



*FARRER MEMORIAL AGRICULTURAL HIGH SCHOOL*

*2007 HANDBOOK*



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## WELCOME TO THE FARRER FAMILY

"Proudly committed to producing thinking, well-educated, skilled, flexible and caring people capable of confident effective participation in society."

## PREFACE



Since its inception in 1939, Farrer Memorial Agricultural High School has established an enviable and well-deserved reputation as the sole public Agricultural High School for boys in Australia.

It is based solidly in regard to the maintenance of our fine traditions and in the ongoing pursuit of excellence in all facets of school life in teaching and learning, welfare, agriculture, sport and cultural programs.

Farrer's strategic directions include the ongoing development of a culture of academic success; the continued provision of a broad curriculum centred on agriculture and an emphasis upon whole school programs which encourage continuous improvement in life long learning.

The provision of a safe and caring environment within both the boarding and day sections of the school is of paramount importance to us as it is this harmonious cooperation that is the best vehicle for student productivity and progress. It also forms the basis for the many long lasting friendships and memories that are forged upon joining the 'Farrer Family'.

The strong links between the elements of this Farrer family are of immense importance. Our aim of "*producing thinking, well educated, skilled, flexible and caring people*" is very dependent upon the continued support, input and high-level communication between all members of our community – students, staff, parents and caregivers.

This joint approach to our emphasis upon loyalty, respect, trust and responsibility can only benefit all concerned.

The increasing demand for student placement at Farrer, and our subsequent need to create waiting lists for prospective students, is no doubt the result of the school community emphasis and is a very strong indicator of our provision of a high quality teaching and learning environment, diverse cultural and sporting opportunities and an excellent residential hostel.

Please do not hesitate to contact the school should you have any queries about the information and processes detailed in this handbook, or indeed, any concerns relating to your son's welfare and education during his time at Farrer.

I look forward to talking with, and meeting you all, in the very near future.

Steve Cavanagh

*Principal*

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# INTRODUCTION TO FARRER

## 1.1 Mission Statement

Farrer Memorial Agricultural High School is "proudly committed to producing thinking, well-educated, skilled, flexible and caring people capable of confident and effective participation in society."

## 1.2 History

Farrer Memorial Agricultural High School was the third Agricultural High School established in New South Wales, enrolling its first student in 1939. The school named to perpetuate the memory of William James Farrer who was famous for his scientific investigations into the problems associated with the growing of wheat. Farrer's work played a significant role in ensuring the future prosperity of the Australian Wheat Industry.

The study of Agriculture at Farrer is especially designed to give an enriched cultural and academic background suitable for those who intend to become farmers or graziers or whose vocation may be associated with the science or practice of agriculture. Each boy receives instruction in practical farm work in each of the farm enterprises during his time at Farrer.

## 1.3 Description

Farrer is a Boys Boarding and Day School, set on 191 hectares of prime agricultural land, 10 kilometres from Tamworth. The school also leases a further 300 hectares of land at Moore Creek. Farrer has approximately 360 boarders and 250 dayboys.

## 1.4 School Motto

**"Ad Aspera Virtus"**

"Strength in adversity"

"Courage in the face of hardship"

"At all times be a man"

**School Crest:** The Farrer Crest (shown on the cover of this handbook) represents the research work of William Farrer and the academic basis of the school.

**The School Colours:** Green, Gold and Rust. These represent the colours of wheat in its various stages of growth

## 1.5 Contacting the School

### 1.5.1 School Address

Farrer Memorial Agricultural High School  
585 Calala Lane  
TAMWORTH NSW 2340

**Website:** [www.farreragri-h.schools.nsw.edu.au](http://www.farreragri-h.schools.nsw.edu.au)

**Email:** [farreragri-h.school@det.nsw.edu.au](mailto:farreragri-h.school@det.nsw.edu.au)

### 1.5.2 Telephones

#### Office Hours - 8.30am - 4.00pm

Administration Office	6764 8600
Leave	6764 8624
Matron	6764 8615
School Counsellor	6764 8712

#### After Hours

Duty Office	6764 8624
Admin Office Voice Mail	6764 8600
Principal	6764 8741
Deputy Residential	6764 8777
Deputy Day	6764 8740
Matron	6764 8615

### Student Phones

#### Northcot

- Year 7	6764 8716
- Year 8	6764 8717

#### Old Bricks

- Year 9	6764 8757
- Year 10	(Dorm 1 & 2) 6764 8758
	(Dorm 3 & 4) 6764 8759

#### Wetherell

- Year 11	(Dorm 9 & 10) 6764 8718
	(Dorm 11 & 12) 6764 8719

#### Gosling

- Year 7	6764 8749
- Year 8	6764 8750
- Year 9/10	(Dorm 21) 6764 8745
- Year 9	(Dorm 22) 6764 8746
- Year 11	(Dorm 30) 6764 8754
- Year 12	(Dorm 23) 6764 8747
	(Dorm 24) 6764 8748
	(Dorm 27) 6764 8751
	(Dorm 28) 6764 8752
	(Dorm 29) 6764 8753

**Parents should note that:**

After hours, student phones are answered directly by students at the school. They will try to find the student being contacted as quickly as possible - but on a campus the size of ours, it may take a while!

- Student phones in the Dormitories are not available during the school day, during meal and prep hours, or after lights out. As well, junior year students do not have access to dormitory telephones 3.30-5.00pm on school days.
- It is recommended that students contact parents rather than parents contact students where possible (e.g. "Homelink"). Parents may leave a short message for students to phone them by contacting the school during office hours by telephone or fax.
- Mobile Telephones have become an integral part of the communications system. Parents and students must realise that mobile phones must be turned off during the school day, during prep at night and after lights out until 7.00am. Student mobile numbers are to be registered at the Duty Office to assist with communication.
- If a student phone rings or is used it when it should be turned off, it will be confiscated and returned to you at the next leave weekend or holiday break to be taken home. If you persistently break the rules, you will be prohibited from having a mobile phone at Farrer. Mobile phones either should be in your pocket or in a secure place (locked in your toolbox in your locked locker). The school cannot take responsibility for any loss or theft of mobile phones.

## 1.6 Parent/Community Organisations

**The School Council** represents the school community in determining broad school policies to assist the Principal and school staff in planning and managing the school's operation. This group consists of elected representatives of the staff and parent bodies. It meets twice per term, usually on Friday afternoons. Elections are held for the council each year in time for the Annual General Meeting in May.

**The Farrer Auxiliary** is responsible for operating the clothing pool, which provides new and good quality second hand clothing at reasonable prices. Meetings are held once a term in the Clothing Pool.

**The Parents, Teachers & Friends Association (PT & F)** is an open forum for parents, staff and community members who share a common interest in the school. Membership is \$5 per annum or \$25 one off payment that lasts for the time your son is at Farrer. Meetings are held on the third Monday evening of each month. This group plays an active role in issues relating to the education of the boys, fund-raising, advising on general policy issues and in promoting the school. The first meeting of the year is a BBQ at the Michael Kilborn Centre to introduce new families.

**Support Groups** are subgroups of the PT & F based around locations distant from Farrer. The Central West Support Group based around Dubbo, the Northern Support Group is based around Moree and the Northern Tablelands Support Group is based around Glen Innes. Members meet the "faces" they see at school functions, share a network of knowledge and are able to voice the opinions of parents who live too far from the school for frequent visits. The groups hold meetings twice per year usually at the home of a boarder parent. The aim of the support groups is friendship, communication with the school, some fundraising and engender pride within the Farrer Community.

**The Old Boy's Association** was formed in 1944. It has a regular news page in the school newsletter and sends an occasional newsletter to all its listed members to keep them in touch with what is happening at the school, news of Old Boy's reunions, and school events. The Annual General Meeting is held over a barbeque lunch at Farrer on the reunion weekend in October, followed by a dinner in Tamworth. The Old Boy's Association is represented on the School Council. Website: [www.farreroldboys.com](http://www.farreroldboys.com)

## 1.7 Publications

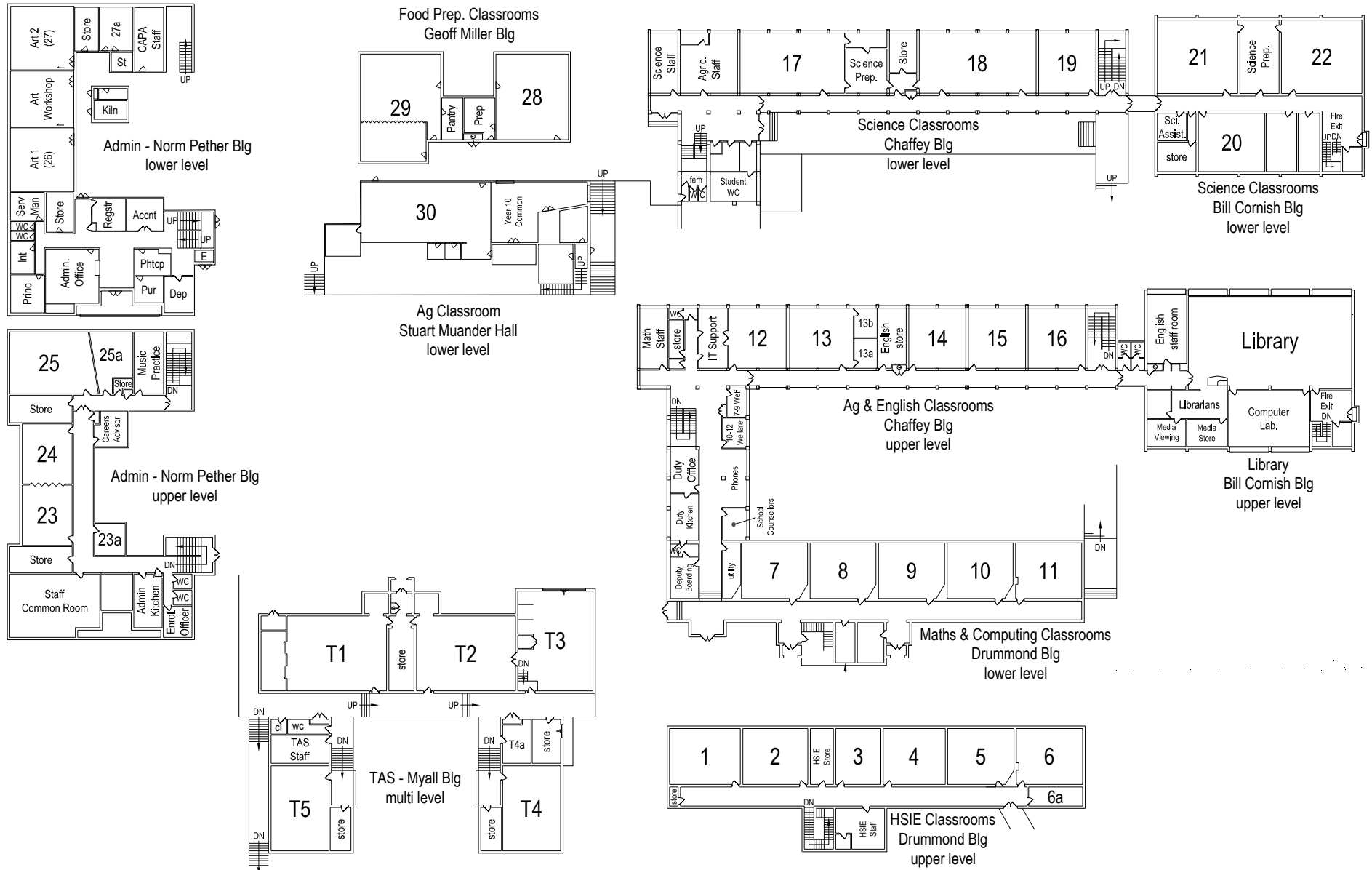
**The School Magazine-** "The Myall" is named after the favourite tree of the original Principal, Mr Clary James. There are several Myall trees in the school grounds (as illustrated on the opening of this booklet). The school magazine is distributed each year after Speech Day at a minimum cost to families.

**Newsletter-** The school produces a newsletter each leave weekend and holiday break. The newsletter is distributed to all parents, with some copies being made available to the general public through various business outlets & field days. Limited advertising is possible in the newsletter - for details contact the School.

**Old Boys News-** Members of the Old Boys' Association who have email addresses receive regular contact from the Editor. A newsletter is published once per year with information of the annual re-unions with coordinators contact details. The Old Boys page in the Farrer Newsletter (detailed below) enables current news of achievements/updates etc. to be published more regularly information welcome. Newsletter Editor: [news@farreroldboys.com](mailto:news@farreroldboys.com).

**Weekly School Newsletter** published by the Deputy Day Principal for distribution to staff outlining coming events and placed on the Farrer Website for the wider community.





Room Location Plan

**2.1 Curriculum**

The school aims at academic excellence. This is facilitated through the setting of high academic standards, the recognition of a proud history of successful ex-students, and the use of additional teaching personnel in targeted areas. The teaching approach is a traditional one, with emphasis placed on basic skills within a disciplined learning environment. There is however, plenty of room for creativity, specialisation and innovative approaches.

The School has excellent facilities including: a number of well equipped Science and Agriculture laboratories, seven computer rooms, with other computer equipment in specialist areas; a well appointed library which is staffed to make it available after hours; excellent Technology and Applied Studies workshops; and quality Music and Visual Arts facilities.

**Years 7/8** undertake a standard curriculum which helps to meet the essential course requirements of the Department of School Education and Board of Studies. Subjects studied include: English, Mathematics, Science, Studies In Society, Design & Technology, Visual Arts, Music, French and PD/H/PE. Agriculture is a compulsory subject.

**School Certificate Years 9/10** During September each year, Year 8 students choose their elective courses for the next two years. A separate booklet which outlines all the elective courses on offer is distributed to all Year 8 students at this time. Compulsory subjects are: English, Mathematics (choice of 3 courses), Science, Australian Studies, & PD/H/PE. Three electives are chosen from a list including: History, Geography, Commerce, Technics (Metal, Wood or Electronics), French, Wool Science, Sport Science, Visual Arts, Music, Computing Studies and Technical Drawing. Agriculture is again a compulsory subject. Since 2005 some able and interested students have been accelerated in Agriculture – sitting the Preliminary HSC (Year 11). A small amount of acceleration may occur in other subjects, especially Mathematics.

**Years 11/12** - An information evening to explain the HSC and courses on offer in the Senior Year is held during Term 3 each year for all Year 10 students and their parents. A separate booklet which outlines all courses that may be offered in the Senior Years is distributed to all prospective Year 11 students at this time. Senior staff, representatives of TAFE and the Board of Studies, as well as our careers adviser is available on the evening for consultation and advice on subject selection. Any student who wishes to undertake a specific course that cannot be offered by the school may apply to study the course through the Open High School, Distance Education or in some cases at another Tamworth school. A comprehensive range of subjects is available for study including: all levels of English & Mathematics, Physics, Chemistry, Biology, History (Modern & Ancient) Geography Business Studies, Economics, Industrial Technology, Visual Arts, Music, French, Computing Studies, PD/H/PE and all vocational education framework courses. Agriculture is not a compulsory subject, although a large portion of students sit for Agriculture or Primary Industries in the Higher School Certificate.

Farrer enjoys a strong relationship with the Tamworth TAFE college. Farrer is also part of the Tamworth Schools vocational education network, where all vocational education “framework” courses are offered between the schools and usually taught at TAFE. Farrer also offers its own vocational training specialising in Primary Industries. Vocational courses are part of the HSC and students may elect to undertake the HSC examination in the courses and use the result as part of their University Admission Index if they so desire. Year 11 & 12 students may opt to follow a dual accredited (both academic and vocational) skills based agricultural curriculum. They also receive vocational qualifications accredited by VETAB (Vocational Education & Training Accreditation Board) which are equivalent to the first year of a certificate course at an Agricultural college or TAFE.

**2.2 Daily Routine**

Farrer operates on a two-week timetable with five x 1 hour periods each day, Monday to Thursday. On Friday, the five periods are reduced to 40 minutes each to allow for sport in the afternoon. Each day begins with 20 minutes of reading time, during which time rolls are marked and announcements are made. School begins at 8.55am and concludes at 3.15pm

The senior school shares vocational education in classes with TAFE and other Tamworth High students on Wednesday & Thursday afternoons. TAFE classes also operate at night. No other school time is affected by regular TAFE classes.



## 2.3 Bell Times

Monday	Tuesday	Wednesday	Thursday	Friday
8:50 Book Preparation / move to Lessons				
8:55 Reading / Roll Call /Announcements				
9:15 Period 1	9:15 Period 1	9:15 Period 1	9:15 Period 1	9:15 Period 1 or Scripture
10:15 Period 2	10:15 Period 2	10:15 Period 2	10:05 Period 2	9:55 Period 2
11:15 Recess			10:55 Recess 11:15 Principal's Assembly	11:15 Recess
11:35 Period 3	11:35 Period 3	11:35 Period 3	11:35 Period 3	11:35 Period 4
12:35 Lunch				12:15 Period 5 12:50 Lunch
1:15 Period 4	1:15 Period 4	1:15 Period 4	1:15 Period 4	1:30 Sport (Year 7 Periods 6&7)
2:15 Period 5	2:15 Period 5	2:15 Period 5	2:15 Period 5	
3:15pm End of School Day				

### PLEASE NOTE:

When there is NO Principal's Assembly, period times will follow those of Monday to Wednesday.

When there is NO sport, period times will follow those of Monday to Wednesday.

## 2.4 Attendance

All students are expected to attend school on a regular basis and participate in the educational programs of the school. Students who are frequently absent may fail to complete the necessary course work to become eligible for the School Certificate, Preliminary HSC or HSC. If attendance problems are evident, school personnel will communicate with families. Seniors needing to leave during the school day **MUST** register in the sign-out book in the Admin office. Any student who is out of class without permission will be sent to the Head Teacher responsible. Students who arrive late to school are to report to the Administration Office. Students who are late for class must bring a note from the staff member who kept them.

## 2.5 Homework

The purpose of homework is to consolidate and extend classroom learning. It helps students build on what they have learnt in the classroom and prepares them for the next stage of learning, and helps teachers assess student progress.

## 2.6 Library

A modern resource centre housing approximately 30,000 resources ranging from books, videos, DVDs and computer programs. It also houses a Local Area Network accessing the latest computer programs, multimedia resources and an electronic library cataloguing and borrowing system called "Alice". All of the computers in the library also have access to the Internet.

The library is open 8.30am to 5.00pm Monday to Thursday, and 8.30am to 3.30pm Friday. For the boarding school, the library is also open from 6.30pm to 9.00pm each week night, and 1.00pm to 5.00pm each Sunday. During the after-school hours the library is staffed by a trained teacher with library experience. Dayboys are able to access the facilities at all these times.

## 2.7 Reports

Parents receive student profile reports for students in Years 7 - 10 each semester.

Senior Reports are presented after the half-yearly and yearly (or Trial HSC) examinations. They give information relating to the performance of the student in the examination as well as their overall assessment performance. A student work audit program will also be conducted for year 9 students. Years 10 - 12 students will be monitored throughout the year to ensure that they are making optimum progress towards obtaining the School Certificate and the Higher School Certificate. Student reports will be undertaken twice per term.

At the end of Term 1 Year 7 parents will receive a short progress report on their son, current to the final week of term. This report will refer to your son's academic progress and will also make reference to the manner in which your son is adapting.

Parent/Teacher interviews are held for Years 7 and 12 at the commencement of Term 2. Parent/Teacher interviews for Years 8, 9, 10 & 11 are held at the commencement of Term 3, after receipt of the first semester reports. Individual interviews can be arranged at other times upon request from the parents.

## 2.8 Lockers

A number of sturdy metal lockers are available for hire to students in the day school (usually to dayboys). Lockers are available on a priority basis, with first priority being given to those boys with a medical condition that necessitates them having a locker. Priority then is given to those students slight in stature, who may experience difficulty in carrying a heavy bag around each day. A annual nominal fee of \$10.00 is charged. Students must provide their own locks. The school does possess a pair of bolt cutters to cut off locks if keys are lost. Lockers are made available each year from the start of the second week of the school year.

## 3.0 BOARDING LIFE AND WELFARE STRUCTURE

**Deputy Principal Residential** – The Deputy Principal Residential has overall responsibility for all aspects of the boarding school. In particular this Deputy Principal is responsible for setting a positive tone in the boarding school, and management practices in the boarding school. The Deputy Principal Residential is a non teaching position.

**Head Teachers Welfare** – Farrer has two Head Teachers Welfare allocated to assist with the welfare of the boarding students. The Head Teachers Welfare are responsible for all welfare orientated programs within the boarding school and to provide leadership for the Year Coordinators.

**Year CoOrdinators** – are positions created out of the need for a “parent substitute” for students, and in particular the boarding students. All year co-ordinators are residential staff (they live at the school). They are a focal part of the school’s welfare network and are part of the colour committee for their years.

### 3.1 Dormitory Organisation

In Years 7 and 8 boarders are housed in Year groups, with separate dormitories for each house within that year. Four houses exist at Farrer: Macarthur, Oxley, Parkes and Peel. Students in Years 9 to 11 do not live in house dormitories as their dormitories are smaller than those in years 7 and 8.

Year 7 and 8 students live in large open-styled dormitories housing 12 students each. As students progress through the years they share their rooms with fewer students, until in Year 12 they have their own individual study. All dormitories are centrally heated, are either air-conditioned or have electric fans, and contain lockable cupboard space for each student. Students are required to provide their own padlock for their locker. A toolbox is fixed into each student’s locker to provide extra security for valuable items.

The school's facilities are often made available to outside agencies during holiday or leave weekends. Students are expected to secure personal items in their lockers over leave weekends, and term breaks and to clear their dormitories completely over the summer vacation period.

### 3.2 Dormitory Prefects

Each dormitory (Years 7 - 11) is directly supervised by a Prefect, elected from Year 12 by the students and staff. The Prefects have the responsibility of being a leader and role model for younger students. It is a privilege to be a prefect and a great responsibility. It is the responsibility of the Dorm Prefect to keep good order within his dormitory, to ensure that students in his care abide by the school rules, live cleanly and harmoniously, and make a contribution to school life. Boarders in turn have a responsibility to comply with reasonable requests made by their prefect and to behave in a manner that ensures the well being of each member of the dormitory. The Principal has provided the prefects with some discretionary power to implement consequences for appropriate and inappropriate behaviour. These consequences are to be within the approved management strategies outlined in the *Prefect and Senior Handbook*. Prefects are required to refer incidences of persistent misbehaviour or major offences to the teaching staff. The prefects are supported in their role by the year co-ordinators, Head Teachers welfare and Senior Executive. Prefects wear TWO stripes on their school blazer.

### 3.3 House Captains - Senior Prefects

Each House (Macarthur, Peel, Oxley, and Parkes) has a House Captain. The four House Captains are also Dorm Prefects or Day Prefects, but they have the additional responsibility of coordinating activities within their houses. The House Captains wear THREE stripes on their school blazer. They will represent both their year and the student body in discussions with the Executive and the Welfare team.

**Duty Seniors** – (i.e. those not elected prefects) are attached to Duty Teams and are responsible for helping the Duty Team in undertaking the daily routines including grace, announcements, chapel and supper.

### 3.4 School Captains

The School Captain and two Vice-Captains are elected from the prefect body. Two of these students are boarders and reside above the front entrance to Old Bricks dormitory. The other student is a dayboy. They do not manage a dormitory or have direct responsibility for a year group in the day school, however they are important in the welfare and management of students. It would be desirable to have the School Captain live on site. Thus in the event of the School Captain being a dayboy he would be encouraged to live in the Captain’s Dormitory in Old Bricks.

If the School Captain is a boarder, then a Vice-Captain boarding and a Vice Captain day will also be elected. If the School Captain is a dayboy, then both Vice-Captains will be boarding. The School captains wear THREE stripes on their school blazer.

### 3.5 Day Prefects

Fourteen students from year 12 are elected as the dayboy prefects. Together with the boarder prefects, a leadership team comprising the school captain and two vice-captains is elected. Of the three captain positions, one is a day student. All dayboy prefects are encouraged to take a leadership role in setting and maintaining standards, especially in relation to uniform, behaviour on buses and at bus stops, language, litter, smoking and canteen lines. Prefects wear TWO stripes on their school blazer.

### 3.6 Student Representative Council (SRC)

The SRC comprises four students from each of years 7-9, six students from years 10 & 11, and the three school captains. Each year group elect their own representatives.

The SRC:

- Aims to provide effective representation of the student body in decision and policy making within the school.
- Promote and provide an effective communication and liaison between the student, teacher and parent bodies of the school.
- Represent the school in accordance with the school code.
- Provide a forum for the decision and democratic resolution of student issues.
- Develop potential leaders in the student body.

### 3.7 Boarding School Supervision

Rostered residential duty is undertaken by Farrer teaching staff. Each day's duty team (4-10 persons) is headed by a senior member of staff, termed the Duty Master. The Duty Master co-ordinates the activities of the Duty staff on their rostered day and oversees the running of the Boarding School on that day. Staff and students share a special relationship within the Farrer Family.

Nursing and medical care is provided in the school's modern, well-appointed Sick Bay by qualified nursing staff. A matron is in residence providing 24-hour care.

Over twenty teachers live in residence within the dormitory areas, and provide around the clock passive supervision, emergency access and counselling.

The school employs a night supervisor, who is on duty from 10.00pm to 6.00am each night that the boarders are in residence.

The Principal, Deputy Principals, Head Teachers Welfare and other staff are also resident on Campus in a supervisory and on call capacity.

### 3.8 Student Mail

**Incoming Mail-** A list of students who have mail to be collected is posted on the Noticeboard in the entrance to the refectory each day (Mon-Fri).

Mail is to be collected personally (and signed for) at the Admin office at lunchtime. Years 7 to 10 students collect their mail during lunchtime or after school, with Senior students able to collect their mail during recess and lunch.

*Please address all mail to your son, as follows:*

Joshua Jones (Year 7 )  
Farrer Memorial Agricultural High School  
585 Calala Lane  
TAMWORTH NSW 2340

**Outgoing Mail** – May be posted in a mailbox outside the Maths staffroom, which is collected once a day after recess each weekday.

### Traditions

- The Farrer uniform is worn with pride. All students are expected to be in full uniform at all times. The uniform is worn when entering or leaving the school. The formal school uniform, “greys” is worn on leave and leave weekends.
- Year 12 are permitted to wear smart casuals on leave.
- The front door of the office is used by parent, teachers and visitors. Students may only enter the office through the side doors.
- Centre Lawn and No.1 Oval are restricted for the use of Year 12 only.
- Students in Years 7 to 11 who wish to see a teacher in the teacher’s common room must use the music room stairs.
- Year 12 are permitted to use the walkway above the front entrance.
- Years 11 and 12 are invited to be served first in the refectory.
- The school marches to an assembly each Thursday accompanied by drummers.

### 3.9 Daily Routine

#### 3.9.1 Weekdays

7:00am **School rises** – Students on 7:00am Report must present to Duty Office.

7:00 to 7:25am Leave requests to the Duty Master.

7:25am Inspection of students and dormitories. (Northcott & Wetherell + Dorm 26) 25 minutes.

7:50am Inspection of students and dormitories. (Old Bricks & Gosling) 25 minutes.

Inspection should include:

1.Students: correctly attired in uniform, buttons & ties done up, shoes/boots polished, hair combed, face hands etc. washed and clean; clothing clean, pressed and neat.

2.Dorms: windows open, floors swept or vacuumed, bins emptied, doors open.

3.Beds: Students must use sheets, and make their bed, doonas are allowed neatly over the sheets.

4.Lockers and gear neat, no unnecessary gear or clothing lying around, towels on bed ends or locker handles, washing in laundry bag.

5.Common Rooms, corridors, verandahs are to be swept or vacuumed, clean and tidy, bins empty.

At the conclusion of inspection, students go to breakfast.

7:50am (bell) **Breakfast 1** (Northcott & Wetherell and Dorm 26) 25 minutes.

8:15am (bell) **Breakfast 2** (Old Bricks & Gosling) 25 minutes.

It is mandatory for all boarders to attend each meal. Students are to move in an orderly fashion to the Refectory. All students are responsible for setting up and cleaning of their meal area. All students are allocated a seat. No student is to leave the Refectory until announcements have been made. Students with medical appointments are to liaise with the Duty Master. Students are allowed back into the dormitories for cleaning teeth and preparing for the day. Dorms to be left in inspection order.

8:25am Students vacate Northcott.

8:40am Breakfast concludes.

8:50am Students vacate Wetherell, Old Bricks, Gosling.

8:55am Roll call/reading.

11:15am Recess Students may make Prep bookings at Duty Office.

Fruit will be distributed outside the Refectory (Monday, Tuesday, Wednesday & Friday).

11:35am (bell) Classes.

12:35pm (bell) **Lunch 1** (as for Breakfast 1) 20 minutes.

12:55pm (bell) **Lunch 2** (as for Breakfast 2) 20 minutes.

**Outside lunch is provided on Fridays.**

1:15pm(bell) Classes.

3:15pm(bell) Classes finish, students may enter dorms to change.

3:30pm Duty Office opens. Booking sheets for Prep must be completed by 5:20pm.

3:45pm Students clear dorms (Years 7 - 10) Leisure, training, stock, library or study time.

4:45pm Showers. Students may re-enter dorm for evening showers and to prepare for dinner.

5:25pm(bell) **Dinner 1** (Years 9, 10 & 11) 25 minutes.

5:50pm(bell) **Dinner 2** (Years 7, 8 & 12) 25 minutes.

6:25pm(bell) Years 7 - 10 Clear dorms & move to prep areas.

6:30-8:45pm Prep Years 7 & 8 (15 minute break at 7:30pm).

6:30-9:00pm Prep Years 9 & 10 (15minute break at 8:00pm).

Prep Years 11 & 12.

8:45pm Supper Years 7 & 8 in Refectory.

9:00pm Supper Years 9 & 10 in dorm common areas.

9:15pm **Lights out** Years 7 & 8.

9:30pm **Lights out** Years 9 & 10.

10:00pm **Lights out** Year 11 must be in bed and with lights out unless prior arrangement has been made with the duty team.

10:30pm Year 12 Bed check. Year 12s are to be in bed or studying at their own desk, unless some prior arrangement are made with the duty team.

#### 3.9.2 Saturdays

7:00am School rises.

7:00-7:30am Leave requests to the Duty Master.

7:15am Early Breakfast for cricket during cricket season.

7:25-7:50am Inspection (as per week days) Years 7-10 Leave dorm immediately after inspection.

7:45am Cricket bus departs.

7:45-8:10am **Breakfast** as per weekdays.

8:30am Town Bus departs.

9:00am	Students 7 - 10 leave dorms. Detentionees report to the Duty Office (including students on orange and red level).
10:00am	Brown level students report to the Duty Office for morning check.
10:30am	Early Lunch for football during football season (where applicable).
11:30 noon:	Students may enter Dorms and detentionees are dismissed.
12:30pm	<b>Lunch</b> - (one continuous sitting).
1:00pm	Roll Call.
1:30pm	Students vacate Dorms (7-10) Detentionees & Brown Level report to the Duty Office. Footballers may have 15 minutes to shower after their return, then vacate dorms.
4:45pm	Enter dorms for evening showers. Detentionees are dismissed.
5:25pm	<b>Dinner 1</b> (As for Breakfast 1).
5:50pm	<b>Dinner 2</b> (As for Breakfast 2).
6:15pm	Dinner concludes and Canteen opens.
6:30pm	Granting of designated leave for Years 11 and 12.
7:00pm	Movie (all students except Year 12, and Year 11 who have the express permission of the Duty Master, are to attend the movie).
7-8pm	Movie in Refectory 9-11 movie in Stuart Maunder Centre. During the screening of the movie telephones will be turned off and no student will be called to the phone. At the conclusion of the movie there will be Supper.
9:30pm	Lights out (Years 7 to 10).
10:00pm	Lights out (Year 11).
10:30pm	Lights out (Year 12).

### 3.9.3 Sunday

7:30-8:00am	Leave requests to Duty Master.
8:00am	<b>Breakfast 1</b> (Northcott & Wetherell & Dorm 26).
8:25am	<b>Breakfast 2</b> (Old Bricks & Gosling).
9:00am	Dorm Check – Years 7 to 10.
9:30am	Students vacate Dorms (Years 7 - 10) Detentionees report to Duty Office (including students on brown/orange and red levels).
11:45am	Enter dorms to prepare for Lunch. Detentionees are dismissed.
12:15pm	<b>Lunch</b> one continuous sitting.
1:30pm	Students vacate dorms (Years 7 - 10) Roll call – centre-lawn. Detentionees to the Duty Office.
1:00-5:00pm	Library is open.
4:45pm	Enter Dorms for evening showers. All students to dress in smart casuals.
5:15pm	<b>Dinner 1</b> - (As per weekdays). Neat casuals to be worn.
5:40pm	<b>Dinner 2</b> - (As per weekdays). Neat casuals to be worn.
6:15pm	Chapel - All students years 7 - 11 attend on a rostered basis.
6:30pm	Locker inspection.

This inspection is as per the weekday inspections except that students are to have their lockers, drawers etc. open for a full inspection to see that clothing is neatly stored, properly folded and clean, boots and shoes are polished and stored tidily, no foodstuffs are left lying about, etc. Beds are to be striped and fresh sheets/quilt cover placed at the end of end of the bed. The standards expected are as for normal inspection, but a more thorough check is undertaken.

7:30 pm	Quiet Hour - students in Prep areas, letter writing, reading, TV. viewing, or prep.
8:30 pm	End of Quiet Hour, Supper
9:00 pm	Lights out (Years 7 - 10)
9.30 pm	Lights out (Year 11)
10:00 pm	Lights out (Year 12)

*NB At any time on weekends or of an evening on weekdays the Duty Staff may call a roll call by ringing three bells. On the ringing of three bells all students are to move to the Assembly/Centre Lawn area to have their name marked off in Dorm Groups.*

During wet/extreme weather students may be permitted to enter the dormitories under the direction of the Duty Master.

#### Refectory

Meals provided in the Refectory have two sittings. Issue of meals is cafeteria style. Attendance is compulsory (rolls may be marked).

At breakfast each morning, all stand for a senior to say Grace.

Dress Rules: No hats or swimmers to be worn.

Notices: Staff or Seniors may make announcements. All should stop eating, talking or moving when the bell is rung.

Formal Dinners: "Greys" to be worn.

### 3.10 Preparation (Prep)

All boarding students have prep each week night. During this time students complete homework, projects and assignments as well as undertaking an individual study program.

In order to gain the maximum benefit from Prep, students-

- Must come prepared with enough work for each session.
- Prep. includes homework, revision, spelling, writing practise and assignment work.
- Bring their homework diary with them - and use it!
- Remain in their seat. Movement around the room disrupts others.
- Leave the furniture where it belongs.
- Plan, work and help others so that everyone benefits from prep.

**Times:** As shown in “3.8 Daily Routine”. Access to study time is also available during library time and “Quiet Hour” on Sundays

**Tutorials:** For Monday and Wednesday evenings prep for Years 1 and 8 is conducted in a computer room with a professional tutor.

For Tuesday and Thursday evenings prep for Years 9 and 10 is conducted in a computer room with a professional tutor.

Except for tutorial evenings as above, prep is conducted as follows:

Session 1 of prep involves quiet individual homework and study.

Session 2 of prep allows for flexibility of activities and varies at the discretion of the Duty Team. In general years 11 and 12 are expected to continue quiet, individual homework and study.

Years 7 - 10 undertake Prep in the Assembly Hall and Refectory. Students on merit levels may seek approval to undertake prep in their dormitories. Years 11 and 12 undertake Prep in their dormitories.

The library is available during Prep hours for students to undertake assignment research. Other specialist rooms, such as computer rooms, art, music and metal/wood workshops are open on particular nights. Bookings of specialist rooms, by all students years 7 to 12, are to occur before 5:20p.m each day.

### 3.11 Supper

Supper is provided immediately following Prep (or movies or quiet hour) prior to students moving to go to bed.

Students in years 9 - 12 are issued supper boxes in dormitory groups from the refectory at 9:00pm Supper is consumed in the common areas in the dorm blocks. Students must pack and cleanup before going to bed. Students are to return supper boxes at breakfast for replenishment. Yr 9-12 students must provide their own mug and any other cutlery or crockery required.

Years 7 & 8 have supper in the refectory and are rostered onto supper clean-up in dorm groups with their dorm Prefect to supervise. They are to:

- wash cups.
- rinse urns (cold water only).
- sweep and mop floors as appropriate.
- take rubbish to bin.
- tidy up tables and chairs.

### 3.12 Principal's Canteen

The Principal's Canteen operates during the normal school day in much the same way as other school canteens. A canteen committee oversees its operation. The day to day management is performed by a canteen supervisor and service is provided by volunteer parent helpers.

Unlike other schools the Farrer canteen provides a range of merchandise for the boarding students similar to that of a small general store. The canteen is also open at times outside of normal school hours.

To provide the best service possible for students the canteen operates a 'debit' system for non-food items. Parents are encouraged to place up to \$50.00 in the students canteen account at the commencement of the year. Canteen accounts are mailed to parents at the end of each term, detailing purchases made during the term and the balance of funds available. Parents are encouraged to return the account to its initial balance at the beginning of each term.

### 3.13 Laundry

Washing is done through the school laundry. All items of linen and clothing must be clearly marked with sewn on nametags, or clearly marked in permanent ink. (See section on clothing requirements). Boarders should purchase TWO mesh bags (available from the clothing pool) for underwear and socks. A large linen bag for the storage of general washing items is also required.

Years 7, 8 & 9 will bring washing down on Monday and pick up all clothes Monday and Tuesday afternoon at 3.15pm. Years 10, 11 & 12 will bring washing down Wednesday and will pick up all clothes Wednesday and Thursday afternoons at 3.15pm. Students must only deliver and pick up laundry on their allocated days.

### 3.14 Sick Bay

Matron is in charge of the Sick Bay. She or the Deputy Matrons will notify parents immediately of serious medical problems. Appointments may be made with a choice of medical practitioners in Tamworth. The policy of the school is one of caution - early medical advice will be sought.

### 3.15 Medicines & Other Medical Matters

All students requiring medication, must notify matron with details! Medications including vitamins are to be left with Matron. No medications are to be in dormitories.

All appointments of a medical nature - dental, optical, physiotherapy etc. must be made through sickbay as it is essential for the school to be able to keep accurate medical records, arrange special leave requirements and co-ordinate transport. Matron will contact parents if we believe it is necessary to make a doctor's appointment. Parent/Guardian consent to the arrangements will be taken as a guarantee to meet charges by a doctor or chemist, who will arrange for the account to be sent to the student's home address.

Medicare card and health care card details must be kept updated at all times, so could parents please notify Matron when they receive updated details. Prescriptions cannot be dispensed without these details.

### 3.16 Pocket Money

Pocket money can be organised in the Administration Office. Students should not have sums of money in their dormitories. A \$100 a term is considered adequate spending money.

### 3.17 Religion.

A school Chapel Service by the Tamworth Ministers' Fraternal (non-denominational) is held Sunday evening at 6:15pm in the Stuart Maunder Centre. All students, except Year 12 and those students who are at services in town, attend on a rotational basis.

Students may, subject to normal day leave requirements, attend church services in Tamworth on Sunday evening. Scripture is timetabled Friday from 9:15am to 9:55am for students in each year on a rotation basis. The following religions hold classes; Presbyterian / Uniting, Anglican and Catholic.

### 3.18 Pool

The pool generally is open during Terms 1 and 4. Students may not enter the pool grounds until a supervisor is in attendance.

### 3.19 Electrical Appliances

Personal electric blankets, heaters and refrigerators are not permitted in the dormitories. Prefects are permitted to use their own refrigerators.

### 3.20 Pizzas

Students who wish to order pizza must ask permission of the Duty Master. All students may order pizzas on Saturday or Sunday between 2pm & 4pm. Seniors in good standing (yrs 11 & 12) may order pizza Monday to Friday between 9 & 9:30pm with permission from the Duty Master. Pizzas are not to be sold or distributed to junior students during the week. Only Eagle Boy pizzas are to be ordered with delivery to the quadrangle.

### 3.21 Visitors

Parents, relations and friends of students are welcome to visit the school, preferably out of school hours, to share some time together, to picnic in the school grounds, explore the farm etc. *Visitors are expected to first make contact with the Duty Master of the day (or the Deputy Principal during school hours)*. Visitors are to sign the visitor book either in the administration area or at the duty office. Visitors would be expected to respect normal routines and times, such as school hours, prep hours, meals times, lights out etc. They are also to respect the privacy of other students in the dormitories.

## 4.0

## LEAVE

### 4.1 Holidays/Leave Weekends.

Parents/Guardians are to complete a leave arrangements note (green form) on enrolment. Bookings will then be made for all leave weekends and vacations. Should you wish to change these arrangements for any leave weekend or vacation, please advise the Leave Coordinator of a change to normal leave arrangements note (pink form) 2 weeks in advance. Late changes incur a \$15 surcharge by the State Rail Authority. This surcharge will be billed to parents.

There will be at least one compulsory leave weekend each term, which will be arranged so that most students can spend an entire weekend at home. Normally these weekends will enable students to travel on the Friday and return for the commencement of lessons on the Tuesday. Late evening meals are available on the day of return.

Students returning to school from leave weekends or holidays using private transport are reminded that the school does not open **UNTIL 3:00PM** and that they should register their return at the duty office prior to entering dormitories.

In the event of school finishing at 1:30pm on a leave weekend appropriate arrangements are made for day boys until the arrival of the buses. Normal lessons are conducted until lunchtime. All students are expected to attend all scheduled lessons on these days. However, with parental permission, dayboys may be picked up from school at lunchtime.

#### **4.2 Special Weekend Leave**

Normally leave will be restricted to leave weekends, however, the Leave Coordinator can approve granting of special weekend leave if:

- a. it is requested by the parents by leave note i.e. by the Wednesday before the event.
- b. it is for special family, community or personal reasons.
- c. it does not interfere with normal schooling or other commitments that students have to the school.
- d. the request is reasonable and special leave requests have not been abused or overused.
- e. students are on an appropriate colour level.

It is understood that emergency leave may be granted by the Principal or Leave Coordinator at any time without notice.

To help with the settling in and adjustment process, it is requested that parents of Year 7 boys (and other new students) limit their son's leave in the first term.

**Leave with another boarder or dayboy** – When a boarder applies for leave to stay at another student's house, as well as the normal (pink) leave form parents need to attach a form from the parents hosting the boarder (yellow form). This guarantees that all parents have knowledge of the leave and have contacted each other.

#### **4.3 Day Leave**

##### **Weekday Afternoons**

The Duty Master may grant Day Leave (outside school hours) to students in good standing (ie. Not on demerit levels or on detention). This will normally not extend beyond 5pm Students should not expect that this leave will automatically be granted, as transport arrangements may not be possible at all times. It is expected that no student would require day leave more than once per week. Leave of this type must be requested at the duty office before 7.30am on the day of the required leave.

##### **Other Approved Activity Leave**

Where students wish to be involved in a regular ongoing activity after school hours requiring leave from the school grounds, such as music lessons, tutoring or coaching, a written request from parents is required. This request should be directed to the Approved Activity Officer. If approved, the students are still to seek leave from the Duty Master of the day on each occasion that they are involved in the activity.

##### **Weekends**

Students in good standing may apply for day leave during the day on Saturday and Sunday. This will normally not extend beyond 5:00pm, students must be signed out by a responsible adult. Parents who do not wish their sons to have access to this type of leave (or wish to restrict who may sign out their sons) should notify the school in writing.

#### **4.4 Saturday Morning Leave**

All students in good standing are granted Saturday morning shopping leave. Students who wish to take advantage this leave are required to place their name on the bus list as they board the bus.

A prefect will supervise the bus travel. A member of the duty team will visit the city centre during the morning to assist with the welfare and safety of students. Some students will proceed from the city directly to their sporting venues and return on a sport bus later in the day.

#### **4.5 Overnight Leave**

It is further acknowledged that parents may visit Tamworth from time to time and request overnight leave for their sons to spend time with them and this can be granted by the Duty Master of the day who will ensure that such leave is properly recorded. It is emphasised that parents will supervise their sons on these occasions and that they will be with them.

While the school does not wish to deny any reasonable request from parents, the school would not expect this to be a regular form of leave. The school will not entertain requests from other adults to take students on leave overnight unless the parents have made prior arrangements with the Leave Co-ordinator well in advance of the date of the required leave. All adults, including parents, granted permission to take students out, must sign for and take responsibility for the student.

#### **4.6 Night Leave**

Unless their parents inform the school otherwise, all Year 12 of good standing are granted Night Leave each Saturday evening. In special circumstances, this may be transferred to another night for an earlier time. This leave is granted by the Duty Master.



Year 11 students of good standing may have leave on Saturday nights until 10:30pm (twice per term) upon a written request from parents to the Duty Master of the day. Faxed permission notes must be received by 3:00pm on Friday. This leave is to attend a specific function or event (e.g. the movies).

Night Leave is not usually granted for other students unless accompanied by their parents or special arrangements have been made, by contacting the Leave Co-ordinator.

The school wishes to ensure that parents have reasonable access to their sons and that their sons take an active part in family and community life and we trust, with consideration and co-operation by all to the principles outlined above, that these aims will be achieved.

#### **4.7 Work Leave**

Students in good standing may undertake Work Leave, doing jobs for payment in the local community, especially on Sundays. For such leave to be granted by the Duty Master, a note from parents giving permission for sons to go on Work Leave must have been received. One note covers the year. Work Leave is granted after Sunday inspection and students must return by 4:30pm. Work Leave may be granted on Saturdays if it does not interfere with other commitments. Year 7 students are usually not granted work leave until second term.

#### **4.8 Walk / Bike / Fishing Leave**

Students in good standing may be granted leave by the Duty Master to walk to the shops at Nemingha or Calala, The school sports shirt must be worn and a minimum of three students must walk together. Students granted fishing leave must remain on the Farm and be in a group of 3 students at all times. Students are not permitted to swim in the Peel River. Leave may also be granted to ride a bicycle (not on the New England Highway). Students must wear helmets, sports shirt and ride in a minimum group of two. They may borrow helmets for this purpose from the duty office.

### **5.0 Absence from School**

#### **5.1.1 Dayboys**

All absence from school, whole day or part-day, must be explained in writing, preferably the next day, definitely within 7 days of the absence. All notes should be presented to the roll teacher (or can be sent to the Administration office). A justified reason for the absence must be given, as attendance at school is compulsory. If a student is away for more than two consecutive days, parents are requested to contact the school administration office immediately.

Parents of older students should be aware that Austudy payments are dependent on student attendance at school.

#### **5.1.2 Boarders**

If a boarding student is absent during the school day, a note explaining the reason for the absence must be presented to the school within 7 days of the absence. Notes lodged with the Leave Coordinator are acceptable, but must clearly state the time of absence. Extensions to this time need to be explained by a second note given to the roll teacher (or Administration office). It would be normal practice to contact the Deputy Principal if such absence becomes necessary.

### **6.0 THE SCHOOL FARM – As a Teaching & Learning Facility**

The school farm consists of 191 hectares less some 20 hectares occupied by school buildings, playing fields and farm sheds. The farm has a number of enterprises that are managed by farm staff and teachers. All students are actively involved in the day-to-day management of these enterprises on a rostered basis. This encourages students to take an active role in the running of “their” farm by having maximum “hands on” involvement. Junior students spend approximately 50% of their lessons on practical work.

The enterprises currently run at Farrer have been developed to cater for student interest and for commercial operation. Senior students are actively involved in these enterprises especially primary industry students. As a result students are sometimes required to work before and after normal school hours. All enterprise operations are run to incorporate modern farming techniques, including the breeding of quality livestock and production of quality plants.

#### **6.1 Poultry/Pig & Vegetable Production**

**Poultry** -Farrer currently runs a barn laid system with 300 birds. Junior students are involved in the day to day running of the layer enterprise

**Piggery** – A small intensive piggery is used to grow weaners through to porker or baconer stage. Students are rostered on to care for and manage pigs.

**Vegetables** – junior students grow and harvest their own vegetables that they can market to the refectory and staff.

#### **6.2 Horticulture**

Farrer has a horticulture setup comprising of a shed, hot house and greenhouse. This facility is used to produce a variety of horticultural plants for home, school and commercial use.

#### **6.3 Dairy**

Farrer runs a small Illawarra dairy herd, which has been operation since the school commenced. The dairy cattle have been carefully bred and have achieved a number of excellence awards. All Students in year 9 (dayboys and boarders) are rostered onto the dairy to milk, feed and maintain hygiene standards.

#### **6.4 Calf Rearing**

This enterprise concentrates on producing the heifer replacements for the dairy herd. Year 7 students have hands on involvement in the rearing of dairy calves.

#### **6.5 Commercial enterprises include:**

##### **6.5.1 Angus Stud**

Farrer currently runs 125 stud cows on a leased property. Students play an active role in all aspects of the stud's operations. The studs breeding programs includes extensive use of modern technologies including oestrous synchronisation, artificial insemination and embryo transfers. The stud is a performance-orientated herd and is an active participant in Angus Group Breed plan. Students not only gain an insight into stud industry but also the management of commercial herds. The Beef Cattle courses offered create opportunities for future industry leaders through to stud grooms and include a vocational component. Farrer is in the unique position of being able to offer a commercially viable cattle enterprise for the education and training of both junior and senior students.

##### **6.5.2 Sheep and Wool Production**

Primarily the year 9 and 10 Wool Science classes along with Primary Industries students are directly involved in various aspects of the Farrer White Suffolk Stud. These include Shearing, crutching, artificial insemination, drenching, vaccination, lamb plan testing, conducting on property sales, classing and selection, showing and marketing. Students are encouraged to become involved to ensure the continued success of the stud. Students also maintain a fine wool Merino flock consisting of some 50 ewes. This enterprise focuses on parasite resistance and objective wool production.

##### **6.5.3 Cropping**

Both summer and winter crops are grown. Senior students are able to follow these crops from sowing to harvest, which allows them to study the production systems in detail including pest and disease control, soil analysis and soil plant interactions. Students undertaking vocational courses such as Primary Industries are routinely involved in hands on farming activities.

##### **6.5.4 Irrigated Lucerne Hay Production**

Lucerne farming is conducted on the famous Nemingha Peel River lucerne flats with some 5,000 to 7,000 bales of hay produced annually. These are stored for later use by the dairy and beef herds. Modern hay making equipment is in use. Some round bale wrapped silage is also made in periods of surplus.

##### **6.5.5 Animal Welfare**

The use of animals in NSW schools is governed by the Animal Research Act 1985 (NSW), *the Animal Research Regulation 1995* and the *Australian code of practice for the care and use of animals for scientific purposes*.. These pieces of legislation have been developed in response to the attitudes of the Australian community and its concern for the welfare of animals used for teaching and research. Underpinning these attitudes is the notion that vertebrate species can feel pain and suffering and that there is a moral duty to minimise the harm to any animal.

##### **How do we introduce students to animal welfare at Farrer?**

**Year 7:** All students in Year 7 complete a skills unit. This is designed to introduce students to correct animal handling to industry level under the supervision of teachers and farm staff. They are inducted with safety rules and guidelines.

**Years 8-12:** Students are continually trained in correct animal handling and welfare issues with each new topic. All animal practices are demonstrated by teachers and farm staff. Teachers are trained to AQF111 level.

##### **What are our procedures in the case of an incident?**

Any incident concerning an animal is reported directly to the Animal Welfare Officer. Students are counselled accordingly and the student body is reminded of the implications of any abuse/poor husbandry via the daily FACT.

#### **6.6 Farm Hours**

In order to maximise teaching and learning for all Agriculture students whilst at Farrer, all day and boarding students are required to complete the following rostered duties:

**Year 7** students must complete 4 hours per year plus 10 hours of rostered poultry duty and 10 hours of dairy calf duties - a total of 24 hours for the year.

**Year 8** students are rostered onto enterprise duties on a class basis. This involves some after school and weekend work. It is usually only of 1 week per topic.

**Year 9** students are rostered onto dairy duties for a minimum of 1 week. This includes dayboys.

**Year 10** students are rostered onto stock duties, also for approximately one week per year. Rosters are planned to enable day students to complete their duties. Where necessary, day students are accommodated in the boarding school during their duties

**STAFF and LEADERSHIP****7.1 Parent Leadership****7.1.1 School Council Members**

President	- Mr Rod Roseby (appointed member)
Principal	- Mr Steve Cavanagh
Deputy Principal Day	- Mr Jim Levy (Secretary)
Deputy Principal Residential	- Mr Clint Gallagher
Teaching Staff	- Mr Jamie Thomas &
Non-Teaching Staff	- Mr Paul O'Brien & Mr David Rodgers
Parents	- Mrs Laurie Chaffey
	- Mr Michael Gill
	- Mr John Stent
PT&F	- Mr Sam Leys
Farrer Auxiliary/Clothing Pool	-
Old Boys	- Mr Steve Mathers
Appointed Member	- Mr Bill Bryan
Non-voting Members	- Co-opted Community Member - Mr Andrew Purshouse
	- Farm Manager - Mr Brian Coleman
	- Business Services Manager - Mr David Rodgers (Acting)
	- Promotions & Enrolment Officer - Mrs Sue Stass
	- School Captain - John Sandell
	- SRC President -

**7.1.2 Parents, Teachers and Friends Association**

President	- Mr Stephen George
Vice President	- Mrs Laurie Chaffey
Secretary	- Mrs Lyn Weiss
Treasurer	- Mr Max May
Delegate School Council	- Mr Sam Leys

**7.1.3 PT & F Support Group****Central West - (200Km Radius of Dubbo)**

Contact - Ms Kerri Richardson 02 68

**Northern (Moree & Surrounding Area)**

Contact - Mrs Liz Jackman 02 76546116

**Northern Tablelands (Glen Innes & Surrounding Area)**

Contact - Mrs Marianne Bower 02 6733 6738

**7.1.4 Farrer Clothing Pool**

Canteen Committee	- Mrs Sandra Moss
Clothing Pool	- Mrs Lyn Kellow 02 6760 9468

**7.1.5 Old Boys Association**

President	- Mr Brett Warden	02 6772 6330	<a href="mailto:bjwarden@bigpond.com">bjwarden@bigpond.com</a>
Secretary	- Mr Jock Stier	02 6669655	<a href="mailto:jock.stier@domefinancial.com.au">jock.stier@domefinancial.com.au</a>
Treasurer	- Mr Mark Thompson	02 6255 54258	
Old Boys Newsletter Editor			<a href="mailto:farreragri-h.schools@det.nsw.edu.au">farreragri-h.schools@det.nsw.edu.au</a>

## 7.2 Teaching Staff

Direct Phone 67648+Ext	Ext		Ext
<b>Principal</b>	<b>601</b>	<b>Technology &amp; Applied Studies</b>	<b>680</b>
Mr Steve Cavanagh	<b>741</b>	Mr Rod Stoker (Head Teacher)	
<b>Deputy Principal Day School</b>	<b>602</b>	Mr Gary Armstrong	
Mr James Levy 0428 142784	<b>740</b>	Mr Wayne Hunter	
<b>Deputy Principal Residential</b>	<b>777</b>	Mr Tony Kelly	
Mr Clint Gallagher 0428 243441	<b>744</b>	Mr Michael Parker	
		Mr Alan Scott	
<b>English</b>	<b>630</b>		
Mr David Barbara (Head Teacher)		<b>Creative And Performing Arts</b>	<b>690</b>
Mr David Batho		Mrs Karen Farrell	
Ms Haylee Cummins		(Head Teacher Teaching & Learning)	
Mrs Jenny Henderson (Librarian)		Mr Rick Mead (Music)	
Mr Bill Petterson		Mr Robbie Burnett (Art)	
Mrs Melissa Thompson		Mrs Joan Wood (Language)	
Ms Nicole Anderson		Ms Nadia Walters	
<b>Mathematics &amp; Computing Studies</b>	<b>640</b>	<b>Personal Development / Health &amp; Physical Education</b>	<b>700</b>
Mr Gus Comi (Head Teacher)		Mr John Lesslie	
Mr Scott Baker		(Head Teacher-Sports Admin)	
Mr John Murrie		Mr Marty Moore	
Mr Duncan Pollock		Mrs Margaret Fenwicke	
Mrs Belinda Storrie		Mr Daniel Quinn	
Mr Peter Windsor		<b>Sport Co-ordinators</b>	
		Mr Marty Moore / Mr John Lesslie	
<b>Science</b>	<b>650</b>		
Mr John McAdam (Head Teacher)		<b>Welfare</b>	
Mr James Ardill		Mr David Olrich	<b>710</b>
Mr Bruce Melville		(Head Teacher <b>Junior School</b> )	
Mr Nigel Smith		Mr Jeff Guider	<b>711</b>
Ms Joanne Morris		(Head Teacher <b>Senior School</b> )	
Mrs Deanne Lesslie			
		Mrs Belinda Colless (School Counsellor)	<b>712</b>
<b>Agriculture</b>	<b>660</b>	Mrs Rebecca Combs (School Counsellor)	
Ms Simone McNeill ( Head Teacher)			
Mr Graeme Harris			
Mr Jamie Thomas			
Mr Marty Peeters		<b>Year Co-ordinators</b>	
Mr Darren Smith		<b>Year 7</b> Ms Jo Morris	<b>650</b>
Mrs Lorna McGilchrist		Year 8 - Mr Marty Peeters	<b>660</b>
Ms Krystelle Ridley		Year 9 - Mr David Olrich	<b>670</b>
		Year 10 - Mr Gary Armstrong	<b>680</b>
		Year 11 - Mr Michael Parker	<b>680</b>
<b>Human Society &amp; Its Environment</b>	<b>670</b>	Year 12 - Mrs Karen Farrell	<b>690</b>
Mr Janusz Haschek (Head Teacher)			
Mr John Bourke		<b>Sport/Recreation Officer</b>	<b>706</b>
Mr Jeff Guider		Mr Josh Laurie 0428 243390	
Mr David Olrich			
Mr Mark Treneman		<b>Leave Co-Ordinator</b>	<b>777</b>
Mr Josh Steel		Mr Clint Gallagher 0428 243441	
Mr Les Carrington (Careers Advisor)	<b>621</b>	(Deputy Principal Residential)	

### 7.3 Non-Teaching Staff

Direct Phone 67648+Ext	Ext		Ext
<b>Business Services Manager</b>	<b>604</b>	<b>Medical and Welfare</b>	<b>615</b>
Mr David Rodgers (acting)		Mrs Leeanne Stubbs (Matron)	
		Mrs Robyn Allomes	
<b>Registrar</b>		Mrs Gwen Church	
Mrs Gail Nolan (Relieving Registrar)	<b>608</b>	Mrs Bev Dawson	
Mrs Kerrie Rogers (Finance)	<b>603</b>	Mrs Mary Tait	
Mrs Peta Eggins (Purchasing)	<b>610</b>		
		<b>Canteen</b>	<b>616</b>
<b>Enrolments and Promotions</b>	<b>611</b>	Mrs Sandra Moss (Supervisor)	
Mrs Sue Stass			
		<b>Computer Support</b>	<b>623</b>
<b>Fundraising Officer</b>		Mr Phil Seymour	
Mrs Janelle Warden      Bus Ph 6772 1111			
	0429 635543	<b>Laundry</b>	<b>617</b>
		Mrs Joan Coleman (Supervisor)	
<b>Administration</b>		Mrs Ros Anom	
Mrs Gloria Quick (Admin)	<b>606</b>		
Mrs Jenni Goodridge (Admin)	<b>600</b>		
Mrs Wendy Hathway (Admin)	<b>600</b>		
Mrs Leanne Hoad (Leave)	<b>624</b>	<b>Hostel Cleaning</b>	<b>618</b>
Mrs Kerry Hussey (Admin)	<b>607</b>	Mr Jeffrey McCann (Supervisor)	
Mrs Cheryleen McDowell (Admin)	<b>605</b>	Mr Greg Blackett	
Mrs Angela Monticone (Library)	<b>625</b>	Mr Paul Rogers	
Mrs Alma Martin (Science)	<b>656</b>	Mr Warren Hoad	
Mrs Sue Ryan (Science)	<b>656</b>	Mr Glen Pedron	
		Mrs Susanne McCann	
<b>Catering Services</b>	<b>613</b>	<b>Maintenance/Grounds</b>	<b>619</b>
Mr Paul O'Brien (Catering Manager)		Mr Mark Wood	
Mr Stephen Cummins (Dining Supervisor)		Mr Darryl Day	
Ms Rebecca Attard			
Mrs Annette Hemmings		<b>General Assistant</b>	<b>612</b>
Mr Paul Lawrence (Stores Officer)		Mr Dane Pennell 0419 431862	
Mr Peter Lynch			
Mr Tim Murray		<b>Farm</b>	<b>620</b>
Mrs Val Miller		Mr Brian Coleman (Manager)	<b>614</b>
Mrs Helen Osborne		0428 609337	
Mr David Potts		Mr Ralph Bryan Ovals	
Mr Justin Wall		Mr Peter Maher	
Mr James Wong Choy		Mr Alan Settle	
Mrs Sally Yee		Mr David Smart	
Mr Kevin Yee		Mrs Karen Underwood	
<b>School Cleaners</b>		<b>Transport</b>	<b>624</b>
Mr Warrick Holm		Mr Ronald McDonald	

## 7.4 Student Leadership

### Captains

School Captain	John Sandell
Boarder Vice-Captain	Paul Sturman
Day Vice-Captain	Matt Grinter

### House Captains

Macarthur (Blue)	Ben Nash
Oxley (Yellow)	Patrick Hunt
Parkes (Green)	Sebastian Swain
Peel (Red)	Angus McHattan

### Boarder Prefects

#### Year 7

Adrian Brown  
Jason Guest  
Angus McHattan  
Ben Martin  
Andrew Turk

#### Year 8

Matthew Fuller  
Jason Herbig  
Patrick Hunt  
James Pursehouse  
Sebastian Swain

#### Year 9

James Best  
Mitchell Cobbin  
Paul Lambell  
Jacob Musgrave

#### Year 10

Hamish Clifford  
Brady Grant  
Shaun Martyn  
Tom Stent  
Troy Wood

#### Year 11

Dominic Horne  
Aidan Kwast  
Scott McCormack

### Dayboy Prefects

#### Year 7

Mitchell Carrington  
Richard Clegg  
Shem Grieve  
Matt Wilson

#### Year 8

Jamie Barwick  
Matt Harding  
Ben Nash

#### Year 9

Chris Gooch  
Andrew Kelly  
James Riddell

#### Year 10

Luke Richardson  
Josh Smith  
James Walker

#### Year 11

Ettiene du Toit  
Blake Fitzgerald

## 8.0

## CO-CURRICULAR ACTIVITIES

### 8.1 ODAS (Out-Door Activity Scheme)

**ODAS relies heavily on teacher support and student participation is compulsory**

#### *Policy*

At Farrer, we view the production of the "complete man" and as such, we lay stress on the process of a boy testing himself against himself, both physically and mentally (the development of inner strength or character).

As a consequence of this school philosophy, ODAS was developed in 1975. Since then it has undergone considerable change and now consists of a series of activities culminating in a program at the end of each year. Some of the original activities have been incorporated into the Friday sport programme and at a number of camps throughout the year.

#### *Aims*

- to enrich students' educational experience so that diverse individual talents may flourish.
- to develop personal confidence through the provision of a range of experiences.
- to develop students' leadership and organising ability.
- to improve students' inter-personal relationships with adults and peers.
- to prepare students to make more effective use of leisure time.
- to develop an awareness, appreciation and respect for our natural resources (flora, fauna etc)

**Deposit** – a 20% non-refundable deposit for your son's excursion is required by the end of May. The maximum refund given, due to withdrawal through misadventure, will be 80%. Any student sent home for misbehaviour will receive no refund.

#### *Year 7*

Year 7 students undertake a camp that aims to:

- a. develop an understanding of and respect for the bush.
- b. develop a sense of responsibility.
- c. provide the opportunity for the student to realise their potential as leaders, organisers and bushmen.

The camp will include:

Basic first aid, campsite selection, tent erection, bush cooking, fire lighting and basic group activities such as bush walking, billy boiling competition, iron man event, water skills, canoeing and fishing etc.

Year 7 also undertake an excursion to the coast at Sawtell involving a number of water based, tourist and educational pursuits.

#### *Year 8*

All Year 8 students undertake a tour of central-western NSW, visiting places of interest. A heavy emphasis is placed on Agriculture.

They also attend a camp that consolidates camp craft skills learnt in Year 7 and introduces skills such as:

- a. Personal Organisation and hygiene skills.
- b. Bushcraft skills and "First Aid in the bush".
- c. Introductory orienteering (map and compass skills).
- d. An appreciation of the need for conservation practices.
- e. Reward for initiative and leadership in a group situation.
- f. Encouragement of a positive attitude.

#### *Year 10*

The year will be divided into two groups. Each group will undertake two four-day camps:

- commando camp.
- survival camp.

These advanced bushcraft camps are regarded as the culmination of the ODAS program. Activities are physically, mentally and socially demanding with emphasis being placed on group work. Group selection is based on splitting up normal peer groups. Group co-operation and leadership are central themes. Most students are apprehensive before these two camps, but the rewards are so great that ex students agree, the Year 10 ODAS experience was the best of all the ODAS programmes.

#### *Years 9 and 11 Excursions*

These students undertake an extensive excursion (Year 9 to Victoria; Year 11 to Queensland). Parents are billed separately for these excursions. Parents may open a special savings account through the front office to assist with the cost of these excursions. Time payments of \$50 per term would assist in defraying the cost of the excursion, although such an arrangement is optional.

Aims:

- a. to provide insight into the Australian present and past way of life.
- b. to provide insight into the vastness of natural resources and their uses.
- c. to develop self-reliance and self-discipline.
- g. to develop leadership skills.

Please regard these excursions as mandatory as they provide so many educational experiences. However, if it is not possible to attend these excursions then an extensive bushland hiking program will be provided.

## **8.2 Sport Overview**

### **8.2.1 Year 7**

Year 7 have sport integrated into their curriculum.

### **8.2.2 Years 8 to 12**

All other students participate in the Friday afternoon sports program. This program makes use of the large variety of sporting facilities available in the City of Tamworth as well the excellent facilities of the school. All transport and admission costs are included in the general school fee. This program encourages participation and experience in a wide range of sporting activities by all students.

Sport and lessons learnt through involvement in sport form an integral and essential part of the "Farrer Experience". The school has excellent sporting facilities including a gymnasium, swimming pool and diving boards, weights room, tennis courts, basketball courts, football fields and a cricket oval with practice nets. Coaches also make regular use of the city's sporting facilities, especially the synthetic hockey surface and athletics track.

Traditionally, Rugby League, Rugby Union, Hockey, and Cricket are the major team sports played at Farrer, but our Friday afternoon sports program enables boys to participate in the full range of sports available in the city of Tamworth.

The school has an excellent reputation for its sporting achievements. Our Rugby League teams have been State Champions on a number of occasions, and have featured in numerous final/semi-final and quarter-final matches in the major state-wide Rugby League competitions. The First XIII won the 2003 University Shield. Our 14 year side won the state-wide Buckley Shield in 2000. A number of Farrer players have represented at State level, with some being selected in Australian Schoolboy sides, going on to be professional players. Other Farrer teams have also been highly successful in local and state-wide competitions.

Farrer has risen to the top as a hockey school in NSW with our First XI Hockey team being multiple winners of the Esanda (now State) Cup -symbol of hockey supremacy amongst NSW schools. A number of Farrer players have been selected to represent at both NSW and Australian level in hockey.

In Cricket, the Farrer First XI has made the final of the state-wide Davidson Shield competition, and consistently wins the local and regional schoolboy competitions. Farrer is regarded as one of the top cricket schools in NSW. A number of Farrer cricketers have gone on to represent NSW schoolboys, with two Farrer boys being selected in the one year to represent their state.

Water sports enjoy high participation by students through CHS swimming, water polo, fresh water lifesaving courses during sport and the Year 10 Scuba program. Students are encouraged to attend training sessions and/or participate to their level in the above sports. In term 1, a Year 7 learn to swim program is also provided for the learner swimmer.

Rugby Union is played on Friday nights in years 7 & 8, 9 & 10 and Open competitions. As well, our Year 10 students, compete in the Wiburd Shield competition for NSW country schools. The boys have been successful in this competition, winning the shield on six occasions. Farrer enters an open rugby union team in the Yeates Shield competition for NSW country schools and the Waratah Shield Open Rugby Competition.

The school also competes in state-wide Soccer competitions. Farrer has made the regional final of the Bill Turner Cup on two occasions, progressing to the round of sixteen on one occasion. We have also reached the round of sixteen in the Open competition.

Horse sports have grown in popularity in recent years. We have a very successful horse sports team.

Farrer teams compete in various age groups in Tamworth competitions in rugby league, hockey, soccer and cricket. Some teams also enter basketball, water polo, oztag and touch football competitions in the city. Individual boys and teams play tennis in the local junior competition.

### 8.3 Sport Policy

*Rationale:* Sport is an integral and important part of the educational program of Farrer. Sport at Farrer is aimed at:

- a. Improving the health and fitness of all students.
- b. Providing opportunities for students to develop new skills relevant to their ability, age and interests.
- c. Providing a mechanism for students to improve their interpersonal relationships and learn the value of participation, commitment, team-work and competition.
- d. Providing a graded program which allows for the participation of all students from beginner to elite sportsman.
- e. Making adequate provision for the physical, medical and coaching needs of the students involved in the sporting program.
- f. Encouraging participation over success. (e.g. if Farrer enters 2 teams in the one competition they are equal teams not graded teams).

*Structure:* The Farrer sports program is made up of 6 components:

#### **a. Friday Sport**

All students in years 8 to 11 are involved in the Friday sport program where students are exposed to as wide a range as possible of sports and leisure activities. The emphasis is on learning about and participating in new or different games.

#### **b. Integrated Sport**

Year 7 Sports lessons are conducted during the normal school timetable to enable them to access all the sporting facilities.

#### **c. Within School Competitions**

All students are encouraged to maximise their involvement in School Competition in Swimming, Athletics, Cross Country, Tennis and other organised sporting competitions. These are often based on House Competition as well as individual and team events.

#### **d. Farrer Representative Sport**

Teams (or individuals) are selected to represent the School in local, regional, state or national competitions. Farrer's tradition and emphasis will be in the areas of Rugby League, Rugby Union, Cricket, Hockey and Athletics. Teams may also be formed in other sports such as Water Polo, Soccer, Basketball etc. where coaching expertise, facilities and student time allow it. *All students are encouraged to participate in at least one Farrer team Sport per year.* Where Farrer offers appropriate teams, all students are expected to participate in that Farrer team rather than opposing teams.

Involvement in Farrer Representative teams requires a high level of commitment by both staff and students. Students are required to attend all training and match sessions, to wear the correct uniform, to display a high level of sportsmanship and try to the best of their ability. Staff and other coaching personnel, will set a high standard in terms of the safety, behaviour and participation of the students. The School will support staff by ensuring facilities are of the



highest possible order, that training in sports coaching is available, and that their efforts are duly acknowledged and rewarded.

Farrer offers an extensive range of sports. We discourage our boarders in particular from participating in local Tamworth Rugby and League teams as they are adequately catered for at Farrer. We are concerned with over commitment by some to the detriment of their studies.

#### **e. Representative Selection**

Elite sportsmen who make themselves available for and show appropriate levels of commitment to Farrer teams may be invited to try for selection in zone, regional, state and national teams. Eligibility for this nomination will depend on:

- availability of, and commitment to, the appropriate Farrer program.
- the standing of the student in the school community particularly in respect of behaviour, class work and assignment work.
- assessment by coaching staff that the student has achieved an adequate level of fitness and skill in the appropriate sport.
- an agreement by the student to meet all commitments of the team if selected

#### **f. Weekend Activities Program**

A variety of leisure activities (both sporting and non sporting) will be available to students in their free time, such as Sundays and afternoons. The school employs a Sport Recreation Officer to assist in this respect, with a Weekend Activity Program (WAP) usually planned for each weekend and published well in advance. These may be organised programs or casual. Leisure activities should be organised in such a way that they do not interfere with the boy's school or other commitments.

Requirements for students wishing to participate include:

- approval of the Approved Activity Officer.
- arrangements for transport.
- a permission note from parents.

Boys selected to represent Farrer in these teams are expected to uphold the good name and tradition of Farrer at all times.

### **8.4 Music Tuition**

A very successful system of music tuition exists at Farrer. Qualified music teachers from Tamworth visit the school each week to give interested boys individual tuition. A variety of instruments are catered for including piano, guitar, drums, saxophone and other brass instruments. Boys play individually or as part of The Farrer School Band and Jazz Ensemble, which performs regularly both at local schools and in the city. Advanced tuition is available through the Tamworth Conservatorium of Music. Farrer also provides the opportunity for students to join a vocal group, with vocal tuition provided on a regular basis. Farrer also offers opportunities for students to become part of our marching drum band that drums the school onto weekly assemblies and is integral to the Farrer contingent in the annual Anzac Day march held in Tamworth.

### **8.5 Debating and Public Speaking**

Interested students are encouraged to participate in debating and public speaking competitions. The school enters a number of such competitions both locally and state-wide, as well as conducting its own competition within the school. We have had outstanding success recently including Lions Youth of the Year, Pierre de Coubertin representation and debating success at junior and senior levels.

### **8.6 Social**

Social interaction is encouraged, with a number of school dances, barbeques, and picnics being organised throughout the year. Many of these functions are held in conjunction with Calrossy - a private girl's school in Tamworth, as well as girls from other Tamworth High Schools.

### **8.7 Facilities**

The school has excellent classroom facilities, including state-of-the art computer music and art rooms. There are five science/agriculture laboratories and a new food technology room, as well as five computer laboratories and a well resourced library. We currently have seven rooms of computers linked to the school network and are in the process of networking the dormitories to the system. The metal/wood workshops are extensively used by students, both within and outside school hours. Two design rooms have been added to the complex. Most, if not all, classroom facilities are available to students on a licensing arrangement outside school hours. Agricultural facilities are second to none, with students having full access to the excellent school farm. Dormitories are all of a high standard with central heating, air-conditioning or fans, carpet and individually lockable cupboards in all areas. All senior rooms and some junior rooms have a desk for private study. Each Year 9-12 Dormitory has common room facilities including a kitchenette equipped with a refrigerator, urn and toaster etc. Each night, provision is made for years 9 to 12 for supper which is taken back to the dorm for preparation. Years 7 & 8 students use the refectory for their supper arrangements. The school has three recreation rooms for Junior, Intermediate and Senior years. These rooms provide television & video facilities, as well as a space for quiet, passive recreation activities including reading, board games, cards etc. Board games may be borrowed from the duty office. Sporting facilities include a gymnasium, fully equipped for basketball, volleyball, indoor soccer,

indoor cricket and badminton. A weights room is in operation under the Library block. The 25m swimming pool has diving boards (1m and 3m) and is used for swimming practice, waterpolo, physical fitness and recreation. There are 5 ovals, 6 tennis courts and cricket practice facilities.

The school also makes use of the wide variety of sporting facilities in the city of Tamworth, especially the heated pool in winter and the artificial hockey surfaces.

## 8.8 Work Experience/Work Placement

The school does not allocate specific periods of time when students can undertake Work Experience. Nevertheless, any student aged 14 years and older is entitled to apply for a specific placement at an appropriate time of the year where it is considered the boy will benefit from such an experience. Full details of the necessary procedures for this non-mandatory program and Department of School Education and Training requirements are available from the Careers Adviser.

Work Placement is a mandatory requirement of specific curriculum areas and generally requires a student to undertake on-the-job training on a regular basis. It may involve an experience beyond the normal school hours. This area of the curriculum is generally organised by the subject co-ordinator or their nominee.

## 8.9 Development Camps

The school plans to offer a welfare/leadership camp for each year during the year. The year 7 Orientation Camp (February) and the year 11 Leadership camp (October) occupy several days while the experiences for other years tend to be shorter in duration. The cost of these camps/retreats is met from the Welfare budget.

## 9.0

# WELFARE AND DISCIPLINE

## 9.1 Student Welfare

Student Welfare is seen as a responsibility of the school community. A well organised and managed Student Welfare Policy that is comprehensive and co-operatively determined and has the support and commitment of staff, parents, students and the community will create an environment in which effective teaching and learning can take place and a climate in which all students can experience a sense of identity, security, purpose, achievement and support.

Student Welfare encompasses the total of all formal programs and informal activities that will result in students:

- a. developing a capacity for independence, initiative and mature judgement.
- b. developing intellectually, emotionally, socially and physically.
- c. developing progressive self-discipline and appropriate public behaviour.
- d. enhancing their self-esteem within a safe and caring environment.
- e. gaining a quality education.

The Principal has overall responsibility for Student Welfare within the school, while Head Teachers Welfare are responsible for the operational management of the Welfare Policy associated programs.

## 9.2 The Farrer Code

At Farrer we believe:

- Respect is gained through good example and service, which should be reflected in the actions of Teacher, Prefect and the school community.
- Trust is developed through honesty and loyalty. It should be upheld by all members of the school community.
- We should encourage all those who strive and persist for excellence in any field of endeavour in which they seek to achieve.
- As individuals we should, through mutual support, show pride in ourselves, in others and in the School.
- Privileges have to be earned. They come from responsible actions and wholehearted commitment.

## 9.3 School Discipline Code

The School Discipline Code is an integral part of the School's Student Welfare Policy. Discipline involves the development of appropriate and responsible attitudes and behaviour in students. It involves the ability to distinguish right from wrong.

A discipline code is fair when it is:

- a. based on sound principles of student management.
- b. fully understood by student, parents and teachers.
- c. managed with consistency and equity.

Students learn effectively in a safe, secure and ordered environment in which both staff and students take pride in effort, improvement and achievement. This environment supported by a system of positive relationships, rules, rewards and sanctions, promotes effective learning. The home, the school and the community must interact to establish and maintain acceptable standards of behaviour. Parents share responsibility for influencing students to accept and observe the standards set and for supporting the School in its efforts to ensure that these standards are met. Our school Discipline Code reflects the values and expectations of our local community and society in general. Students within the Discipline Code have the right to expect courtesy, fairness, respect and excellence in teaching.

## 9.4 School Discipline Code Outcomes

Students are:

- a. Encouraged to exhibit sustained application to their learning.
- b. Encouraged to develop self-discipline by accepting responsibility for their own behaviour.
- c. Encouraged to value their own personal dignity and worth and that of others without resorting to violence, discrimination, harassment, bullying or intimidation.
- d. Expected to be honest, trustworthy and to always consider the health, safety and welfare of others as well as their own.
- e. Expected to behave and act in a manner that does not interfere with the right of the teacher to teach and the rights of other students to learn.
- f. Encouraged to respect the values that underpin our society and its laws.

## 9.5 Acceptable Standards of Behaviour

Students at Farrer Memorial Agricultural High School are expected to behave in accordance to the **Farrer Code** and comply with expectations of the Student Welfare, Good Discipline and Effective Learning Policy.

### **Expected Behaviour**

To ensure a safe and positive environment, it is essential that students, teachers and parents value and uphold accepted standards of behaviour in an environment of mutual respect. Whilst students must appreciate the needs of other student's and staff they also have the right to expect courtesy, fairness and respect from others.

**To achieve and maintain the standards of behaviour outlined in the School Fair Discipline Code and its outcomes it is expected that *students will*:**

#### *Within the Classroom*

- be punctual and prepared for all lessons.
- keep rooms clean and tidy.
- treat furniture and equipment with care.
- adhere to the expected standards of behaviour set by each teacher.
- respect the rights of other students within the classroom.
- complete all set work at an acceptable standard.

#### *In the Playground*

- act in a manner that ensures the safety of all members of the school community.
- adhere to the requests of all staff and others in authority.
- respect the rights of other students within the playground.
- remain within the designated boundaries of the playground.
- be responsible for keeping the school grounds tidy.

#### *On Excursions/Sporting Activities/Out of School Events*

- adhere to the standards of dress determined by the organiser of the event.
- act in a manner that maintains a sound reputation for the school
- adhere to the requests of all staff and others in authority.
- respect the rights of the other students and the public.

#### *In the Dormitories*

- adhere to the requests of the staff and prefects.
- keep rooms tidy and clean.
- treat furniture and equipment with care.
- be punctual and be only where you have permission to be.
- respect the rights of other boarders.

#### *In General*

- attend school punctually and regularly.
- be courteous at all times to staff and fellow students.
- complete all set homework and assignments to an acceptable standard.
- adhere to the set standard of dress determined by the school community.
- acceptable standard of behaviour at and travelling to and from school.
- not use or be in possession of illegal drugs, alcohol, tobacco or weapons.

## 9.6 Unacceptable Behaviour at Farrer MAHS

- Interfering with the rights and education of others.
- Bullying, abuse and victimisation.
- Lying/Stealing or Cheating.
- Vandalism of school or other person's property.
- Smoking, alcohol or other drug abuse.
- Inappropriate language.
- Any action at School functions, such as socials, sporting and cultural events, excursions etc. that would prejudice the good name of Farrer.

- Disrespect to and for others.
- Being out of bounds.
- Failing to abide by leave conditions.
- Consistent neglect of School work and dishonouring other commitments.
- Disregard for the laws of society.

*Where student misbehaviour was directed towards another person, restitution would be made to that person. Where the offence causes damage to school property or facilities then restitution will be made in the form of school service.*

## **9.7 Rights of Members of the Farrer Student body**

### **a. Students**

- To receive a full and comprehensive education, excellence in teaching and an honest assessment of your efforts.
- To feel safe, secure and happy.
- To have your property respected.
- To be treated with respect, fairness and politeness by teachers, other staff and students.
- To be able to discuss problems and difficulties in an agreeable and polite manner with teachers.
- To be consulted on matters relating to your education, including welfare issues.
- To have a clean, pleasant environment.
- To represent the School and be proud of it.
- To use the facilities and resources that have been provided in accordance with the set rules.
- To enjoy the benefits of attending Farrer.

### **b. Teachers**

- To expect cooperation both in and out of the classroom.
- To be treated with politeness and respect.
- To expect students to be on time and bring the correct equipment.
- To expect care of furniture and equipment throughout the School.
- To be able to discipline uncooperative students in an appropriate way.
- To be supported in establishing career paths and to be consulted on matters relating to the school direction, policy and procedures.
- To be able to discuss matters of concern in a professional manner with supervisors.
- To access relevant training and development programs.

### **c. Non-Teaching Staff**

- To work in a clean, safe and happy environment.
- To be treated with courtesy and respect by students, teachers and other staff members.
- To be consulted on matters relating to school direction, policy and procedures.
- To be supported in establishing career paths and to be consulted on matters relating to their welfare.
- To access relevant training and development programs.
- To be able to discuss matters of concern in a cooperative manner with your supervisors or Duty Masters.

### **d. Parents**

- To expect every care and concern will be given to your child.
- To be acknowledged as a partner in your son's education.
- To be assisted in gaining access to support services in the community.
- To be encouraged to participate actively in the education of young people and in the life of the school.

## **9.8 Responsibilities of Members of the Farrer Community**

### **a. The Principal will ensure that:**

- a commitment to student welfare underpins all the policies and activities of the school.
- the school community reviews policies and practices related to student welfare.
- student welfare is regularly reviewed using appropriate planning processes.
- the Good Discipline & Effective Learning Code is regularly reviewed.
- the review processes take into account all mandatory policies.
- strategic issues identified in reviews are incorporated into the school plan.
- Students, staff and parents are assisted to develop strategies for addressing student welfare and discipline needs in all the activities of the school.

### **b. Staff, according to their role in the school, will:**

- ensure that they are familiar with the Student Welfare Policy and the Good Discipline & Effective Learning Code.
- contribute to the provision of a caring, well-managed safe environment for all students, fellow staff and parents.
- participate in the learning and teaching process to ensure equity, excellence and respect for the individual.
- participate in the school community's implementation of the Student Welfare Policy.
- ensure that the school develops effective mechanisms for integrating behaviour management, conflict resolution and support for students experiencing difficulties.

**c. Students will be encouraged to:**

- act according to the discipline code established by the school community.
- contribute to the provision of caring, safe environment for fellow students, staff and parents.
- participate actively in the learning and teaching process.
- provide their views on school community decisions, including reviews of student welfare, using agreed upon processes.
- practice peaceful resolution of conflict.
- give positive support and encouragement to other students and staff, to respect their individual rights and to be polite, caring and cooperative.
- keep the school tidy and clean and care for all furniture, equipment and facilities.
- to be proud of our school, its heritage and uniform by demonstrating a positive commitment to work, sport, social obligations and the Farrer Code.
- to be a worthy member of the school community and doing your utmost to promote the good image.

**d. Parents will be encouraged to:**

- participate in the learning of their children and the life of the school, including reviews of student welfare and the discipline code.
- share responsibility for shaping their children's understanding about acceptable behaviour.
- work with teachers to establish fair and reasonable expectations of the school.
- accept that dayboys and boarders must be treated equally in applying the fair discipline code.

## **9.9 The Colour System Explained**

The behaviour and actions of students may lead to teachers, other staff and Prefects rewarding or disciplining those students.

Students demonstrating consistently high levels of acceptable behaviour may receive a Merit slip.

Students committing a serious misdemeanour or demonstrating consistent levels of unacceptable behaviour may receive a Demerit slip.

Merit and demerit slips form a means of written communication between staff and students. The slips can be issued by the Principal, Deputy Principals, teachers, non teaching staff and prefects. The person issuing the slip will submit the merit or demerit slip to the student's Year Co-ordinator. Merit and Demerit slips will be written in duplicate, with the students responsible for passing the original to their Year Co-ordinators within 2 days of receiving the slip. Merits and Demerits are also recorded on the schools welfare database known as the Register of Individual Student Contact (RISC).

The Colour Committee, in determining levels, may also take into account a number of other criteria including:

- Excellence Awards.
- Academic results.
- Service or Leadership Awards.
- Comments made by teachers and students and placed in the "Views, Blues and Good news" box outside the Welfare Office.

### **9.9.1 Colour Committee**

The Colour Committee, consisting of the Head Teacher Welfare and the Year Co-ordinator, will decide whether the student should be placed on a different colour level. Any movement to another level will be recorded and published for ready access by the teaching and duty staff, and parents will be informed. A student may move more than one level at a time if so determined by the Colour or Discipline Committees. Students will be informed by their Year Co-ordinator, and/or a member of the Discipline Committee, if any change of level is to occur.

It is our belief that it should be as easy for a student to progress in a positive direction as in a negative direction within any level program.

The Discipline Committee will consist of the Principal, Deputy Principals, Head Teacher Welfare and the School Captain (or other Senior Prefect).

The Principal reserves the right to impose instant sanctions in cases of a serious nature.

Every encouragement and opportunity will be given to students to correct unacceptable behaviour, however you must realise that the ultimate decision to co-operate is your own. You must learn to live with the consequences of your actions.

## **9.10 Gold Level**

**Congratulations! You have been awarded the highest Merit level possible at Farrer because:**

- You have consistently maintained an excellent record of behaviour and attitude as indicated by being on a Silver level and receiving additional recognition of your efforts.
- You have demonstrated a special commitment to improving some aspect of the Farrer community for the benefit of others.

**and**

- You have been nominated by a member(s) of the Farrer Family.
- and**
- The Welfare Committee and the Principal have agreed that you have earned this honour.

**Special Privileges you can enjoy on Gold Level include:**

- You will receive a special GOLD certificate signed by the Principal, presented at Speech Day.
- Your school report and reference will detail your outstanding contribution to the Farrer community.
- You will be given a special Gold level Badge, and have your photograph specially included in the School Magazine.
- You will be issued with a card indicating your status which may be used to obtain special privileges.
- You will be allowed access to some facilities and equipment under your own supervision eg weights room, MKC, Computer rooms.
- More flexibility will be allowed with special requests including leave for boarders.
- You may join the dorm of the month for their movie evenings.
- Year 12 Seniors will be awarded Prefect status.
- Admission to School Socials will be free.
- You will have the highest priority for trips away and the Weekend Activity Program.
- You will have a priority in the allocation of dormitory areas.
- You may be able to undertake Prep in a location of your choice.
- Opportunities may be provided for boarders to vary lights out requirements.
- You will be given the highest priority in the selection of sport.
- Dayboys get free outside lunch on Wednesdays and Fridays.

### 9.11 Silver Level

**Well done! You have been awarded this Merit level because:-**

- You have consistently shown very good behaviour and attitude, as indicated by the receipt of a number of merit slips., Excellence Awards or Commendations.

**and**

- You have been nominated by a member of the Farrer Family.

**and**

- The Colour Committee agrees that you deserve to be awarded this level.

**Privileges you can enjoy on Silver Level include:**

- You will receive a special SILVER certificate at a School Assembly.
- You will be given a special Silver Badge and have your status recorded in the School magazine.
- Your Year Co-ordinator will indicate your excellent School involvement on your School report.
- You will be issued with a card indicating your status which may be used to gain privileges.
- You will be allowed access to some facilities and equipment under your own supervision.
- Leave requests will be given extra consideration.
- You will have a high priority for trips away and for Weekend Activity programs.
- You may be able to undertake Prep in a location of your choice.
- You will be accorded a priority in the allocation of dormitory spaces.
- Opportunities may be provided for boarders to vary lights out requirements.
- Admission to school socials will be half price.

You will be given priority when booking up facilities for Prep.

- A celebratory BBQ will be organised for you at the end of the year by the Deputy.
- Dayboys get free outside lunch on Fridays.

### 9.12 Bronze Level

**Well done! You have achieved this Merit level because:**

- You have consistently shown good behaviour and attitude as indicated by the receipt of a number of Merit slips, Excellence Awards or Commendations.

**and**

- You have been nominated by a member of the Farrer Family

**and**

- The Colour Committee agrees that you deserve to be awarded this level.

**Privileges you can enjoy on Bronze level include:**

- You will receive a special Bronze certificate at a School Assembly.
- You will have your status recorded in the School Magazine.
- Your Year Co-ordinator will indicate your good school involvement on your School report.
- You may on occasions be allowed to do other activities during prep time.
- You may be given special consideration for leave applications and other activities such as trips away.
- You will be invited to attend a special movie outing during the year.
- You will be given access to facilities after school and during Prep.

### 9.13 Green Level

**All students start at this merit level.**

We expect that:

- You already possess this level of good conduct.
- You will strive to maintain this level of good conduct.
- You will respect the rights of others.
- You are cooperative and courteous.
- You enjoy the respect and interest of your teachers.
- You will participate fully in school activities.
- You accept your responsibilities as a member of the Farrer Family.

**At this level:**

- You will enjoy all the normal privileges associated with being a Student of this great school.
- You will have your good standing noted on your School Reports.

If a student is concerned at his continued placement on this level, he should talk with his Year Co-ordinator.

### 9.14 Brown Level

**You have been placed on this Demerit level because:-**

- Your classroom teacher, duty staff member or Prefect have given you a number of Demerit slips.

**and**

- The Colour Committee has found that you have committed a serious misdemeanour/s, or that your conduct and behaviour in general warrants that you be placed on this level.

**or**

- The Colour and/or Welfare Committee has been impressed by your efforts to improve and has moved you up from Orange level.

**What happens to students on this level?**

- You will be disciplined by the teacher or prefect and Head Teacher or Duty Master concerned.
- Your demerit (or merit) will be recorded by the Head Teacher/Duty Master.
- You will undertake a program (with your Year Coordinator) to correct the unsatisfactory behaviour.
- You may be excluded from extra-curricular activities and from representing the school.
- You will not be permitted to participate in any School social activities (eg. Dances, BBQ's, WAP)
- Boarders will be required to report to the Duty Master each Saturday and Sunday morning and afternoon and all unsupervised leave (such as shopping leave, work leave, night leave etc.) will be cancelled.
- Special arrangements may be made for Prep.
- Your parents will be informed. Parents will need to apply for special permission to take their son on leave. No other leave will be granted.
- Students on this level will report for lunchtime detention (second half) from Monday to Thursday at a specified location

Students will remain on Brown level until the Welfare Committee is convinced that their behaviour warrants movement back to Green level (or their behaviour warrants transfer to Orange level). The conditions of Brown level will operate continuously until the student is moved to another level. Normally it would be envisaged that students would not remain on this level for more than **two** weeks. If a student is concerned at his continued placement on this level, he should talk with his year counsellor.

### 9.15 Orange Level

**You have been placed on this DEMERIT level because:**

- Your behaviour has not improved despite help given to you - your behaviour is deliberately unacceptable.

**or**

- You have received further Demerits while on the Brown level

**and**

- The Colour Committee has recommended your placement on this level for seriously ignoring the rights of others

**or**

- The Discipline Committee has found that you have committed a serious misdemeanour, or that your conduct and behaviour in general warrants that you be placed on this level.

**or**

- The Colour Committee has been satisfied by your efforts to improve and has moved you up from Red level.

**What happens to students on this level?**

- You will be disciplined by the Deputy Principal or Discipline Committee.
- This serious misdemeanour or persistent disobedience will be noted on your school records.
- You will be excluded from participating in any School excursion, social activities, sporting or cultural events.
- Boarders will be Gated (ie. you will not be allowed to leave the School premises except for urgent medical treatment).

- Your parents will be informed, and invited to attend an interview.
- You will be placed on an Individual Behaviour Plan program by the School Counsellor to correct the unsatisfactory behaviour.
- Special arrangements will be made for prep for boarders.
- Dayboys and Boarders will be placed on full weekend detention.
- Students on this level will report to a specified location for lunchtime detention (second half) from Monday to Thursday.

Students will remain on Orange level until the Colour Committee is convinced that their behaviour warrants movement back to Brown level (or their behaviour warrants transfer to Red level). The conditions of Orange level will operate continuously until the student is moved to another level. It is not anticipated that students would remain on orange level for long periods of time (usually for **1 week**). If a student is concerned at his continued placement on this level, he should talk with his year counsellor.

### 9.16 Red Level

#### **You have been placed on this Demerit level because**

- You have continued to ignore the rights of others in the Farrer School Community **and/or**
- You have not accepted help offered to you at other colour levels **or**
- The Principal or Discipline Committee has recommended your placement on this level for a serious breach of the code of acceptable behaviour or a serious misdemeanour.

#### **What happens to students on this level?**

- You will be disciplined by the Principal
- You will be interviewed by the School Counsellor.
- Your parents will be informed, and required to attend an interview with the Principal to discuss such options as:
  - suspension from class.
  - "N" awards for the School Certificate.
  - suspension from school.
  - your position declared vacant.
  - condition of re-entry to the classroom.
- Your School report will include the words "unsatisfactory performance" in comments from your Year Co-ordinator.
- You will be excluded from participating in any School excursions, work experience, social activities, sporting or cultural events.
- You may be placed on a daily lesson report sheet by the Year Counsellor.
- You will be Gated (ie. you will not be allowed to leave the School premises except for urgent medical treatment).
- Dayboys and Boarders will be placed on full weekend detention

Students will remain on Red level for a limited time only, (approximately 2 weeks) If students improve their behaviour to an acceptable level, then the Welfare Committee will move them back to Orange level. If student behaviour does not improve then there is no place for the student at Farrer. The conditions of Red level will operate continuously until the student is moved back to orange level or leaves the school.

### 9.17 Bond System

All students will have a \$120.00 bond levied. Any damage caused as a result of wilful, reckless or careless behaviour on the part of a student will be paid for from this bond. Parents will be invoiced to restore the bond to the original value. Any unused bond money can be refunded when a student leaves the school, if a written request is received.

### 9.18 Declaration of "Boarding Place Vacant"

A boarding school cannot effectively operate without a spirit of trust and respect. Any boarding student who breaches their responsibilities and interferes with the rights of others in a serious way, or represents a serious risk to himself, staff or other students may have their position in the boarding school declared vacant. This action will not be taken lightly and will involve consultation between the Principal, parents and the School Education Director.

## 10.0

## UNIFORM

### 10.1 Philosophy

Farrer has a strong tradition and this is reflected in the wearing of the School Uniform. All Farrer students are expected to wear the appropriate school uniform at all times. This is regularly checked by staff and prefects. This policy is strongly supported by the School Council, the Parents, Teachers & Friends Association, the Farrer Auxiliary, Old Boys' Association and Prefect body. There are three basic uniforms: Formal (Greys), day to day (Khakis) and the sports uniform.

### 10.2 Requirements

Day students need an adequate supply of the uniforms. Boarders need at least the following quantities of clothing and personal accessories before admission. The Akubra is an essential part of the uniform. It is compulsory to wear it during



Agriculture classes and when boarders go to town on leave. It is expected students will wear their Akubra any time they are exposed to the sun.

### 10.2.1 Formal

Winter trousers (2) *Not Jeans*  
School pullover - long sleeves (2)  
White shirts (2) - (3 if cricket is played)  
Grey socks (3) - to be worn with grey trousers  
Black shoes/brown riding boots (1)

School tie (2)  
Akubra hat (only available from School)

### School blazer is compulsory for all seniors.

School Captain, Vice Captain & House Captains wear 3 stripes on their blazer sleeves, prefects 2 stripes & all other students 1 stripe.

### 10.2.2 Day to Day (*Khakis*)

#### Summer

Khaki shorts (5)  
Khaki shirts (5)  
Khaki long socks (8)  
Boots(as above)

Akubra hat (as above)  
School tie (as above)  
Black shoes or brown riding

#### Winter

Moleskin trousers/or bone coloured jeans (4)  
Khaki shirts (as for summer)  
Khaki long socks (as for summer)

Black shoes or brown riding boots (as above)  
School tie (as above)  
Akubra hat (as above)

### 10.2.3 Sport

Black shorts - silkies (2) longer legged  
"chequerboard" style  
Farrer Cap (only available from the school)  
Farrer football socks (4)

Farrer sports shirt (2) - collar and tab shirt (only available from school canteen)  
Joggers (2)  
Farrer tracksuit

### 10.2.4 Wet Weather

Dri-aza-bone type coat  $\frac{3}{4}$  or full length or a bomber jacket.

### 10.2.5 PE

Black shorts - Silkies (as above)  
Farrer Sports Shirt (as above)

## 10.3 Boarders Personal Requisites

Pillow  
Singlets (6)  
Pyjamas (2)  
Swimmers  
Casual Jeans  
Casual Shoes  
Sandshoes / Joggers  
Linen bag for 1 week's laundry  
Doona / Travel Rug  
Hat / Cap

Padlock and spare key  
Underpants (10)  
White Shorts (Senior football / hockey only)  
Casual t-shirts and shorts  
Tracksuit  
Slippers and / or thongs  
Clothes Brush  
Boot polishing kit  
Sleeping bag

Hair brush and comb, toiletries, deodorant, sun screen, permanent marker pen, Sock/underpants mesh bags (2) - available from Clothing Pool.

### Linen

**Please Note:** Sheets are compulsory, either 2 sets of single fitted sheets or 3 single flat sheets, 3 pillow slips and 3 bath towel.

## 10.4 Marking of Clothing

Parents are requested to limit the quantity of student casual clothing to a reasonable level due to the limitations of locker space and laundry services.

*A standard marking system for all students' clothing is requested as follows:*

Marking with a permanent ink marker or a sewn on name tag (must be sewn on strongly - not only ironed on). All shirts, t-shirts, singlets, jumpers etc. should be clearly marked on the inside neck.

- all trousers, jeans, shorts & pants should be marked on the inside of the waist band, near the centre back.
- all long socks should be marked on the inside top.

- sheets to be marked at both ends, at one corner.
- pillow slips to be marked on outside, top corner.
- sock/underwear bag should be clearly marked.

## 10.5 Clothing Pool

The Clothing Pool is the main fundraiser of the Farrer Auxiliary. It is open fortnightly on a Monday during the lunch break, also after leave weekends and first day back after holidays. The Clothing Pool works on a one-third commission basis except for blazers where commission is \$10.00. It is a good source of quality school uniforms at reasonable prices.

## 10.6 Dress and Uniform Regulations

The following standards apply and are drawn to your attention:

### 10.6.1 Formal School day

(including 7:00am Report, Inspection, Principal's Assembly and Normal Class attendance)

- Khaki uniform with sleeves either buttoned down or rolled to elbow
- Tie done up correctly
- Either Brown polished elastic sided riding boots (eg. RMs) or Black polished lace up shoes. Any other form of boot or shoe is not approved uniform.
- Farrer Akubra Hat (no other headwear is acceptable), Farrer Blazer or Jumper where appropriate, approved wet weather clothing if needed.
- Senior students are required to be in school uniform during the school day (even during study periods) except when they are attending TAFE.
- Friday of the leave weekend or end of term and at special Principal Assembly the whole school are to wear their greys.
- Friday sport students may wear their normal sport uniform.

### 10.6.2 Sport

Normal sports uniform

- Farrer Track Suit (if appropriate).
- Farrer hat or Farrer Cricket hat (no other headwear is acceptable)

The approved Sport uniform applies to Friday sport, and all students travelling to sporting fixtures. The only exceptions will be Farrer representative teams who may travel in special approved team uniforms. Your coach will advise you if this is the case.

### 10.6.3 Physical Education

- Farrer sport T-shirt, black silkies, sports socks and sneakers.
- Farrer cap or cricket hat (no other headwear is acceptable).
- Farrer tracksuit if appropriate.
- Students are to change in the gymnasium change rooms only.

### 10.6.4 Leave

All students leaving or returning to Farrer (leave weekends, holidays, shopping, medical, Church, town excursions, performances etc.) other than for sport, will wear full greys. Dress for sport leave is the sport uniform.

## 10.7 Exceptions to Uniform Regulations

- Special Functions such as Gold or Silver nights.
- Excursions of a longer nature where the organising staff have applied a different travelling uniform.

### 10.7.1 Night Leave (Years 11 & 12)

Students on these types of leave, may wear good casuals viz:

- Collared Shirts in good condition and well presented.
- Long trousers (neat and in good condition) or dress shorts – NO BOARD SHORTS.
- Good Shoes or good sneakers with socks.

Students whose dress standard or general appearance does not satisfy the Duty staff of the day will be denied leave.

### 10.7.2 Work and Bike Leave

- Students on approved work leave or bike leave (with helmet) will wear Farrer sports shirt, khaki shorts or jeans, Farrer Akubra hat or Farrer cap and shoes unless the Duty Master granting this leave makes some other special allowance to suit special circumstances.

### 10.7.3 Refectory

*Students should be clean, washed and groomed before all meals.*

The following is not allowed in the Refectory at meal times:

- wet or dirty clothing (including swimming gear, farm work clothes, gumboots etc).
- hats or caps
- boxer shorts, or pyjamas

- singlets or sleeveless shirts
- bare feet/ thongs

#### 10.7.4 General Note:

Farrer students, at all times are to dress and behave in a manner appropriate to being a member of the Farrer Family.

- Earrings, studs or other inappropriate jewellery are **not to be worn** in school uniform, or while at Farrer, or while attending any Farrer function or excursion.
- Students with **extreme and unacceptable haircuts** will be denied all leave, or asked to not attend School until it is rectified.
- Clothing with rude or offensive slogans or images is **not to be worn** at any time while at Farrer, or on leave from Farrer or while attending any Farrer function or excursion.
- Students, and their clothing, should be clean and tidy whenever the student represents the School

## 11.0

## FEES

### 11.1 Fee Schedules

A School Contribution Fee of \$233.00 per annum and a \$10 Administration Fee, applies to all students.

There may be some additional material costs involved in certain elective projects in some subjects. (eg. TAS, Arts & Photography).

#### **Compulsory Bond**

The \$120 Bond Deposit is a one off payment that is deducted from the enrolment fee from each student as they formally accept a position at Farrer. The Bond is fully refundable provided there is nothing owed by the student for **DAMAGE/BREAKAGES** and the student completes a leaver's form prior to leaving Farrer. All text books must be returned and no damage or breakages should have occurred.

### 11.2 Boarding Fees

The Minister for Education approves boarding fees. Any changes are usually minimal inline with the CPI.

#### 11.2.1 2007 Boarding Fee Schedule

##### *Years 7 – 10*

<b>Total fees</b> per year	\$7,664.00
per term for Years 7 - 10	\$1,916.00
brothers	\$1,903.50

##### *Years 11 and 12*

<b>Total fees</b> for the <b>two</b> years	\$15,330.00
per term Years 11 – 12 (2007/2008 seven terms)	\$ 2,190.00
brothers	\$ 2,106.50

*Fees are payable a term in advance. There is a \$200 discount if full year is paid in term 1.*

#### 11.2.2 Facility Levy

The School after extensive consultation, has introduced annual facilities levy for all day students. An annual fee of \$150 is to cover the costs of transport and the use of the boarding school facilities, including the pool and ovals.

In addition there will be a annual Boarding Facility Levy of \$600 to cover the cost of running and replacing the buses and the maintenance of other facilities. It will also cover the cost of Friday sport buses and Saturday morning town leave. Excursions up to 200km from Farrer are also covered. The Levy has been set by the 3 Agricultural High Schools, this is a compulsory levy and must be paid on a per term basis with the school fees.

1. *“If a student **has not paid** his current levy commitment **he will not be allowed to use** the transport or facilities, paid for by the commitment of levy funds from other parents, **for non-curricula activities.**(football trips, use of the school pool, day trips to cultural/social activities etc)”.*

2. *“If attending a **curriculum based school excursion or activity** which uses transport or facilities paid for by levy funds from other parents, **he will be charged individual fees** for the activity comparable with other DET schools. (any subject excursions, field trips, tutorials, seminars etc)”.*

#### **METHODS OF PAYMENT**

**Cheques** payable Farrer MAHS (with your sons name, itemised description account & amount to Accounts payable)

**Direct Deposit** made payable to Farrer MAHS ANZ Bank Account please contact Farrer for Relevant Details and family code to be provided.

**Limited Eftpos** – **Electronic** for Board fee accounts & Transport Levy **ONLY**

- **Manuel** for School and Canteen Accounts **ONLY**

## GOVERNMENT ALLOWANCES AND SCHOLARSHIPS

Conditions and allowances are subject to change on a regular basis therefore please direct enquiries to the numbers listed below:

### 12.1 NSW Living Away from Home Allowance (LAFHA)

This is a means tested allowance. To be eligible you must meet the following criteria.

#### *Criteria*

- a. Qualify for the means test.
- b. The nearest Government School is more than 48km from your home or travel time from pick-up point to school is more than 1½ hours.
- c. Assistance may also be provided when:
  - A student is from a single parent family where the parent is required to work and cannot supervise the child before and after school hours.
  - A student is attending this school specifically to study agriculture. The student must study at least two agricultural subjects each year. The student's residence must be more than 48km from a high school with an approved Agricultural course of study.
  - Where the parents have to change their place of residence during Year 12 and it is considered undesirable for the student to change schools during that year. The distance criterion does not apply.

#### *How to Apply:*

Application forms and enquiries for this allowance may be obtained from:

State Office Department of Education & Training,  
OTEN – Distance Education,  
140 William Street,  
Bathurst 2795

Phone: 63 348075.

**APPLICATION MUST BE MADE BY JUNE 30 FOR THE FULL YEAR'S ALLOWANCE.**

### 12.2 Federal Assistance for Isolated Children Scheme - (AIC)

This assistance is for families with students who must board away from home to study. Information about this scheme is contained in an information booklet published by Centrelink. The information booklet is also reproduced on the Internet at: <http://www.centrelink.gov.au/internet/internet.nst/publications/st.008.htm>

#### 12.2.1 Boarder Allowance

This is free of means test.

Criteria: You must be at least 56km from the nearest appropriate government school or at least 16km from the nearest transport to the school and at least 4.5km from the nearest available transport or the student does not have reasonable access to an appropriate government school for at least 20 days of the school year or the return travel time exceeds 3 hours, or the student's parent(s) have an occupation which involves frequent moves.

#### 12.2.2 Additional Boarding Allowance

This is dependent upon the application of the parental income test and the level of boarding costs. A student's boarding cost or "actual boarding charges" are the fees actually charged to the family.

*How to Apply:* All enquiries phone Centrelink 132318, PO Box 1122, Lismore 2480.

#### 12.2.3 Second Home Allowance

This is for families that maintain a second home to allow their children to attend school daily. This allowance is not income and assets tested.

#### *How to Apply*

You can lodge your claim form at any Centrelink office or post it directly to the following address:

Centrelink Student Services  
PO Box 1122  
LISMORE NSW 2480

[www.centrelink.gov.au](http://www.centrelink.gov.au)

**APPLICATIONS MUST BE MADE BEFORE MARCH 31 FOR THE FULL YEAR'S BENEFIT.**

### 12.3 Youth Allowance

This allowance is for full time students aged between 16 to 24. Enquiries can be made through Centrelink Youth and Student Line 132490.

### 12.4 Private Conveyance Subsidy

This allowance is payable to parents transporting their children daily/weekly or each term to school. To be eligible for this subsidy there must be no alternate bus or train transport available and students must reside more than 1.6 kms walking distance from the nearest transport pick up point. Application forms are available from the Farrer MAHS administration office. Payments for this subsidy are made at the end of each semester.

### 12.5 Government Boarder Scholarship

The NSW Government, through the Department of Education and Training, has made available a number of boarder scholarships tenable at the state's three boarding Agricultural High Schools. The scholarships are available to assist needy isolated rural students wishing to undertake full time schooling at a state boarding agricultural high school.

- **Criterion 1:** students must qualify for Living Away from Home Allowance and Isolated Children Scheme.
- **Criterion 2:** seriously disadvantaged by a combination of low socio-economic status and geographic isolation.

Both these allowances/grants must be committed to the school towards boarding expenses.

#### 12.5.1 Assess Scholarship Years 9 to Year 12 (ASIS)

- a. Students *must qualify for Living Away from Home Allowance.*
- b. Students must have a special talent or need that requires them to attend a specialist secondary school, or students must be disadvantaged by a low family income and board at a school term hostel to access a government secondary school.
- c. It is the responsibility of the scholarship holder to notify the Manager, Distance Education of any change in circumstances. Continuing recipients will be required to complete an Income Review Form to check current eligibility

#### **How to Apply:**

Application forms are available from the Administration office at Farrer and usually become available during term 4 at orientation day. Applications close week 4 of term 1. The application form details the supporting documents which must accompany each application.

Once a student is granted a scholarship, it continues provided circumstances don't change (i.e. family income & funding continuing). An Adjusted Family income form should be completed each year, accompanied by Tax Assessment Notices for purposes of the school.

The Boarder Scholarship will fund a portion of the scheduled School Education Boarding Fees.

### 12.6 Boarding Student Transport

All boarding students are entitled to free transport between school and home at each term break and for compulsory leave weekends (excluding beginning and end of the school year). Arrangements are made by the school through the leave master (see section 4). Late cancellations usually incur a penalty fee.

## 13.0 FARRER SCHOLARSHIPS

### 13.1 School Council Scholarship

Farrer makes available a number of scholarships to provide assistance to selected students to meet costs associated with their studies. Sponsorship for the scholarships comes from various areas of the school. The Farrer Angus Stud are the main contributors. Farrer scholarships are an incentive to both attract and retain students who are excelling in some or all the areas of academia, agriculture, the arts and sport. A total of 6 scholarships will be granted at the beginning of the year.

Farrer scholarships are to a maximum of \$1500 a year,

Funds are made available to help meet:

- a. the general school contribution fee.
- b. Canteen purchases (no food)
- c. School account costs (including clothing pool).

#### **Year 7:**

Following publication of the selective schools results and the release of offers of placement for year 7 at Farrer, the school will invite selected students to apply for a scholarship.

#### **Years 8 to 11:**

Following completion of the academic year and the completion of reports, selected students will be invited to apply for a Scholarship

A scholarship committee, formed through the School Council, based on outstanding academic achievement and at least one of the following areas, agriculture, the arts or sport.

### 13.2 Andrew Rothwell Scholarship

Farrer Old Boy Andrew Rothwell has established a trust fund to encourage students to undertake projects in computer software development. The school offers up to two scholarships; to a maximum value of \$2000 for equipment in projects either in Earth Science or in Physical Science.

Farrer students may apply for this scholarship by contacting Mr Duncan Pollock, Co-ordinator of the Andrew Rothwell Scholarship, late in term 3. Mr Pollock will make his recommendation to the Scholarship Committee by the end of November.

### **13.3 Bill Cornish Scholarship**

Bill Cornish was founder of a well known Machinery Dealership and Chieftain of the Tamworth Highland Society who had a very keen interest in Farrer MAHS. The late Mr Cornish, donated money to Farrer and the School Council deemed it would be appropriate to honour his memory with the awarding of Agricultural Scholarships.

Two senior students may be awarded this scholarship to a maximum value of \$1600 for one year.

### **13.4 Mick McLeod Scholarship**

Former Farrer Head Teacher, Mick McLeod displayed a special interest and support to students who faced adversity in their lives. The scholarship committee may award a scholarship to a student who is ineligible for any government assistance in need of support up to the value of \$1,000.

### **13.5 Other Scholarships -**

Farrer has developed an excellent relationship with a number of clubs. Scholarships are given by the clubs to selected students (usually 15 years and older) who display outstanding potential, a positive attitude to their studies, good relationships with parents and friends, and a commitment to the ethos of Farrer. Scholarships are awarded by the individual clubs after consultation with Farrer's coaching director and the school Principal.

### **14.0 Isolated Children's Parents' Association (ICPA) of NSW Inc**

The Isolated Children's Parents' Association of New South Wales Inc. is a group of parents and individuals, all of whom are volunteers, who lobby State and Federal Governments to ensure that all students throughout regional Australia have equality of access to an education appropriate to their needs.

The key areas of concern for ICPA are in the areas of :Boarding and Agricultural High Schools, Rural Schools, Distance Education, Federal and State Allowances, Travel, Communications, Curriculum, Early Childhood Education, Special Education and Tertiary Education.

Membership details are available through the ICPA website [www.icpa.com.au](http://www.icpa.com.au) or by contacting the school.

### **15.0 VOLUNTARY CONTRIBUTIONS**

A one off contribution of \$60 is levied to each parent at the start of each year. The monies raised are used to benefit all students in the school in regard to seating, shade and educational resources. It is hoped that most parents would see fit to contribute in this positive manner to the school.

### **16.0 FARRER MAHS BUILDING FUND**

The fund has been set up to finance the construction of new teaching, farm and hostel buildings and the maintenance of the existing teaching, farm and hostel buildings located in the grounds of the School. Funds will be utilized solely for the purchase of building materials and payment for services associated with the construction of new teaching, farm and hostel buildings and the maintenance of existing teaching, farm and hostel buildings. All funds raised, donations and bequests will be deposited in the fund's bank account and will be used only for these purposes.

Gifts of \$2 and upwards to the fund will be an allowable deduction to the donors under the provisions of item 78(4) (2.1.10) of the Income Tax Assessment Act 1935 (ITAA), as amended.

### **17.0 FARRER MAHS LIBRARY FUND**

The school also has an approved Library Fund and gifts of \$2 and upward are an allowable tax deduction under the provisions of the Income Tax Assessment Act.

All funds raised, donations and bequests are deposited in the fund's bank account and must be used for the provision and maintenance of books, equipment and materials at the Library. The fund may also pay for the services of a Librarian.

Parents may elect to have their general contribution paid into the library fund for tax purposed.

Mrs Janelle Warden (a school parent) has agreed to undertake on a voluntary basis to help with fundraising activities to assist in the purchase of additional farmland for the school. She can be contacted on 677 22522 or on her mobile 04 27776551.



**Farrer Library**



**Beef Primary Industry – Work Placement Boggabri NSW**



## Farrer Swimming Carnival

<b>Farrer MAHS Controlled Document</b>		Document No.	2
Issue No.	Amendment	Approved By	Approval Date
1	Initial Issue		
2	Reference to "Farrer Farm" organisation removed	S Cavanagh	28/08/2007