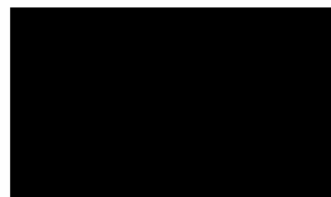


*The Local Boundary Commission for  
England*



Date 7 June 2018

Dear Sir

**South Norfolk District Council (Reorganisation of Community Governance)  
order 2018**

Please find enclosed two copies of the South Norfolk District Council  
(Reorganisation of Community Governance) order 2018.

If you require any further assistance in this matter please do not hesitate in  
contacting us.

Yours sincerely



**Electoral Services Manager  
Electoral Services Team**

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Hours of opening: Monday to Friday 8.15am to 5pm  
Text phone: 01508 533622  
Out of hours service: 01508 533633  
Freephone: 0808 168 2000

[www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)



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**LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT  
2007  
The South Norfolk District Council (Reorganisation of Community  
Governance) Order 2018**

*Made 7 June 2018*

*Coming into force in accordance with article 1(2)*

The South Norfolk District Council ("the council"), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007 ("the 2007 Act"), has undertaken a community governance review and made recommendations dated 19 February 2018.

The council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient.

The council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The council makes the following Order in exercise of the powers conferred by sections 86, 98(4) *assets* and 240(10) of the 2007 Act.

**Citation and commencement**

- 1.— (1) This Order may be cited as the South Norfolk District Council (Reorganisation of Community Governance) Order 2018.
- (2) Subject to articles 1(3) and 1(4) it shall come into force on 1st April 2019.
- (3) Articles 11 to 24 shall come into force on the ordinary day of election of councillors in 2019.
- (4) For the purposes of:
- (a) this article,
  - (b) articles 7 8 and 9; and
  - (c) proceedings preliminary or relating to the elections of parish councillors for the parishes of Spooner Row Community Council, Caistor St Edmund and Bixley Parish Council, Tivetshall Parish Council, Wymondham Town Council, Costessey Town Council, and Bawburgh Parish Council to be held on the ordinary day of election of councillors in 2019,

This Order shall come into force on 15th October 2018.

## **Interpretation**

### **2. In this Order**

"CIL monies" means money paid by the council pursuant to the Community Infrastructure Regulations 2010/948

"county" means the county of Norfolk

"district" means the district of South Norfolk;

"existing" means existing on the date this Order is made;

"map" means the map marked "Map referred to in the South Norfolk District Council (Reorganisation of Community Governance) Order 2018" and deposited in accordance with section 96(4) of the 2007 Act: and any reference to a numbered sheet is a reference to the sheet of the map which bears that number;

"new parish" means the parish constituted by articles 4, 5 and 6;

"ordinary day of election of councillors" has the meaning given by section 37 of the Representation of the People Act 1983; and

"registration officer" means an officer appointed for the purpose of, and in accordance with, section 8 of the Representation of the People Act 1983.

## **Effect of Order**

3. This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

## **Constitution of a new parish for Spooner Row**

- 4.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 1, shall be constituted within the district.
- (2) The new parish shall have the alternative style of Spooner Row Community Council.
- (3) In consequence of paragraph (1) of this article, the area of the new parish shall cease to be part of the existing parish of Wymondham Town Council.

## **Constitution of a new parish for Caistor St Edmund and Bixley**

- 5.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 2, shall be constituted within the district by aggregating part of Bixley Parish Council with Caistor St Edmund Parish Council.
- (2) The new parish shall be known as Caistor St Edmund and Bixley Parish Council.
- (3) In consequence of paragraph (1) of this article, the existing parishes of Bixley and Caistor St Edmund shall be dissolved and cease to exist

#### **Constitution of a new parish for Tivetshall**

- 6.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 3, shall be constituted within the district by amalgamating the parishes of Tivetshall St Margaret and Tivetshall St Mary.
- (2) The new parish shall be known as Tivetshall Parish Council.
- (3) In consequence of paragraph (1) of this article the parishes of Tivetshall St Margaret and Tivetshall St Mary shall be dissolved and cease to exist.

#### **Calculation of budget requirement Spooner Row**

7. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Spooner Row Community Council the sum of £35,000.00.

#### **Calculation of budget requirement Caistor St Edmund and Bixley**

8. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Caistor St Edmund and Bixley the sum of £13,958.00.

#### **Calculation of budget requirement Tivetshall**

9. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Tivetshall the sum of £10,217.00.

#### **Parish elections**

10. The election of all parish councillors for the parishes of Spooner Row Community Council Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council shall be held on the ordinary day of election of councillors in 2019.

#### **Number of parish councillors for the parish of Spooner Row**

11. The number of councillors to be elected for the Spooner Row Community Council shall be seven.

**Number of parish councillors for the parish of Caistor St Edmund and Bixley**

12. The number of councillors to be elected for the parish of Caistor St Edmund and Bixley shall be nine, with three councillors being elected from Bixley ward and six councillors from Caistor St Edmund ward.

**Number of parish councillors for the parish of Tivetshall**

13. The number of councillors to be elected for the parish of Tivetshall shall be seven.

**Number of parish councillors for the parish of Diss**

14. The number of councillors to be elected for Diss Town Council shall be fourteen.

**Number of parish councillors for the parish of Ditchingham**

15. The number of councillors to be elected for the parish of Ditchingham shall be nine.

**Number of parish councillors for the parish of Long Stratton**

16. (1) The number of councillors to be elected for the parish of Long Stratton shall be thirteen.  
(2) The name of the parish shall be Long Stratton Town Council.

**Number of parish councillors for the parish of Bressingham**

17. The number of councillors to be elected for the parish of Bressingham shall be seven.

**Number of parish councillors for the parish of Easton**

18. The number of councillors to be elected for the parish of Easton shall be ten.

**Number of parish councillors for the parish of Hempnall**

19. The number of councillors to be elected for the parish of Hempnall shall be eight.

**Number of parish councillors for the parish of Hethersett**

20. The number of councillors to be elected for the parish of Hethersett shall be fourteen.

### **Numbers of parish councillors for the parish of Bawburgh**

- 21.—(1) The existing wards of the parish of Bawburgh shall be abolished.
- (2) The number of councillors to be elected for Bawburgh parish shall be five.

### **Wards of the parish of Wymondham and numbers of parish councillors**

- 22.—(1) The parish of Wymondham shall be divided into four wards which shall be named South Wymondham, North Wymondham, Central Wymondham and East Wymondham wards.
- (2) Each ward shall comprise the area designated on the map sheet number 4 by reference to the name of the ward and demarcated by blue lines.
- (3) The number of councillors to be elected for each ward shall be for South Wymondham ward three, North Wymondham ward five, Central Wymondham ward five and East Wymondham ward one.

### **Wards of the parish of Bixley and Caistor St Edmund and numbers of parish councillors**

- 23.—(1) The parish of Bixley and Caistor St Edmund shall be divided into two wards which shall be named Bixley and Caistor St Edmund wards.
- (2) Each ward shall comprise the area designated on the map sheet number 5 by reference to the name of the ward and demarcated by green lines.
- (3) The number of councillors to be elected for each ward shall be for Bixley ward three and Caistor St Edmund ward six.

### **Wards of the parish of Costessey and numbers of parish councillors**

- 24.—(1) The parish of Costessey shall be divided into three wards which shall be named New Costessey, Old Costessey, and Queen's Hills wards.
- (2) Each ward shall comprise the area designated on the map sheet number 6 by reference to the name of the ward and demarcated by green lines.
- (3) The number of councillors to be elected for each ward shall be for New Costessey eight Old Costessey six and Queens Hills five.

### **Annual meeting of new parish councils**

25. The annual meeting of the new parish councils of Spooner Row Community Council, Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council in 2019 shall be convened by the Chief Executive of the council. The meeting shall take place no later than 14 days after the day on which the councillors elected to the new parish councils take office.

#### **Alteration of parish areas**

- 26.—(1) The area coloured green on the map sheet number 7 shall cease to be part of the existing parish of Bixley and shall become part of the parish of Poringland.
- (2) The area coloured cream on the map sheet number 8 shall cease to be part of the existing parish of Earsham and shall become part of the parish of Denton.
- (3) The area coloured cream on the map sheet number 9 shall cease to be part of the existing parish of Wortwell and shall become part of the parish of Alburgh.
- (4) The area coloured hatched black on the map sheet number 10 shall cease to be part of the existing parish of Bawburgh and shall become part of the parish of Little Melton.
- (5) The area coloured hatched blue on the map sheet number 10 shall cease to be part of the existing parish of Little Melton and shall become part of the parish of Bawburgh.
- (6) The area coloured cream on the map sheet number 11 shall cease to be part of the existing parish of Hethersett and shall become part of the parish of Little Melton.
- (7) The area coloured hatched red on the map sheet number 10 shall cease to be part of the existing parish of Bawburgh and shall become part of the parish of Costessey within the Old Costessey ward.

#### **Electoral register**

27. The registration officer for the council shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

#### **Transfer of property, rights and liabilities**

- 28.1 The land and property described in the Schedule column (1) shall transfer from the Wymondham Town Council to the Spooner Row Community Council on the date specified in column (2) of that Schedule.
- 28.2 All CIL Monies paid by the Council since 28 April 2015 and held by the Wymondham Town Council and shown in the Wymondham Town Council audited accounts as at 31 March 2019 as remaining unspent other than

those contractually committed to be spent shall be divided fifty two percent to the Spooner Row Community Council and forty eight percent to the Wymondham Town Council and therefore the sum representing the said fifty two percent of CIL Monies shall transfer to the Spooner Row Community Council on the 31 May 2019.

28.3 All sums held by the Wymondham Town Council and shown in the Wymondham Town Council audited accounts as at 31 March 2019 as un committed cash balances other than the CIL Monies transferring pursuant to article 28.1 of this order shall be divided 4.35 percent to the Spooner Row Community Council and 95.65 percent to the Wymondham Town Council and therefore the sum representing the said 4.35 percent of cash balances shall transfer to the Spooner Row Community Council on the 31 May 2019.

#### **Order date**

29 1st April 2019 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008.

THE COMMON SEAL of  
SOUTH NORFOLK DISTRICT COUNCIL  
was hereunto affixed this 7th day of June 2018  
in the presence of:-



12/46

Chief Executive



Officer of the Relevant Service

SCHEDULE  
LAND AND PROPERTY TO BE TRANSFERRED

<i>Column (1)</i>	<i>Column (2)</i>
The Spooner Row playing field at Station Road and School lane.	1 April 2019
A lease between the Wymondham Town Council (1) and Norfolk County Council (2) dated 24 September 2001 of land adjacent to Spooner Row primary school	1 April 2019

**EXPLANATORY NOTE**  
*(This note is not part of the Order)*

This Order gives effect to recommendations made by the South Norfolk District Council for the reorganisation of parish councils, numbers of parish councillors and parish electoral arrangements in the administrative area of South Norfolk.

Article 10 provides for parish elections in the new parishes of Spooner Row Community Council Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council and then to continue according to the established system of parish elections every four years.

Articles 11 to 21 specifies the numbers of parish councillors for the new parish and existing parish councils.

Articles 22 to 24 establish the names and areas of the wards and the numbers of councillors for each ward.

Article 27 obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

The map defined in article 2 shows the new boundaries and wards. It is available for inspection, at all reasonable times, at the offices of South Norfolk District Council.



**LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT  
2007**  
**The South Norfolk District Council (Reorganisation of Community  
Governance) Order 2018**

*Made 7 June 2018*

*Coming into force in accordance with article 1(2)*

The South Norfolk District Council ("the council"), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007 ("the 2007 Act"), has undertaken a community governance review and made recommendations dated 19 February 2018.

The council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient.

The council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The council makes the following Order in exercise of the powers conferred by sections 86, 98(4) assets and 240(10) of the 2007 Act.

**Citation and commencement**

- 1.— (1) This Order may be cited as the South Norfolk District Council (Reorganisation of Community Governance) Order 2018.
- (2) Subject to articles 1(3) and 1(4) it shall come into force on 1st April 2019.
- (3) Articles 11 to 24 shall come into force on the ordinary day of election of councillors in 2019.
- (4) For the purposes of:
- (a) this article,
  - (b) articles 7 8 and 9; and
  - (c) proceedings preliminary or relating to the elections of parish councillors for the parishes of Spooner Row Community Council, Caistor St Edmund and Bixley Parish Council, Tivetshall Parish Council, Wymondham Town Council, Costessey Town Council, and Bawburgh Parish Council to be held on the ordinary day of election of councillors in 2019,

This Order shall come into force on 15th October 2018.

## **Interpretation**

### **2. In this Order**

"CIL monies" means money paid by the council pursuant to the Community Infrastructure Regulations 2010/948

"county" means the county of Norfolk

"district" means the district of South Norfolk;

"existing" means existing on the date this Order is made;

"map" means the map marked "Map referred to in the South Norfolk District Council (Reorganisation of Community Governance) Order 2018" and deposited in accordance with section 96(4) of the 2007 Act: and any reference to a numbered sheet is a reference to the sheet of the map which bears that number;

"new parish" means the parish constituted by articles 4, 5 and 6;

"ordinary day of election of councillors" has the meaning given by section 37 of the Representation of the People Act 1983; and

"registration officer" means an officer appointed for the purpose of, and in accordance with, section 8 of the Representation of the People Act 1983.

## **Effect of Order**

3. This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

## **Constitution of a new parish for Spooner Row**

- 4.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 1, shall be constituted within the district.
- (2) The new parish shall have the alternative style of Spooner Row Community Council.
- (3) In consequence of paragraph (1) of this article, the area of the new parish shall cease to be part of the existing parish of Wymondham Town Council.

## **Constitution of a new parish for Caistor St Edmund and Bixley**

- 5.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 2, shall be constituted within the district by aggregating part of Bixley Parish Council with Caistor St Edmund Parish Council.
- (2) The new parish shall be known as Caistor St Edmund and Bixley Parish Council.
- (3) In consequence of paragraph (1) of this article, the existing parishes of Bixley and Caistor St Edmund shall be dissolved and cease to exist

#### **Constitution of a new parish for Tivetshall**

- 6.— (1) A new parish, comprising the area outlined with a blue line on the map sheet number 3, shall be constituted within the district by amalgamating the parishes of Tivetshall St Margaret and Tivetshall St Mary.
- (2) The new parish shall be known as Tivetshall Parish Council.
- (3) In consequence of paragraph (1) of this article the parishes of Tivetshall St Margaret and Tivetshall St Mary shall be dissolved and cease to exist.

#### **Calculation of budget requirement Spooner Row**

7. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Spooner Row Community Council the sum of £35,000.00.

#### **Calculation of budget requirement Caistor St Edmund and Bixley**

8. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Caistor St Edmund and Bixley the sum of £13,958.00.

#### **Calculation of budget requirement Tivetshall**

9. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Tivetshall the sum of £10,217.00.

#### **Parish elections**

10. The election of all parish councillors for the parishes of Spooner Row Community Council Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council shall be held on the ordinary day of election of councillors in 2019.

#### **Number of parish councillors for the parish of Spooner Row**

11. The number of councillors to be elected for the Spooner Row Community Council shall be seven.

**Number of parish councillors for the parish of Caistor St Edmund and Bixley**

12. The number of councillors to be elected for the parish of Caistor St Edmund and Bixley shall be nine, with three councillors being elected from Bixley ward and six councillors from Caistor St Edmund ward.

**Number of parish councillors for the parish of Tivetshall**

13. The number of councillors to be elected for the parish of Tivetshall shall be seven.

**Number of parish councillors for the parish of Diss**

14. The number of councillors to be elected for Diss Town Council shall be fourteen.

**Number of parish councillors for the parish of Ditchingham**

15. The number of councillors to be elected for the parish of Ditchingham shall be nine.

**Number of parish councillors for the parish of Long Stratton**

16. (1) The number of councillors to be elected for the parish of Long Stratton shall be thirteen.  
(2) The name of the parish shall be Long Stratton Town Council.

**Number of parish councillors for the parish of Bressingham**

17. The number of councillors to be elected for the parish of Bressingham shall be seven.

**Number of parish councillors for the parish of Easton**

18. The number of councillors to be elected for the parish of Easton shall be ten.

**Number of parish councillors for the parish of Hempnall**

19. The number of councillors to be elected for the parish of Hempnall shall be eight.

**Number of parish councillors for the parish of Hethersett**

20. The number of councillors to be elected for the parish of Hethersett shall be fourteen.

### **Numbers of parish councillors for the parish of Bawburgh**

- 21.—(1) The existing wards of the parish of Bawburgh shall be abolished.
- (2) The number of councillors to be elected for Bawburgh parish shall be five.

### **Wards of the parish of Wymondham and numbers of parish councillors**

- 22.—(1) The parish of Wymondham shall be divided into four wards which shall be named South Wymondham, North Wymondham, Central Wymondham and East Wymondham wards.
- (2) Each ward shall comprise the area designated on the map sheet number 4 by reference to the name of the ward and demarcated by blue lines.
- (3) The number of councillors to be elected for each ward shall be for South Wymondham ward three, North Wymondham ward five, Central Wymondham ward five and East Wymondham ward one.

### **Wards of the parish of Bixley and Caistor St Edmund and numbers of parish councillors**

- 23.—(1) The parish of Bixley and Caistor St Edmund shall be divided into two wards which shall be named Bixley and Caistor St Edmund wards.
- (2) Each ward shall comprise the area designated on the map sheet number 5 by reference to the name of the ward and demarcated by green lines.
- (3) The number of councillors to be elected for each ward shall be for Bixley ward three and Caistor St Edmund ward six.

### **Wards of the parish of Costessey and numbers of parish councillors**

- 24.—(1) The parish of Costessey shall be divided into three wards which shall be named New Costessey, Old Costessey, and Queen's Hills wards.
- (2) Each ward shall comprise the area designated on the map sheet number 6 by reference to the name of the ward and demarcated by green lines.
- (3) The number of councillors to be elected for each ward shall be for New Costessey eight Old Costessey six and Queens Hills five.

### **Annual meeting of new parish councils**

25. The annual meeting of the new parish councils of Spooner Row Community Council, Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council in 2019 shall be convened by the Chief Executive of the council. The meeting shall take place no later than 14 days after the day on which the councillors elected to the new parish councils take office.

#### **Alteration of parish areas**

- 26.—(1) The area coloured green on the map sheet number 7 shall cease to be part of the existing parish of Bixley and shall become part of the parish of Poringland.
- (2) The area coloured cream on the map sheet number 8 shall cease to be part of the existing parish of Earsham and shall become part of the parish of Denton.
- (3) The area coloured cream on the map sheet number 9 shall cease to be part of the existing parish of Wortwell and shall become part of the parish of Alburgh.
- (4) The area coloured hatched black on the map sheet number 10 shall cease to be part of the existing parish of Bawburgh and shall become part of the parish of Little Melton.
- (5) The area coloured hatched blue on the map sheet number 10 shall cease to be part of the existing parish of Little Melton and shall become part of the parish of Bawburgh.
- (6) The area coloured cream on the map sheet number 11 shall cease to be part of the existing parish of Hethersett and shall become part of the parish of Little Melton.
- (7) The area coloured hatched red on the map sheet number 10 shall cease to be part of the existing parish of Bawburgh and shall become part of the parish of Costessey within the Old Costessey ward.

#### **Electoral register**

27. The registration officer for the council shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

#### **Transfer of property, rights and liabilities**

- 28.1 The land and property described in the Schedule column (1) shall transfer from the Wymondham Town Council to the Spooner Row Community Council on the date specified in column (2) of that Schedule.
- 28.2 All CIL Monies paid by the Council since 28 April 2015 and held by the Wymondham Town Council and shown in the Wymondham Town Council audited accounts as at 31 March 2019 as remaining unspent other than

those contractually committed to be spent shall be divided fifty two percent to the Spooner Row Community Council and forty eight percent to the Wymondham Town Council and therefore the sum representing the said fifty two percent of CIL Monies shall transfer to the Spooner Row Community Council on the 31 May 2019.

28.3 All sums held by the Wymondham Town Council and shown in the Wymondham Town Council audited accounts as at 31 March 2019 as un committed cash balances other than the CIL Monies transferring pursuant to article 28.1 of this order shall be divided 4.35 percent to the Spooner Row Community Council and 95.65 percent to the Wymondham Town Council and therefore the sum representing the said 4.35 percent of cash balances shall transfer to the Spooner Row Community Council on the 31 May 2019.

#### **Order date**

29 1st April 2019 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008.

THE COMMON SEAL of  
SOUTH NORFOLK DISTRICT COUNCIL  
was hereunto affixed this 7th day of June 2018  
in the presence of:-

12/46

Chief Executive

Officer of the Relevant Service

**SCHEDULE  
LAND AND PROPERTY TO BE TRANSFERRED**

<i>Column (1)</i>	<i>Column (2)</i>
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The Spooner Row playing field at Station Road and School lane.	1 April 2019
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A lease between the Wymondham Town Council (1) and Norfolk County Council (2) dated 24 September 2001 of land adjacent to Spooner Row primary school	1 April 2019
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**EXPLANATORY NOTE**  
*(This note is not part of the Order)*

This Order gives effect to recommendations made by the South Norfolk District Council for the reorganisation of parish councils, numbers of parish councillors and parish electoral arrangements in the administrative area of South Norfolk.

Article 10 provides for parish elections in the new parishes of Spooner Row Community Council Caistor St Edmund and Bixley Parish Council and Tivetshall Parish Council and then to continue according to the established system of parish elections every four years.

Articles 11 to 21 specifies the numbers of parish councillors for the new parish and existing parish councils.

Articles 22 to 24 establish the names and areas of the wards and the numbers of councillors for each ward.

Article 27 obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

The map defined in article 2 shows the new boundaries and wards. It is available for inspection, at all reasonable times, at the offices of South Norfolk District Council.

