

# ClarisWorks 4.0

## in K-12 Education



MAC OS AND WINDOWS 95\*

### Student Uses

- Write reports, stories, and term papers
- Create presentations for science fairs or other school projects
- Chart information for math class or science labs

### Teacher Uses

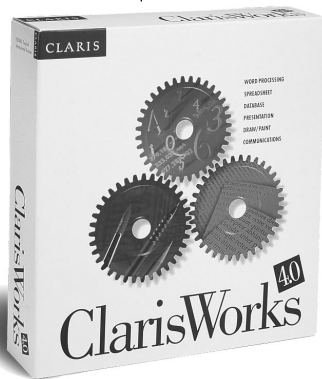
- Create course curriculum and instructional materials
- Track student and classroom projects, reading lists, and more
- Organize lesson plans and grade books in customized styles and formats

### Administrator Uses

- Create policy handbooks and student guidelines
- Make financial charts and tables for school board meetings
- Produce mailing labels, address books, inventory records and more

### Key Features

- Integrated word-processing, outlining, spreadsheet, charting, database, presentation, graphics, and painting capabilities
- Claris Assistant technology provides expert assistance with a variety of design and layout tasks
- Platform-transparent file compatibility between Windows 95 and Mac™ OS environments



## The All-in-One Tool for Your School

ClarisWorks® 4.0 software has almost everything students, teachers, and administrators need in one integrated application. Its word processing, outlining, spreadsheet, presentation, database, graphics, and painting functions are completely integrated so you only need to work with one program instead of several different ones. You'll appreciate the way it works to effortlessly combine words, graphs, tables, images, and even video on a single page.

In addition, built-in "assistants" and formatting tools help you develop the documents you need in a flash. From newsletters to charts, ClarisWorks allows you to create professional-looking materials quickly and easily.

Teachers will find ClarisWorks invaluable for many aspects of classroom life. Use it to create presentations, write course curriculum, design seating charts, maintain grade books, and more. Plus, with the large and growing array of education templates, books and add-on products for ClarisWorks, it's easier than ever to design your own computer-based curriculum.

**"With ClarisWorks, students have increased their understanding of multimedia publishing, the social sciences, and language arts simply by publishing a school newspaper. They've learned more from this experience than I could ever teach them with books alone."**

—Janet Barnstable, Teacher  
Percy Junior High School



Students find ClarisWorks the ideal program for every class—from writing reports to graphing the results of science experiments or creating a multimedia slide show. ClarisWorks contains all the tools they need.

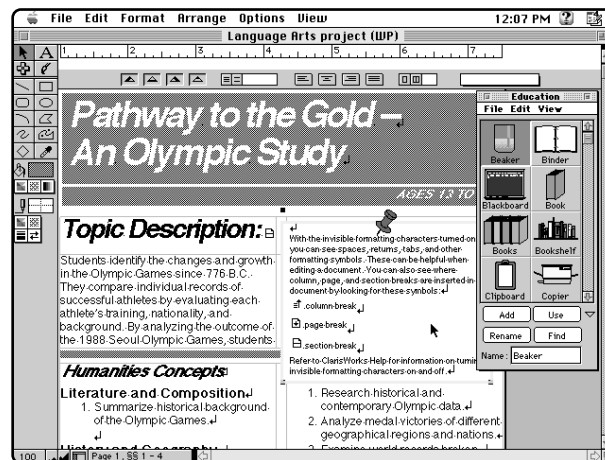
For administrators, ClarisWorks is a versatile school management tool. From producing customized form letters to designing forms to creating presentations for school board and parent meetings, ClarisWorks is a vital resource for the school office.

ClarisWorks also features 100% compatibility between its Apple® Macintosh® and Microsoft Windows versions, so everyone can exchange or print documents no matter which platform they have at home or in the classroom.

**\*ATTENTION WINDOWS 3.1 USERS:**  
Call 1-800-747-7483 for information on ClarisWorks 4.0 for Windows 3.1.

# ClarisWorks does it all!

As your complete solutions provider, Claris offers a full range of training materials to get you up to speed quickly—including ClarisWorks in the Classroom, ClarisWorks for Teachers and ClarisWorks for Teachers Training Toolkit. Also included is a self-paced workbook, a self-paced training video, and interactive training CDs. Call 1-800-234-4750 to order or to receive additional information.



## For Macintosh

### Technical Specifications

#### Word processing Formats Supported

- Acta 3.0; AppleWorks 2.0–3.0; AppleWorks GS; ClarisWorks 1.0–3.0 text; MacWrite® MacWrite II, and MacWrite Pro; Microsoft Word 3.0, 4.0, and 5.0; Microsoft Works 1.0–2.0; Microsoft Write; WordPerfect 1.0–1.02; WordPerfect 4.2–5.0 PC; WriteNow 1.0–2.2; Write Now NeXT

#### Spreadsheet Formats Supported

- Microsoft Works 2.0 spreadsheet; Microsoft Excel 3.0 and 4.0; SYLK; DIF; DBF; AppleWorks spreadsheet; ASCII text

#### Database Formats Supported

- Microsoft Works 2.0 database, DIF, Borland dBase, SYLK, AppleWorks database, ASCII text

#### Graphics Formats Supported

- Encapsulated PostScript (EPSF), GIF, MacPaint® 2.0, PICT, PICT2, Apple QuickTime® movie, TIFF

#### System Requirements

- Apple Macintosh with a 68020 processor or higher computer, or Power Macintosh®, or other Mac OS-compatible computer
- 4MB RAM
- Mac OS software, System 7.0 or later
- Hard disk drive (1MB disk space required for minimum installation on 680x0-based Macintosh systems; 2MB required on Power Macintosh systems. 14MB required for full installation on all Macintosh systems.)

#### Ordering Information

ClarisWorks 4.0 for Macintosh may be purchased as single units, multi-packs, or through volume licensing. Call for more information.

## For Windows 95

### Technical Specifications

#### Word Processing Formats Supported

- DOS text (TXT), rich text format (RTF), Microsoft Word for Windows 2.0 and 6.0; WordPerfect for DOS 5.1; WordPerfect for Windows 5.1 and 6.0

#### Spreadsheet Formats Supported

- Microsoft Excel 3.0 and 5.0, Lotus 1-2-3 DOS (WKS and WK3), SYLK (SLK), DIF (DIF), ASCII text (TXT)

#### Database Formats Supported

- Borland dBASE (DBF), SYLK (SLK), DIF (DIF), ASCII text (TXT)

#### Graphics Formats Supported

- Aldus/Windows Metafile (WMF) 3.0 and 3.1, computer graphics metafile (CGM), encapsulated PostScript (EPS), Macintosh PICT (PCT), tag image file format (TIF), Windows bitmap 3.1 (BMP), ZSoft Paintbrush (PCX)

#### System Requirements

- Computer with 386DX or higher processor running at minimum 33 MHz
- 8MB RAM
- Windows 95 software
- Hard disk drive
- VGA or better monitor
- Mouse

#### Ordering Information

ClarisWorks 4.0 for Windows may be purchased as single units, multi-packs, or through volume licensing. Call for more information.

## Contact Us!

For more information or to order Apple and Claris products in the United States or Canada, call 1-800-747-7483.

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Simply powerful software.™

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