of away goals scored in all group matches;
  - lower disciplinary points total based only on yellow and red cards received in all group matches (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
  - higher position in the UEFA women's national team coefficient ranking for the group stage draw (see Annex B.1.2.a).
- 15.02 To compare the rankings between the qualifying groups and to determine the four best runners-up, the results against the teams in fifth place are discarded. The following criteria are applied, in the order given, to determine the rankings:
- higher number of points;
  - superior goal difference;
  - higher number of goals scored;
  - higher number of away goals scored;

- e. lower disciplinary points total based only on yellow and red cards received (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
- f. higher position in the UEFA women's national team coefficient ranking for the group stage draw (see Annex B.1.2.a).

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## Article 16 Play-offs

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- 16.01** Two rounds of play-offs are used to determine the remaining participant in the FIFA Women's World Cup. Play-offs are played according to the knockout system, in home and away matches.
- 16.02** The pairings for the first round of play-offs and the home team for the first leg of each tie are determined by means of a draw. In each tie, the team that scores the greater aggregate of goals over the two legs qualifies for the second play-off round. Otherwise, the provisions of Paragraph 17.01 apply.
- 16.03** The two teams that qualify for the second play-off round play each other home and away. The order of the two legs is determined by means of a draw. The team that scores the greater aggregate of goals over the two legs qualifies for the FIFA Women's World Cup. Otherwise, the provisions of Paragraph 17.01 apply.

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## Article 17 Away goals rule, extra time and kicks from the penalty mark

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- 17.01** For play-off matches, if the two teams involved in a tie score the same number of goals over the two legs, the team which scores more away goals is the winner. If this procedure does not produce a result, i.e. if both teams score the same number of goals at home and away, two 15-minute periods of extra time are played at the end of the second leg. If, during extra time, both teams score the same number of goals, away goals count double (i.e. the visiting team qualifies). If no goals are scored during extra time, kicks from the penalty mark determine the winner (see Paragraph 17.03 to Paragraph 17.05).
- 17.02** If extra time is required, there is a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the field of play during this five-minute break, at the discretion of the referee.
- 17.03** Kicks from the penalty mark are taken in accordance with the procedure laid down in the *IFAB Laws of the Game*.
- 17.04** The referee decides which goal will be used for the kicks:
- a. If either goal could be used for the kicks, then, in the presence of the two captains, the referee tosses a coin to decide which goal will be used.
  - b. For reasons of safety/security, state of the field of play, lighting or other similar reasons, the referee may decide which goal will be used without tossing a coin. Such decisions are final and require no justification.

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- 17.05** To ensure that the procedure is strictly observed, the referee is assisted by her team, who also note down the numbers of the players on each team who have taken kicks from the penalty mark.
- 17.06** If through the fault of a team, the taking of kicks from the penalty mark cannot be completed, the provisions of Article 24 apply.



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## III – Match Scheduling

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### Article 18 Mini-tournament host selection

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- 18.01** For the preliminary round, the associations wishing to host a mini-tournament must notify the UEFA administration in writing on the relevant form by the prescribed deadline.
- 18.02** In principle, the UEFA administration decides on the mini-tournament hosts before the draw according to the following principles:
- quality of the infrastructure (stadiums, tournament hotel, etc.);
  - travel distances;
  - previous experience as a host, including for UEFA youth competitions.
- 18.03** Should it not be possible to designate mini-tournament hosts before the draw, the associations in the group(s) concerned must agree, within a set time after the draw, which of them will host the mini-tournament(s) in question. If the associations cannot agree, the UEFA administration will conduct a draw for this purpose.

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### Article 19 Match dates and fixtures

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- 19.01** The following dates are reserved for matches in the UEFA European Qualifying Competition for the 2019 FIFA Women's World Cup:
- a. Preliminary round
    - 3-11 April 2017
  - b. Group stage
    - 11-19 September 2017
    - 16-24 October 2017
    - 20-28 November 2017
    - 15-23 January 2018
    - 26 February-6 March 2018
    - 2-10 April 2018
    - 4-12 June 2018
    - 27 August-4 September 2018
  - c. Play-offs
    - 1-9 October 2018
    - 5-13 November 2018
- 19.02** With the exception of the preliminary round, each team must have at least two rest days between matches (i.e. a team that plays on Thursday cannot play again until Sunday at the earliest).
- 19.03** Subject to the principles governing the release of players to association teams as laid down in Annex 1, Article 1bis of the *FIFA Regulations on the Status and Transfer of Players*, if all the associations concerned are in agreement, other dates

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may be used for matches in the group stage, with the exception of the last group matches, which, for reasons of sporting fairness, must take place on the same day, Tuesday 4 September 2018.

**19.04** Unless the four teams in question agree otherwise, mini-tournaments must be organised according to the following schedule:

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Day 1:	Arrival of the UEFA match delegate
Day 2:	Arrival of all teams Arrival of all referees and other UEFA match officers Organisational meeting
Day 3:	Matchday 1:           Matches 1 v 3 and 2 v 4
Day 4:	Rest day
Day 5:	Matchday 2:           Matches 1 v 4 and 3 v 2
Day 6:	Rest day
Day 7:	Rest day
Day 8:	Matchday 3:           Matches 2 v 1 and 4 v 3
Day 9:	Departure of all teams Departure of the referees Departure of the UEFA match officers

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**19.05** Meetings to determine fixtures in the qualifying group stage will take place immediately after the qualifying group stage draw. Associations must agree on the exact date of each match. Associations which are not represented at these meetings automatically accept the decisions taken by the other associations in their group. If the associations in question are unable to reach agreement, the matches will take place according to a standard fixture list drawn up by the UEFA administration. Any subsequent changes of date are subject to the approval of the UEFA administration. In such a case, the host association for the match in question must also inform the other associations in the group.

**19.06** The dates for the play-off matches must be agreed between the two associations concerned within four working days following the play-off draw. If no agreement can be reached the UEFA administration will take a decision which is final.

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## Article 20 Venues and kick-off times

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**20.01** Qualifying competition match venues must be fixed by the host associations and entered online at least 60 days before the match or mini-tournament (and no more than four days after the relevant draw for play-offs). The visiting teams can access the information on the FAME platform.

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- 20.02 When fixing a venue, the host association must take into account the length of the journey to be undertaken by the visiting association. Unless the visiting association agrees otherwise, the venue for a qualifying match must be no more than a two-hour bus drive from the nearest international airport with daily flights from/to other European cities.
  - 20.03 Any objection by a visiting association regarding a selected venue must be communicated to the UEFA administration, with the host association in copy, within three days of the venue being announced. The UEFA administration will take a final decision, confirming the venue or requesting that the host association propose another in accordance with the present regulations.
  - 20.04 Kick-off times must be fixed by the host associations and entered online at least 30 days before the match or before the start of the mini-tournament (and no more than seven days after the relevant draw for play-offs).
  - 20.05 For reasons of sporting fairness, the matches played on the last match day in a mini-tournament must kick off at the same time unless the results in the mini-tournament on the third match day would not make a difference to the rankings.
  - 20.06 The UEFA administration reserves the right to set the kick-off time for the last matchday for all mini-tournaments if necessary for sporting reasons. For reasons of sporting fairness, the UEFA administration is entitled to order the last decisive qualifying group-stage matches to be played at the same time.

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## Article 21 Team arrivals and departures

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- 21.01 For the qualifying competition, visiting associations must arrange for their teams to arrive at the match venue early enough and, in any case, no later than 24 hours before kick-off or before the start of a mini-tournament.
- 21.02 Visiting teams should depart the day after their (last) match.
- 21.03 Unless they agree otherwise with the host association, teams arriving earlier (i.e. more than one night before the match or before the start of the mini-tournament) or departing later (i.e. more than one day after the match or more than one day after their last match in a mini-tournament) are responsible for the extra costs incurred as a result of their early arrival or late departure.

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## Article 22 Match abandoned

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- 22.01 If there are fewer than seven players on either of the teams, the match is abandoned. In this case, the UEFA Control, Ethics and Disciplinary Body decides on the consequences.
- 22.02 If the referee decides to abandon the match, for example because the field is not fit for play, the remaining match time must, in principle, be played the next day, unless the case is referred to the UEFA Control, Ethics and Disciplinary Body. The date on which the match will be completed must be decided within two hours of

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the referee's decision to abandon the match, in consultation with the associations concerned. In case of dispute, the UEFA administration fixes the venue, date and kick-off time of the match. Its decision is final.

- 22.03** If the remaining time of the match has to be played the next day or on another date set by the UEFA administration, the following principles apply:
- a. The match sheet may contain any players registered for the match in accordance with Paragraph 40.01, with the exception of players substituted or sent off during the abandoned match as well as players suspended for the abandoned match. The players who were in play at the time the match was abandoned may not be included on the match sheet as substitutes when the match is resumed.
  - b. Any sanctions imposed before the match was abandoned remain valid for the remainder of the match.
  - c. Single yellow cards imposed before the match was abandoned are not carried forward to any other matches before the abandoned match is completed.
  - d. Players sent off during the abandoned match cannot be replaced and the number of players in the starting line-up remains as it was when the match was abandoned.
  - e. Players who were suspended following a match played after the abandoned match in question can be included on the match sheet.
  - f. The teams can make only the number of substitutions to which they were still entitled when the match was abandoned.
  - g. The match must restart on the same spot where the abandoned match action occurred (i.e. free-kick, throw-in, goal kick, corner kick, penalty, etc.). If the match was stopped during the normal flow of the game, a dropped ball on the spot where it was abandoned shall be used to restart.

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## Article 23 Match or mini-tournament cancelled

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- 23.01** If the host association finds that a match or mini-tournament cannot take place, for example because the field is not fit for play, it must notify the visiting association(s), the referee team(s), the UEFA match delegate and the UEFA referee observer before their departure from home, and the UEFA administration at the same time. In this case, the match(es) must be played at another venue and/or on (an)other date(s) as decided by the host association for the venue and agreed with the visiting association(s) for the date(s), subject to the approval of the UEFA administration.
- 23.02** If any doubt arises as to the condition of the field of play after the visiting team's departure from home, the referee decides on the spot whether or not it is fit for play.

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- 23.03** If the match cannot commence for whatever reason (e.g. condition of the field of play), it must, in principle, be played the next day, subject to the approval of the UEFA administration. A decision must be taken within two hours of the decision to cancel the match. In case of dispute, the UEFA administration fixes the venue, date and kick-off time of the match. Its decision is final.
- 23.04** If the circumstances require the host association to notify the visiting association(s) and the referee team(s) before their departure from home of a match or mini-tournament not being able to be played and if the host association fails to do so, it is responsible for the travel, board and lodging expenses of the visiting association(s) and the referee team(s).
- 23.05** In all other cases, each association bears its own expenses, including additional expenses resulting from the match having to be (re)played later than initially scheduled. However, if a match cannot take place at all for reasons beyond control and the visiting association returns home, the travel, board and lodging expenses of the visiting association, as well as the relevant hosting costs, are borne by the associations concerned in equal parts.

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#### **Article 24 Refusal to play and similar cases**

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- 24.01** If an association refuses to play or is responsible for a match not taking place or not being played in full, the UEFA Control, Ethics and Disciplinary Body takes a decision in the matter.
- 24.02** The UEFA Control, Ethics and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the association responsible for the match being abandoned.
- 24.03** If an association is disqualified during the competition, the results of all of its matches are declared null and void, and the points awarded forfeited.
- 24.04** If an association that has qualified for the FIFA Women's World Cup does not compete, the UEFA administration may replace it and, if so, decide which association takes its place according to the results achieved by the associations eliminated previously.
- 24.05** An association which refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from UEFA.
- 24.06** Upon receipt of a reasoned and well-documented request from the aggrieved association(s), the UEFA administration may set an amount of compensation due for financial loss.

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## IV – Stadium Infrastructure

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### Article 25 Stadiums

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- 25.01 Unless stipulated otherwise in these regulations, matches in the competition must be played in stadiums that meet the structural criteria of Category 2 stadiums, as defined in the *UEFA Stadium Infrastructure Regulations*.
- 25.02 The UEFA administration may grant an exception to a specific structural criterion for the stadium category in question in cases of particular hardship and upon reasoned request, for instance owing to the current national legislation or if the fulfilment of all the required criteria would force the association to play its home matches on the territory of another association. An exception can be granted for one or more matches in the competition or for the whole duration of the competition. Such decisions are final.
- 25.03 Each host association is responsible for:
- inspecting every stadium concerned and returning the corresponding online form to the UEFA administration confirming that the stadiums meet the structural criteria of the required stadium category;
  - confirming to the UEFA administration that the stadiums, including their facilities (emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), have been thoroughly inspected by the competent public authorities and meet all the safety requirements laid down by the applicable national law.
- 25.04 The UEFA administration makes decisions on stadiums on the basis of the above form and confirmation, and any other information gathered by UEFA. Such decisions are final.
- 25.05 The UEFA administration may carry out stadium inspections at any time before and during the competition to check whether the required structural criteria are met.

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### Article 26 Pitches

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- 26.01 For natural pitches, the height of the grass may not, in principle, exceed 30mm and the entire playing surface must be cut to the same height. The height of the cut should be the same for both the training sessions and the match. If deemed necessary by the referee or the UEFA match delegate, the host association may be requested to reduce the height of the grass for the match and training sessions.
- 26.02 The pitch watering schedule must be communicated by the host association at the pre-match organisational meeting. The pitch must be watered evenly and not only in certain areas. As a general rule, pitch watering must finish 60 minutes before kick-off. Additional pitch watering may also take place if the referee and

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both associations agree in the preliminary round and upon decision of the host association in the group stage and play-offs, provided it takes place:

- a. between 15 and 10 minutes before kick-off; and/or
- b. during half-time (for a maximum of five minutes, allowing substitute players to warm up on the field of play).

The referee is entitled to request changes to the schedule.

- 26.03** Except at half-time, participating associations may not allow any commercial or promotional activities (e.g. commercial or product brands, logos or commercial mascots) to appear on the field of play from the moment the teams are ready to kick off until after the final whistle.
- 26.04** Any kind of upright advertising must be placed at a minimum distance of three metres from the boundary lines of the field of play, and at least one metre from the goal net.

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## Article 27 Artificial turf

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- 27.01** Matches in the competition may be played on artificial turf in accordance with the *UEFA Stadium Infrastructure Regulations* and provided that such artificial turf is certified as FIFA Quality Pro.
- 27.02** The owner of the artificial turf and the host association are fully responsible for meeting the above requirements, in particular those related to:
- a. maintenance work and ongoing improvement measures; and
  - b. safety and environmental measures as set out in the *FIFA Quality Programme for Football Turf – Handbook of Requirements* and the *FIFA Quality Programme for Football Turf – Handbook of Test Methods*.
- 27.03** The owner of the artificial turf and the host association must obtain sufficient warranties and/or guarantees related to the material and the installation from the manufacturer and the installer of the artificial turf.
- 27.04** UEFA cannot be held responsible for any damages to third parties resulting from the use of the artificial turf.
- 27.05** At the time the venue is announced to the UEFA administration, the host association must submit a copy of the relevant artificial turf certificate, which must still be valid on the date of the match in question.

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## Article 28 Retractable stadium roofs

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- 28.01** Before the match, the UEFA match delegate, in consultation with the referee, decides whether a stadium's retractable roof will be open or closed during the match. This decision must be announced at the pre-match organisational meeting, although it may subsequently be altered at any time prior to kick-off if the weather changes, again in consultation with the referee.

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**28.02** If the match starts with the roof closed, it must remain closed until half-time or for the entire match. If the match starts with the roof open, only the referee has the authority to order its closure during the match, subject to any applicable laws issued by a competent state authority. Such a decision may only be taken if the weather seriously deteriorates. If the referee does order the roof to be closed during the match, it must remain closed until half-time or the final whistle.

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### Article 29 Floodlights

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**29.01** Matches may be played in daylight or under floodlights, with the exception of the last decisive qualifying group stage matches, which must be played under floodlights.

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### Article 30 Clocks

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**30.01** Clocks in the stadium showing the amount of time played may run during the match, provided they are stopped at the end of normal time in each half, i.e. after 45 and 90 minutes respectively. This stipulation also applies in the event of extra time (i.e. after 105 and 120 minutes).

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### Article 31 Screens

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**31.01** The results of other matches can be shown on the scoreboard and/or giant screen during the match, and simultaneous transmissions and replays are authorised for press monitors and closed-circuit channels. In addition, simultaneous transmissions, replays and delayed footage of the match being played in the stadium may be transmitted on the stadium's giant screen provided that the host association has obtained all the necessary third-party permission to transmit such footage, including (without limitation) permission from the UEFA match delegate and any relevant local authorities. However, the host association must ensure that replays and delayed footage are shown on the giant screen during the match only when the ball is out of play and/or during the half-time interval and/or break before extra time (if any). Moreover, the host association must ensure that any footage shown on the giant screen under no circumstances includes any images that:

- a. may have an impact on the playing of the match;
- b. may be reasonably considered as controversial insofar as they are likely to encourage or incite any form of crowd disorder;
- c. may display any public disorder, civil disobedience or any commercial and/or offensive material within the crowd or on the pitch; or
- d. may be deemed to criticise, undermine or damage the reputation, standing or authority of any player, referee and/or any other party at the stadium (including any images that are aimed at highlighting, directly or indirectly, any offside offence, fault committed by a player, potential mistake of a referee and/or any behaviour which is contrary to the principle of fair play).



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- 31.02 Simultaneous or delayed transmissions on public screens outside the stadium in which a match is played (e.g. in a stadium of the visiting association or in a public place anywhere) may be authorised subject to:
- a. a licence being granted by UEFA; and
  - b. authorisation being granted by the audiovisual rights holders in the territory of the screening and by the public authorities.

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## V – Match Organisation

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### Article 32 Match equipment

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- 32.01 Balls must comply with the *IFAB Laws of the Game* as well as with Article 65 of the *UEFA Kit Regulations*.
- 32.02 For qualifying competition matches, as well as for training sessions, balls of excellent quality must be provided by the host association. The balls provided for training must be of the same type and quality as those used for the matches.
- 32.03 The use of two-sided substitution boards (preferably electronic) is compulsory for all matches. For each match a minimum of two boards must be provided by the host association.

### Article 33 Training sessions

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- 33.01 The day before the match, pitch conditions permitting, both teams are allowed to train for a maximum of one hour on the pitch on which the match is to take place.
- 33.02 In addition, the visiting team may hold private training sessions at a location to be agreed on with the host association, but not at the match stadium.
- 33.03 The referee team may train on the pitch on which the match will be played the day before the match.

### Article 34 Ticketing

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- 34.01 An adequate number of complimentary and purchase tickets, to be fixed by mutual agreement, must be set aside for the visiting association.
- 34.02 Host associations must make at least 5% of the total capacity of their stadium available exclusively to visiting supporters. In addition, visiting associations are entitled to purchase up to 200 top-category tickets (unless otherwise agreed between the two associations in question) for their VIP supporters, sponsors, etc. (see Articles 16 and 23 of the *UEFA Stadium Infrastructure Regulations* and Article 19 of the *UEFA Safety and Security Regulations*).
- 34.03 Visiting associations which have requested an allocation of tickets may return any unused tickets to the host association without payment up to seven days prior to the match, unless otherwise agreed by the two associations in writing. After this deadline the visiting association must pay for the whole allocation, irrespective of whether all the tickets have been sold.
- 34.04 The official UEFA representatives and at least four representatives of the visiting association must be provided with complimentary top-category seats (and associated hospitality) in the VIP sector.

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## Article 35 Venue data coordinator

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- 35.01 The host association must ensure that the venue data coordinator (VDC) appointed by UEFA to gather live data during the match is provided with:
- a. a commentary position (or an equivalent position) with dedicated broadband internet access, which needs to be in place from the morning of the match until 90 minutes after the final whistle; and
  - b. an accreditation permitting access to the referees' dressing room.

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## VI – Match Procedures

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### Article 36 Match sheet

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- 36.01** Before each match, each team shall indicate in the relevant match sheet the numbers, full names, dates of birth and, if applicable, shirt names of the 18 players in the squad, together with the full names of the officials seated on the substitutes' bench and on the additional technical seats. The match sheet must be validated by the competent association official.
- 36.02** The 11 players indicated on the match sheet as forming the starting 11 must commence the match. The other seven are designated as substitutes. The numbers on the players' shirts must correspond with the numbers indicated on the match sheet. The goalkeepers and team captain must be identified.
- 36.03** Both teams must provide the referee with their validated match sheets at least 75 minutes before kick-off.
- 36.04** Only three of the substitutes listed on the match sheet may take part in the match. A player who has been substituted may take no further part in the match.
- 36.05** In the qualifying competition, after the validated match sheets have been provided to the referee by both teams, no replacement is allowed except in the following cases:
- If any of the 11 players indicated on the match sheet as forming the starting 11 are not able to start the match due to unexpected physical incapacity, they may only be replaced by any of the seven substitutes listed on the initial match sheet. The substitute(s) in question may then be replaced by a registered player (players) not listed on the match sheet (but included in the list of 23 players as laid down in Paragraph 40.01), so that the quota of substitutes is not reduced. During the match, three players may still be substituted.
  - If any of the seven substitutes listed on the match sheet are not able to be fielded due to unexpected physical incapacity, they may be replaced by a registered player not listed on the match sheet (but included in the list of 23 players as laid down in Paragraph 40.01).

The association concerned must, upon request, provide the UEFA administration with the necessary medical certificates.

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### Article 37 Match protocol

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- 37.01** The UEFA, FIFA and UEFA Respect flags, as well as the two national team flags, must be flown horizontally at the stadium at all matches in the competition.

- 37.02** The following countdown must be respected and may be adapted only to take into account the distance between the dressing rooms and the pitch and the duration of the national anthems.

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Minutes before kick-off	
90 to 75 (latest)	Teams, referees, UEFA match delegate and/or referee observer arrive at the stadium
75	Teams hand the match sheets to the referee
60 to 15	Warm-up on the pitch
8	Stud check in the corridor
6	Teams enter the pitch and line up facing the VIP box
4	National anthem of "away" team
3	National anthem of "home" team
2	Teams shake hands and break for team photos
1	Coin toss
0	Kick-off (no earlier than 11.00 and no later than 21.00 local time)

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- 37.03** Both teams must be at the stadium at least 75 minutes before kick-off.
- 37.04** Once the players have lined up, the national anthems of both teams must be played.
- 37.05** At all matches in the competition, the players are invited to shake hands with their opponents and the referee team after the line-up ceremony as well as after the final whistle, as a gesture of fair play.

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## Article 38 Rules governing the technical area

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- 38.01** Six team officials, one of whom must be a team doctor, and seven substitute players are allowed to sit on the substitutes' bench, i.e. a total of 13 persons. The names of all these persons and their functions must be listed on the match sheet.
- 38.02** If space so permits, up to five additional technical seats are allowed for association staff providing technical support to the team during the match (kit manager, assistant physiotherapist, etc.). Such seats must be outside the technical area and positioned at least five metres away from the bench, but with access to the dressing rooms. The names of all these persons and their functions must be listed on the match sheet.
- 38.03** During the match, substitutes are allowed to leave the technical area to warm up. The referee determines exactly where they may warm up (behind the first assistant referee or behind the advertising boards behind the goal) and how many

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substitutes are allowed to warm up simultaneously. In principle, three substitutes per team are allowed to warm up at the same time; exceptionally, if space so permits, the referee can allow up to seven substitutes of each team to warm up simultaneously in the determined area. The team fitness coach (indicated on the match sheet) may join the players warming up.

**38.04** Smoking is not allowed in the technical area before, during and after matches.

**38.05** During matches, players and team officials listed on the match sheet are not allowed access to any TV footage of the match.

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## VII – Player Registration

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### Article 39 Player eligibility

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- 39.01 Each association must select its national representative team from players who hold the nationality of its country and who comply with the provisions of Articles 5 to 8 of the *Regulations Governing the Application of the FIFA Statutes*.
- 39.02 Each player taking part in the competition must be in possession of a valid passport or identity card of the country for which she is playing, containing a photograph and giving full particulars of her date of birth (day, month, year). Otherwise, she will not be allowed to take part in the competition. The referee or the UEFA match delegate may ask to see the passports/identity cards of the players listed on the match sheet.
- 39.03 Players who are 16 years of age by the end of the calendar year when the match is played are eligible to play. The associations are responsible for the strict observation of this provision.
- 39.04 All players must undergo a medical examination to the extent provided for by the *UEFA Medical Regulations*.
- 39.05 The UEFA administration decides on questions of player eligibility. Challenged decisions are dealt with by the UEFA Control, Ethics and Disciplinary Body.

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### Article 40 Player lists

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- 40.01 For the qualifying competition, each association must provide the UEFA administration with a list of 23 players (surnames, first names, club and date of birth) as well as the surname and first name of the head coach, mentioning his coaching qualifications. Three of these 23 players must be goalkeepers. This list must be completed online by 12.00CET the day before the match or mini-tournament. A signed copy of this list must be handed to the UEFA match delegate at the pre-match organisational meeting.
- 40.02 Only 18 of these 23 registered players will be eligible to play. Amendments to the list are not allowed after the deadline mentioned in Paragraph 40.01.
- 40.03 All official player lists are published by the UEFA administration.
- 40.04 The associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are observed.

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## VIII – Refereeing

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### Article 41 Referee team and referee liaison officer

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- 41.01 The *General Terms and Conditions for Referees officiating at UEFA Matches* apply to the referee teams appointed for the competition.
- 41.02 The referee team is composed of the referee, two assistant referees, the fourth official and, if appointed, two additional assistant referees.
- 41.03 In principle, female referees are appointed.
- 41.04 The referees are taken care of by a referee liaison officer, who is an official representative of the host association.
- 41.05 Directly after the match, the referee validates the official match report.

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### Article 42 Appointment and replacement of referees

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- 42.01 The Referees Committee appoints a referee for each match. Only referees from the official FIFA list of referees are eligible. The rest of the referee team is, in principle, proposed by the association of the referee, in accordance with criteria established by the Referees Committee. The host association may be requested to appoint referees.
- 42.02 The referees are appointed as follows:

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Single match	UEFA appoints one referee and two assistant referees (proposed by the referee’s association) from the same country. Host association appoints one substitute assistant referee (fourth official).
Mini-tournaments	UEFA appoints three referees from three different countries plus three assistant referees, one from each of these countries. The three assistant referees are proposed by the associations of the three referees. The host association appoints one substitute referee (fourth official) plus one assistant referee, in principle for the entire tournament.

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- 42.03 The Referees Committee decides on the criteria for the appointment of additional assistant referees for each competition stage.
- 42.04 UEFA arranges for the referee team to arrive at the venue the day before the match or mini-tournament. If a member of the referee team does not arrive at the venue by then, the UEFA administration and the teams must be informed immediately. The Referees Committee takes the appropriate decisions, which are final.



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- 42.05** If a referee, assistant referee or additional assistant referee becomes unfit before or during a match and is unable to officiate, she is replaced by another member of the referee team as follows:
- a. the referee is replaced either by an additional assistant referee, by the fourth official if the appointed fourth official is a referee, or by an assistant referee;
  - b. an assistant referee is replaced by the fourth official or by the reserve assistant referee if one has been appointed;
  - c. an additional assistant referee is replaced by the fourth official.
- If necessary, the match will take place without additional assistant referees and/or without a fourth official.

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### Article 43 Procedure in case of severe injury to players

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- 43.01** In the event of a suspected concussion the referee stops the game to allow the injured player to be assessed by the team doctor, in accordance with Law 5 of the *IFAB Laws of the Game*. In principle this should take no more than three minutes, unless a serious incident requires the player to be treated on the field of play or immobilised on the field for immediate transfer to hospital (e.g. spinal injury).
- 43.02** Any player suffering a head injury that requires assessment for potential concussion will only be allowed to continue playing after the assessment, on specific confirmation by the team doctor to the referee of the player's fitness to do so.

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## IX – Disciplinary Law and Procedures

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### Article 44 UEFA Disciplinary Regulations

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44.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by associations, officials, members or other individuals exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.

### Article 45 Yellow and red cards

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45.01 As a rule, a player who is sent off the field of play is suspended for the next match in the competition. In case of serious offences, the UEFA Control, Ethics and Disciplinary Body is entitled to augment this punishment, including by extending it to other competitions.

45.02 In case of repeated cautions in different matches:

- a. in the preliminary round, a player is suspended for the next competition match after two cautions;
- b. in the group stage and play-offs, a player is suspended for the next competition match after three cautions, as well as after the fifth and any subsequent caution.

45.03 Single cautions that are received in the preliminary round and have not resulted in a suspension expire on completion of the preliminary round. They are not carried forward to the group stage.

45.04 Cautions and pending yellow-card suspensions expire on completion of the competition.

### Article 46 Protests and appeals

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46.01 Protests and declarations of the intention to appeal against a decision by the UEFA Control, Ethics and Disciplinary Body must be lodged in accordance with the relevant provisions of the *UEFA Disciplinary Regulations*, with the exception of the following deadlines being applicable to mini-tournaments:

- a. a protest must reach the UEFA Control, Ethics and Disciplinary Body within 12 hours of the end of the match in question;
- b. a declaration of the intention to appeal against the decision by the UEFA Control, Ethics and Disciplinary Body must be lodged within 24 hours of notification of the relevant decision with grounds.

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## X – Kit

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### Article 47 Kit approval

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- 47.01** The *UEFA Kit Regulations* apply to all matches in the competition, unless specified otherwise in these regulations.
- 47.02** Participating associations must use kit that has been sent to and approved by the UEFA administration beforehand. Samples of any new kit to be used have to be sent to the UEFA administration for approval at least two weeks before its intended use.
- 47.03** The UEFA match delegate has the right and a duty to check kit items before the match and may send such items to the UEFA administration for further checks after the match.

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### Article 48 Colours

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- 48.01** As a rule, the home team has the first choice as to which of its official kits announced on the entry form it wears for its home matches. The visiting team must wear the kit that ensures the best possible contrast (if necessary a combination of its first-choice and second-choice kit). The outfield player kits are selected before the goalkeeper kits of each team respectively.
- 48.02** If on the day of the match, in the opinion of the referee or the UEFA administration, the colours of the two teams could be confused, they will be changed. The decision taken by the UEFA administration in consultation with the referee is final.

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### Article 49 Numbers

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- 49.01** Players must be allocated numbers between 1 and 23. If the number 1 is used, it must be worn by a goalkeeper. The numbers on the back of the shirts must correspond with the numbers indicated on the match sheet.

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### Article 50 Equipment used in the stadium

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- 50.01** Captain's armbands branded with a UEFA social responsibility campaign must be worn if provided by UEFA.

## XI – Financial Provisions

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### Article 51 Financial rules

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- 51.01** The amounts paid by UEFA are gross amounts. As such they cover any and all taxes, levies and charges.
- 51.02** The UEFA administration resolves any disputes concerning the settlement of accounts by the participating associations. Such decisions are final.
- 51.03** In principle, the host association retains its revenue and bears all organisational costs (including any and all taxes, levies and charges).
- 51.04** The host association pays for the board and lodging of the referee team, the UEFA match delegate and the UEFA referee observer as well as for their transport within the host association's territory. Their international travel expenses and daily allowances are covered by UEFA.
- 51.05** In the preliminary round, the host association bears the following costs for the visiting teams:
- board and lodging in a medium standard hotel for a maximum of 24 persons per delegation;
  - local transport;
  - laundry service for the match kit of the participating teams and referees.
- 51.06** The host association's obligations commence one day before the first matchday and end one day after the last matchday.
- 51.07** To cover the costs of the mini-tournament, the host association receives a contribution from the associations of the visiting teams amounting to €20,000 per visiting team. This amount is debited from the UEFA accounts of the visiting associations concerned and credited to the UEFA account of the host association on completion of the mini-tournament.
- 51.08** In the preliminary round, UEFA credits the host associations with €20,000 to cover the board and lodging costs of the referees, the UEFA match delegate and the UEFA referee observer.
- 51.09** The visiting associations cover their own international travel expenses to and from the mini-tournament or match venue.
- 51.10** For qualifying group stage and play-off matches, the visiting association bears its own travel, board and lodging costs, unless agreed otherwise between the associations concerned or stipulated otherwise in these regulations.

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## XII – Exploitation of the Commercial Rights

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### Article 52 Promotional purposes

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- 52.01 UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit all the promotional rights to the competition.
- 52.02 On registering for the competition, associations must grant UEFA the right to use and authorise others to use photographic, audiovisual and visual material of their team, players and officials (including their names, relevant statistics, data and images), as well as the association name, logo, emblem, stadium image and team shirt (including references to the kit manufacturers), free of charge and worldwide for the full duration of any rights for (a) the staging and organising of the competition (and future editions of the competition); (b) non-commercial, promotional and/or editorial purposes (including the use of such material in the multilateral production of television and media promotion and coverage of the competition and on/for the UEFA digital services); and/or (c) as reasonably designated by UEFA. Any such use may occur after the competition and may include references to and/or branding of third parties, including sponsors, provided that no direct association will be made by UEFA between individual players or associations and any partner. On request, the associations must supply UEFA free of charge with all appropriate material as well as with the necessary documentation required to allow UEFA to use and exploit such rights in accordance with this paragraph.

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### Article 53 Commercial rights

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- 53.01 UEFA is the exclusive, absolute legal and beneficial owner of the commercial rights.
- 53.02 The host association of any match is authorised to exploit the commercial rights relating to such matches. In doing so, it must observe the stipulations of Article 48 of the *UEFA Statutes* and the *Regulations governing the implementation of Article 48 of the UEFA Statutes*, and any other instructions or guidelines issued by UEFA from time to time. The host association must ensure that all contracts for the exploitation of such rights include (as an integral part thereof):
- a. provisions requiring the relevant third party to observe the stipulations of Article 48 of the *UEFA Statutes* and the *Regulations governing the implementation of Article 48 of the UEFA Statutes*; and
  - b. a stipulation guaranteeing that if any amendments are made to the article and/or regulations, then such contracts must be adapted to incorporate the amended provisions within 30 days of the new article and/or regulations coming into force.
- 53.03 All agreements and arrangements pertaining to the exploitation of commercial rights in respect of the competition must be presented to the UEFA administration upon request. In addition, the commercial rights to any match in

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the competition may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.

- 53.04** UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit the marketing rights to the competition generally or as a collective whole, including, by way of example, the right to nominate partners in relation to the competition as collective wholes. No participating association may participate in or allow any third party to use any rights granted by the participating association in any aggregation of marketing rights in any way that would permit a third party to create an association with the competition generally or as collective wholes. As a result, any grant by a participating association of marketing rights relating to the competition must be conditional upon the grantee and other third parties not exploiting the relevant rights in such a manner. By way of example, no participating association may create, or permit a third party to use rights granted by it to create, a website that is promoted as an official or dedicated website of the competition as a whole.
- 53.05** All associations participating in the competition undertake to take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the competition and to protect the ownership thereof.
- 53.06** For any match of the competition where production of a signal is foreseen, the host association undertakes to provide UEFA, free of charge and at least 24 hours before kick-off, with access to the transmission details for receiving the broadcast signal at a location of UEFA's choice. These broadcasts can be recorded by UEFA for purposes envisaged in this paragraph and a copy of such recordings will be made available to the host association upon request. If the signal is unavailable for whatever reason, the host association undertakes to provide UEFA, free of charge, in HDCam (or, if not available, in Digibeta or such other format as may be requested by UEFA) with a recording of the entire match, to be: (i) given to the UEFA match delegate as soon as possible after the end of the match; or, in exceptional circumstances, (ii) sent to a destination determined by UEFA the day following the match. The host association of any match in the competition must ensure that any third party owning rights to the above materials grants UEFA the right to use and exploit and authorise others to use and exploit any and all media rights in respect of a minimum of 15 minutes of audio and/or visual material from each match, free of charge and without payment of any associated clearance costs. The host association acknowledges that such use may be aimed in particular at directly or indirectly promoting the competition within programmes produced by or on behalf of UEFA.
- 53.07** Participating associations may not use or authorise any third party to use any of the competition trademarks or music or any graphic material or artistic forms developed in connection with the competition in programmes, promotions, publications or advertising or otherwise without the prior written consent of UEFA. In addition, participating associations may not develop, use, register, adopt

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or create any mark, logo or symbol which refers to the competition or which, in UEFA's reasonable opinion, is confusingly similar to, is a colourable imitation of, is a derivation of, or unfairly competes with such trademarks, materials or forms.

- 53.08** In the event that the host association puts in place a ticketing programme for its matches, the host association shall ensure that, as a minimum, the ticketing terms and conditions for those matches stipulate that:
- a. no person may conduct any promotional or commercial activity at the match stadium, without the prior written approval of UEFA;
  - b. tickets must not be used for any commercial purposes such as for promotion, advertising, use as a prize in a competition/sweepstake, or as part of a hospitality or travel package without the prior written approval of UEFA;
  - c. all people attending the match acknowledge that use may be made (free of charge) of their voice, image and/or likeness in still images and audio/visual transmissions relating to the match (this acknowledgement is required even if no formal ticketing programme is put in place);
  - d. no person attending the match may, without UEFA's prior written approval, record, transmit and/or exploit any sound, image, data, statistics and/or description of the match for any purpose other than for private use.
- 53.09** Associations must obtain all necessary third party rights and consents that are required in order for them to comply with this chapter and, upon request, must supply UEFA free of charge with the necessary documentation (including any third party consents) required to allow UEFA to use and exploit its rights under these regulations.
- 53.10** UEFA declines all responsibility and liability in the event of any conflict between any agreement entered into by an association and any arrangement entered into by UEFA relating to the exploitation of the commercial rights to the competition.

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## XIII – Media Matters

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### Article 54 Responsibilities regarding media matters

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- 54.01 Each participating association must appoint an English-speaking team press officer to coordinate cooperation between the association and the media in accordance with UEFA's rules and regulations. The team press officer must ensure that the media facilities provided by the association for home matches meet the standards required for the match. Where requested, the team press officer assists UEFA in compiling editorial features and statistics to help promote the competition, and in providing information on teams and schedules. The team press officer must be present at all matches (including training sessions) in order to coordinate all media arrangements, pre- and post-match press conferences and interviews. He must cooperate with the opposing team's press officer and the UEFA media officer (if appointed). The visiting team's press officer must send a full list of media accreditation requests at least five working days before the match or mini-tournament to the host's press officer. Both team press officers must ensure that all accreditation requests come from bona fide media representatives.

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### Article 55 Team media activities

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- 55.01 If a team arranges to hold a training session the day before the match, it must be open to all sectors of the media for at least 15 minutes. If access is restricted to 15 minutes, the host association, together with the visiting team press officer or, if appointed, the UEFA media officer, is responsible for ensuring that the stadium is clear of media after this time, and that all permanently installed cameras are turned off.
- 55.02 Each team must hold a pre-match press conference the day before the match. Ideally, the press conference will be staged at the match stadium but, in any case, it must take place in the city where the match is to be played. The press conferences of both teams must be arranged so that media representatives can attend both, and so that media deadlines in the countries concerned can be respected. Each press conference must be attended by the head coach and at least one player. If the press conferences are held at the match stadium, the host association is responsible for providing a qualified interpreter and any technical facilities necessary. Otherwise each team is responsible for providing the required services and facilities at their own press conference.
- 55.03 The post-match press conference at the match stadium must start no later than 20 minutes after the final whistle. The host association is responsible for providing a qualified interpreter and any technical facilities necessary. Both teams are obliged to make their head coach and a player available for this press conference. The team press officers (or, if appointed, the UEFA media officer) are responsible for the coordination of press conferences and broadcast interviews.



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- 55.04** After the match, a mixed zone must be set up between the teams' dressing rooms and the team transport area. This area offers reporters additional opportunities to conduct interviews and is accessible only to coaches, players and media representatives. It should feature an adequate space to accommodate media representatives, with barriers between the players and the media.
- 55.05** All players from both teams are obliged to pass through the mixed zone.
- 55.06** Interviews are not permitted during the match on the field of play itself or in its immediate vicinity. However, pre-match, half-time and flash interviews can take place according to the following rules:
- Interviews are allowed with coaches and players before the match subject to the agreement of their team.
  - Half-time interviews may only be conducted in a designated area between the substitutes' benches and dressing rooms with one of the listed team officials, subject to the agreement of their team. No players, including those on the substitutes' bench, may be interviewed at half-time.
  - Flash interviews take place immediately after the final whistle in an area between the substitutes' benches and the dressing rooms. Both teams must make their head coach and at least two key players available.
  - Players selected for doping controls may conduct post-match interviews if escorted by a doping control chaperone.

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## Article 56 Accreditations and access rights

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- 56.01** The host association is responsible for organising a media accreditation system (accreditation cards, bibs, etc.) and for delivering the relevant accreditations to the following media representatives:
- written press;
  - photographers;
  - audiovisual rights holders;
  - audiovisual non-rights holders.
- 56.02** Written press applies to media that report in writing only, for whatever platform (e.g. newspaper, website, mobile portal). They have access to the post-match press conference and mixed zone.
- 56.03** Photographers may attend the post-match press conferences subject to space restrictions. However, no photography is allowed in the mixed zone.
- 56.04** Photographs taken by officially accredited photographers may be published online (including internet and mobile) for editorial purposes only, subject to the following conditions:
- they must appear as stills and not as moving pictures or quasi-video;
  - there must be an interval of at least 20 seconds between postings of photographs.

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- 56.05** No media representatives are allowed to go on to the field of play before, during or after the match, with the exception of the host broadcaster camera crew covering the team line-ups at the start of the match and up to two host broadcaster camera crews filming the teams after the end of the match. The same applies to the tunnel and dressing-room area, with the exception of UEFA-approved flash interview positions and a camera of the host broadcaster filming the following activities:
- a. team arrivals (as far as to the dressing-room area);
  - b. players in the tunnel prior to entering the field (before the match);
  - c. players returning to the pitch at the start of the second half.
- 56.06** A limited number of photographers, cameramen and production staff of the audiovisual rights holders – all equipped with the appropriate pitch-access accreditation – are allowed in the area between the boundaries of the field of play and the spectators (see Annex D).
- 56.07** The team dressing rooms are off limits to media representatives before, during and after the match. However, subject to the teams’ prior agreement, one camera of the host broadcaster may enter the dressing rooms to film the players’ shirts and equipment. This filming must be completed before the arrival of the players, at least 90 minutes before kick-off.
- 56.08** A position should be foreseen for a camera crew from each team to conduct technical filming. Generally they should be in a central position or a position agreed by the teams and the local press officer.

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## XIV – Closing Provisions

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### Article 57 Implementing provisions

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- 57.01 The UEFA administration is entrusted with the operational management of the competition and is therefore entitled to take the decisions and adopt the detailed provisions and guidelines necessary for implementing these regulations.

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### Article 58 Unforeseen circumstances

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- 58.01 Any matters not provided for in these regulations, such as cases of force majeure, are settled by the UEFA General Secretary, whose decisions are final.

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### Article 59 Non-compliance

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- 59.01 Any breach of these regulations may be penalised by UEFA in accordance with the *UEFA Disciplinary Regulations*.

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### Article 60 Court of Arbitration for Sport (CAS)

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- 60.01 In case of litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the *UEFA Statutes* apply.

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### Article 61 Annexes

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- 61.01 All annexes form an integral part of these regulations.

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### Article 62 Authoritative version

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- 62.01 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.

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## Article 63 Adoption and entry into force

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63.01 These regulations were adopted by the UEFA Executive Committee at its meeting on 16 September 2016 and come into force on 1 November 2016.

For the UEFA Executive Committee:

Aleksander Čeferin  
President

Theodore Theodoridis  
General Secretary

Athens, 16 September 2016

# Annex A – Qualifiers Match Calendar

January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

2018  
 19.01 Preliminary round draw  
 25.04 Group stage draw  
 07.09 Play-off draw

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## Annex B – Coefficient Ranking System

### B.1 Principles

#### B.1.1 Matches taken into consideration

All senior women's national team matches played in UEFA European Women's Championship and FIFA Women's World Cup qualifying competitions (including preliminary round, group stage and play-offs) and final tournaments are taken into consideration. Friendly matches do not count.

#### B.1.2 Reference period

An entire championship (qualifying competition plus final tournament) is referred to in this annex as a cycle. A half cycle consists of either a qualifying competition (preliminary round and group stage with or without play-offs) or a final tournament. For the calculation of the women's national team coefficient to be used for the below mentioned draws, as a rule, two and a half cycles are taken into account.

- a. Preliminary round and qualifying group stage draws
  - 2011-13 UEFA European Women's Championship (qualifying competition and final tournament)
  - 2015 FIFA Women's World Cup (UEFA European qualifying competition and FIFA final tournament)
  - 2015-17 UEFA European Women's Championship (qualifying competition: preliminary round, group stage and playoffs)
- b. Play-off draw
  - 2015 FIFA Women's World Cup (UEFA European qualifying competition and FIFA final tournament)
  - 2015-17 UEFA European Women's Championship (qualifying competition and final tournament)
  - 2017-19 UEFA European Qualifying Competition for the FIFA Women's World Cup (preliminary round and group stage)

#### B.1.3 Match points

Points are awarded for each match played in the qualifying competition and final tournament. Match points are awarded only for matches that have actually been played. For each match, points are awarded as follows:

- a. 10,000 points (2,500 points for preliminary round matches) are awarded to each national team irrespective of the result.
- b. A win is worth 30,000 points and a draw 10,000 points (7,500 and 2,500 points respectively for preliminary round matches).
- c. For each goal scored, 501 points are added, and for each goal conceded, 500 points are deducted (126 and 125 points respectively for preliminary round matches). This rule also applies to any goals scored during extra time.

- d. For play-offs, points according to paragraphs a) to c) above are awarded after normal playing time for the first leg and after normal playing time, or extra time if applicable, for the second leg. No points are awarded for the penalty shoot-out.
- e. If a knockout match in a final tournament ends with a penalty shoot-out, both teams are awarded 10,000 points (as for a draw). In addition, the winning team is awarded an extra 10,000 points. The goals scored in the penalty shoot-out do not count.

Example: Team A beats Team B, 4-1

	Team A	Team B
+ 10,000 points per match	10,000	10,000
+ 30,000 points per win	30,000	n/a
+ 501 points per goal scored	4x 501	1x 501
- 500 points per goal conceded	1x (-500)	4x (-500)
Total match points	41,504	8,501

#### B.1.4 Bonus points

To acknowledge the different levels of difficulty encountered in different stages of a competition and to give it a weighting in the calculation, bonus points as indicated in the table below are awarded to teams. Bonuses are guaranteed and do not depend on the result of the respective match.

	UEFA Women's EURO	FIFA Women's World Cup
Play-offs	6,000	6,000
Group stage	9,000	9,000
Round of 16	n/a	12,000
Quarter-finals	18,000	18,000
Semi-finals	28,000	28,000
Third place play-off	n/a	18,000
Final	38,000	38,000

#### B.1.5 Cycle calculation

For each individual national team, the points obtained in all official matches during a given cycle (or half cycle) are added together and divided by the number of matches played during such period. The result is the coefficient of the cycle (or half cycle).

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For teams that do not qualify for a final tournament, only results of matches played in the qualifying competition are taken into account to calculate the coefficient of the cycle.

#### **B.1.6 Weighting factor**

More recent results are given greater consideration. The coefficient of the half cycle counts twice (weighting factor 2), the coefficient of the most recent cycle also counts twice (weighting factor 2) and the coefficient of the less recent cycle counts once (weighting factor 1).

### **B.2 Calculation method for compiling the rankings**

The coefficients of the relevant two and a half cycles are each multiplied by their respective weighting factor, added up and divided by five (corresponding to the sum of the weighting factors). The result is the overall coefficient of the national team, which is used to compile the rankings.

### **B.3 Particular cases**

- a. For associations that have not participated in certain cycles in the relevant reference period, only cycles (and/or the half cycle) in which they were involved are taken into account with their respective weighting factor. The final result is divided by the sum of the weighting factors of the cycles (and/or the half cycle) concerned.
- b. In the case of an association that has hosted or will host a UEFA Women's EURO or FIFA Women's World Cup final tournament during one of the reference periods as mentioned under Annex B.1.2 and therefore has no points from the respective qualifying competition, the points earned in the most recent qualifying competition in which the association has taken part are used.

### **B.4 Same coefficient**

If two or more associations have the same reference period coefficient, the following criteria are applied to the most recent half cycle, in the order given, to separate them:

- a. coefficient;
- b. average goal difference;
- c. average number of goals scored;
- d. average number of away goals scored;
- e. average disciplinary points based only on yellow and red cards received (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
- f. drawing of lots.



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## Annex C – Mini-Tournament Requirements

### C.1 Introduction

This annex sets out the requirements for hosting a mini-tournament in the preliminary round of the UEFA European Qualifying Competition for the 2019 FIFA Women's World Cup. For the sake of simplicity, "host" refers to the national association hosting a mini-tournament.

### C.2 Accommodation requirements

The delegations must be accommodated in medium-standard hotels (minimum three-star). If possible, each team should be accommodated on a different floor or wing. The host must:

- a. ensure that the teams can prepare for their matches in a comfortable, quiet and undisturbed environment;
- b. at the organisational meeting, provide the delegations with clear information on safety regulations and procedure applicable in case of an emergency, rules regarding telephones, pay-TV, internet, mini-bars and other extras, as well as the code of conduct in the hotel;
- c. prepare a room occupancy plan and distribute it to the UEFA representatives only;
- d. ensure that all rooms:
  - have bathroom and toilet facilities which meet standard hygiene requirements;
  - have adequate wardrobe space;
  - are equipped with heating and/or air-conditioning;
  - are cleaned daily.

#### C.2.1 Rooms for the delegations

The host must provide and pay for the following rooms for each delegation (maximum of 24 persons per delegation):

- a. Twin rooms for the players (nine rooms for 18 players); two single beds must be provided in these rooms; one large bed for two players is not acceptable.
- b. Single rooms for the six team officials (six rooms) in the same hotel as their team.
- c. A storage room for each team (ideally on the team's floor/wing)
- d. One room per team for medical treatment and massages which should be located near to the physiotherapist's/masseur's room and contain a massage table.
- e. Additional delegation members may be accommodated at the same place or nearby – at the expense of the visiting association.

#### C.2.2 Rooms for the referees and UEFA match officers

Single rooms must be provided for the referees and the UEFA match officers.

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The refereeing group (eight referees, UEFA referee observers and, if applicable, referee liaison officer) must be accommodated at a different hotel from the teams. In exceptional circumstances, and after approval by the UEFA administration, they can be accommodated in the mini-tournament headquarters. However, the refereeing group should not be accommodated with one single team.

The UEFA match delegate must be accommodated at the mini-tournament headquarters or in one of the hotels used for the teams.

### **C.2.3 Meeting rooms**

The host must cover the costs for the following meeting rooms equipped with a flip chart and TV/DVD set or projector, according to the team's requests:

- a. Each team should be provided with a meeting room for a minimum of 30 people, to be at its disposal for the entire duration of the tournament. If this is not possible, two teams can be asked to share one meeting room. A meeting schedule should be established with the teams before the organisational meeting.
- b. One meeting room must be booked for the referees (at the referees' hotel).

### **C.2.4 Dining room**

A spacious dining room split into different areas – one for the teams, one area for the UEFA match delegate and LOC and, if in the same hotel, one for the referees – must be provided.

## **C.3 Food requirements**

### **C.3.1 Meals**

Meals must be provided according to the following rules:

- a. Three meals a day must be served to the teams and the UEFA representatives in accordance with their match and training schedules. Menus should respect sports nutrition guidelines as well as taking the national eating habits of the participating teams into account.
- b. A detailed menu plan must be submitted to the participating teams one month before the start of the mini-tournament. Should a team have any special dietary requests, these must be submitted to the host at least two weeks before the start of the mini-tournament. Any cost difference between the proposed and requested menus must be borne by the requesting team.
- c. The hotels should be flexible when it comes to catering for special requests and the teams should be able to bring their own cook, food and drink. The hotels must also be flexible about mealtimes in order to adapt to the kick-off times of matches and the teams' return travel to the hotel.
- d. A good variety of food in sufficient quantities must be provided. All meals should be served buffet style and the food must be kept at an appropriate temperature all the time.

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### C.3.2 Snacks, light meals

As a rule, snacks or light meals between ordinary meals must be made available to the teams upon request and paid for by them. However, if such a meal replaces an ordinary meal, the host must cover the costs. If it consists of an additional meal, the requesting team must pay for it.

### C.3.3 Drinks

A sufficient supply of still mineral water, soft drinks, coffee and tea must be made available for the participants at the three meals covered by the mini-tournament budget, while milk (hot and cold), fruit juice and chocolate drinks or powder must also be available at breakfast time. In addition, a minimum of 60 litres of still mineral water must be provided per day for each team to cover their needs for their training sessions, matches and other use such as water in their rooms. Still mineral water and energy drinks should also be provided to the refereeing group. All other drinks must be paid for by the teams or individuals concerned.

## C.4 Laundry of kit

The host must pay for a 24-hour laundry service (hotel service or other) for the playing kits of the participating teams and referees (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits).

## C.5 Tournament office

A centrally located and easily accessible tournament office must be set up at the hotel or one of the hotels where the teams are staying. It should be equipped with an internet connection or Wi-Fi, a photocopier and a fax – unless these last two services can be provided by the hotel at the host's expenses. This room serves as the mini-tournament headquarters, where:

- a. the UEFA match delegate and, if accommodated in the same hotel, the refereeing group can carry out administrative work;
- b. information can be obtained on the mini-tournament itself.

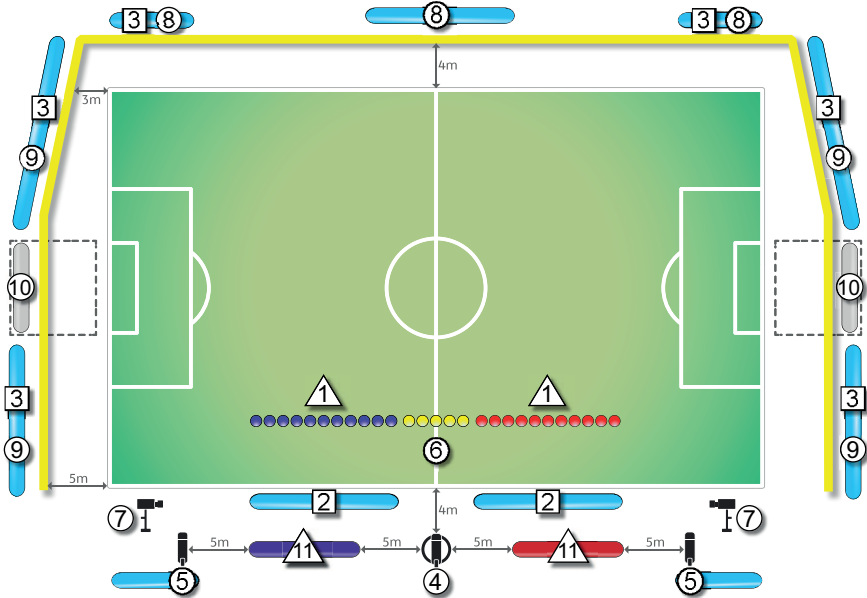
## C.6 Transport

The host is responsible for satisfying the following transport requirements:

- a. The teams, referees and UEFA match officers must be welcomed upon their arrival in the host country and transported to the hotel. They must also be provided with transport from their accommodation to their point of departure at the end of their stay.
- b. Each team must be provided with a modern 50-seater bus (with air-conditioning and dedicated driver) for the entire duration of the tournament to cover all the team's reasonable requests, including local excursions. The host must provide the visiting teams with the transport concept/rules at the organisational meeting.

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- c. Two people carriers (minibuses with nine seats) with drivers must be provided to transport the referees to and from matches. Unless travelling with the refereeing group, the UEFA match delegate must have a dedicated car.
  - d. For anti-doping controls, three additional vehicles must be available per match (i.e. one per team to transport the players and team doctor back to the hotel and one for the doping control officer).
  - e. The host is also requested to organise transport for official members of delegations who would like to see matches involving opponents.

## Annex D – Media and TV camera positions



1. Teams pre-match
  2. Photographers pre-match
  3. Photographers during the match
  4. Pitchside halfway camera
  5. 20m cameras
  6. Hand-held TV camera (pre-match, line-up and post-match)
  7. Steadicams during the match
  8. Reverse-angle cameras
  9. Additional TV cameras (reserved area of minimum 10x2m)
  10. Host broadcaster cameras (only remote cameras in front of boards)
  11. Substitutes' bench
- Advertising boards

*Note:* Diagram shows standard pitch set-up. All details subject to individual stadium conditions. All pitchside equipment to be positioned so that it does not present any danger to the players, coaches and match officials.

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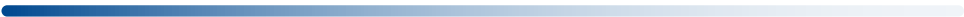
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