

Role description for a ... Area Commissioner



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0845 300 1818

Title: Area Commissioner (AC)

Outline: Responsible for leading the Scout Area: ensuring that the Area provides good quality Scouting for young people, developing Scouting in the Area, promoting and maintaining the policies of the Association within the Area and proactively managing adults in the Area.

Responsible for: District Commissioners, Deputy Area Commissioners, Assistant Area Commissioners, Area Network Scout Commissioner, Area Training Manager, Area Scouters, Area Advisers, Area Media Development Manager.

Responsible to: Chief Commissioner

Main Contacts: Deputy Area Commissioners, Assistant Area Commissioners, Area Chairman, Area Network Scout Commissioner, members of the Area Executive Committee and its sub-committees, District Commissioners, Area Training Manager, Local Training Managers, Field Development Officers, Members of the local Community, Schools and other Youth Organisations.

Appointment Requirements: To understand and accept The Scout Association's policies, have satisfactory CRB clearance. The completion of a Wood Badge, which includes the achievement of the Manager specific modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme. Eligible for Charity Trustee Status.

"General" Main Tasks	"Specific" Tasks Agreed with the Chief Commissioner
<ul style="list-style-type: none">Act as the "line manager" for District Commissioners, Deputy Area Commissioner, Assistant Area Commissioners, Area Scout Network Commissioner, Area Training Manager and Area Leaders.	
<ul style="list-style-type: none">To ensure that the delivery of Scouting throughout the Scout Area maintains an adequate quality level and that all adults are supported in carrying out their tasks.	
<ul style="list-style-type: none">Ensure that adequate procedures are in place and followed to ensure that all activities and meetings in the Area are safe and follow the rules of the Association.	

<ul style="list-style-type: none"> ▪ Meet with District Commissioners in the Area to: <ul style="list-style-type: none"> ▪ discuss and agree matters of policy within the Area; ▪ devise and manage the Area development plan; ▪ promote contact between Districts; ▪ identify requirements of the Districts; ▪ keep the Area Executive Committee advised of the financial and other resource requirements; ▪ discuss common issues 	
<ul style="list-style-type: none"> ▪ Meet with Deputy / Assistant Area Commissioners, Area Training Manager and Area Scout Network Commissioner in the Area to: <ul style="list-style-type: none"> ▪ review the progress, standards and effectiveness of programmes in the Area; ▪ plan and co-ordinate the support provided to Districts, including visits, especially in respect of the Area development plan; ▪ keep the Area Executive Committee advised of the financial and other resource requirements; ▪ plan the provision of adult training and special needs; ▪ discuss common issues. 	
<ul style="list-style-type: none"> ▪ Ensure that all adults working within the Area are fit and proper persons to carry out the tasks given them (particularly involves working closely with the Area Appointments Sub-committee). 	
<ul style="list-style-type: none"> ▪ make decisions particularly in the case of disagreements and disputes between District Commissioners and District Scout Councils 	
<ul style="list-style-type: none"> ▪ Defining the roles and responsibilities of any Deputy Area Commissioners. 	

<ul style="list-style-type: none"> ▪ Nominate (annually) the Area Chairman and certain other members of the Area Executive Committee. 	
<ul style="list-style-type: none"> ▪ Promote good relations between Members of the Movement in the Area and settle any dispute between them. 	
<ul style="list-style-type: none"> ▪ Attend meetings of the Area Executive Committee, which exists to assist the Area Commissioner and to cover administrative matters of the Area. 	
<ul style="list-style-type: none"> ▪ To promote the Scout Area within the local community including establishing links with other youth organisations. Build and maintain good relationships with the community. 	
<ul style="list-style-type: none"> ▪ Encourage the training of Members of the Movement as appropriate throughout the Area. 	
<ul style="list-style-type: none"> ▪ Design, implement and review a Area development plan involving the District Commissioners, Deputy Area Commissioners, Assistant Area Commissioners, Area Scout Network Commissioner and Area Executive Committee. 	