

# FIFA Foundation Community Programme 2020 - 2021

## Application Form

### 1st Division Grant

Please carefully read the **Application Guidelines** before completing the Application Form.  
Deadline to receive applications (incl. application forms, budgets and other requested documents) is  
**July, 31<sup>st</sup> 2019, 11:59 pm CET.**

Only fully and accurately completed forms with all requested supportive documentation will be accepted  
for review and evaluation!

**Please do not share this form with third parties. Thank you!**

#### SECTION I: Applicant Information

*1.1 Legal name of organisation (as per your legal registration):*

*1.2 Main contact person (person who filled in the application):*

Name:  
Position:  
E-mail:  
Telephone (incl. country code):

*1.3 Alternative contact person:*

Name:  
Position:  
E-mail:  
Telephone (incl. country code):

*1.4 Institutional e-mail address (e.g. info@...) that is valid even in case of changes in staff*

## SECTION II: Project Proposal

**2.1 Name of the specific programme/project for which funding is requested (if applicable):**

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**2.2 Location(s) of proposed activities:**

**IMPORTANT NOTE: Each submitted proposal can only apply for funding in ONE country.**

Country:

Region(s):

City/ies:


**2.3 Summary of the proposal (max. 200 words):**

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**2.4 Funding is requested for**

Continuation of existing programmes/activities

What is the impact/outcome from the past?

Why do you want to continue?

Expansion of existing programmes/activities

What is the impact/outcome from the past?

Why is there a need to expand?

Development of new programmes/activities (pilot project)

Which gap did you identify between your existing programmes and the needs in the community?

	<p><input type="checkbox"/> Continuation of existing programmes/activities</p> <p>What is the impact/outcome from the past?</p> <p>Why do you want to continue?</p>
	<p><input type="checkbox"/> Expansion of existing programmes/activities</p> <p>What is the impact/outcome from the past?</p> <p>Why is there a need to expand?</p>
	<p><input type="checkbox"/> Development of new programmes/activities (pilot project)</p> <p>Which gap did you identify between your existing programmes and the needs in the community?</p>

**2.5. Context**

**2.5.1 Why is the project needed and what are the critical issues affecting your community?**

(max.250 words)

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**2.5.2** How does your project target these issues? What are the **objectives/goals** of your project?

(max.250 words)

**2.5.3 Sustainable**

**Development Goal (SDG):**

Indicate one of the following 5 SDGs to which your programme is contributing

(Out of the 17 SDGs FIFA Foundation identified 5 as pillars for its work)

Please indicate only the most relevant one:

- SDG 3: Good Health and Well-Being
- SDG 4: Quality Education
- SDG 5: Gender Equality
- SDG 11: Sustainable Cities and Communities
- SDG 16: Peace, Justice and Strong Institutions

**2.5.4.** To which **target(s)** of the indicated SDG does your project contribute to, and how. Please make sure to only refer to the target(s) that belong to the specific SDG you indicated under 2.5.3.

For a list of all relevant targets selected by FIFA Foundation, please consult the provided overview.

**2.6 Description of activities**

Please list the main project activities you intend to carry out as part of your project. Duplicate and complete for each main activity.

Title	<b>1.</b>
Content of the activity (description of different steps; explaining the methodological approach and link between football and educational activities)	
Frequency (how many times a week, month, year) When: March-June, September and October	
Target group (number, age group(s), gender split)	

Title	<b>2.</b>
<i>Content of the activity (description of different steps; explaining the approach)</i>	
<i>Frequency (how many times a week, month, year) When: March-June, September October</i>	
<i>Target group (number, age group(s), gender split)</i>	

Copy and paste the above table for more activities here.

**2.7 Logic Model**

Use the table below to show how your activities contribute to the objectives of your project.

If you consider filling in this table in excel, please feel free to do so. Add cursor behind last cell of the table (red dotted line) and press “enter” to add more lines.  
 If you already have an existing logical framework, please feel free to send it instead.

<b><u>Logic Model</u></b>				
<b><u>Activity</u></b>	<b><u>Expected output / results</u></b>	<b><u>Expected outcome / impact</u></b>	<b><u>Indicators</u></b>	<b><u>Assumptions</u></b>
1				
2				
3				
4				
5				

**2.8 Monitoring and evaluation (M&E): Please describe briefly your M&E system and tools in place for this project**

<p>2.8.1 Who is collecting data (if you receive external support please mention the institution/ name of external consultant)</p>	
<p>2.8.2 Which tools do you use (e.g. questionnaires, focus group discussions etc.)</p>	
<p>2.8.3 Frequency of data collection (weekly, monthly etc.)</p>	
<p>2.8.4 How will you use the FIFA FOUNDATION funds set aside for M&amp;E (i.e. min. 5% of the funds received from FIFA FOUNDATION)</p>	
<p>2.8.5 How will you use the collected data?</p>	

**2.9 Selection of beneficiaries**

*How and based on which criteria will you select your participants?*

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**2.10 Child protection policy**

*Explain whether or not child safeguarding standards and procedures are in place and how they apply to the proposed activities/project (max. 150 words):*

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**2.11 Total amount**  
requested from FIFA  
Foundation:

USD:

*max. USD 80.000 for 24 months or USD 40.000 for 12 months  
The amount has to be the same as the sum requested in the budget template.*

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## SECTION III: Organisational Profile

This section should entail detailed information on the set-up of your organisation in the location of planned activities.

**3.1 Brief description** of the organisation (incl. founding year, as well as mission and vision statements):

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**3.2 Legal registration** as NGO/not-for-profit organisation in country of activities valid until

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**3.3 Full address:**

(please provide a physical address including the post code as opposed to a P.O. Box)

Street:

Post code:

City:

Country:

Website:

Other internet platforms used (e.g. Facebook, YouTube, Twitter, etc.):


**3.4 Human resources:**

(number of staff members; (incl. administrative staff, project/ programme managers, coaches, educators, etc.)

Full-time staff:	Part-time staff:	Volunteers:
Gender ratio for total staff (in %):		Gender ratio for upper management (in %):
Women:        %		Women:        %
Men:           %		Men:           %
Other (if applicable):    %		Other (if applicable):    %
Comments:		

**3.5 Finances:**

**3.5.1** Please provide a short description of your in-house **accounting procedures** and external audit requirements (e.g. legal requirements for audited statements, availability of the most recent financial statements)

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**3.5.2 Yearly operational budget (in USD!):**

(if applicable, distinguish between your organisation as a whole and your development through football programmes)

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<u>Present financial period (provisional)</u>	<i>Whole organisation:</i>	<i>Development through football programmes only:</i>
<b>Income/turnover</b>	USD	USD
Comments:		

**3.5.3 Main supporters of development through football activities:**

Supporters:	Type of support: (e.g. financial, material, capacity building and training, promotion)
Comments:	

**3.5.4 What are your plans to promote the *sustainability* as well as the future growth and/or consolidation of your organisation and its programmes?  
(max. 100 words)**

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**3.5.5 Bank information:**

**IMPORTANT NOTE:** The account holder has to be the organisation and NOT an individual! In addition, the indicated bank has to be located in the country you provide as your address.

Account holder (please make sure that this information matches the information provided in question 1.1):	
Account number:	
Swift code:	
IBAN (only for Europe):	
Bank name:	
Bank address (please make sure that this matches the country provided in question 3.3):	
Additional information (e.g. correspondent bank):	



#### 4. Additional information and documents

<p><b>4.1 Check list of documents to provide with your application form:</b></p>	<p><u>Mandatory</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Completed FIFA Foundation budget (in EXCEL!)</li> <li><input type="checkbox"/> Audited accounts for last completed financial year (if available; otherwise please provide the audited accounts from the previous year)</li> <li><input type="checkbox"/> Additional materials which are relevant for the proposed activities (e.g. curriculum, manual or other resource; incl. an index in English, French, Spanish or Portuguese if the materials are in a language other than these)</li> <li><input type="checkbox"/> M&amp;E guidelines and tool (can be provided in form of online links as well), incl. an index in English, French, Spanish or Portuguese if the materials are in a language other than these)</li> <li><input type="checkbox"/> Last annual report or impact report or a document showing the results of your M&amp;E framework (can be provided in form of online links as well)</li> </ul> <p><u>Optional</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pictures/ videos (can be provided in form of online links as well)</li> </ul> <p><b>IMPORTANT NOTE: Incomplete applications cannot be considered!</b></p>
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<p><b>4.2 Additional comments:</b></p> <p><i>Here you can add any information that would be important to fully or better understand the submitted proposal. You can also mention any difficulties you had in filling in the application template.</i></p>

Place and date: