

OHANA PRE-CHECK FORM

When processing an Ohana Pre-check Form, be sure to verify that:

- The lot is in an ohana eligible area
- The lot is not within a zero lot line project, cluster housing project, agricultural cluster, country cluster, planned development housing, R-3.5 zoning districts, or on duplex unit lots. (ohana units are not allowed on these lots)
- The lot is a conforming lot. (ohana units are not allowed on non-conforming lots)
- The lot has direct access to a street with minimum paved roadway width of 20 feet (18 feet if street serves no more than 6 lots) Verify width with the street ownership, width and condition folder.
- The lot does not have any special restrictions that would not allow an ohana unit.

If you or the customer have any questions, please obtain assistance from a residential plans examiner.

City and County of Honolulu
INSTRUCTIONS FOR APPLICATION FOR
OHANA ACCESSORY DWELLING

Applying for an Ohana Permit is a two step process: Step 1 is completion of the Ohana Public Facilities Pre-Check Form; Step 2 is the building permit application.

The Ohana Pre-Check verifies that the lot is appropriately zoned, and meets the public facilities standards for the proposed ohana dwelling unit. The form does not grant permission to build, and will expire if a building permit application is not submitted within 120 days (210 days with BWS 90-day extension).

1. Provide all information requested in Part I of the Pre-Check Form.
2. Obtain approvals and signatures from agencies listed in Part II of the Form. Approval is required from either the Wastewater Branch of the Department of Planning and Permitting or Department of Health. Some applicants may also be required to obtain approval and signature from the Traffic Review Branch of the Department of Planning and Permitting. Approval from all applicable agencies must be obtained, or a Building Permit cannot be granted.
3. Wastewater Approval: If the lot is not served by a public sewer system, approval for an individual wastewater treatment system (IWS) must be obtained from the State Department of Health - Wastewater Branch. The following information must be provided:
 - A site plan, drawn to scale by a licensed professional engineer, showing all existing and proposed structures, driveways and parking stalls; the existing or proposed individual wastewater treatment system; and natural features (stream, pond, shoreline, large trees).
 - The total number of bedrooms or bedroom-like rooms, including the proposed ohana unit.

For additional information call 586-4294.

Building Permit Application: Submit the approved pre-check form along with your building permit application and required drawings to the Customer Services Office.

1. The pre-check form becomes void 120 days after the first date of approval by a department. A one-time 90-day extension may be granted by the Board of Water Supply. If you do not apply for a building permit within 210 days (with BWS 90-day extension) after the first date of approval on the pre-check form, a new pre-check form must be processed.
2. Restrictive Covenant: Before the building permit is issued, the fee owner of the lot must prepare and file with the Bureau of Conveyances or the Land Court a restrictive covenant agreeing that:
 - The ohana dwelling will be occupied by family members;
 - The property will not be converted to a condominium property regime.

Proof of recordation of the restrictive covenant must be provided to the Customer Services Office before issuance of the building permit for the ohana dwelling. A sample restrictive covenant is attached.

ADDITIONAL INFORMATION

1. THE OHANA PROVISIONS DO NOT ALLOW MORE THAN TWO UNITS PER ZONING LOT.
2. APPLICANT is the person or entity proposing the action. It may be the recorded fee owner or a lessee.

AGENT is the person who is processing the permit.

OWNER is the recorded fee owner of the land, who must sign the restrictive covenant.

3. OHANA DWELLING UNITS ARE SUBJECT TO THE FOLLOWING PUBLIC FACILITIES CHARGES:

- Water System Facilities Charge assessed by the Board of Water Supply (BWS). The charge is based upon the number and type of additional fixtures. All applicable water system facilities, meter installation and any other charges for the ohana dwelling will be assessed at the rates prevailing when the building permit application is submitted for BWS review and approval.
- Wastewater System Facility Charge assessed by the Wastewater Branch. There will also be a monthly sewer service charge for the ohana dwelling unit.

4. COMPLIANCE WITH PRIVATE COVENANTS or lease restrictions prohibiting two dwelling units on a lot is the applicant's responsibility.

5. ADDRESSES AND PHONE NUMBERS OF AGENCIES:

Customer Services Office (Department of Planning and Permitting)
One Stop Permit Counter
Municipal Building, 1st Floor
650 S. King Street
523-4505

Wastewater Branch (Department of Planning and Permitting)
One Stop Permit Counter
Municipal Building, 1st Floor
650 S. King Street
523-4429

Fire Department
One Stop Permit Counter
Municipal Building, 1st Floor
650 S. King Street
523-4186

Board of Water Supply - Service Engineering Section
630 S. Beretania Street, 1st Floor
527-6189

State Department of Health - Wastewater Branch
Five Waterfront Plaza, Suite 250D
500 Ala Moana Boulevard
586-4294

OHANA ACCESSORY DWELLING
PUBLIC FACILITIES PRE-CHECK FORM

TAX MAP KEY

Zone	Sec	Plat	Par	Lot

ADDRESS/LOCATION OF PROPERTY _____

LOT AREA _____ ZONING DISTRICT _____

APPLICANT _____ PHONE _____

AGENT _____ PHONE _____

PART I (To be completed by applicant)

1. PROPOSAL FOR: (check one which applies to you)
 - One new unit (attached)
 - Use of existing attached second unit
 - Interior work only (conversion of garage, guest quarters, bedroom, etc.)
 - Other _____

2. TOTAL NUMBER OF BEDROOMS IN BOTH UNITS _____ (for DOH review)

3. PARCEL NOW SERVED BY OR HAS: (check Yes or No)
 - a. City water Yes No
 - b. City sewers Yes No
 - c. Cesspool or septic tank Yes No
 - d. Direct access to a street with minimum paved roadway width of 20 feet (18 feet if street serves no more than 6 lots) Yes No
 - e. Sufficient area for 2 parking spaces per unit Yes No

PART II (To be completed by government agencies)

DPP CUSTOMER SERVICES OFFICE

Parcel meets zoning and lot size/dimension standards.

Yes

No Checked by: _____

Signature

Date

PART II (continued)

WASTEWATER DISPOSAL

1. DPP WASTEWATER BRANCH

Sewer service is available and capacity is adequate.

Yes

No Checked by: _____

Signature

Date

2. STATE DEPARTMENT OF HEALTH

Existing/proposed Individual Wastewater System meets requirements.

Yes

No Checked by: _____

Signature

Date

FIRE DEPARTMENT

Lot meets access and fire safety requirements.

Yes

No Checked by: _____

Signature

Date

BOARD OF WATER SUPPLY

Existing water system is adequate.

Yes

No Checked by: _____

Signature

Date

BWS ONLY: Approval for one-time 90-day extension (affix seal of approval, date and brief explanation). Attach verification letter.

Checked by: _____

Signature
(one-time 90-day extension)

Date

Additional Comments:

INSTRUCTIONS FOR PREPARING AND FILING A DECLARATION OF RESTRICTIVE COVENANTS FOR AN OHANA UNIT

Before the ohana building permit can be issued, the fee owner(s) of the lot must prepare and file the declaration of restrictive covenants with the Bureau of Conveyances or the Land Court. A copy of the declaration showing proof of recordation must be presented to the Customer Services Office before issuance of the building permit.

Preparation of the Declaration of Restrictive Covenants

1. Fill in all blanks on the model declaration form:
 - Type or print neatly in black ink.
 - Provide full names of all fee owners on page 1 and below the signature lines on page 4.
 - Attach and label "Exhibit A." "Exhibit A" is the description of the property which is usually attached to the deed or other conveyance document.
 - Fill in the specific zoning designation for the property (i.e. AG-1 or AG-2 Agricultural; Country; R-5, R-7.5, R-10, R-20 Residential).
 - Signatures must be notarized.
2. If the required information will not fit on the model form, retype the form.

Review and Recordation

The declaration must be reviewed, approved and filed with the Customer Services Office.

1. Submit the declaration to the One Stop Permit Counter on the 1st floor of the Honolulu Municipal Building.
2. Customer Services Office will review the information in the declaration and inform you if corrections or additions are needed.
3. When the declaration has been approved by the Customer Services Office, take it to the Bureau of Conveyances for recordation.
4. After recordation, submit a copy of the recorded declaration to the Customer Services Office.

S

A

After Recordation Return By: Mail () Pickup () To:

M

DECLARATION OF RESTRICTIVE COVENANTS

THIS DECLARATION, made by _____

[full name of fee owner(s)]

P

whose address is _____

hereinafter referred to as "Declarant(s)."

WITNESSETH: I

WHEREAS, by Deed dated _____, 19____,
recorded in the Bureau of Conveyances of the State of Hawaii in
Liber _____, Page _____, as Document No. _____ (and/or)
filed in the Office of the Assistant Registrar of the Land Court of
the State of Hawaii as Document No. _____ and noted on
Transfer Certificate of Title No. _____, Declarant(s)

became the sole owner(s) in fee simple of that certain parcel of land situate at _____,
[street address, Honolulu/other]
City and County of Honolulu, State of Hawaii, being (a portion of) the lands identified by Tax Map Key ___-___-____:____, and more particularly described in Exhibit "A", attached hereto and made a part thereof (hereinafter "Property"); AND

WHEREAS, pursuant to Chapter 21, Revised Ordinances of Honolulu 1990, as amended (hereinafter "Land Use Ordinance"), only one single-family detached dwelling may be erected and maintained on the Property, a _____-square foot zoning lot located within a _____ District, except under the provisions of the [zoning] Land Use Ordinance relating to Ohana Accessory Dwellings; AND

WHEREAS, on September 10, 1992, Ordinance Number 92-101 was approved amending the provisions of the Land Use Ordinance relating to Ohana Accessory Dwellings; AND

WHEREAS, the purpose of the amended ohana provisions is to encourage and accommodate extended family living without substantially altering existing neighborhood character; AND

WHEREAS, Declarant shares with the City and County of Honolulu an interest in the use of the property to accommodate extended family living; AND

WHEREAS, one way of realizing use of the property by family

members would be to allow an ohana accessory dwelling upon the property; AND

WHEREAS, ON _____, 20____, an application for a building permit for an ohana accessory dwelling was filed at the Customer Services Office, Department of Planning and Permitting, City and County of Honolulu; AND

WHEREAS, Sections 4-3 and 4-4 of the Rules Relating to Ohana Accessory Dwellings, which became effective on January 22, 1994, require the Declarant to record a Declaration of Restrictive Covenants restricting the occupancy of the Ohana Accessory Dwelling to members of the family occupying the principal dwelling on the Property, and agreeing not to submit the lot to the condominium property regime as defined under Chapter 514A, Hawaii Revised Statutes.

NOW, THEREFORE, Declarant hereby covenants and agrees to subject the property described in Exhibit _____ to the following conditions:

1. The ohana accessory dwelling shall be occupied by persons who are related by blood, marriage or adoption to the family residing in the principal dwelling, provided that the principal dwelling is occupied by a family composed of persons who are related by blood, marriage or adoption.
2. Neither Declarant nor the Declarant's heirs, successors or assigns shall submit the Property or any portion thereof to the Condominium Property Regime established by Chapter 514A, Hawaii Revised Statutes.

3. This Declaration of Restrictive Covenants shall not be amended, terminated, extinguished or canceled without the express written approval of the Director of Planning and Permitting of the City and County of Honolulu, State of Hawaii.
4. Failure to maintain the development in accordance with this Declaration of Restrictive Covenants shall constitute grounds for the City and County of Honolulu to revoke or suspend any permit to which this Declaration of Restrictive Covenants pertains.
5. The City and County of Honolulu, State of Hawaii, shall have the right to enforce the Declaration of Restrictive Covenants and the conditions contained herein by appropriate action at law or suit in equity against the Declarant and any person or entity claiming an interest in the property by or through the parties hereto.

IT IS EXPRESSLY UNDERSTOOD AND AGREED that this Declaration of Restrictive Covenants shall run with the land and shall bind, inure to the benefit of, and constitute notice to respective successors, grantees, assignees, mortgagees, lienors, and any other person or entity who claims an interest in the property by or through the parties thereto.

IN WITNESS WHEREOF, the undersigned has/have hereunto set his/her/their hand on this _____ day of _____, 20_____.

DECLARANT:



RULES RELATING TO OHANA ACCESSORY DWELLINGS
of the
Department of Land Utilization
Building Department
Board of Water Supply
Fire Department
Department of Public Works
Department of Transportation Service
City and County of Honolulu

RULE 1. GENERAL PROVISIONS

1.1 Authority

These rules are adopted pursuant to the authority granted by Section 46-4(c) Hawaii Revised Statutes, as amended; the Revised Charter of the City and County of Honolulu; Chapter 21A, Revised Ordinances of Honolulu, 1978, as amended (The Land Use Ordinance); and Chapter 91, Hawaii Revised Statutes.

1.2 Purpose

- (a) State law requires the counties to adopt reasonable standards to allow two dwelling units on any residential lot if public facilities are adequate and if all other county requirements are met.
- (b) The purpose of these rules is to establish procedures for the administration and implementation of the provisions of Section 46-4(c) HRS and the provisions of the Land Use Ordinance relating to ohana accessory dwelling units; to delineate the responsibilities and duties of each department; to establish procedures for determining adequacy of public facilities and for designating areas eligible for ohana accessory dwellings; and to establish procedures for the screening and approval of ohana accessory dwellings.

1.3 Definitions

As used in these Rules, except as otherwise required by context:

Departments means the Board of Water Supply, the Building Department, the Fire Department, the Department of Land Utilization, the Department of Public Works, and the Department of Transportation Services of the City and County of Honolulu.

Directors means the directors or heads of the departments enumerated above: the manager and chief engineer of the Board of Water Supply, the director and building superintendent of the Building Department, the fire chief of the Fire Department, the director of the Department of Land Utilization, the director and chief engineer of the Department of Public Works, and the director of the Department of Transportation Services.

Eligible Area means any area of the island of Oahu where public facilities have been determined by the appropriate agencies to be adequate to accommodate ohana accessory dwellings, and which has been designated an eligible area as provided in Rule 2.

Nonconforming Ohana Unit means an ohana accessory dwelling unit which was previously lawful but which exceeds the floor area limits of Ordinance 88-48.

Public Facilities means:

- (a) Width, gradients, curves and structural condition of access roadways;
- (b) Water pressure and sources for domestic use and fire flow;
- (c) Sewage disposal.

Public Facilities Pre-Check Form or Pre-check Form means the form which must be completed by the applicant and approved by the departments as a prerequisite for applying for a building permit for an ohana accessory dwelling.

1.4 Responsibilities of Directors

All directors shall participate in the ohana accessory dwelling screening and approval process as follows:

- (a) Director of the Department of Land Utilization. The Director shall be responsible for the administration of the provisions of the Land Use Ordinance and of these Rules, shall coordinate all interdepartmental activities which affect screening and approving ohana accessory dwellings, and shall provide information on the process and procedures for screening and approving ohana accessory dwellings.
- (b) Director and Building Superintendent of the Building Department. The Director and Building Superintendent shall be responsible for the distribution of pre-check forms and for reviewing these forms to determine the eligibility of any specific lot for an ohana accessory dwelling.
- (c) Director and Chief Engineer of the Department of Public Works. The Director and Chief Engineer shall be responsible for establishing standards and criteria for sewer and roads; for determining sewer adequacy; for identifying areas where sewers are adequate and inadequate for ohana accessory dwellings; and for assisting the Director of Transportation Services in identifying areas where roads are adequate and inadequate for ohana accessory dwellings.

- (d) Fire Chief of the Fire Department. The Fire Chief shall be responsible for establishing standards and criteria for suppression of fire and shall review private access to ensure that fire protection standards and criteria are met. In consultation with the Board of Water Supply, the Fire Chief shall identify areas where fire protection is adequate or inadequate for ohana accessory dwellings.
- (e) Director of the Department of Transportation Services. The Director shall be responsible for establishing standards and criteria for traffic safety and in consultation with the Director of Public Works and the Fire Chief shall identify areas where roads are adequate and inadequate for ohana accessory dwellings.
- (f) Manager and Chief Engineer of the Board of Water Supply. The Manager and Chief Engineer shall be responsible for establishing standards and criteria for domestic water supply and in areas of public access shall determine where fire flow standards and hydrant spacing and location are adequate for the suppression of fire. In consultation with the Fire Department, the Manager shall identify areas where fire protection is adequate.
- (g) All directors shall assist the Director of Land Utilization in responding to questions regarding the adequacy of the public facilities for which they are responsible.

1.5 Methods Whereby Public May Obtain Information

- (a) The public may obtain information as to matters within the jurisdiction of each department by inquiring at:
 - (1) The office of the City Clerk, City Hall, where there are on file all official rules of the departments; or
 - (2) At the offices of each department. All rules, orders or opinions of each agency are on file and available for public inspection at its office. Copies of compilations of rules and supplements thereto are available to the public at a price fixed by law. With the exception of the Board of Water Supply, inquiries should be made at the specific department at Honolulu Municipal Building, 650 South King Street, Honolulu, Hawaii 96813. The address for the Board of Water Supply is 630 South Beretania Street, Honolulu, Hawaii 96813.
- (b) Inquiries or requests for general information relating to the administration of these Rules, may be directed to the Department of Land Utilization and may be made in person, by telephone or by mail.

1.6 Adoption, Amendment or Repeal of Rules

- (a) These rules shall be adopted jointly by all participating departments.
- (b) Adoption, amendment, or repeal of any rule herein shall follow the procedures set forth in the Department of Land Utilization's Rules of Administrative Practice and Procedure and Chapter 91, Hawaii Revised Statutes.

1.7 Effect of Private Covenants

Nothing in these Rules shall supersede any recorded covenants or lease restrictions. Compliance with private covenants or lease restrictions prohibiting two dwelling units on a lot is the applicant's responsibility and is a private matter not within the jurisdiction of the City and County of Honolulu.

RULE 2. PROCEDURES FOR DESIGNATING ELIGIBLE AREAS

2.1 Standards and Criteria for Determining Adequacy of Public Facilities

- (a) Each director, except the Director of Land Utilization and the Building Superintendent, shall promulgate rules setting forth standards and criteria for determining the adequacy of public facilities for ohana accessory dwellings, pursuant to Ordinance 88-48 amending Section 6.20 of the Land Use Ordinance, and Chapter 91, Hawaii Revised Statutes.
- (b) Each department, upon request, shall provide the basis on which adequacy or inadequacy was determined and future plans for improvement.

2.2 Mapping of Eligible Areas

- (a) The Director of Land Utilization shall prepare a map or maps identifying areas which are eligible and ineligible for ohana accessory dwellings. The map shall be considered as a guide only. The purpose of the map is to allow the City to readily identify areas where public facilities are adequate or inadequate for ohana accessory dwellings. Each department shall review and comment on the overall map prepared by the Department of Land Utilization.
- (b) Each director shall notify the Department of Land Utilization when there is a change in the adequacy of public facilities under that department's jurisdiction, which affects the eligibility of any area to accommodate ohana accessory dwellings. The Director of Land Utilization shall make appropriate map changes and submit the changes to all other directors for their review and comment.

- (c) No director shall designate eligible areas on the map or make changes to the map without prior review and approval from the other directors.

2.3 Public Review

- (a) Prior to designation of an area eligible for ohana accessory dwellings, the Department of Land Utilization shall notify the Neighborhood Board(s) in the affected area of the proposed change, along with a request that comments be made within 45 days of the date of the notice.
- (b) If, in the judgement of the Director there is sufficient cause to hold a public hearing on the designation, the Director shall hold a public hearing no sooner than 45 days from the date of notification to the neighborhood board(s).

2.4 Decision

- (a) Following the public review period and public hearing, if one is held, the Director of Land Utilization shall make a final decision regarding the eligibility of the subject area.
- (b) No area shall be designated eligible for ohana accessory dwellings unless the public facilities are determined to be adequate by the directors.
- (c) Notwithstanding the adequacy of public facilities, if the Director of Land Utilization, after considering all pertinent data, finds that the potential increase in density would have adverse impacts on all or part of the subject area, the Director shall not designate that area or portion thereof eligible for ohana dwellings. The Director shall consider impacts including but not limited to, those related to topography, soils, drainage, flooding, traffic flow and safety, and on-street parking.

RULE 3. PROCEDURE FOR OBTAINING AN OHANA BUILDING PERMIT

3.1 Public Facilities Pre-check Procedure

- (a) The applicant for an ohana building permit must submit a completed public facilities pre-check form to the Building Department with the building permit application.
- (b) The purpose of the public facilities pre-check procedure is to assist the applicant to receive zoning and infrastructure review and approval without the expense and time of preparing a full set of plans prior to applying for a building permit.

- (c) The public facilities pre-check form does not give the applicant permission to construct an ohana accessory dwelling without obtaining a building permit.

3.2 Public Facilities Pre-Check Form

- (a) Any person whose property is within or directly adjacent to any area identified as eligible on the ohana map(s) may obtain a Public Facilities Pre-check Form from the Building Department. The applicant must complete all information required on the pre-check form before routing it to the agencies indicated on the form. No building plans are required.
- (b) The pre-check form becomes void 120 days after the first date of approval by a department, except that a one-time 90 day extension may be granted by the Board of Water Supply.
- (c) If any department does not approve the pre-check form, a building permit for an ohana accessory dwelling cannot be issued.
- (d) Any department which does not approve the pre-check form shall, upon request, inform the applicant of the reason for its disapproval.
- (e) The completed pre-check form shall be attached along with required drawings, to the building permit application.

3.3 Pre-Check Approval for Nonconforming Second Dwelling Units

- (a) Notwithstanding its location in an ineligible area, an existing second dwelling unit may be reviewed and approved in accordance with the pre-check procedures described herein, provided that:
 - (1) The Building Department determines that it is a legal, nonconforming dwelling unit, as defined in the Land Use Ordinance.
 - (2) Public facilities are adequate as determined by the appropriate departments.

3.4 Procedure for Time Extensions

Extensions to the 120 day time period can be granted by the Board of Water Supply for the following reasons:

- (1) The plans for the building permit are incomplete. Written verification is required from the architect, draftsman or person(s) drawing the plans.

- (2) Processing of financing is delayed. Written verification from the Tender is required.
- (3) Application for a variance from zoning code requirements is pending. Written verification from the Department of Land Utilization is required.

3.5 Amendment of the Pre-check Form

- (a) Any department may request changes to the pre-check form and shall submit the request to the Department of Land Utilization.
- (b) No changes to the pre-check form shall be made without review and approval from all directors.

RULE 4. COMPLIANCE WITH THE LAND USE ORDINANCE

4.1 Size Limitations

- (a) All ohana units shall comply with the floor area limits prescribed in Ordinance 88-48 amending Section 6.20 of the Land Use Ordinance.
- (b) For the purpose of determining whether an existing or proposed second dwelling unit conforms to the prescribed size limits for ohana accessory dwellings, the following shall not be included in the "maximum floor area" of the ohana unit:
 - (1) Carport or garage
 - (2) Incidental storage area
 - (3) Open deck
 - (4) Covered open entry
 - (5) In an attached ohana dwelling unit, a lanai, storage area or service area (laundry area, breezeway) shall not be considered part of the ohana unit if it is separated from it by an unbroken separation wall.

4.2 Compliance with Land Use Ordinance Development Standards

Ohana accessory dwellings must comply with applicable zoning district standards, including but not limited to: setbacks, yards, height, and parking.

4.3 Nonconforming Ohana Units

- (a) If a question arises as to which of the two dwelling units on a lot is the ohana accessory dwelling and which is the principal dwelling, the determination shall be made by the Building Superintendent. The Superintendent may consider the history and size of the units, the preference of the owner and any other factors which may be relevant.
- (b) The Superintendent may consider requests to redesignate the ohana accessory dwelling and the principal dwelling, provided that such a redesignation will not increase any nonconformity.

RULE 5. APPEALS

Appeals from the actions of the directors in the administration of these Rules shall be made according to the provisions of the City Charter.

RULE 6. VALIDITY

If any section of these Rules is held to be invalid for any reason whatsoever, such validity shall not affect the validity of the remaining sections of these Rules and Regulations.

These Rules shall become effective upon their approval by the Mayor of the City and County of Honolulu and ten (10) days after filing with the City Clerk.

These Rules for Ohana Accessory Dwellings of the Department of Land Utilization of the City and County of Honolulu were adopted following a public hearing held on _____ [date], notice of which was published in the _____ [newspaper] of _____ [date].

JOHN P. WHALEN
Director
Department of Land Utilization
City and County of Honolulu

HERBERT K. MURAOKA
Director and Building Superintendent
Building Department
City and County of Honolulu

KAZU HAYASHIDA
Manager and Chief Engineer
Board of Water Supply
City and County of Honolulu

FRANK K. KAHOOHANOHANO
Fire Chief
Fire Department
City and County of Honolulu

ALFRED J. THIEDE
Director and Chief Engineer
Department of Public Works
City and County of Honolulu

JOHN E. HIRTEN
Director
Department of Transportation Services
City and County of Honolulu

APPROVED AS TO FORM:

Deputy Corporation Counsel
Date _____

APPROVED:

FRANK F. FASI, Mayor
City and County of Honolulu
Date _____

Received this _____ day of
_____, 19____.

City Clerk