

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



Friends

1. Sgt. Brian McDonnell was brutally murdered in the February 16, 1970 bombing of Park Station. We will honor him with a plaque attached to Park Station. The unveiling ceremony will be on Friday February 16 at noon. You are invited to attend.
2. There has been some concern that the last Thursday of the month is not the best time for our Community Forum. Two choices would be the first Tuesday or the second Wednesday. See the attached Park District Meeting Calendar please let me know what you think.
3. Our last Community Forum had a lively discussion of the Alvord Lake issues
4. The Alvord Lake Task Force has been renamed the Alvord Lake Forum. At the 2/7 meeting we decided to continue the monthly meeting as a check in process for interested groups. At the next meeting Thursday March 1, 130pm we will discuss future plans for a drop in center and housing.
5. Mrs Phyllis Swall, the mother of Park Station Sgt. Robert Swall, passed away. She was the daughter of SFPD Officer Mel Gottung (deceased) and the wife of SFPD Officer Frank Swall (deceased). She was as connected to the SFPD as one could be without being a member.
6. YFYI has grants up to \$10,000 for youth led sponsored projects. See the attachment.
7. In 2006 five SFPD members died of work related injuries & illnesses. Our members had over 500 cases of work related injury or illness.
8. Attached are our Crime Report, YFYI Applications, Burglary tips, and calander.

Haht Divis Neighbors & Merchants Meeting Wednesday February 21

Park Police District Community Forum Thursday *March 1*, 6pm Park Station

Youth Grants Up to \$10,000 If you know any youth with a great idea and needs some money to support it YFYI might be able to help with up to \$10,000 Grants Contact Marquez Gray Sr. Outreach Coordinator Gray@chalk.org 977-6949 ext.302, 977-6950 Fax, 370-2481 Mobile 625 Market St., Suite 825 SF Ca 94105 www.chalk.org/yfyi & www.youthline.org Application Info Attached

Job Announcements

SFPD Hiring The SFPD is continuously hiring qualified applicants. Applicants must be 21 years old, have a valid driver's license, must be US citizens, must have a high School diploma or equivalent, and must not have been convicted of a felony or a misdemeanor which would prohibit possession of a firearm. For more information or to apply, Contact the Department of Human Resources at 44 Gough St, San Francisco. Additionally, applications are available on-line at www.sfgov.org/police or <http://agency.governmentjobs.com/sf/default.cfm?action=jobs>.

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



Park Station Newsletter

Monday, January 22 to Sunday, February 4, 2007

(Below is a sampling of incidents that took place during the identified week)

Vehicle Burglary Arrest; Recovered Vehicle; Possession of Stolen Property

Monday, January 22, 2007; 1:50 am; 2100 blk of Grove

A concerned citizen heard a loud noise outside, and saw a man in dark clothing breaking in to a vehicle with a crowbar. She called police and the midnight watch's quick response enabled them to catch the bad guy inside the vehicle. She was able to positively ID the subject as the one she saw breaking into the vehicle. The vehicle's owner was located, and he had not given this thief permission to be in his vehicle or take anything from his car. In the driveway next to the boosted vehicle was a Honda (hood still warm) which was reported stolen. Amazingly, our thief had Honda keys that fit and started the vehicle! He was charged for the auto burglary, and the stolen vehicle. A check of his arrest record shows that he was arrested **NINE** (9) times in 2006 for burglary and stolen property offenses. Why isn't this thief behind bars??????

The DA's has rebooked him on felony charges and this career criminal remains in custody as of February 8.

Injury Traffic Accident; Jaywalking primary factor

Monday, January 22, 2007; 8:30 am; Geary and St. Joseph's Ave

Three pedestrians, crossing in the middle of the block, (jaywalking), were struck by a driver whose vision was impaired by the rising sun. A witness to the accident stated that the driver was doing about 10 MPH, and was facing into the sun when the trio tried to cross the street. Please observe all traffic regulations when crossing a roadway.

Strong-arm Robbery/ Laptop Stolen/ Arrests Made

Monday, January 22, 2007; 11:30 a.m.; 1377 Fell Street

Victim was sitting on the steps of the DMV using his laptop computer when he noticed a group of juveniles approaching. He continued to work when one of them (all described as black males) grabbed his computer and ran off. The victim gave chase when one of the group shoved him down. A witness to the whole event picked the victim up and the two searched for a police officer. Almost immediately they came across one (he was there when you need one). The officer placed the victim in the car and within one block they found the first suspect. Other officers found two more suspects and the stolen computer. In total three suspects were arrested for robbery.

Felony Drug Arrests

Monday, January 22, 2006; 10:30 a.m. & 1:30 p.m.; Alvord Lake

Two times today our plainclothes officers were able to arrest suspects involved in drug sales. In total they arrested three suspects for drug and weapon charges.

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



Robbery, Force Used

Monday, January 22, 2007; 1:32 p.m.; 258 Divisadero Street

A parking control officer was issuing a bus stop violation ticket to a car (black BMW Z3) when the driver (black male, 25-30 years, wearing a Boston red sox hat, and blue sweat suit) of the car approached him used a very derogatory racial slur and spit in his face. The PCO stumbled back and the driver continued his assault, punching him to the jaw. The PCO attempted to get away from the guy but the guy chased him down and ripped the hand held ticket computer from his hands. The suspect then drove away. Despite the violence of the incident the victim was not seriously injured. The suspect got away but is known to police, it's only a matter of time.

Accident, runaway Vehicle

Wednesday, January 24, 2007 1919hrs. 146 Belvedere Street.

A pizza delivery person was making a delivery. He got out of his car and went to the home to make the delivery. When he returned to his car, he found that it had rolled down the street and hit a parked car that in turn hit another parked car. The delivery person told police he forgot to pull on the parking brake.

Burglary; Mountain Bikes Stolen

Sunday, January 28, 2006; 1:56 pm; 1000 blk of Shrader

A thief entered the basement through an unlocked side door, and made off with two very pricey mountain bikes. The victims furnished the officers with pictures of the bikes, and hopefully they can provide us with serial numbers.

Burglary; Mountain Bikes Stolen

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Stolen Vehicle/ Possession of methamphetamine Arrest

Tuesday, January 30, 2007; 10:23p.m.; 426 Pierce

Officers from Park Station responded to the 400 block of Pierce on a call of an auto burglary in progress. Upon the Officers arrival they located the vehicle described by the caller attempting to leave the scene. The Officers were able to stop the vehicle. As they spoke to the two occupants they heard the dispatcher tell them that the vehicle they had stopped had just been stolen from the Stonestown area. They immediately placed the 2 under arrest. A search of the 2 suspects revealed 2 different types of Narcotics including Methamphetamine, a purse containing various identification of another person. The officers were able to contact that person who told them that her vehicle had been boosted the night before and her purse had been taken. The male suspect gave the officers the name of his brother to try and avoid

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



revealing that he was on Parole for burglary. Fortunately the mug shot and fingerprint computer revealed his true identity.

Theft/ Arrest Made

Tuesday, January 30, 2007; 3:05 pm; 2675 Geary - Office Depot

Officers were called to Office Depot to investigate a theft of a chair. Security gave a good description of the suspects, and told the officers that they boarded a Muni bus with the chair still in the box. The officers tracked down the Muni bus, and caught one suspect trying to sneak off the back door of the bus. Still on the bus was the chair and suspect #2. Security positively ID'd both suspects and the chair and the suspects were all taken to the appropriate place!

Auto Boosting; Arrest made

Wednesday, January 31, 2007; 3:35 am; Turk and Baker Sts.

An alert citizen was looking out her window and saw the suspect throw an object at the car's window repeatedly until it broke. She saw him enter the car with his legs sticking out. She called the police who arrived immediately and saw our auto booster still rifling through the vehicle's contents. Upon being arrested, our thief said that he didn't take anything because he had just gotten into the vehicle when the police arrived!

Graffiti Arrest

Wednesday, January 31, 2007; 5:23 p.m.; Pierce and Haight Streets

Tired of the abundance of graffiti in his neighborhood, a concerned citizen called police when he saw a guy (described as a black male, 26 years, no local address) tagging the bus stop. Officers arrived and detained a guy that matched the given description. The witness was brought to the scene and positively identified the guy as the one that had tagged the bus stop. The suspect had no identification on him so he was booked into County Jail pending confirmation of his identity.

Felony Drug Arrests

Wednesday, January 31, 2007; 5:34 p.m.; Horseshoe Pits of Golden Gate Park (near Fulton and Stanyan Streets)

Plainclothes officers entered the park and approached a group of people that appeared to be huddled in some type of drug activity. They stood next to two of them; who were so engrossed in what they were doing that they didn't even react to the 'strangers'. The officers watched as one of the group poured what appeared to be methamphetamine onto a mirror. The two looked up in horror as they recognized the 'strangers' as our officers. Two were arrested with a substantial amount of methamphetamine on their persons.

Assault

Wednesday, January 31, 2007; 11:33 p.m.; 1400 Block of 7th Avenue

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

A woman was relaxing with her 'best friend', having just consumed a bottle of wine when the friend started to 'come-on' to the victim. The victim refused his advances so he decided to show her how to 'defend herself'. So he began by slapping her across her face, causing her to fall to the ground. He then attempted to jump on top of her but she was able to kick him away. He next punched her to her right eye, again causing her to fall backwards to the ground where she struck her head. She got up and ran from the 'friend' and grabbed his expandable baton that just happened to be sitting on a table. He grabbed it from her and struck her to her leg. She grabbed onto it and he stomped on her foot causing her to release the baton. The friend then left. Officers that had responded to the scene met him at the front door. He was arrested. Paramedics that had responded treated the victim at home. Fortunately she was not seriously injured. Some friend!

Public Intoxication; Resisting Arrest; Battery on a Police Officer

Wednesday, January 31, 2007; 9:40 pm; 900 blk of Cole

Officers responded to Carl and Cole on a call of a drunk yelling in the street. They immediately found the suspect who was very drunk and sporting a huge black eye on his right eye. He was placed under arrest and brought to Park Station. After being placed in the safety cell, he began to kick the door of the cell violently. The Station Keeper entered the cell to attempt to remove his shoes to discourage the continued kicking, and also to photograph the black eye for documentation. That was it for the drunk. He kicked one officer and began thrashing around, kicking and punching with his fist. Once subdued, the officers noticed blood seeping from an abrasion around the black eye. An ambulance was summoned, but did not enter the cell or treat the drunk because of his violent kicking. He was taken downtown and booked in with the Sheriff's Department.

Theft Arrest

Thursday, February 1, 2007; 1:10 a.m.; 528 Divisadero St

A night watch sergeant was in the area of 17th Street and Roosevelt when he saw a guy (Hispanic male, 39 years) filling the bed of his truck with recycling materials that had previously been placed in the blue recycling bins. The sergeant identified the guy and issued him a citation for the violation. Our Sgt. then advised him that it was illegal to remove the recycling materials from the bins and to not do it again. At 1:10 a.m. the same Sergeant saw the same thief again stealing from the bins, this time on the 500 block of Divisadero. The sergeant was now required to arrest for the violation as the guy ignored the earlier citation and warning.

Battery; Resisting Arrest; Arrest Made

Thursday, February 1, 2007; 7:40 am; 1700 blk of Haight

The victim flagged down a police officer and pointed out an individual who threw a lit cigarette at him and then spit on him. The officer commanded the suspect to stop, but he continued to walk away. The officer explained that he wanted to find out what had just happened, but the suspect began yelling and screaming at the officer. The officer attempted to restrain the suspect and the fight was on! The good guy prevailed and the bad guy was finally placed in handcuffs. He stayed that way all the way to the jail cell!

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



Possession/Passing of a Counterfeit Currency

Friday, February 02, 2007 05:47 hrs. 308 Broderick Street.

Officers responded to a local merchant who stated that one of his employees received a counterfeit \$100 bill from a customer for merchandise. The officers seized the counterfeit bill as evidence. A second occurrence was reported in the Northern District later in the day. The suspect is described as a Black male, 20-25 years old 5'6" tall 180 Lbs. wearing a beige jacket, beige pants and a Louis Vuitton hat.

Felony Drug Arrest

Friday, February 2, 2007; 6:20 p.m.; 1821 Haight Street

Plainclothes officers were in the above area when they saw a guy (white male, 20 years) that they had arrested several times in the past for drug sales. They watched as the guy offered some passers-by 'buds' for sale. The passers-by ignored him. The dude scanned the area and saw the officers. He immediately attempted to leave their area. He realized that he wasn't going to shake the officers and approached them, offering them one baggie of marijuana stating, "this is all I have". Not ones to be fooled the officers arrested the dude. A search revealed many other things including various types of drugs and a scale to weight them out. He went to jail again.

Discharge of firearm within the city limits

Friday, February 02, 2007 2150hrs. Laguna Honda & Plaza Street.

A party in the Plaza St. @ Laguna Honda Bl. area was interrupted by gunfire. A group of African-Americans had not been provided entry into the party. Five shots were heard. Police responded to the 911 call and 13 minutes after the shots were fired, a unidentified witness (Bus Driver) stated she saw a group of African-American Juveniles that had boarded Muni bus #6217 going south on Woodside. Muni was contacted to get the location of the bus and they stated they did not have a bus with that number.

A unit that had responded to the call continued to investigate and searched for the Muni bus. Being alert and observant they followed a potential route that the bus might have taken, and it led them to Market and Castro Streets. Stopped for the red light, they noticed a Muni Bus North/East on Market Street. They identified Muni bus #6217 and noticed the group of African-American Juveniles that were on board, described by the Muni Driver. The Officers called for back up and at Market & Octavia St. numerous units detained the bus and it's occupants.

Once the suspects were detained and taken off the bus, Officers quickly found witnesses and separated the witnesses from the suspects. Officers immediately searched the bus for weapons. They found a loaded 38cal. revolver hidden under a passenger seat on the bus. The search continued for other weapons to no avail. Photos were taken of the gun and it was properly collected as evidence.

Officers interviewed the witness and identified the juvenile that had hidden the gun, and others that reacted to the police response. They were detained for further investigation. The other suspect's were checked for warrants and one juvenile was placed under arrest for a no bail, battery juvenile warrant.

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Three juveniles were released to parents. Eleven others were released, as there were insufficient grounds for a criminal complaint. Two Juveniles were booked for gun possession. and a warrant.

Felonious Sex Offender, Failure to Register / Arrest made.

Saturday, February 03, 2007 11:30hrs. In the District

Officers' were conducting a compliance check on known sex offenders living in the district. They determined that one such offender had not registered as required by law. The officers immediately located this individual and placed him under arrest. He was booked and is now off the street.

Drunk Driving Arrest

Saturday, February 3, 2007; 3:41 p.m.; 1300 Haight Street

An officer was called to the scene of a very minor traffic collision where one party alleged that the other refused to exchange information. The officer asked the party in question for her required information. He immediately noticed something wasn't right as she was unsteady on her feet and had a strong smell of alcohol on her breath. He had her perform the field sobriety tests that she failed. She was then tested with a hand-held alcohol-screening device that measured her alcohol impairment at .248, more than twice the legal limit. She was arrested for the violation. Oh, and her license had been suspended for a previous drunk driving arrest on 12/30/06.

Felony Warrant Arrest

Sunday, February 4, 2007; 1:28 a.m.; 730 Stanyan Street

Officers were patrolling when they noticed a McDonald's employee asking someone to leave the long closed restaurant property. Officers stopped to assist. They encountered an uncooperative guy just wanting to 'read his bible'. Officers ran a computer check on his name and discovered that he was on state parole and that he had a felony warrant for his arrest from Santa Cruz County Sheriff's Office. He was arrested on the warrant.

Possession of Marijuana for Sale / Arrest made.

Sunday, February 04, 2007 11:30hrs. Alvord Lake

A knowledgeable and alert beat officer noticed a known drug seller loitering in an area known for drug trafficking. The officer had previously arrested this individual for sale of marijuana and admonished him regarding loitering for the purpose of selling drugs. The officer managed to detain this individual for violating the admonishment. The search incident to the arrest revealed nine individually packaged baggies of marijuana and a large amount of currency consistent with possession for sales. This sly drug seller then produced a medical marijuana card to try and justify his illegal activity, however the preponderance of evidence clearly demonstrated that the marijuana possessed was not for personal use but for illegal sales. This individual was then booked.

Safety Tips: Residential Burglary

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Strange as this may seem, rural relations sometimes regard those of us who are native to metropolitan areas like San Francisco are paranoid. To family and friends born and bred in small towns where locked doors are the exception, city folk are thought of as odd, another species entirely. Odd, that is, until those rural acquaintances come a callin' and are subject to their first brush with crime. Only then do all the nutty things we do seem prudent. From the extra steps we take to ensure our safety, to the gadgets we install for peace of mind, those measures we observe to safeguard our lives and lifestyles become ceremonial. This week we concern ourselves with measures that require no costly financial investments, or time-consuming weekend projects. We concern ourselves with good habits, practices that we may put to good use without delay.

Burglary, by definition, is any entry into a premise to commit a felony or theft. Accordingly, officers who are charging a suspect that has broken into a premise to commit a felony crime other than theft will add the charge of burglary. It follows that the scope of our concerns includes such crimes as door-to-door soliciting and some forms of charity scams. Pushy salesmen can sometimes have other motives. They may even be casing a residence for entry at a later date. When someone is at your door, make a point of knowing whom your speaking with before opening up. Do not open your door, not even to receive a package, unless you are sure you know who is delivering it. Renters, remember that your landlord is required to give you twenty-four hours notice before entering your premise to make improvements. If anyone at your door is unknown and unexpected, ask for identification. If that does not satisfy you, call your landlord or the worker's employer for verification. Should you remain suspicious, call for police assistance. We'll help you straighten it out.

Surprisingly, almost half of all residential burglaries are accomplished via unforced entry. The resident may fail to lock their windows and doors, and the burglar merely lets himself in. So the first and most effective improvement is the easiest. When we are at home, all untended doors and windows should be locked. Should you require ventilation, lock the window in a position that allows only three inches of open space. If you are leaving, check all means of entry, close them, and lock up. Starting at the top floor stairwell, or at the front door of single story residences, work your way around the perimeter until you arrive where you started, then move on to the next floor down, or exit. Don't forget the garage or backyard entry, and pay close attention to those windows above ground level. Without going into too much detail, where there's a will, there's a way. Be especially careful around scaffolding. Scaffolding erected for painting or siding openly invites every possible opportunist to try and break in. With the exception of construction projects, when all the valuables in a home have been removed for safekeeping, never leave your home unlocked for workers. Generally speaking, you can't rely on someone that does not respect your property to lock up after you.

Once you are outside of your lovely, locked-up home, the only keys inside the place should be inside your pocket or purse. One exception may be a trusted relative or neighbor. Do not hide spare keys in

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

mailboxes or flowerpots. These are the first places a burglar looks when he decides to break in to your home. Now take a good look around. Do not leave newspapers or advertising fliers lying on the ground or sticking out of mailboxes. Any mess will give the appearance that the resident is not at home. Keep your home in good repair. Any obstruction allows a burglar to work on the window or door behind it unobserved. Plantings and foliage should not cover windows. Ideally, doors, windows and walkways should be unobstructed and visible to your neighbors. Uncut lawns and untrimmed bushes may betray your absence, or give the appearance thereof. Unavoidable plantings like trees can be pruned to thin out the foliage. Make sure the perimeter is well lit. Replace all your burned out bulbs. And make sure the numbers to your address are visible from the street.

Whether you leave your home for vacationing or work our last low overhead tip is to be neighborly. Know your neighbors and make friends of those you trust. Participate in neighborhood organizations, especially those established for your safety. Burglary prevention and reduction is a cooperative effort. If you don't have a neighborhood watch program in place, the professionals at San Francisco SAFE can help get you started. Of course, if you find anything in your neighborhood the least bit suspicious, give us a holler.

Residential Security & Structural Precautions

Last week Safety Tips addressed the good habits we may put to practice at home that curb the chance we may be targeted for burglary, habits that require little time or money to implement. This week we will discuss additional measures that may require a weekend project or two, yet clearly enhance perimeter security. When we adopted the habits described last week, we were already fifty percent closer to reducing the chance of an unwelcome entry. That fifty percent consists of cases where a suspect found an easily preventable gap in your perimeter, an unlocked window perhaps or sequestered key. The remaining cases involve the more determined burglar, willing to break open or pry away your defenses to get in.

Whereas last weeks motto may have been, "lock it up," this week's motto is, "lock it tight." Lets begin with another survey. Start inside again on the top floor next to your stairwell, or next to your front door, if you live in a single story residence. Now walk around the outside wall and check all of your windows. Do they rattle? When you lock them, do gaps remain? Your property should be in good repair. Work your way around the perimeter until you reach the point at which you started. Make a note of each door or window that requires attention and move on. Nothing on your perimeter should give, or allow small objects like burglary tools to jimmy inside. When you reach the point at which you started, and you have more than one floor, move down to the next. Check every window and door, including your garage doors, front and back.

Window locks should be in working order. Double hung windows that do not come with manufacturer's locks may be pinned so that they cannot be raised or lowered without removing such pins first. To install a

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

pin, drill one hole on each side of the lower sash so that it penetrates into the bottom part of the lower sash. Do not drill the hole all the way through the bottom sash. Slide eye-screws into the holes to lock the windows in place. Consider drilling an extra pair of holes that allow a three-inch opening for secure ventilation. Sliding glass windows should be installed so the sliding panel is positioned on the inside track. Again, no gaps. Find a suitable width wooden dowel that will rest neatly inside the track. Make sure the dowel extends the full length of the open portion of the track when the window is closed. Consider attaching a string or ribbon for easy removal. Newer, metal windows with small tracks may be fitted with manufacturer's locks. Avoid louvered windows entirely. They are too easily circumvented.

As you work your way around take note of your doors. There are basically two kinds, "hollow core" and "solid core." Hollow core doors are lightweight and generally meant for interior doors exclusively. You want to make sure your perimeter doors are of solid construction, at least 1 3/8 inches of core bonded wood, approved fiber, or metal. Take a look at the frame. Reinforcing your door won't help much if the frame is of lightweight construction or allows those gaps we cautioned against. Outward opening doors should be secured with non-removable hinge pins. Although perimeter doors with glass or small windows are discouraged, the glass in such doors should be thick and tempered. The windows themselves should not be anyplace close to the doorknob or locks. If your door does not have such a window, and you have no way to size up your visitors, consider installing a 180-degree peephole. Avoid chain locks. They are no stronger than the screws used to fasten them, and they betray a false sense of security.

All perimeter doors should be equipped with both primary and auxiliary locks. The primary lock is connected to the doorknob. Such locks are often self-latching and lock automatically when the door is closed. Although handy, and essential when one wishes to dash inside and secure oneself expediently, they should not be relied on exclusively. The auxiliary lock should consist of either bolt or rim lock mechanisms. Do not purchase such locks for residences unless the inside lock is equipped with a knob to throw the bolt into place. Bolt locks that require a key to open and close from the inside are fire hazards. Outside perimeter access to the bolts and latches securing your door should be minimized. Solid, rattle free, and close fitting doorjambs are a good place to start. Consider installing latch guards as well. Latch guards are solid metal plates that are installed over the latches and bolts on your door that prevent direct access to them.

Before closing we should revisit your outside perimeter briefly. Remember to keep the exterior in good repair. Bushes should be trimmed and thinned so that a burglary suspect cannot hide behind them as he works on opening your carefully secured entry points. Ideally, your neighbors should be able to see inside your yard, and walkways so that they may report suspicious activity as it occurs. Do not leave papers and flyers at your front door. They give the appearance that no one is at home. And don't forget to contact those hard working professionals at San Francisco SAFE. Their phone number is listed below. They can give you a hand with that survey, and flesh out many of the pointers we breezed through above. SAFE may also lend a hand and help establish a Neighborhood Watch group that facilitates your first line of

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

defense, the people next door.

Residential Garage Security

The third article in our burglary prevention series readdresses residential garage security. After those doors and windows that have been left unlocked unwittingly, garage burglaries are the most common method of forced entry into a premise. Even so, most garage burglaries take place when the residents accidentally leave their garage doors open. Regardless, the vast majority of garage burglaries are opportunity crimes. A suspect will strike wherever he finds a fragile perimeter, and a garage door need not be left unlocked to prove vulnerable.

Antiquated security systems may sometime present the burglar with all the opportunity he needs. Key operated electric garage door openers are well known to be easily defeated, and give the homeowner a false sense of security. To break the lock the suspect requires only one stout screwdriver, a modified barrel key, or a pair of pliers. A simple bottle of water with a fine stream attachment can be used to defeat some electronically engaged systems. Should you have such a key-operated system in place, make arrangements to have an automatic garage door repairperson evaluate the assembly for its security.

While you're at it, have the repairperson check to make sure there is no play in the door. It should seat firmly on the doorframe and not give or wobble, whether you have an automatic system in place or not. If a burglar can pry the door open, even a little, he might reach the non key-operated button affixed to an inside wall, or the hand operated locking mechanism in manual doors. Having said that, it makes sense to place the button to electronically operated systems at least six feet away from the door. When that's not possible, install a wooden block or metal plate near the button to prevent it from being manipulated with a stick or coat hanger. Evaluate other entrances into your garage as well. Older buildings often come with flimsy backyard doors with large glass panes. To secure the door, and other doors, glass panes should be covered with metal grating, or Replaced entirely with a solid-core wood, approved fiber, or metal door with a bolt lock.

Having taken these precautions always watch your garage door open and close when both entering and exiting. Make a note to yourself, and your co-tenants when applicable, to lock the door, if it is manually operated. Whenever you leave for vacation, make a point of shutting off the electricity to you garage door opener if you have one, and think about installing a padlock on the inside surface of the door for added security.

If you are the victim of a garage burglary, the crime is considered a burglary and an officer must respond to the scene. Of course if the suspect is still in the garage or in the area call 9-1-1. In cold cases call San Francisco Police Communications at 553-0123. Tell the dispatcher that you were the victim of a burglary, your garage was broken into, and that you require an officer to evaluate the scene for evidence. San

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Francisco residents who have questions about how secure their premises are, and how they might make improvements, are not without resources. For help assessing your garage and your residential security, call the "SAFE" (Safety Awareness for Everyone) program at 553-1984. Residents may make an appointment with the people at SAFE for help with coordinating a neighborhood watch program as well.

Apartment & Condominium Burglary Prevention

This edition of Safety Tips is the fourth in our series on residential burglary prevention. To date we have covered good habits, structural improvements, and garage security. Renters and Apartment building owners share those concerns, and the Bay Area supports a burgeoning number of them. Any number of factors contributes to a sizable base-line renting population, and those factors aren't going away any time soon. San Francisco's real estate market is slowly squeezing out lower-middle income ownership. The student body populations of the Bay Area's numerous academic and professional institutions are growing. Though the Bay Area supports a colossal number of successful start-up entrepreneurs, low-income service oriented professions like shop clerks, restaurant help, janitors, and gas station attendants, for example, are needed to support the area's vibrant multi-cultural lifestyle. In view of the fact that most of these professionals live in apartments or condominiums, and both apartment and dwellers share problems unique to residential security, we will address their concerns this week.

Let's start where we began this series, with good habits. Beginning with the front door most apartment building burglaries begin with the suspect finding his way in without using force. They need not break in at all. To get in through the front door the suspect simply presses all the doorbells to each unit and waits for someone to simply buzz him in blind. The answer to this problem is simple. Never let anyone into your building you can't see or don't know. Tell your neighbors not to let anyone in that they do not know, and tell your acquaintances not to follow other tenants into the building. If your building has an intercom, make sure the landlord keeps it in working order. Make sure the mailboxes are functioning properly as well. Broken mailbox locks should be fixed immediately. Broken mailboxes are easy targets for identity thieves.

All the common areas of your building, like the laundry room, elevator, or the garage, should be properly illuminated. When lights need to be changed, tell your landlord or maintenance person immediately. Trust your instincts and report suspicious activity whenever you see it. Avoid using isolated areas such as stairwells or laundry rooms at night. When using the elevator, stand next to the control panel so that you can press the alarm button if you feel threatened. Whenever entering or leaving your garage watch the door open and close completely before you drive off. If anyone you do not know slips inside your garage while the door is closing, call for police assistance immediately. Should you live in a larger complex, and the complex provides security, call them as well. Make a point of programming their phone number on your cell phone for emergencies.

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Whenever leaving your apartment make sure all the windows and doors are locked. Start at the front door and move in a circle around the perimeter. Make sure all the windows and doors are in good working order, too. Remember that rental units receive a lot of traffic. After years of use the windows and doors will not often hang squarely or tightly. They should not wobble. Window latches should be working properly and used every time you leave your domicile. To reinforce your windows, use pins to reinforce double-hung windows, and wooden dowels to reinforce sliding windows. Should you wish to lock your window in an open position on hot days, make sure it only leaves three inches of space for ventilation, and never leave it open when your not there.

Make sure that the doors to the common areas of your building have 180-degree peepholes allowing you to see who your visitors are before opening up. Doors to common areas should be made of solid core wood, approved fiber, or metal, and come with two locks, optimally, an auxiliary lock and a bolt lock. If you have a share rental, make sure the door to your room locks from the outside as well as the inside. Your roommates should not feel put off by this measure. Locking inside doors will slow down burglars should a break-in occur. Auxiliary locks in newer buildings are found in the doorknob. Make sure the lock is key operated, so that it can lock from the outside. Often old locks that have been painted over can be restored. Should you believe added security is required, talk to your landlord about installing a bolt or rim lock. Padlocks are no stronger than the hasps they latch. If the hasp can be unscrewed or removed, the lock is useless. All the same, no lock will work properly if the door is not hung square to the frame. If you live in a condominium, make a point of attending all your homeowner's association meetings. Make sure those responsible for maintenance know of structural improvements that are required of commonly held areas immediately. Remember that if you live in an apartment, or flat, to talk to your landlord about making any structural improvements first. Should you have a problem landlord, who delays or refuses to make these improvements or repairs, don't forget that they are required to provide you with a secure environment. The San Francisco Rent Board provides counseling for just such problems. Their 24-hour recorded advice line is (415) 252-4600. If you have a fax machine and you would rather they send a printed document, call (415) 252-4660. Their administrative line is (415) 252-4601. Remember the people at San Francisco SAFE are available for consultation, and security advice. Their phone number is (415) 673-SAFE, and their email address is www.sfsafe.org.

Burglar Alarms

The fifth article in our series on Residential Burglaries will address what steps one might take to slow down and perhaps apprehend a suspect should one gain entry to your home. We will begin by cautioning you against the limited scope of this article. It is not our intent to provide you with a comprehensive list of all the burglar alarm specifications that are available in the current market. Alarm company representatives or professionals from groups like San Francisco SAFE who are familiar with the latest technological developments, are better suited to that job. Having said that, we will do our best to give you some idea of what to expect from an alarm system should you elect to purchase one, and provide a few

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

tips to reduce the chance of generating false alarms.

You may well know that residential alarms have been in the news in recent months, not so much for the arrests they have facilitated, but for the number of false alarms they have generated that police departments have been compelled to respond to. San Francisco is no stranger to this phenomenon. The overwhelming majority of alarms that patrol officers investigate are false. Of the 55,202 alarm-related calls in San Francisco in 2002, over 90% did not merit police action. To correct the problem the City and County of San Francisco enacted the Emergency Alarm Ordinance. If you have an alarm, it must be registered, and if you have a false alarm you may end up paying a fine of up to two hundred and fifty dollars. The first false alarm will not incur a penalty. Thereafter, any succeeding alarm within any one calendar year will be subject to a fine. The second false alarm will mean a \$100 fine, the third a \$150 fine, the fourth, \$200 and the fifth, and any false alarm thereafter within one calendar year, a \$250 fine.

So, what can you do to reduce the chance of generating a false alarm? Most false alarms are operator errors, and of those operator errors guests who are not familiar with the system create most. To reduce the chance of a guest setting off your alarm, have your guest make practice runs on the system in your presence, before they are left to their own devices. Practice makes perfect. Remember that being familiar with any device, including an alarm, is a matter of exposure. Telling them how to do it over the phone probably won't do the trick. Having your guest come over to practice, on more than one occasion preferably, is the best defense.

The second most common way a false alarm might be triggered is in exiting the premises. After an alarm code has been punched in, an operator is left with a specific window of time in which to leave the premises and shut the exit door before the alarm sets. That window is called a delay, and the delay is essential to alarm owners with keypads inside the protected premises. If the exit door remains unsecured by the time the delay has expired, the alarm will activate, and you must remain on the premises to deactivate the alarm and answer the incoming phone call placed by the service monitoring it. Most of the time avoiding exit activation is as simple as planning ahead. Consciously establish a routine for leaving the premises. If you plan on leaving with a bag, a box or two, think about placing them outside the door or in your car before you punch in the code. If you forget something, and fail to remember until after you have punched in the code and left the premises, don't just barge back inside. Wait one minute for the alarm to set, then turn it off when you re-enter.

Most of the remaining false alarms involve pilfering or motion detectors and any unanticipated movement inside the premises or on the perimeter. Pilfering alarms involve subtle vibrations that telegraph through your windows. They are designed to detect anyone touching or breaking your windows. This sounds like a good idea until one realizes that your alarm cannot discriminate between any two vibrations. To the alarm the vibration that a burglar generates when touching or manipulating your windows is the same as a vibration caused by the Blue Angels during Fleet Week. There really is no sure way to guard against false

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

alarms in this case. One might ask a technician affiliated with your chosen alarm company to turn down the sensitivity of the device, but it may still be activated by stimuli outside your control. Window breakage won't be your chief concern in residential burglaries most of the time. Most burglars don't wish to attract attention, and go out of their way to avoid the noise caused by shattering residential windows.

Motion detectors are optimum devices for many apartment dwellers who cannot obtain permission to install the kinds of invasive equipment that perimeter alarms require. Pests or bugs crawling across the device's infrared sensor most frequently falsely activate them. To employ a motion detector worry free you might wish to contact a pest control agent to help you trouble shoot future problems. In the meantime try swabbing the parts of the device that are not connected to the infrared sensor with spider repellent. Once again such a precaution is no guarantee that a fly or spider will not find its way past your defenses. If you are discouraged by these caveats, consider the fact that some insurance companies provide discounts to apartment building owners when their tenants have installed burglar alarms and/or smoke and fire detectors. These cost savings may appeal to a landlord, and convince them to allow more invasive perimeter alarms to be installed.

No matter what you choose to do, should you wish to explore the possibility of acquiring an alarm, make a point of speaking to several alarm companies and make a thorough comparison. Remember that the people at San Francisco Safe will make themselves available by appointment to discuss these issues with you in detail. We have listed their phone number and web site below under Safety Groups. To obtain more information regarding the San Francisco Emergency Alarm Ordinance call (415) 558-3822, or go to the Emergency Communications Department link at www.sfgov.org and click on Emergency Alarm Ordinance.

Operation Identification

Let's assume for a minute that we have implemented most if not all of the measures suggested in the last five Safety Tips articles addressing residential burglary. We have established good habits and cleaned up the perimeter. We have set up a Neighborhood Watch, and met with our neighbors. We have even made structural improvements to the perimeter and installed an alarm, duly noting the San Francisco Alarm Ordinance, its fees, and responsibilities. Assuming we have done all these things, the chance of a burglar successfully targeting our domicile would be astonishingly low. Even so, the best precautions may be occasionally breached, and everyone makes mistakes. One day someone might break into our home and take something of value. What added steps might we enjoin to facilitate recovering our property, and catching and prosecuting the suspect? The answer is Operation I.D.

Operation I.D. is a program recognized by the nation's law enforcement agencies that is established solely for the recovery of stolen property and successfully prosecuting the persons responsible for taking it. Contrary to most bureaucratic endeavors, this one is remarkably simple to carry out. Moreover, the

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

general public need not complete a single form to participate, nor follow through with convoluted licensing procedures. All one need do is engrave the object of value with his or her driver license number, inscribe a hyphen or slash, then the two letter abbreviation for the state in which it was issued. Simple, yes? Should any law enforcement officer run across an object with a bunch of numbers on it and a two letter state abbreviation, they will know to process those numbers for the owner's identification. If the I.D. does not square with the person holding it, bingo, you get your property back and the holder is held to answer.

So, what's the catch? There are none, really, only two items of caution. Should you sell or discard an item that you have already engraved, simply engrave a single line through your I.D. numbers slanting from high left to low right. Also, electric engravers are rather crude implements. Jewelers might best engrave delicate or costly items akin to laptops, watches, rings, or silver. Regarding bicycles, tools, appliances, or computer towers, you need not even purchase an engraver. Just give Park Station a call, and make an appointment to sign one out. Call (415) 242-3000. We have a couple to spare for two or three days at a time. If, on the other hand, you have yet to announce your first Neighborhood Watch meeting, or your group is due for another, call the professionals at San Francisco SAFE. They can give you a hand with the agenda, provide a guest speaker or coordinator, and lend you an engraver or two in addition to stickers, signs, and literature on several safety subjects.

Park Police Station

1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



Park PCR Forum Day Change Options

Park Police Community Relations Forums – To increase attendance by changing Last Thursday to One of the Two Available Options during the Middle of the Week: 1st Tuesday or 2nd Wednesday

Park District - Regularly Scheduled Meetings & Two Available Options - as of 12/07/06

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
FIRST	Cole Valley Improvement Association (CVIA), Monthly, 1 st Monday	AVAILABLE OPTION #1 - FIRST TUESDAY	SF-5 Together (SF5T), Monthly, 1 st Wednesday, 7-9:30pm	Waller Street Association (WSA), Quarterly: FEB-MAY-AUG-NOV, 1st Thursday
SECOND	Duboce Triangle Neighborhood Association (DTNA), Odd # Month: JAN-MAR-MAY-JUL-SEP-NOV, 2 nd Monday, 7pm-?	Oak Fillmore Neighborhood Association, Monthly, 2 nd Tuesday, 7pm-?	AVAILABLE OPTION #2 - SECOND WEDNESDAY	Stanyan Fell Neighborhood Association, Monthly, 2 nd Thursday, 6:30pm-? ----- - <i>Northern PCR Forum, Monthly, 2nd Thursday, 7-8:30pm</i> ----- - Haight Ashbury Neighborhood Council (HANC), Monthly, 2 nd Thursday, 7-9pm
THIRD		<i>Richmond PCR Forum, Monthly, 3rd Tuesday, 1-2pm or 7-8pm</i> ----- <i>Ingleside PCR Forum, Monthly, 3rd Tuesday, 7-8:30pm</i> ----- <i>Taraval PCR Forum, Monthly, 3rd Tuesday, 7-8:30pm</i>	Haight Ashbury Improvement Association (HAIA), Monthly, 3 rd Wednesday, 6:30pm-?	Haight Ashbury Service Association (HASA), Monthly, 3 rd Thursday, 11am-12:30pm ----- - Japantown Merchants Association, Odd # Month: JAN-MAR-MAY-JUL-SEP-NOV, 3 rd Thursday, 11am-? ----- - Hayes Valley Neighborhood Association (HVNA), Monthly, 3 rd Thursday, 7pm-? ----- - North of Panhandle Neighborhood Association (NOPNA), Odd # Month: JAN-MAR-MAY-JUL-SEP-NOV, 3 rd Thursday, 7:30pm-? ----- - Inner Sunset/Haight Ashbury Senior Central, Monthly, 3 rd Thursday
FOURTH	Alamo Square Neighborhood Association (ASNA), Monthly, 4 th Monday, 7pm-? ----- <i>West of Twin Peaks Central Council (WOTPCC), Monthly, 4th Monday, 7:30-9:30pm</i>	West of Divisadero Emergency Preparedness Committee, Monthly, 4 th Tuesday, 6:30-8pm		

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

LAST		<i>Mission PCR Forum, Monthly, Last Tuesday, 6-7:30pm</i> ----- Sunset Heights Association of Responsible People (SHARP), Monthly, Last Tuesday, 7pm-?	Japanese Cultural Community Center, Monthly, Last Wednesday, 7pm-?	Park Police Community Relations (PCR) Forum, Monthly, Last Thursday, 6-7:30pm MEETING DAY TO BE CHANGED TO FIRST TUESDAY OR SECOND WEDNESDAY??
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NOTE1: Six Holidays Affecting Park PCR Forums on Last Thursdays:

President Day: 3 rd Monday in February	Labor Day: 1 st Monday in September
Memorial Day: Last Monday in May	Thanksgiving Day: 4th Thursday in November
Independence Day: 1 st Week in July	Christmas Day: Last Week in December (No Meeting)

NOTE2: Source - Mostly from Park District Safety Network Web Page < <http://www.safetynetwork.org/article.php?list=type&type=13> >

The regularly scheduled (standing) meeting information on the web page will need to be verified for accuracy and completeness. For any updates (meeting frequency, day, start or estimated end time, location, web site, email address, phone #, etc.) or additions of regularly scheduled meetings in the Park District not listed, please send email message to chenry@hafci.org (Park District Safety Network).

It's very helpful if the meeting's (usual/estimated) end time is included for new prospective attendees & others.

For those meetings requiring contact to get the time, it's helpful to include if it's a morning, afternoon, or evening meeting.

Your help in providing any updates or additions will be appreciated by many people.

For easier reading of the many regular meeting items, the regularly scheduled (standing) meetings will be grouped by Mondays, Tuesdays, Wednesdays, and Thursdays and sorted by first to last day of the month and then meeting times.

NOTE3: Italics indicates Other Meetings, not on the list of Park District Safety Network's Standing Meetings, but provided for information only.

NOTE4: The Third Monday option has been removed because Monday is the first day of the week. Tuesday or Wednesday will be better choices.

Youth Funding Youth Ideas

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007



2006 Request for Proposals:

Funding Cycle Deadline: March 1, 2007

At 8:00 p.m.

Youth Led Projects

Youth Funding Youth Ideas (YFYI) Mission:

YFYI is a youth-led program that seeks to foster young San Franciscans with the opportunities to expand on their leadership goals by funding their project ideas. We bring the tools and support, you bring the ideas.

For information, please contact us at:
CHALK Office

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

625 Market Street, Suite 825

San Francisco, CA 94105

4150-977-6949

415-977-6950 Fax

Juarez@chalk.org

www.chalk.org/yfyi

YFYI is a program of Communities in Harmony Advocating for Learning and Kids (CHALK)

Table of Contents

Section

Content

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

I. Minimum Eligibility Requirements

II. YFYI Terms & Definitions

III. Frequently Asked Questions

IV. Project Contact Information

V. Demographic Information

VI. Summary Answers Section

VII. Itemized Budget Form

VIII. Budget Narrative Form

IX. Additional Information

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

SECTION I.: MINIMUM ELEGIBILITY REQUIREMENTS

To be eligible for a YFYI grant:

- Project must be located in San Francisco and services must be provided to residents of the city and county of San Francisco.
- The project must be completely youth led but needs an adult ally for emergency purposes.
- Project must be led by youth between the ages of 13 and 17 (**note* there must be project leader(s) under the age of 18 throughout the contracted length of the project**).
- The project must have a non-profit organization to act as a fiscal sponsor to monitor all financial transactions.
- ALL sections of the YFYI application, which require answers or information, must be completed.
- Youth ages 13-17 **MUST** develop project idea and complete application
- Project travel expenses (ie. Trips, hotel, airfare, etc.) must be under 20% of overall budget costs (**note*excludes local transportation**)

YFYI will also consider the following:

- Participation of civic institution(s)
- Institutional change
- Community participation
- Community change
- Service learning
- Number of volunteers
- Beneficiaries of project
- Reasonable and well thought out budget

Upon receiving grant money from YFYI, it is required that:

- Youth and adults involved in project keep direct communication with YFYI
- Youth and adults will meet with YFYI whenever necessary
- Youth and adults will provide YFYI with all receipts to account for money spent
- Youth and adults participate in all YFYI events

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

IF REQUIREMENTS ARE NOT MET, AFTER RECEIVING A GRANT, YFYI IS ENTITLED TO TAKE BACK MONEY FROM ANY PROJECT, INCLUDING MONEY THAT HAS BEEN SPENT

PLEASE PRINT IN BLACK OR BLUE INK

If handwriting is not legible, applications will not be considered.
Applications can be typed.

SECTION II: YFYI TERMS & DEFINITIONS

*These definitions are specific to YFYI and are not necessarily generally used definitions. Providing YFYI's definitions of these terms is being done so that applicants are clear on language used by YFYI youth and adult staff.

1. **Youth:** Someone between the ages of 13 and 17.
2. **Youth Leader:** Someone between the ages of 13 and 17 who is directly involved in the development and daily leadership of the project and writing of the proposal.
3. **Adult Ally:** Someone 18 years old or older who is involved in the project only to provide support and guidance to youth of the same project.
4. **Beneficiaries:** People who will benefit from the project other than the youth leading the project.
5. **Fiscal Sponsor:** A non-profit organization or institution that is responsible for handling financial transactions for the project.
6. **Volunteers:** Youth or adults not getting paid who will help support the project.
7. **Stipend:** A type of payment often provided for services or completion of a project. Stipends are fixed by date (example: paid on 15th of each month) and amount (example: \$200 per month).
8. **Itemized Budget:** An organized list that breaks down the expenses item by item.
9. **Budget Narrative:** A written explanation for each budget item, including, its purpose, calculation, etc.
10. **Demographics:** A collection of information including age, gender, postal code, ethnicity, etc. Used by YFYI to gain an understanding of whom the project is serving.
11. **Time-line:** A breakdown of project steps, events, and accompanying estimated dates.
12. **Civic Institution(s):** Local places offering services to the public, including schools, churches, community centers and clubs.

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

13. **Institutional Change:** Making long term changes in regards to the way in which things are done, run or completed; such as policies, laws or practices.
14. **Program Officer:** A YFYI youth staff that participates in interviews, grant making, monitoring, communication and support of specific projects.
15. **Youth Evaluator:** A YFYI youth staff that participates in interviews, grant making, record keeping and analyzing of specific projects to determine growth and success.
16. **Proposal:** YFYI grant application (this form).

SECTION III: FREQUENTLY ASKED QUESTIONS

1. Question: If we need assistance in completing the application, what should we do?

You may call our office at (415) 977-6949 between the hours of 12pm-8pm Monday through Friday and arrange a meeting with one of the YFYI members for help.

2.Question: If you're eighteen can you apply for a grant?

YFYI can only give grants to youth between the ages of 13 and 17. However, 18 year olds may still be involved in the projects as long as the projects are fundamentally led by youth between the required ages of 13-17.

3.Question: If I live outside of San Francisco can I apply for a grant?

Our program is meant to serve the youth of San Francisco, and we cannot give grants to projects whose youth leaders live outside of San Francisco. Projects must also be serving the San Francisco community and being run and located within San Francisco.

4.Question: When is the deadline for applying for funding?

YFYI applications are due on September 1st, December 1st, March 1st, and June 1st, all at 8pm. Deadlines are set up so that YFYI has sufficient time to review proposals, interview applicants and make a funding decision.

5.Question: How long does it take a grantee to receive grant?

After an application is submitted, program officers will contact the applicants and arrange an interview. The program officer and evaluator assigned to the project will decide if the project is to be presented for funding or if the project needs further assistance prior to being considered for funding. If a project is presented at a YFYI funding meeting, the applicants would be

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

notified on whether or not their proposal will be funded. This process takes no more than two months, starting from the application deadline date by which the application was submitted.

6.Question: What types of projects are you interested in funding?

We look for projects that will benefit San Francisco youth. We will also consider the following: Participation of civic institutions, Institutional change, Community participation, Community change, Service learning, Number of volunteers, Beneficiaries of project, Reasonable and well thought out budget, and Application completion. We fund in the following categories: Arts, Education, Entrepreneurs, Environment, Health, Juvenile Justice, Recreation, Violence Prevention, and Youth Employment.

7.Question: How do you get prepared for an interview?

Make sure you know your project well and be prepared to answer questions about the project.

8.Question: Can we fax or email applications?

Yes, you can fax us at (415) 977-6950 or email your application to YFYI Coordinator, Andrea Juarez at Juarez@chalk.org , but make sure you contact YFYI staff first at (415)-977-6949 .

9.Question: How do you decide whether or not to fund a proposal?

1. All YFYI staff review every proposal and leave comments or questions for the assigned program officer and evaluator of the project to ask the applicants in the interview;
2. An interview is conducted by a program officer and an evaluator who will determine if the project is ready to be presented at the funding meeting or if the project needs further assistance before being considered for funding;
3. YFYI will focus on projects that show sustainable change (that a project will grow), civic engagement (having volunteers, community participants, and making change in the community), and having beneficiaries (people who will benefit from the project even if they are not directly involved in it).

10.Question: How long has this program been going on?

We started in the fall of '03. If you have any further questions please call us at (415) 977-6949.

SECTION IV: CONTACT INFORMATION

Primary Youth Leader (13-17)

Name:	
Date of Birth:	
Zip Code:	
Ethnicity:	

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Languages Spoken:	
Gender:	
Email:	
Contact Number:	
Community Organization:	
School:	
Grade:	

Secondary Youth Leader (13-17)

Name:	
Date of Birth:	
Zip Code:	
Ethnicity:	
Languages Spoken:	
Gender:	
Email:	
Contact Number:	
Community Organization:	
School:	
Grade:	

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Third Youth Leader (13-17)

Name:	
Date of Birth:	
Zip Code:	
Ethnicity:	
Languages Spoken:	
Gender:	
Email:	
Contact Number:	
Community Organization:	
School:	
Grade:	

Adult Ally (18+)

Name:	
Are you a parent?:	
Zip Code:	
Ethnicity:	
Languages Spoken:	
Gender:	

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Email:	
Contact Number:	
Community Organization:	

If more room is needed to add more participants, please feel free to attach another page.

Section V: DEMOGRAPHIC INFORMATION

Projected Demographic Information

YFYI uses this form to gain an understanding of how many youth your project is serving. **Please fill in with numbers only. Do not circle or check off.**

Total number of participants to be served by your project (include people involved in the project as well as those who will be affected by it –beneficiaries):

1) AGES	Projected Number of Participants to be Served by Age Group	
	0-5	
	6-13	
	14-17	
	Caregivers/Parents over 17	

2) GENDER	Projected Number of Participants to be Served by Gender	
	Male	
	Female	
	Transgender	

3) ETHNICITY	Projected Number of Participants to be Served by Ethnicity	
	Asian - including Filipino	
	Black/African-American	
	Latino	
	Native American/Native Alaskan	

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

	Pacific Islander	
	White	
	Multiethnic	

4) OTHER DEMOGRAPHICS	Projected Number of Participants to be Served by Category	
	Lesbian/Gay/Bisexual	
	Youth with Special Needs	
	Homeless/Transitional Housing	
	Limited English-Speaking	

5) ZIP CODES	Projected Number of Participants to be Served by ZIP Code							
	94102		94111		94122		94133	
	94103		94112		94123		94134	
	94104		94114		94124			
	94105		94115		94127			
	94107		94116		94129			
	94108		94117		94130			
	94109		94118		94131			
	94110		94121		94132			

* Projected Demographic Information Sheet taken from Cover Sheet A- Part II from DCYF

SECTION VI: SUMMARY ANSWERS

Project Name: _____

Duration of Project: _____

Who is your fiscal sponsor? _____

1) Describe the project and what you are trying to accomplish.

Weekly Newsletter

Thursday, February 08, 2007

[illegible]

Include a timeline.

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

3) Who is involved in this project? List the specific jobs of everyone involved in the project?

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

4) Does your project have volunteers? YES_____ NO_____ HOW MANY? _____

What are the tasks of the volunteers?

5) How will your project benefit and/or affect the youth?

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

How many people will benefit from this project? _____

6) How will your project include and/or benefit the community?

7) Where will this project be held? Location? (Example: Recreation Center, School, Community Based Organization, etc.)

If there is an address please let us know:

Name (if any) of location: _____

District or neighborhood: _____

Address: _____

Phone number: _____

Time appropriate to call: _____

Contact person (of location): _____

8) What district(s) or area(s) will your project target and why?

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

9) What has been done to ensure the success of your project so far?

10) Have you done any fundraising for your project? YES_____ NO_____

If you HAVE NOT fundraised do you plan to do so? Explain.

If you HAVE fundraised, what has been done? Explain.

11) What will your project achieve by its completion?

Park Police Station



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Weekly Newsletter

Thursday, February 08, 2007

12) Why is this project important to you?

13) Is there anything else you would like us to know regarding your project?

Park Police Station



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Weekly Newsletter

Thursday, February 08, 2007

SECTION VII- ITEMIZED BUDGET FORM

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

IT IS CRITICAL THAT YOU FILL THIS OUT CORRECTLY. IF YOU DO NOT KNOW
HOW TO PROPERLY COMPLETE THIS FORM OR HAVE QUESTIONS, PLEASE CALL
Thursday, February 08, 2007
YFYI AT 415.977.6949.

A	<u>Personnel</u>			
	<u>Position/Title</u>	<u>Budget Calculation</u>		<u>Total</u>
		<u>Pay per hour</u>	<u># of hours worked</u>	
1				
2				
3				
4				
5				
6				
7				
				Subtotal Personnel

B	<u>Program Materials And Supplies</u>		
	<u>Items</u>	<u>Show Calculations</u>	<u>Total</u>
1			
2			
3			
4			
5			
6			
7			
8			
			Total Programs Materials and Supplies

C	<u>Other Program Expenses</u>		
	<u>Items</u>	<u>Show Calculations</u>	<u>Total</u>
1			
2			
3			
4			
5			
6			
7			
8			
			Total Other Program Expenses

Total Overall Expenses	
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Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

SECTION VIII: BUDGET NARRATIVE FORM

THIS FORM IS A BREAKDOWN OF YOUR BUDGET IN WORDS. EACH SECTION MUST INCLUDE EVERY ITEM LISTED ON THE BUDGET FORM ABOVE WITH A DETAILED EXPLAINIATION FOR EACH ITEM AND WHY IT IS NEEDED.

Personnel

Program Materials & Supplies

Other Program Expenses

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

SECTION IX: ADDITIONAL INFORMATION

Questions or Comments:

How did you hear about YFYI?

Write in your answer if you received this application at school, a community based organization or elsewhere.
Please Check One

CHALK Outreach Worker (the youth in the orange uniforms)	
YFYI Staff	
YouthLine Phone Line	
Website	
Friend	
Family	
Flyer	

Park Police Station



1899 Waller Street, San Francisco, California 94117, 415-242-3000

Weekly Newsletter

Thursday, February 08, 2007

Card	
Poster	
School:	
Community Based Organization:	
Other:	

Please return application to the address below:
Youth Funding Youth Ideas (YFYI)
625 Market Street, Suite 825
San Francisco, CA 94105

Or you can fax it to (415) 977-6950

TO ASK QUESTIONS, CALL (415) 977-6949

中文申請表請在網上提取,網址: www.chalk.org/yfyi 或者請電415-977-6949

Aplicaciones en Español están disponibles en el Internet: www.chalk.org/yfyi o puede llamarnos al 415-977-6949.