

# S . T . A . N . A . L E D G E R

August 1, 2005

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## Special points of interest

- You should begin now to plan for our Midwinter Seminar to be held in Tampa on March 26 – 28. The agenda will be published in the November 1 issue of this newsletter.
- Don't forget that there will be a workshop on the Peachtree Accounting system following the Midwinter Seminar. It will be limited to the first 10 treasurers who sign up. It's FREE.

## Dave Wertman, President 2005-2007

I want to thank Bill Waters for a term well served. He did a great job for our association. I would also like to thank the Treasurers who attended the Imperial Session and voted me in as STANA President. Congratulations also to Julian White on being elected third Vice President. Your officers will do their best to keep STANA moving forward. Also a big welcome to STANA to the new Treasurers. Your participation is appreciated.



STANA publishes this periodical four times a year. Anyone can submit an article for publication, and I would encourage submission of your articles related to our association and Imperial. We also maintain a section for questions and answers, so submit your questions, and a response will be printed.

During the Annual Meeting in Baltimore, two pieces of legislation were approved that will impact STANA significantly. They are: 1) The

annual election will now be held during the Midwinter Seminar instead of July's Imperial Session. Typically, the Seminar draws a larger attendance, and the Executive Board felt more Treasurers would be involved if the election was moved to the Seminar; 2) It was recommended and approved that the Banquet be eliminated and a Luncheon will be scheduled instead. With increasing costs, decreasing attendance, and multiple other activities scheduled during the Imperial Session, a banquet is not an economical endeavor. Your ladies and guests will be welcome to the Luncheon.

There will be a cruise prior to the Midwinter Seminar; this year we will cruise the Eastern Caribbean, departing from Port Canaveral. We have arranged roundtrip transportation from Tampa to/from the cruise. We are in discussions with the Wyndham for pre-cruise housing. We will embark on March 19, 2006, and return the morning of March 26, 2006. The Midwinter Seminar formally begins on March 27. We are in the planning stages of the Seminar, and another great program is being developed for your ladies.

My lady Julie and I thank you for your support in the past and look forward to working for and with you in the future.

## Paul Gregg—1st Vice President

Once again we find that we have gone through our annual meeting and elected another slate of officers. We also changed some procedures that you who were not in Baltimore need to read the minutes.

We are not to have elections nor a banquet during the annual Imperial Session each year. These will be done at the midwinter seminar. Those who were elected during our session in Baltimore will serve until the midwinter session in 2007.

I was elected to the 1st Vice President's slot and am very proud to serve in this capacity. Our goal is to have all Shrine temples as members of our organization. Please help us accomplish this.



Our President has once again set up a cruise for us the week prior to our midwinter seminar. Please come with us. It is a great chance to meet and get to know your fellow treasurers. It is a great price and a great trip.

Please let me know if you have any suggestions for our group. If there is anything that you feel we need to cover at the seminars, let me know. My email is rpg33@aol.com.

Thank you for letting me serve as the 1st Vice President.

## Larry Jefferson—2nd Vice President

I would like to thank my fellow treasurers for electing me to the office of 2nd Vice President. I will continue to work for STANA and to grow its membership in our Shrine temples and also with Shrine associations' treasurers. We have seven Shrine temples that have not joined STANA this year. Our goal is all 191 Shrine temples.

I would like to congratulate Past President Bill Waters for an excellent annual meeting at the Imperial Session. Important resolutions were passed concerning STANA and the mid-winter seminar in 2006. The banquet and entertainment were great on Monday evening. Next year at the annual meeting we will have our first Treasurer's Luncheon following the annual meeting in Tampa on Sunday, and our ladies will be invited to join with us.

I would like to congratulate our new President Dave Wertman, and 1st Vice President Paul Gregg, and Paul Churchwell, Secre-

tary-Treasurer, and Julian White, our new 3rd Vice President. The term of the officers will now be for one and half years until the midwinter seminar in 2007, as per the resolutions that were passed.

Our new President will have a great cruise prior to the midwinter seminar. Please plan on joining with him next year.

To my fellow treasurers, it soon will be time to begin development of temple annual budget for 2006, and we need to involve the elected Divan in this process. At Murat we start this process in August and we involve all the elected Divan in all meetings. Be sure to make the budget is realistic and not inflated. The budget needs to be the gospel in all financial matters. STANA and her elected officers are here to serve you the temple treasurers. Let us know what you want out of the officers. Your ideas are welcome.



## Julian White—3rd Vice President

Thank you for the confidence in electing me to be your 3rd Vice President. I look forward to the challenges facing us in the future. Let me congratulate Past President Bill Waters for having such a good year. I look forward to working with President Dave Wertman and the other officers of STANA.

I hope everyone had a good time in Baltimore and look forward to our meeting in Tampa in March of 2006.

Remember, membership is so important, not only in the Shrine of North America, but in our association. If you know of any temples that are not represented in our association, you might contact them to make them aware of the benefits of belonging to STANA.

I hope you will contact me with any questions, suggestions or recommendations having to do with our association. I will do my best to answer all questions and will take into consideration any and all suggestions and recommendations. Please email me at [jwhite241@msn.com](mailto:jwhite241@msn.com).



## Charles G. Cumpstone, Executive VP

Dear Treasurers:

I was pleased to have the opportunity to say hi to many of you during the recent meeting in Baltimore. As I told you at the meeting, I am very proud of how this association has grown since Paul Gianaris talked to me about it those many years ago. In these times of tight money, the work of the Shrine treasurers can make all the difference in the world as to whether a temple survives or fails. You must always remember that you are elected by the nobility and answer to them. You have the responsibil-

ity to see to it that their wishes through the temple budget are adhered to. Thank you for all of your support over the years, and I look forward to working with you this my final year before retirement.

Again, it was good being with you and I look forward to seeing you at our Spring meeting if not before. As always, the phone lines are always open. Take care and with best wishes, I remain,

Fraternally yours,

Charles G. Cumpstone, Jr.



## Contacts at Headquarters

### For Temple Related Questions

All extensions beginning with 7 or 8 may be direct dialed with the prefix 813-281-\_\_\_\_\_.

All extensions beginning with 3 can be reached through our Receptionist at 813-281-0300.

<u>Extension</u>	<u>Name</u>	<u>Responsibilities</u>
3096 7103 (fax)	Charles G. Cumpstone, Jr.	Executive Vice President-Imperial Council
3064	Helen Roset	Imperial Potentate's visitation calendar Senior Executive Assistant to Charlie Cumpstone
3068	Shirley Kastner	Imperial Session reservations/information
3066	Chris Harrison	Association Meetings & Dates Temple Reports. 50-Year Pins, Checks, Shirley Kastner's Assistant
3067	Nancy Miller	Monthly reports & Annual Recapitulation
3065	Cheryl White	Executive Administrative Assistant to Charlie Cumpstone / Directory (address changes, etc.) Temple Bylaws (status)
8103 8460 (fax)	Bob Phillips	Temple accounting/budget/ U. S. tax returns E-mail: <a href="mailto:bphillips@shrinenet.org">bphillips@shrinenet.org</a>
8480 8460 (fax)	A. J. Pasma	Third party request benefiting Shriners Hospitals and CAF questions E-mail: <a href="mailto:apasma@shrinenet.org">apasma@shrinenet.org</a>
3024 8460 (fax)	Kathi Purdy, Adm. Asst.	Fundraising Requests/BATS updates E-mail: <a href="mailto:kpurdy@shrinenet.org">kpurdy@shrinenet.org</a>
8154	Jay Fleisher	Managing Attorney Shrine of North America Estates and Trusts
8188	Edgar McGonigal	Director of Donor Relations
8193	Jim Pecka	Temple Computer Support, Manager Peachtree Accounting & membership program
8101	Jack Jones	Imperial Recorder & Chairman Membership
3001	Janet Mahon	Development & Masonic Relations
3001 8460 (fax)	Anita Coant	Temple Review and Counsel Coordinator
8161 8496 (fax)	Mike Andrews	Director of Public Relations
8123	John Veale	Director of Risk Management
3080 8179 (fax)	Lourdes Fedna, Adm. Asst.	Temple Insurance coverage
8111	Lewis Molnar	Executive Vice President-Shriners Hospitals
8110	Ruby Valdes	Senior Executive Assistant to Lewis Molnar
8174 (fax)		

Revised 1/12/2005



*These Contacts  
are for Temple  
Related  
Questions—  
Please keep  
confidential.*

## APPROVED BUDGET FOR F/Y 2005-2006

Account #	Account Name	Amount
	ADMINISTRATIVE INCOME	
4010.00	Dues	\$28,650.00
4020.00	Uncollectable Dues	-\$1,050.00
4050.00	Interest Income	\$150.00
	Total Administrative Income	\$27,750.00
	ADMINISTRATIVE EXPENSES	
4810.00	Cost of President's Jewel	-\$450.00
6100.00	Secretary-Treasurer's Expense	-\$3,600.00
6130.00	Travel & Allowances	-\$3,500.00
6150.00	Printing and Stationery	-\$600.00
6160.00	Postage	-\$600.00
6180.00	Insurance & Bond	-\$125.00
6190.00	Telephone	-\$25.00
6210.00	Office Supplies	-\$700.00
6290.00	Miscellaneous	-\$500.00
	Total Administrative Expenses	-\$10,100.00
	OTHER INCOME & EXPENSES	
	ANNUAL MEETING	
6800.01	Annual Meeting	-\$1,500.00
6810.01	Banquet/Meals Income	\$7,000.00
6820.01	Banquet/Meals Expense	-\$7,000.00
6830.01	Entertainment	-\$3,500.00
6851.01	Hospitality	-\$500.00
6860.01	Professional Services	-\$600.00
6890.01	Miscellaneous	-\$100.00
	Annual Meeting Surplus/Deficit	-\$6,200.00
	MID-WINTER MEETING	
6900.02	Mid Winter Meeting	-\$800.00
6901.02	Members Registration	\$10,000.00
6902.02	Non-Members Registration	
6910.02	Banquet/Meals Income	
6920.02	Banquet/Meals Expense	-\$12,000.00
6950.02	Hospitality	-\$2,000.00
6960.02	Professional Services	-\$900.00
6970.02	Program	-\$2,000.00
6971.02	Transportation Expense	
6977.02	Ladies Registration	\$5,000.00
6978.02	Ladies Program Expense	-\$5,000.00
6980.02	Awards & Gifts	-\$1,400.00
6990.02	Miscellaneous	-\$250.00
	Mid-Winter Surplus/Deficit	-\$9,350.00
7400.00	Newsletter	-\$1,200.00
7970.00	Donations to Shrine Hospitals	-\$200.00
7980.00	Flowers & Gifts	-\$250.00
	TOTAL SURPLUS/DEFICIT	\$450.00

**NOTICE:**

*The budget presented at the Baltimore annual meeting was approved, subject to some tweaking due to the changes in future meetings format.*

## STANA Changes Meeting Formats

Because the attendance at the Mid-Winter Seminar has grown to the point that it now surpasses the attendance of the Annual meeting by roughly 50% more, two Resolutions were introduced and passed unanimously that changes the way STANA will do business in the future.

### RESOLUTION # 1

WHEREAS, the Shrine Treasurers Association of North America finds that there is a need for defining the dates and place for the annual election of officers, and defining the date of the installation of officers, along with the time of taking office.

THEREFORE, BE IT RESOLVED that the Shrine Treasurers Association of North America does hereby establish the following events and dates:

1. The annual election of officers shall be held during the Mid-Winter seminar session on the first day of the seminar (Monday).
2. The elected officers shall be installed at the banquet held during the Mid-Winter seminar.
3. All officers shall take office immediately upon close of the Mid-Winter seminar.

BE IT FURTHER RESOLVED that the officers elected at the 2005 Imperial Session meeting of the Shrine Treasurers Association shall serve until their successors are elected and installed during the 2007 Mid-Winter seminar meeting.

Approved and adopted this 3<sup>rd</sup> day of July, 2005.

### RESOLUTION # 2

WHEREAS, the Shrine Treasurers Association of North America finds that there is a need for changing the format of the Association's meeting held during the annual Imperial Session.

THEREFORE, BE IT RESOLVED that the Shrine Treasurers Association of North America does hereby establish the following format or agenda for the annual meeting:

1. The date of the annual meeting is established as the day prior to the opening of the Imperial Council Session.

2. The tentative agenda is established as follows:

8:30 a.m.	Call to Order Presentation of Colors Shrine Pledge of Allegiance Invocation Announcements Reading of Minutes Annual Address of the President Annual Report of the Secretary-Treasurer Report of the Committees Unfinished Business New Business Imperial Treasurer Remarks Executive V.P. Remarks General Order #2 Director of Temple Accounting Report Adjournment
11:30 a.m.	Treasurers Lunch – open to all Shrine Treasurers, Divan members, Invited Guests, and their Ladies.

BE IT FURTHER RESOLVED that this format will become effective at the 2006 Annual Meeting of the Association.

Approved and adopted this 3<sup>rd</sup> Day of July, 2005

*The officers elected at the 2005 Imperial Session meeting of STANA shall serve until their successors are elected and installed during the 2007 Mid-Winter seminar meeting.*

We are on the web!  
[www.shrinetreasurers.org](http://www.shrinetreasurers.org)

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*S h r i n e r s . . . G i v i n g h e l p a n d  
h o p e t o k i d s f o r o v e r 8 0 y e a r s .*

## Bob Phillips, Director of Temple Accounting

I wish to thank the STANA officers for allowing me the opportunity to meet with you on July 3rd in Baltimore. It makes our job easier to discuss latest financial reporting and fund-raising updates in person. In **October** the annual revisions to the B.A.T.S. financial manual that includes 2005-06 General Order No. 1 for B.A.T.S. financial manual, Section 7 will be mailed to your home address.

As mentioned in Baltimore, we will be revising the Operating Budget and Comparison Report form effective with 2006 operating budget. The revision will include disclosure of fraternal fund-raising gross receipts, direct cost and indirect expenses. Also direct ALL third party fund-raising event requests [See B.A.T.S., Section 5, Page 10] to headquarters in care of A.J. Pasmass, fax #813,281-8460 or as an attachment to [apas-mas@shrinenet.org](mailto:apas-mas@shrinenet.org).

**REMINDER:** Should the original 2005 Operating Fund Budget require revision, you will need to forward a copy of the "Operating Fund Budget and Comparison Report" that includes the approved revised 2005 budget and final 2004 actual totals to my office. See

B.A.T.S. financial manual, Section 1, Page 1 for a blank form.

In closing, for U.S. Shrine temples, please review Section 3 of the B.A.T.S. financial manual for taxation policies and reporting requirements. The 2004 tax Form 990 received to date are generally in full compliance with the IRS code. However, there are several who failed to attach "Schedule B—List of Contributors" to the temple return. You are NOT required to provide a copy of Schedule B to the general public, nor is Schedule B a required attachment to the Group Return. Because of the substantial penalties that may be imposed by the IRS against the Shrine (its members and employees), it is essential that your office procedures and accounting systems be in full compliance with the tax regulations. We need to view the tax Form 990 as an administration document as well as a marketing and public relations tool.



Bob Phillips, Director of Temple Accounting