

LIBERAL NATIONAL PARTY OF QUEENSLAND

DRAFT CONSTITUTION

To the Australian Electoral Commission

AND To the Electoral Commission of Queensland.

I, _____ of _____,
QLD, hereby certify that this printed edition of the Liberal National Party of
Queensland Constitution is an accurate reproduction of the Party's Constitution
and is in current force effective 26 July 2008.

State Director

28 July 2008

DEFINITIONS

In this Constitution, unless the context otherwise requires the following terms and derivatives of those terms have the meaning ascribed in this clause: -

<p>AFFILIATION</p>	<p>Affiliation means a formal relationship between the Party and another political Party involving an alliance to work together to achieve the objectives of the Party. A member of the Party shall be a member of the affiliated party only where the member was a member of the affiliate immediately before the commencement date of the Party, the member applies to the State Council in writing to maintain membership of the affiliate and the State Council agrees in writing to membership of the affiliate and the Party being maintained by that member. In so agreeing, the State Council may limit its agreement to a particular period of time, a particular purpose, may attach any condition it considers appropriate and may terminate its agreement at any time. The State Council shall not be obliged to give reasons for any decision in respect of such affiliation.</p> <p>The following are hereby deemed to have complied with the requirements of this provision: the sitting National Party of Australia members of the Commonwealth Parliament and any members of the Party selected as Queensland delegates to the National Party of Australia's Federal Committee of Management and/or Conference.</p>
<p>BRANCH</p>	<p>Branch means a Branch of the Party formed with the approval of State Executive as constituted in Clause ;</p>
<p>CONFERENCE</p>	<p>Conference means the Annual Conference of a Federal Electorate Council, or a Special Conference of a Federal Electorate Council under Clause ;</p>
<p>CONVENTION</p>	<p>Convention means the governing body of the Party as constituted in Clauses and ;</p>
<p>FEDERAL ELECTORATE COUNCIL</p>	<p>Federal Electorate Council means a Federal Electorate Council as Constituted in Clause ;</p>
<p>FEDERAL ELECTORATE</p>	<p>Federal Electorate means a Federal Electorate for the purposes of electing members of House of Representatives in the Australian Parliament;</p>
<p>COUNCIL EXECUTIVE</p>	<p>Council Executive means Council Executive as constituted in Clause ;</p>
<p>LOCAL AUTHORITY</p>	<p>Local Authority means any City, Municipal or Shire Council in the State of Queensland;</p>
<p>STATE EXECUTIVE</p>	<p>State Executive means the State Executive of the Party as constituted in Clause ;</p>

MEMBER	Member means a financial Member of the Party and includes any person who was a financial member of the Liberal Party of Australia (Queensland Division) or the National Party of Australian (Queensland) as at 27 July 2008 but does not include any person who prior to 26 July 2008 had been declined membership of or expelled or suspended from membership of the Liberal Party of Australia (Queensland Division) or the National Party of Australian (Queensland);
MONTH	Month means a calendar month
NOTICE OR NOTIFY	Notice or notify means the method of giving Notice as described in Clause .
PARTY	Party means the Liberal National Party of Queensland and includes to the extent necessary the Liberal Party of Australia (Queensland Division) and the National Party of Australia (Queensland)
PARTY SUPPORTER	Party Supporter means a person as constituted in Clause ;
PARTY UNIT	Party Unit includes a Branch, State Electorate Council, Federal Electorate Council, Regional Council, State Council, State Policy Assembly, Convention or any other committee or organ of the Party as constituted by this Constitution
RELATIVE	Relative means a spouse or de facto spouse, a child, a grandchild, a parent, a grandparent, a sister, a brother, a nephew, a niece, an aunt, an uncle, a brother-in-law, a sister-a-law, a mother-in-law or a father-in-law;
STATE	State means the State of Queensland;
STATE DIRECTOR	State Director means the State Director for the time being of the Party;
STATE COUNCIL	State Council means the State Council of the Party as constituted in Clauses and ;
STATE ELECTORATE COUNCIL	State Electorate Council means a State Electorate Council as constituted in Clause ;
STATE ELECTORATE	State Electorate means a State Electorate for the purposes of electing Members of House of Parliament in the Parliament of Queensland;
TEAM LEADER	Team Leader means the Leader of the team of candidates duly endorsed by the Party at any election or the Mayoral or Lord Mayoral Candidate, Lord Mayor or Mayor appointed or elected in accordance with Clauses and of the Constitution.
GENDER	Generally, unless the contrary intention appears, every word in the masculine gender shall be construed as including the feminine gender and every word in the singular shall be construed as including the plural and vice versa.

A THE PARTY

- A.1 The name of the Party shall be the Liberal National Party of Queensland hereinafter called “the Party” and is the successor of the Liberal Party of Australia (Queensland Division) and the National Party of Australia - Queensland.
- A.2 The Party shall be a voluntary organisation.
- A.3 The Party shall be a division of the Liberal Party of Australia and to remove any doubt is the body referred to as Liberal Party of Australia (Queensland Division) in the Federal Constitution of the Liberal Party of Australia.
- A.4 The Party shall be affiliated with the National Party of Australia.

B OBJECTS

- B.1 The objects of the Party shall be to have an Australian nation:
- (a) dedicated to political liberty and the freedom, welfare and dignity of it’s citizens and residents;

Democratic Principles

- (b) in which an intelligent and free Australian Democracy shall be maintained by:
- (i) Preservation of the Westminster system of Government;
 - (ii) Parliament controlling the executive and the law controlling all;
 - (iii) independence of the judiciary;
 - (iv) recognition of federal, state and local government;
 - (v) freedom of speech, religion, association and the media;
 - (vi) freedom of citizens to choose their own way of living and of life, subject to the rights of others and the laws of the land and the protection of private property;
 - (vii) equality of opportunity for all and protecting the people against exploitation;
 - (viii) looking primarily to the encouragement of individual initiative and private enterprise as the dynamic force of progress;
 - (ix) developing to the fullest extent a national spirit in Australia;

National Security

- (c) safe from external aggression and living in Australia, playing its part in a world security order which maintains the necessary force to defend the peace;

Defence

- (d) which the spirit of patriotism is fostered and all Australians united in the common service of their country;

Ex-service Members

- (e) in which men and women who have been members of the fighting services and their dependants shall enjoy honour and security, and where preference and generous repatriation benefits are recognised;

Social Provisions

- (f) in which social provision is made for the aged, the invalid, the widowed, the sick, the unemployed and the children;

Medical Services

- (g) in which adequate medical services are within the reach of all;

Industry & Trade

- (h) in which primary, secondary and tertiary industries are promoted, new and adequate markets developed, the lifestyle of country people improved, rural amenities increased and decentralisation of industries encouraged, and ;
- (i) which breaks the welfare reliance of Aboriginal and Islander communities through improved education and the facilitation of enterprise;

Employment

- (j) in which there shall be no nationalisation of any Australian industry without the approval of the people;

Industrial Relations

- (k) in which constant employment at good wages is available to all willing and able to work;
- (l) in which employer and employee have a sense of common interest and duty and share as co-operators in all advances of prosperity and in which living standards rise steadily as physical resources expand and ingenuity grows;
- (m) which ensures a right to freedom of association in the work place;

Education

- (n) in which a comprehensive system of child and adult education is designed to develop the spirit of true citizen ship and in which no consideration of wealth or privilege shall be a determining factor;

Youth

- (o) in which the youth of the nation is given every encouragement to develop its talent to the full, recognising that from its ranks will come the leaders of tomorrow;

Family

- (p) in which family life is seen as fundamental to the wellbeing of society and in which every family is enabled to live in and own a comfortable home at reasonable cost and with adequate community amenities;

Environment

- (q) in which there is an ongoing commitment to the protection of the environment, the prudent management of our natural resources for all Australians, and a commitment to sustainable development;

Cultural Heritage

- (r) which respects Australia's heritage, aboriginal and islander peoples and the multi-cultural character of Australian Society;

Non-Discrimination

- (s) in which there is no discrimination on grounds proscribed in Queensland and Australian legislation.

B. 2 to formulate from time to time a platform which embodies these objects;

B. 3 to secure the election of candidates selected by the Party to the Australian Parliament, the State Parliament and to such Local Authorities as the Party shall from time to time determine;

B. 4 to be the successor of the Liberal Party of Australia (Queensland Division) and the National Party of Australia - Queensland.

C POWERS

C.1 The Party, through its authorised officers, shall have the following powers:

- (a) to establish Party Units within Queensland;

- (b) to provide, maintain, manage and carry on headquarters, clubs, social centres and places of meeting for recreation or instruction as may be required and to furnish, equip and provide supplies therefore;
- (c) when deemed necessary or convenient for any of the purposes of the Party, and subject to any such consent or approval as may by law be required, to purchase, sell, exchange, lease, take on lease, mortgage, improve, manage, develop, hire or otherwise acquire, deal with or turn to account all or any part of the property of the Party;
- (d) to construct, maintain, improve and alter any house, buildings or works necessary or convenient for any of the purposes of the Party;
- (e) to take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Party in the form of donations, annual subscriptions and otherwise;
- (f) to invest any monies of the Party not immediately required for any of its objects in such manner as may from time to time be determined;
- (g) to enter into any arrangement for joint working or co-operation or affiliation with any other party, association, society or body of persons whether incorporated or not incorporated carrying on work or having objects similar to the objects of the Party and to assist and support by pecuniary contributions or otherwise the operations of any such party, association, society or body and to take over upon any terms all or any of the property, undertakings and liabilities of any such party, association, society or body;
- (h) to produce, publish, issue and distribute gratuitously or otherwise such books, newspapers, pamphlets, periodicals and other literature as may seem calculated to promote the objects of the Party;
- (i) to receive and accept donations, subscriptions and endowments of money and/or of any form of property whether real or personal provided that no donation, subscription or endowment may be received or accepted if it is subject to any condition relating to the exercise by any member of the Party holding public office of the powers or entitlements of such office;
- (j) to borrow money with or without security for the purpose of carrying out and exercising any of the objects or powers of the Party and also to lend money to such persons, companies or bodies on such terms as may seem expedient and to guarantee the performance of contracts by any person, company or body (including the payment or repayment to any bank or other lender on demand or otherwise of any moneys, loans, advances or banking accommodation and interest and charges) and to mortgage, charge or otherwise encumber the whole or any part of the property of the Party in support of any such guarantee;
- (k) to engage and dismiss employees and agents of the Party and fix their remuneration and terms of employment;
- (l) to appoint and to remove a trustee or trustees who shall be appointed by and who shall remain in office at the pleasure of the State Executive to receive and hold any property on behalf of the Party and to deal therewith as directed by State Council;
- (m) to use and to grant revocable licenses to approved organisations to use the words; "Liberal National", "Liberal" or "Nationals" and other words to which the Party is entitled;
- (n) to grant and pay pensions, salaries, gratuities and/or other payments to any person in recognition of services rendered to the Party; and
- (o) to do all such other acts and things as are or may be incidental or conducive to the attainment or furtherance of any of the objects or the exercise of any of the powers as set out in this Constitution or otherwise for furthering the interests of the Party.

D MEMBERSHIP

- D.1 Any person 18 years or older who subscribes to the objects and platform of the Party may apply for ordinary membership of the Party. A person 16 years or older may apply to be a member of the Young Liberal National Movement of Queensland.
- D.2 Any person who:-
- (a) is not enrolled on the Commonwealth and Queensland electoral roll; and/or
 - (b) whose residential address as provided to the Party Secretary is not as described in the Commonwealth and Queensland electoral roll shall not be entitled to:
 - have any application for membership considered by State Executive;
 - vote at any meeting of the Party including preselection ballot of the Party; or
 - seek or continue to hold office in the Party until such time as such discrepancy is rectified.
- D.3 A person desiring to become a member shall complete such form of application as is prescribed by State Executive and shall lodge such completed form of application together with the applicable membership fee or a direct debit for payment of such membership fee with the Party Secretary and subject to Clause 4 hereof, shall be a Member from the date of such lodgement but shall have no voting rights nor have such membership included for the calculation of any delegate voting entitlement for a period of one month from that date.
- D.4 The State Executive may reject any such application without assigning any reason.
- D.5 If any application for membership is rejected by the State Executive the membership fee paid, if any, shall be returned to the applicant.
- D.6 The annual membership fee shall be such amount as is determined by State Council.
- D.7 The membership of a Member whose fee is in arrears in excess of 60 days shall lapse and such person shall vacate any office held by such person .
- D.8 Subject to the definitions set out above and to Clause A.4, any Member who is a member of any other political party or any organisation that State Council determines to be opposed to the objects of the Party shall upon becoming such a member cease to be a Member and whilst being such a member shall not be eligible to become a Member.
- D.9
- (a) Any Member who nominates without the prior approval of State Executive as a candidate in any election against a candidate selected by the Party shall cease to be a Member upon submission of the nomination papers.
 - (b) Any Member who State Executive determines has actively assisted a candidate standing against an endorsed candidate of the Party shall cease to be a Member. In such case the member may appeal such determination to the Disputes Committee within 28 days of notification of such determination.
 - (c) Any Member, not being the endorsed candidate of the Party, signifies to the State Government such member's availability to serve the remaining term of a Party Senator whose seat becomes vacant shall by force of such signification cease to be a Member.
 - (d) Any Member whose membership has ceased by operation of Clauses (a) or (b) above shall be prohibited from applying for membership of the Party for a period of 3 years or such other period as may be determined by Sate Council.
- D.10 Any Member who has rendered service that, in the opinion of the State Executive, warrants recognition may be awarded by the State Executive, an Honorary Life Membership, Certificate of Merit or other award. State Executive may confer honorary Life Membership. Any such Honorary Life Member shall thereafter be deemed to be a financial Member.
- D.11 Upon becoming a Member, each applicant shall be included as a member of such Branch as the applicant requests, or as is determined by the State Executive.
- D.12 Reciprocal membership rights may be granted to Honorary Life and Fully Paid members of a Party which shares an affiliation at national level with the Party whose place of residence moves from another Australian State provided the same right is extended by another State Party.

- D.13 (a) A Member may elect to be a Member at Large rather than be allocated to a branch;
(b) A Member who is an employee by the Party must be a Member at Large.
- D.14 There shall be a Headquarters Branch to which all Members at Large are hereby deemed to be members.
- D.15 Any person who has been convicted of a disqualifying electoral offence within the last 10 years shall not be entitled to apply to become a Member.
- D.16 Any Member:
(a) Convicted of a disqualifying electoral offence, as provided for in the Electoral Act 1992; or
(b) Convicted of an indictable offence against the law of Queensland, another State or Territory, or the Commonwealth; or
(c) Sentenced to a term of imprisonment of more than one year's duration
shall cease to be a Member upon such conviction being recorded or period of imprisonment being imposed and the State Director shall forthwith enter such details in the records of the Party.
- D.17 State Council may determine whether there shall be various classes of membership and the membership fee and entitlements of any such class or classes of membership.
- D.18 Membership shall be on an annual financial year basis. State Executive shall determine renewal procedures.
- D.19 The Party may offer Perpetual membership on the terms and conditions determined by State Council, upon the basis that a perpetual Member shall, upon payment of the prescribed fee, be entitled to the full rights of a Member but shall not be obliged to pay an annual membership subscription.
- D.20 No payment for or on account of membership shall be paid by any person other than the person or Relative of the person who has applied to become a Member or is renewing membership.
- D.21 For the avoidance of doubt no Party Unit shall accept membership subscriptions or renewals.
- D.22 No Member shall make any material offer or reward to any person as an inducement to any person to become a Member without the approval of the State Executive, and no person who has accepted such an offer or reward shall be accepted thereby as a Member without the approval of the State Council.
- D.23 Membership fees shall be paid to the Party Secretary by way of a cheque, bank order or debit, credit card or such other means as is approved by State Executive.
- D.24 State Executive may provide for the transfer of members from one Branch to another Branch or from the Young Liberal Nationals Movement to the Party.
- D.25 The official record of membership of the Party kept by the Party Secretary shall be prima facie evidence of membership of the Party and of the date and circumstances of such membership.
- D.26 No person shall be provided with access to the membership records of the Party without the authority of the State Director in accordance with guidelines determined by State Executive.
- D.27 All Members are bound by:-
(a) this Constitution including any By-laws of State Council;
(b) any Code of Conduct approved by State Council; and
(c) any Fundraising Code approved by State Council.

E PARTY UNITS

E.1 The operational Party Units shall be the following:

- (a) Branches
- (b) State Electorate Councils;
- (c) Federal Electorate Councils;
- (d) Regional Zones;
- (e) State Convention;
- (f) State Council;
- (g) State Executive;
- (h) Committees of the Party;
- (i) President's Committee
- (j) State Parliamentary Party;
- (k) Federal Parliamentary Party;
- (l) Local Authority Teams;
- (m) Young Liberal National Movement;
- (n) State Women's Council;

E.2 Party Units shall advance the interests of the Party in every way possible, consistent with the objects and platform.

E.3 No Party Unit shall enter into any contract or take part in any legal proceedings on its own account.

F BRANCHES

F.1 Branches may be established at any place with the approval of the State Executive after consultation with the State Electorate Council.

F.2 Each Party Branch shall meet at least twice in each year, one of such meetings to be the Annual General Meeting, another to be held at a time that provides at least two months between the two meetings before or after the date of such Annual General Meeting.

F.3 Each Branch shall concern itself with the progress of the district in which its members reside and may with the consent of the State Director co-operate with non-political organisations in matters of mutual concert.

F.4 Branch meetings are for social and policy purposes and any other specific tasks such as fundraising, campaign and candidate specific duties as deemed suitable by the Electorate Council.

F.5 State Executive may establish a Branch based upon such other factor than locality such as a professional Branch or an internet based Branch.

G STATE ELECTORATE COUNCILS

G.1 A State Electorate Council shall be formed in each State Electorate.

G.2 Each State Electorate Council shall consist of all Members residing within that State Electorate provided that State Council may at the request of the State Electorate Council concerned determine that in any State Electorate where the total area exceeds 10,000 square kilometres the State Electorate Council shall be comprised of representatives of branches and may for the purpose of constituting such State Electorate Council make By-laws relating to the composition of that State Electorate Council applicable to one or more State Electorate Councils.

G.3 Each State Electorate Council shall elect annually an Executive comprising a Chair, one Deputy Chair, a Secretary/

Treasurer or a Secretary and a Treasurer and such other members as it considers necessary. Such members must be in attendance at the meeting or signify to the Chair or Secretary of the State Electorate Council, that they are willing to accept a position for which they may be nominated. It may also elect a Committee consisting of the Executive Officers and such other members of the Electorate Council as it considers necessary. It may also appoint such other officers or committees as it considers necessary.

G.4 Each State Electorate Council shall meet at least twice in each year, one of such meetings to be the Annual General Meeting, another to be held at a time that provides at least two months between the two meetings before or after the date of such Annual General Meeting. If it does not so meet, it shall not be entitled to appoint the representatives and delegates to other Party Units herein provided.

Copies of the Minutes of meetings are to be forwarded to the Party Secretary.

G.5 A quorum of a State Electorate Council meeting shall be not less than fifteen members.

G.6 The duties of State Electorate Councils shall be:

- (a) to co-ordinate the work of the Branches in the State Electorate and generally to promote and stimulate the progress of the Party within the State Electorate;
- (b) to organise and, subject to the direction of State Council, to conduct the campaign of the endorsed candidate for the State Electorate in co-operation with that candidate;
- (c) to hold meetings as and when required;
- (d) to take part in the selection of a candidate for the State Electorate concerned as herein provided;
- (e) to consider recommendations from Branches within the Electorate relating to matters of policy, constitution, or administration of the Party and upon adoption of any such recommendations to submit the same to State Council or State Convention;
- (f) to consider and act upon any other matters brought before them by the Chair;
- (g) operate and act upon any other matters brought before them by the Chair;
- (h) deposit all funds received therein;
- (i) make all payments signed by any two of the Chair, Deputy Chairs, Secretary and the Treasurer or Secretary/Treasurer;
- (j) either itself or by a duly appointed Committee, authorise expenditure and be responsible for all money received;
- (k) administer the finances provided to it from Branches within the State Electorate, whilst assisting Branches with their fundraising activities.

H FEDERAL ELECTORATE COUNCILS

H.1 A Federal Electorate Council shall be formed in each Federal Electoral Division in Queensland.

H.2 Each Federal Electorate Council shall consist of all financial Members residing within that Federal Electorate provided that State Council may at the request of the Federal Electorate Council concerned determine that in any Federal Electorate where the total area exceeds 10,000 square kilometres the Federal Electorate Council shall be comprised of representatives of State Electorate Councils and may for the purpose of constituting such Federal Electorate Council make By-laws relating to the composition of that Federal Electorate Council applicable to one or more Federal Electorate Councils.

H.3 Each Federal Electorate Council shall meet at least twice in each year, one of such meetings to be the Annual General Meeting, another to be held at a time that provides at least two months between the two meetings before or after the date of such Annual General Meeting. If it does not so meet, it shall not be entitled to appoint the representatives and delegates to other Party Units herein provided.

Copies of the Minutes of meetings are to be forwarded to the Party Secretary.

H.4 Each Federal Electorate Council shall elect annually an Executive comprising a Chair, one Deputy Chair, a Secretary/

Treasurer or a Secretary and a Treasurer and such other members as it considers necessary. Such members must be in attendance at the meeting or signify in writing or by telephone to the Chair or Secretary of the Federal Electorate Council that they are willing to accept a position for which they may be nominated. It may also elect a Committee consisting of the Executive Officers and such other members of the Electorate Council as it considers necessary. It may also appoint such other officers or committees as it considers necessary.

H.5 A quorum of a Federal Electorate Council meeting shall be not less than fifteen members.

H.6 The duties of Federal Electorate Councils shall be to:

- (a) co-ordinate and assist the work of the Branches in the Federal Electorate and generally to promote and stimulate the progress of the Party within the Federal Electorate;
- (b) organise and, subject to the direction of State Council, to conduct the campaign of the endorsed candidate for the Federal Electorate in co-operation with such candidate;
- (c) hold meetings as and when required;
- (d) take part in the selection of a candidate for the Federal Electorate concerned as herein provided;
- (e) consider recommendations from Members within the Federal Electorate relating to matters of policy; constitution, or administration of the Party and upon adoption of any such recommendations to submit the same to State Council or State Convention;
- (f) consider and act upon any other matters brought before them by the Chair;
- (g) operate and act upon any other matters brought before them by the Chair;
- (h) deposit all funds received therein;
- (i) make all payments signed by any two of the Chair, Deputy Chairs, Secretary and the Treasurer or Secretary/Treasurer;
- (j) either itself or by a duly appointed Committee, authorise expenditure and be responsible for all money received; and
- (k) administer the finances provided to it from Branches within the Federal Electorate, whilst assisting Branches with their fundraising activities.

I REGIONAL ZONES

I.1 In order to establish Regional Councils for purposes of this Constitution, Regional Zones comprising whole Federal Electorates in the following areas are established, namely:

1. Far North Queensland;
2. North Queensland;
3. Central Queensland;
4. Wide Bay;
5. Sunshine Coast;
6. Brisbane North;
7. Brisbane Central;
8. Brisbane South;
9. South West Queensland; and
10. Gold Coast.

and State Council may vary the boundaries of such Zones.

- I.2 At the annual Regional Conference the following office bearers shall be elected:-
- (a) Regional Chairman;
 - (b) Regional Vice-Chairman;
 - (b) Regional Secretary; and
 - (c) Regional Treasurer.
- I.3 Each Regional Conference shall consist of all Members residing within that Zone provided that State Council may at the request of the Regional Council concerned determine that in any Zone where the total area exceeds 10,000 square kilometres the Regional Conference shall be comprised of representatives of Branches and may for the purpose of constituting such Regional Conference make By-laws relating to the composition of that Regional Conference.
- I.4 A Regional Chairman of a Zone:
- (a) shall take all necessary steps to be aware of the activities of the Party and, in particular, of the activities of Party Units within that Zone;
 - (b) shall be available for consultation by office bearers of Electorate Councils and branch members on matters of Party policy and organisation;
 - (c) may institute any other activities that will promote the objectives of the Party in the Zone;
 - (d) may form a Regional Zone Council consisting of the Regional Chair, the Secretary or Secretary/Treasurer, members of State Council resident within the Zone and three delegates from each Electorate Council organised within the Zone;
 - (e) if a Regional Zone Council is formed, shall act as Chair thereof; and
 - (f) shall make such arrangements, if necessary in conjunction with the Chair of another Zone, as are considered appropriate to establish the Party Units within the Zone that are required or permitted to be established hereunder.
- I.5 The Regional Chair or President may convene such meetings of Members or representatives of Branches, Electorate Councils or any combination of the foregoing within the Chair's Zone (or, in the case of the President or the Vice-President, within any Zone) as the convenor thinks fit to transact such business as the convenor thinks fit.
- I.6 Regional Zones must meet at least once in each calendar year.

J STATE CONVENTION

- J.1 A State Convention shall be convened once in each year at a place and time to be determined by State Council. At least 50 days notice of State Convention shall be given.
- J.2 A Special State Convention shall be called by State Executive or State Council at any time or upon the written request of not less than 25 Federal or State Electorate Councils. At least 30 days'notice of such Special State Convention shall be given.
- J.3 Convention shall comprise:
- (a) all members of State Council;
 - (b) five delegates elected by each State Electorate Council; or in the case of any State Electorate where no State Electorate Council exists, one delegate for every 25 financial Branch members or part thereof, but not more than five delegates, such delegates to be appointed by the Members within the State Electorate in proportion, as far as is possible, to the membership of the respective Branches;
 - (c) one additional delegate from each State Electorate Council for every additional 250 members or part thereof in excess of 250 members within such State Electorate.

- J.4 A financial member of the Party Unit, not already in attendance as a delegate otherwise entitled, may be appointed to attend as an alternate delegate in place of any delegate. Such appointment shall be made by a Party Unit entitled hereunder to appoint a delegate or in the case of a member of State Council, by that member.
- J.5 In the event of any Party Unit not being fully represented at Convention and being not less 300 kilometres from the place of Convention then the attending delegates may hold and exercise proxies for the absent delegates provided that:
- (a) such proxies are authorised in writing by the Party Unit constitutionally empowered to appoint delegates;
 - (b) delegates holding such proxies shall be formally certified to hold such proxies by the State Director;
 - (c) such proxies shall be used only by delegates eligible for appointment;
 - (d) proxies shall be limited to two per voting delegate.
- J.6 Annual State Convention shall:
- (a) determine the general policy of the Party, and details thereof;
 - (b) consider such motions as Federal Electorate Councils, State Electorate Councils, may submit, by at least 30 days notice given to the Party Secretary;
 - (c) consider such business as State Council and the State Executive may submit;
 - (d) consider such business as the President, or in the absence of the President, the Vice-President may permit; and
 - (e) consider such other business as State Convention may decide.
- J.7 State Electorate Council or Federal Electorate Council may submit resolutions and matters for the consideration of Annual State Convention. If such resolution or matter be approved, such Council shall forward such resolutions to the Party Secretary not later than 30 days prior to Annual State Convention.
- J.8 Each Annual State Convention shall elect from the members of the Party, the following office bearers:
- (a) a President; and
 - (b) a Vice-President
- who shall hold office until the conclusion of the next Annual State Convention.

K STATE COUNCIL

- K.1 State Council shall consist of:
- (a) members of State Executive;
 - (b) Chairman of each Federal Electorate Council;
 - (c) Chairman of each State Electorate Council;
 - (d) Members of any local authority elected as an endorsed Party candidate;
 - (e) any Mayor or Lord Mayor elected as an endorsed Party candidate;
 - (f) Members of the State Parliamentary Party;
 - (g) Federal Parliamentary Members;
 - (h) Honorary Life Members; and
 - (i) Past Presidents.
- K.2 State Council shall in all matters subject to specific directions herein contained and to decisions of Annual or Special State Conventions exercise full control over the affairs of the Party and subject as aforesaid its decisions on all matters shall be final and binding on all members and Party Units.

- K.3 State Council:
- (a) shall not incur any liability other than that for which funds are available;
 - (c) shall direct and supervise organisational and promotional activity;
 - (d) shall have charge of all matters whatsoever relating to Federal and State elections and referenda;
 - (e) shall control and supervise collection and disbursement of funds subject to the provisions hereof;
 - (f) may delegate any matter to a Committee of Members selected by it;
 - (g) may co-operate as it considers best in the interests of the Party with kindred organisations or with any Federal or State Parliamentary Party provided that at all times and under all circumstances the entity and independence of the Party shall be preserved;
 - (h) may adopt By-laws not inconsistent with the provisions hereof relating to the affairs or operation of the Party or a Party Unit and repeal or amend such by-laws and such By-laws shall have effect as if they were provisions hereof.
- K.4 Notwithstanding anything to the contrary contained herein, should the foregoing powers conferred on State Council be insufficient to deal with any exigency that may arise, authority is vested in it to take such action as it considers to be appropriate in the interests of the Party, provided that no such action shall contravene the spirit hereof. Every such action of State Council shall be recorded in its minutes and be reported for ratification to the next following Annual State Convention.
- K.5 State Council shall, as far as is possible, meet at least twice in each year in addition to the meetings held in conjunction with the Annual State Convention.
- K.6 State Council shall meet at such date, time and place as decided by the President or, in the absence of the President, the Vice-President.
- K.7 A Special State Council meeting shall be convened on the receipt of a request in writing by any 50 members of State Council. The Party Secretary shall call a special meeting of State Council within 30 days giving 14 days notice in writing, and such notice shall specify the reasons for such special meeting. Only business set forth on the notice convening such Special State Council shall be dealt with thereat.
- K.8 Every person elected or appointed to State Council shall retain that office until a successor has been appointed, unless the member shall die, resign or cease to be a Member. In the event of death, resignation or cessation of membership of a member, the vacancy shall be filled as soon as possible by the Party Unit that appointed such member.
- K.9 A quorum for State Council shall be 40.
- K.10 The proceedings of each meeting of State Council shall be recorded to be kept for that purpose and signed by the Chair of the meeting.
- K.11 State Council, at any meeting, may consider the political credentials or activities of any Member or of any Party Unit. At such a meeting, if State Council is satisfied that any person is not a bona fide supporter of the Party or has brought the Party into disrepute or otherwise behaved in a manner contrary to the interests of the Party or that any Party Unit consists of a majority of persons who are not bona fide supporters of the Party or has behaved in a manner contrary to the interests of the Party, it may prohibit such person, or Party Unit exercising any voting power conferred herein for the purpose of selecting a delegate or a candidate and it may nullify the appointment of any delegate or candidate selected by such Party Unit. It may expel such person from the Party or suspend some or all of the privileges of membership for a definite or indefinite period, abolish any Branch concerned, or declare some or all offices in the Party Unit concerned vacant and make arrangements for the future conduct of its affairs, with such action being ratified by the next State Convention.
- K.12 Upon any such action being taken by State Council, it may, at its absolute discretion, direct the refund of all or any part of the fees paid by any such person to the person it considers entitled to receive such refund.
- K.13 No written alliances with any other political party may be made by any Local Government or Parliamentary Member or Member without the prior consent of State Council.
- K.14 Except at any meeting at which State Council is to select a candidate in the event of any State Councillor who ordinarily resides not less 300 kilometres from the place of State Council then the attending delegates may hold and

exercise proxies for the absent delegates provided that:

- (a) such proxies are authorised in writing by the Party Unit constitutionally empowered to appoint delegates;
- (b) delegates holding such proxies shall be formally certified to hold such proxies by the State Director;
- (c) such proxies shall be used only by delegates eligible for appointment;
- (d) proxies shall be limited to two per voting delegate.

L STATE EXECUTIVE

L.1 The State Executive shall consist of:

- (a) President;
- (b) Vice-President;
- (c) Regional Chairs;
- (d) Leader of the State Parliamentary Party or his representative;
- (e) Leader of the Federal Parliamentary Party or his representative;
- (f) a local government representative elected from its endorsed elected members;
- (g) Treasurer;
- (h) Trustees (3);
- (i) Honorary Legal Adviser;
- (j) President of the Young Liberal National Movement;
- (k) President of the State Women's Council; and
- (l) immediate past President.

L.3 The President and Vice President shall jointly appoint the Treasurer and the Honorary Legal Advisor subject to ratification by State Council at its first meeting following the Annual Convention.

L.4 The State Executive shall, subject to the provisions hereof, have power to manage all the affairs of the Party. It shall not have power to alter the provisions hereof or the platform and policy of the Party. In particular, and subject as aforesaid:

- (a) it may summon special meetings of State Council when deemed necessary;
- (b) it shall exercise full control over all members and Party Units, receive financial statements and reports from Party Units and hear and determine disputes;
- (c) it shall have power to decide all matters not expressly vested in some other Party Unit;
- (d) it may make recommendations to State Council affecting this Constitution or the platform and policy of the Party; and
- (e) it may exercise the powers vested in State Council when it deems necessary and any such actions shall be submitted to the next meeting of State Council for ratification and up to that date any action so taken shall be valid whether or not State Council ratifies the actions.

L.5 The State Executive shall meet at least 6 times per year at such times as determined by the President.

L.6 Special meetings of State Executive shall be convened by the State Director within 7 days giving at least 2 days notice on receipt of a request in writing signed by 15 members of State Executive. Such notice shall specify the reasons for such special meeting.

L.7 A quorum for meetings of the State Executive shall be 10.

L.8 The President, the Vice-President, the Treasurer, the immediate past President and the Honorary Legal Adviser subject to State Executive, shall be responsible for the management of the Party between State Executive meetings. The President shall report to each meeting of State Executive on all major business that has transpired and ratify any resolutions since the last meeting of State Executive. This group will be known as the Presidents Committee.

M COMMITTEES OF THE PARTY

M.1 There shall be a Party Development Committee comprising the Regional Zone Chairs and other members appointed by State Executive that shall:

- (a) promote Party development throughout the State; and
- (b) assist Party Units throughout the State in conducting their affairs.

M.2 The State Executive shall, from amongst the members of State Council, appoint an Agenda Committee which:

- (a) shall determine -
 - (i) the order of business to be submitted to each meeting of State Convention and State Council;
 - (ii) the phrasing of notices of motion to be submitted to each meeting of State Convention and State Council; and
 - (iii) the consolidation of such notices of motion similar in interest or intent; and
- (b) may recommend to the State Executive additional urgent notices of motion for any meeting of State Convention or State Council.

M.3 There shall be a Disciplinary Committee to be constituted as follows:

- (a) the Committee shall consist of:
 - (i) a Chairman; and
 - (ii) two (2) other Members, to be drawn from a panel of 10 persons;
- (b) the Chairman and the Members of the panel shall be appointed by State Council for a term of 3 years;
- (c) the Chairman shall be a legal practitioner of not less than fifteen years standing and be the holder of a current practicing certificate or a retired judge;
- (d) the Chairman and the Members of the panel:
 - (i) shall be current financial Members with at least 10 years current continuous Membership; and
 - (ii) shall not have served on State Council, or as an elected representative in Parliament or local government, for at least 5 years;
- (e) neither the Chairman nor any Member of the panel may be removed except by a 75% majority vote of State Council, at a meeting of which reasonable Notice shall have been given of an intention to propose such a resolution.

M.4 Where a complaint is made against a Member for conduct of the kind described in clause M.4(h), the following procedure shall be followed:

- (a) State Executive may expel or suspend the Member without any other process; in the alternative, the State Executive may refer the complaint to the Disciplinary Committee, for investigation and report. In such an alternative case, and only in such a case, the following provisions shall apply; the complaint shall be dealt with at a meeting of the Disciplinary Committee of which reasonable Notice shall have been given of an intention to propose such a resolution;
- (b) the Committee shall investigate the complaint in accordance with the principles of natural justice;
- (c) the Committee shall report its findings to State Executive.
- (d) the Committee's report to State Executive shall either
 - (i) where the Committee finds that the complaint has been proved, either:

- A. recommend that a penalty be imposed of the kind described by clause M.4(g); or
 - B. recommend that no penalty be imposed; or
- (ii) advise State Executive that the complaint has not been proved.
- (e) where the Committee finds that the complaint has not been proved, State Executive shall take no further action;
- (f) where the Committee finds that the complaint has been proved, State Executive shall impose such penalty as determined by the Committee unless, by a 2/3 majority vote at a meeting of which reasonable Notice shall have been given of an intention to propose such a resolution, resolve to impose a lesser penalty than that recommended by the Committee;
- (g) The penalties that may be imposed under clause M.4(h) are:-
 - (i) to expel the Member;
 - (ii) to suspend the Member for a nominated period of time; or
 - (iii) to censure the Member.
- (h) The conduct that may be made the subject of disciplinary action are:
 - (i) gross disloyalty to the Party;
 - (ii) breach of confidentiality;
 - (iii) conduct bringing the Party into disrepute;
 - (iv) engaged in conduct severely harmful to the best interests of the Party;
 - (v) deliberately infringed this Constitution or By-laws made in accordance with this Constitution;
 - (vi) wilfully disobeyed or failed to comply with a reasonable and lawful decision of the State Executive, State Council or State Convention provided that nothing herein shall authorize the direction of the vote of elected representatives in relation to policyor
 - (vii) wilfully disobeyed or failed to comply with a reasonable and lawful directive of the State Director or the Party Secretary in respect of the conduct of the affairs of the Party.
- (i) A member expelled or suspended may appeal such decision to the Disputes Committee upon lodgement of a Notice of Appeal and the Appeal fee within 14 days of receiving written notification of the decision of the State Executive. Until such time as the Disputes Committee has determined the appeal such member shall remain expelled or suspended.

M.5 There shall be a Disputes Committee to be constituted as follows:

- (a) a panel of legal members, who shall be legal practitioners of not less than fifteen(15) years standing and appointed by State Executive;
- (b) a panel of non-legal members comprised of all Honorary Life Members, former Trustees of the Party, former Presidents, former Vice-Presidents and Members who are former members of the Australian or Queensland parliaments; and
- (c) a panel of mediator members, who shall hold qualifications in mediation recognised by a legal professional body or the Department of Justice for the State of Queensland, and shall be appointed by State Executive.

M.6 The Disputes Committee shall hear and determine:-

- (a) any appeals arising out of the conduct or result of any:
 - (i) preselection proceedings; and
 - (ii) Disciplinary Committee proceedings

as provided for in this Constitution and in such case the decision of the Disputes Committee shall be final and binding on the Party and all Members.

- (b) any other investigation, complaint or dispute referred to it by virtue of this Constitution or otherwise by State Executive, State Council or the State Director.

State Council shall by By-law determine the procedures by which the Disputes Committee shall operate.

M.7 There shall be an Audit & Governance Committee:

- (a) The Audit & Governance Committee shall have the authority to investigate any activity within its terms of reference;
- (b) All employees, Party Units and Members including members of parliament and counsellors are directed to cooperate as requested by members of the Audit & Governance Committee;
- (c) The Audit & Governance Committee is authorised to obtain outside legal or other independent professional advice as necessary to assist the Audit & Governance Committee;
- (d) The Committee shall report to the State Director, the President and State Executive any suspected frauds or irregularities, failures of internal control or suspected infringement of laws, rules and regulations which come to its attention;
- (e) The Audit & Governance Committee is to serve as a focal point for communication between the external auditors and management of the Electorate as their duties relate to financial and other reporting, internal controls, and the external audits (include other matters the Management Committee deems necessary). The Committee is to assist the State Executive and the State Director in fulfilling their responsibilities by providing an independent review of financial reporting, by satisfying themselves as to the effectiveness of the Division's internal controls and as to the sufficiency of the external audits.
- (f) The Audit & Governance Committee should meet at least two times per year. Additional meetings should be held as the work of the Committee demands;
- (g) As necessary or desirable, the Chairman of the Committee may request that the State Director or the Party Secretary and representatives of external auditors be present at meetings of the Committee. The Committee may hold the meeting with the external auditors without attendance of executive board members;
- (h) Minutes of each meeting are to be sent to the Committee members and to all members of the State Executive;
- (i) The Audit & Governance Committee shall have the following duties:-
 - (i) To review the Annual Report and any Interim Reports with the Presidents Committee, State Director, Party Secretary and auditors such that the Committee may satisfy itself that these published documents have been accurately compiled and fairly present information contained therein and to review whether the Annual Report and Interim Report comply with the relevant legal requirements;
 - (ii) To liaise with auditors and discuss any matters arising from their audit including the nature of significant adjustments, the nature of any matters concerning disclosure in the Annual Report raised by auditors, any changes in accounting policies and practices;
 - (iii) To ensure any changes to accounting policies adopted by the Party are appropriate for the Party and present fairly the Party's activities;
 - (iv) To review reports issued by external auditors in order to ensure that where major deficiencies or breakdowns in control and procedures have been identified and management takes that appropriate and prompt remedial action;
 - (v) To discuss with external auditors any relevant recommendations and reservation arising from the interim results and final audits;
 - (vi) To review the findings of both the external and internal investigation into any suspected fraud or irregularities or infringement of laws or regulations;
 - (vii) To undertake assignments related to the above responsibilities as deemed necessary and delegated

by the Management Committee; and

(viii) Consider other topics, as defined by the President, the State Director or Management Committee.

M.8 There shall be a Candidate Review Committee:

- (a) The Candidate Review Committee shall review all nominations for preselection, and conduct such inquiries into any particular nominee as it considers to be appropriate.
- (b) The Members of the Candidate Review Committee shall be five in number, and must be appointed by State Executive and as far as possible include the State Director and not less than two Honorary Life Members or former members of parliament.
- (c) The Candidate Review Committee must make such recommendations to State Executive as it considers necessary concerning any particular candidate for preselection, including, in an appropriate case, a recommendation that that candidate's nomination not be allowed to proceed.
- (d) The State Executive may with a minimum quorum of at least three quarters of its Members present and by resolution carried by three quarters of those present, having given the candidate an opportunity to be heard, resolve that a candidate's nomination will not be allowed to proceed.

M.9 Annual State Convention, State Council and State Executive may appoint Standing Committees. A Standing Committee shall report back to the body that appointed it except where that body determines that the report be made elsewhere. A Standing Committee may also report to a body other than the one that appointed it unless that body shall otherwise determine. The chairman of a Standing Committee shall be a member of State Council unless the body appointing the Committee otherwise determines.

M.10 A Special Purpose Committee may be appointed at any time by the President, or in the absence of the President, the Vice-President or by the State Executive, State Council or Annual State Convention. A Special Purpose Committee shall report back to the person or body that appointed it.

M.11 The Party Unit or officer appointing a Committee shall designate one of its members as Chair of the Committee.

M.12 At a meeting of any Committee which is not expressly otherwise provided for herein, a majority of its members shall be a quorum except that a quorum for Standing Committees appointed by State Council shall be a majority of the Committee or seven, whichever is the less.

M.16 There shall be a Policy Standing Committee which shall:

- (a) co-ordinate the activities of the respective Policy Committees so as to ensure that the policies of the Party are consistent with one another; and
- (b) monitor the development of policy and philosophy generally.

M.17 The Policy Standing Committee shall comprise:

- (a) a Chair, who shall be elected by State Council at its meeting immediately following Annual State Convention;
- (b) the State Parliamentary Leader and Deputy State Parliamentary Leader;
- (c) a representative elected by the Federal Parliamentary Members;
- (d) a representative of the Members who are members of Party Local Government Teams;
- (e) the President and Vice-President;
- (f) one representative of each Region;
- (g) such other members elected by State Council at its meeting immediately following Annual State Convention.

M.18 State Council determine to establish Policy Committees in such areas of policy as it thinks fit.

M.19 Each Policy Committee shall conduct its affairs so as to provide to the Party, in respect of its area of policy:

- (a) continuing review of existing Party policy to ensure it remains adapted to changing circumstances;

- (b) development and evaluation of initiatives for consideration by the State and Federal Parliamentary Leaders for inclusion in election policies;
 - (c) study of proposed legislation or contemplated policy initiatives to establish whether it or they is or are consistent with Party philosophy and to provide briefing to Parliamentary Members as to technical deficiencies and possible amendments in the same;
 - (d) a forewarning system with respect to emerging problems; and
 - (e) reports upon matters referred to it by State Executive, State Council, State Convention, the President or a Federal Electorate Council or State Electorate Council.
- M.20 The Chair of each Policy Committee shall be elected annually at the State Council meeting immediately following each Annual State Convention. Nominations for the position may be submitted by any State Councillor in attendance at the meeting.
- M.21 Each Policy Committee shall elect from amongst its members a Deputy Chair who shall in the absence of the Chair exercise its authority.
- M.22 The membership of each Policy Committee shall include:
- (a) the State Parliamentary spokesman responsible for Party policy in that area;
 - (b) at least one member of the State Parliamentary Party other than a Party spokesman, if possible being a member of the appropriate Committee of the Parliamentary Party or Ministerial Committee;
 - (c) at least one member of Federal Parliament;
 - (d) Members having, in the opinion of State Executive, expertise in the relevant policy area
 - (e) consultant members who, whilst not being members of the Party, have particular expertise in that policy area which it is, in the opinion of the State Executive, desirable to have made available to the Committee.
- M.23 Any such member may be a correspondent member. Each Policy Committee Chair shall as far as possible encourage correspondent members to join such Committee to enable Members throughout the State to participate in the activities of such Committee.
- M.24 Members of each Committee shall be appointed by its Chair subject to ratification by the next succeeding meeting of the State Executive, or by the State Executive.
- M.25 The position of a member of a Policy Committee other than a correspondent member shall become vacant if the member is absent from two consecutive meetings without leave of the Committee. All positions shall become vacant at the conclusion of the Annual State Convention.
- M.26 A Regional Policy Committee may be established by a Regional Zone. Where a Regional Policy Committee has been established, its Chair is ex officio a member of the Policy Committee covering the areas of interest of the Regional Policy Committee as either a full or a correspondent member.
- M.27 Each Policy Committee shall communicate or meet at least once in each three month period. Should the Committee not so communicate or meet, the office of the Chair and all members of the Committee shall be liable to be vacated upon a resolution of the State Executive.
- M.28 A quorum for meetings shall be a majority of Committee members or five, whichever is the less.
- M.29 The Chair shall ensure that proper minutes of each meeting are kept and forwarded to the Party Secretary of the Party within 14 days of such meeting.
- M.30 Each Policy Committee Chair shall submit a written report to the Party Secretary 45 days before the commencement of each Annual State Convention for inclusion in the Convention papers.
- M.31 Each such report shall be presented to and considered by the State Council meeting immediately preceding the Annual State Convention.

N PRESIDENT'S COMMITTEE

- N.1 There shall be a President's Committee comprising the President, the Vice President, the State Treasurer, the Hon Legal Advisor and the immediate past President to be known as The Presidents Committee.
- N.2 In the event of any exigency arising between meetings of the State Executive, the President's Committee is empowered to take such action in relation thereof as it considers to be appropriate in the interests of the Party.
- N.3 The President's Committee may meet informally but a record is to be maintained of any action taken pursuant to the powers hereby conferred and such action is to be reported and ratified to the next meeting of the State Executive.
- N.4 In the event that after reasonable efforts a member of the President's Committee cannot be consulted, a decision of the President and other members of the President's Committee will be deemed to be the decision of the Committee.
- N.5 A resolution signed by each member of the Committee or, if a Member cannot reasonably be consulted and the minute contains a note to that effect, by the President and the other Members shall be as valid and effectual as a decision of a meeting of the committee. The resolution may be in one or more paper writings, or facsimile or in the form of email in which event it is afterwards to be reduced to writing for presentation and ratification to the State Executive.
- N.6 Should a resolution of the Presidents Committee be deemed inappropriate by State Executive and not ratified by a majority, the resolution shall be deemed not authorised to proceed.

O THE STATE PARLIAMENTARY PARTY

- O.1 The State Parliamentary Party shall consist of Members elected to the State Parliament as candidates endorsed by the Party and such other members of the Party who are elected to the State Parliament as the Party shall determine.
- O.2 The State Parliamentary Party shall appoint a Leader, Deputy Leader and such other Officers as it may decide and shall govern its affairs according to its own rules.
- O.3 The State Parliamentary Party shall be responsible for the implementation of the Party platform in the State sphere as far as is possible.
- O.4 The State Parliamentary Party shall consider policy decisions of State Council and State Convention forwarded to it and shall communicate its decision in respect of such decisions and the reasons there for to the State Executive within a reasonable time of the State Parliamentary Party's receipt of the same and in any event before the next meeting of State Council or Annual State Convention.

P FEDERAL PARLIAMENTARY MEMBERS

- P.1 Members elected to the Commonwealth Parliament shall govern their affairs in accordance with their own rules or in accordance with the rules of the Parliamentary Party in which the respective Members participate in accordance with the provisions hereof.
- P.2 It shall be the responsibility of members of the Party in the Commonwealth Parliament to implement the Party platform as far as is possible.
- P.3 The members of the Party in the Commonwealth Parliament shall advise the State Executive of action taken and proposed to be taken by them in respect of policy decisions of State Council or Annual State Convention forwarded to them within a reasonable time of their receipt of such decisions, and in any event before the next meeting of State Council or Annual State Convention.

Q LOCAL AUTHORITY PARTY TEAMS

- Q.1 In every Local Authority in which the Party is officially represented, the Party Team shall consist of Members elected to that Local Authority as candidates endorsed by the Party and such other Members who are elected to that Local Authority as the Party shall determine.

- Q.2 Each Local Authority Team shall appoint a Leader who, if the Lord Mayor, Mayor or Chair of the Local Authority is a Member, shall be such member, a Deputy Leader and such other Officers as it may decide and shall govern its affairs according to its own rules.
- Q.3 Where it is necessary to appoint a team leader and it is not possible to do so in accordance with Clause T.2, the State Executive shall appoint the Team Leader.
- Q.4 Each Local Authority Team shall be responsible for the implementation of the Party platform in the sphere of its Local Authority as far as is possible.
- Q.5 Each Local Authority Team shall consider policy decisions of Party Units within their Area, State Council and State Convention forwarded to it and shall communicate its decision in respect of such decisions and the reasons there for to the State Executive within a reasonable time of the State Local Authority Teams receipt of the same and in any event before the next meeting of State Council or State Convention.
- Q.6 State Executive shall determine which Party Units shall be responsible for the conduct of the campaign in each Local Authority in which the Party endorses a team.

R YOUNG LIBERAL NATIONAL MOVEMENT OF QUEENSLAND

- R.1 For the purposes of this section of the Constitution and any By-laws made there under, the following definitions shall apply, unless the context otherwise requires:
- Movement: the Young Liberal National Movement of Queensland a division of the Young Liberal Movement of Australia.
- Convention: The Annual State Convention of the Young Liberal National Movement of Queensland
- Executive: The State Executive of the Young Liberal/National Movement of Queensland as constituted by this Constitution.
- Council: The State Council of the Young Liberal National Movement of Queensland as constituted by this Constitution.
- Metropolitan: The area comprised by the City of Brisbane.
- Non Metropolitan: All areas of the State of Queensland other than Metropolitan.
- By-laws: The By-laws of the Young Liberal National Movement of Queensland as constituted by this Constitution.
- R.2 There shall be a Party Unit termed the Young Liberal National Movement of Queensland comprising such Members between the ages sixteen and thirty years inclusive as elect to the Movement.
- R.3 There shall be an Annual Young Liberal National Convention which shall be the supreme body of the Movement, which shall be held in accordance with the By-laws.
- R.4 There shall be a Movement State Executive which shall manage the affairs of the Movement between conventions, subject to Council's rights in accordance with the By-laws and which shall be constituted in accordance with the By-laws.
- R.5 There shall be a Movement State Council which shall be the supreme body between Conventions, which shall be constituted in accordance with the By-laws.
- R.6 There shall be By-laws of the Movement, which shall be approved by Convention and ratified by the State Council and which, subject to this Constitution, shall govern the affairs of the Movement.
- R.7 The By-laws may be amended by Convention, and such amendments shall come into effect upon ratification by the State Council.
- R.8 Subject to this Constitution, all records, property, funds and assets of any Branch or unit of the Movement shall be the records, property, funds and assets of the Party and the Movement, and Executive may by resolution require any person or any body, whether corporate or unincorporated, to deliver to such person as may be nominated any records, property, funds and assets.

- R.9 Convention, on the recommendation of Executive, may by secret ballot award Honorary Life Membership of the Movement.
- R.10 No distribution, whether in money, property, or otherwise, shall be made to Members.

S STATE WOMEN'S COUNCIL

- S.1 There shall be a State Women's Council.
- S.2 There shall be established a Women's Electorate Council in each Federal Electorate. Membership shall be open to all women who are Members of Branches assigned to that Federal Electorate. Each Woman's Federal Electorate Council shall operate in conjunction with the Federal Electorate Council for that Electorate.
- S.3 There shall be an annual general meeting of each Women's Electorate Council at which office bearers and delegates to State Women's Council shall be elected and at which meeting all Members shall be entitled to participate in accordance with the By-laws.
- S.4 There shall be an annual general meeting of State Women's Council at which office bearers shall be elected in accordance with the By-laws. Those Office bearers shall form the State Executive of State Women's Council and shall manage the day to day affairs' of State Women's Council and Women's Electorate Councils.
- S.5 The Chair of State Women's Council shall be, by virtue of that office, a Member of:
- (a) State Executive;
 - (b) State Council;
 - (c) the Policy Committee;
 - (d) the Queensland delegation to Federal Council.
- S.6 The State Women's Council may establish affiliated Women's organisations which shall operate under the auspices of the State Women's Council.
- S.7 By-laws of State Women's Council may be promulgated at and amended at, each annual general meeting of State Women's Council and shall come into force upon ratification by Management Committee. Those by-laws shall govern the operation and procedures of:
- (a) the State Women's Council;
 - (b) Women's Electorate Councils; and
 - (c) Women's organisations established pursuant to this Constitution.

T FINANCE AND PROPERTY

- T.1 The property and assets of the Party shall be vested in three Trustees who shall be appointed annually by the State Executive at its first meeting after each Annual State Convention on behalf of the Party and the Trustees shall at all times deal with the same in accordance with the directions or resolutions of the Presidents Committee or, failing a direction or resolution of the Presidents Committee, then in accordance with the direction or resolution of State Council or the State Executive.
- T.2 All books, records, documents, funds and property held by any Party Unit shall be deemed to be the property of the Party and under the day to day control of the State Director and Party Secretary on behalf of the Party and the Trustees.
- T.3 No Party Unit, and to remove any doubt any campaign committee, member of parliament or candidate, shall open or maintain a bank account or any other financial facility without the written authority of the State Director or the Party Secretary who shall at all time ensure that financial affairs of the Party are conducted in accordance with best practice and in accordance with;
- (a) this Constitution or By-laws made in accordance with this Constitution;
 - (b) any fundraising code approved by State Executive;

- (c) any funding or disclosure legislation applicable to any Member, the Party or any Party Unit;
 - (d) any requirement of the Party's auditor or as recommended by the Audit and Governance Committee; and
 - (e) any other application legislative or accounting requirement.
- T.4 There shall be a Finance Committee to undertake the work of raising funds and to attend to the financial business of the Party that shall consist of:
- (a) Trustees;
 - (b) President;
 - (c) Vice-President;
 - (d) Treasurer;
 - (f) two members elected by the State Executive.
- T.5 All moneys received by the Party shall be banked as soon as possible after receipt into an account authorised by the State Director or Party Secretary.
- T.6 State Electorate Councils and Federal Electorate Councils shall have the power to collect and administer funds within their respective areas, but must provide an annual Audited report of their respective Party Unit to the Party Secretary not more than 3 months after the end of the financial year calendar.
- T.7 The President shall retain all funds (whether they be income or corpus) paid to the President by any Trustee for the members (or a class or classes of members) of the Party in respect of each period of twelve calendar months ending on 30 June in each year in respect of any such Trust for the members, for 12 months following such period. Any member requiring any such funds held by the President on behalf of such member to be forwarded to such member, shall during the period from 1 July to 30 June in each year give notice in writing to the President requiring that such funds received by the President in respect of the year ending on the preceding 30 June in respect of such Trust from the Trustee thereof be forwarded to such member. Any member failing to give such notice shall be deemed to have donated such funds to the Party and after the said 12 months the President shall transfer the funds so donated as aforesaid to the Treasurer of the Party for use on behalf of the Party and the receipt of the Treasurer for such funds shall be a full and sufficient discharge to the President.
- T.8 The President shall retain all funds (whether they be income or corpus) paid to him by any Trustee for the members or Honorary Life Members, of the Party, in respect of any period other than a period of twelve months ending on 30 June in each year in respect of any Trust for the members for a period of 3 calendar months from the end of any such other period and the provisions of Clause U.6 hereof shall otherwise, with all necessary adaptations, apply to all funds paid to the President in respect of any such other period.
- T.9 Each Branch shall forward to Party Secretary Council and to its State Electorate Council as soon as practicable after 30 June in each year, a financial statement of the year's transactions.
- T.10 Each Party Unit other than a Branch shall forward to the Party Secretary as soon as practicable after 30 June in each year a financial statement of the year's transactions.
- T.11 All Party Units shall furnish to the State Director, the Party Secretary and State Executive whenever requested such financial statements or documentation as may be required.
- T.12 At the end of each year terminating on 30 June, a statement of income and expenditure for the preceding year and a balance sheet, containing a summary of property, assets and liabilities of the Party as at that date shall be prepared and audited and presented to the State Executive and the Audit and Governance Committee.
- T.13 State Council shall at its first meeting following a vacancy in the position of auditor appoint a person or persons, or a firm or firms, as auditors of the Party.
- T.14 A person or firm appointed as auditor will hold office until death or resignation or removal.
- T.15 State Executive may, by resolution, remove an auditor from office provided that notice of the proposed removal is given in the notice convening the meeting and a copy of such notice is provided to the auditors not less than 21 days prior to the date of the meeting at which the proposed removal is to be discussed.
- T.16 Upon the dissolution of any Party Unit, all books, documents, money, funds, securities and other property belonging

to it shall be handed over to the Party Secretary.

- T.17 No distribution whether in money, property or otherwise shall be made to members.
- T.18 All Party Units including any member of parliament, senator, or councillor shall keep all necessary records to enable the State Director and the Party Secretary to accurately complete all documents and returns the Party is required to keep, maintain or lodge in accordance with the law including Queensland and Commonwealth Electoral Acts or the Income Tax Assessment Act.
- T.19 The Chair, Secretary, the Treasurer of every Party Unit, every sitting Member or Senator and every candidate shall keep such records as may be required by the State Director or the Party Secretary, or as is required by any relevant law.
- T.20 In particular, every Party Unit, Senator, Member and candidate will keep, on behalf of the Party and make available for inspection at any time by the State Director or the Party Secretary or their nominees:
- (a) a record of the true name and address of all donors to the Party whether for a purpose related to an election or otherwise; and
 - (b) a record of expenditure incurred in relation to any election (whether or not incurred during the election period) on:
 - (i) the broadcasting, during the election period, of advertisements relating to the election;
 - (ii) the publishing of journals, during the election period, of advertisements relating to the election;
 - (iii) the display, during the election period, at theatres or other places of entertainment, or advertisements relating to the election;
 - (iv) the production of advertisements relating to the election, being advertisements that are broadcast, published or displayed as mentioned in paragraphs (i), (ii), or (iii);
 - (v) the production of any materials (not being referred to in paragraphs (i), (ii), or (iii) that are required in accordance with any law including any relevant electoral law to include the name and or address of the author of the material or the person authorising the material that is being used during the election period;
 - (vi) (a) services provided during the election period, being services relating to the election; or (b) material relating to the election; or (b) material relating to the election that is used during the election; or
 - (vii) the carrying out, during the election period of opinion polls, or other research, relating to the election;
 - (viii) the making of a gift by any person or organisation to a Party Unit or any elected Member or Senator or any candidate.
- T.21 All Party Units shall within one month of the end of each financial year provide details of all gifts and donations from any source including the name of the donor and the amount of the donation to the State Director and the Party Secretary.
- T.22 (a) To ensure compliance with the law the President, the State Director and the Party Secretary are empowered to direct any Party member and any Party Unit to provide such information and such documents as any of them deem to be necessary to comply with this constitution or the law.
- (b) To remove any doubt the powers vested in the President, the State Director and the Party Secretary in order to ensure compliance with the law shall override any other provision of the constitution.
- T.23 No endorsed candidate, parliamentarian or local authority member shall operate, be a signatory to, nor accept the benefit for campaign purposes of any account with a financial institution other than an account operated by the Party and disclosed to and authorised by the State Director and the Party Secretary,
- T.24 Further, and to remove any doubt and in order to enable the Party to comply with the law including any taxation law and to enable the completion of such income tax returns, business activity statements as the law may require:
- (a) The Party and every Member shall comply with Liberal Party of Australia Fundraising Code as adopted and

modified by State Executive or State Council.

- (b) State Executive shall nominate a financial institution as the banker for the Party;
- (c) All funds of the Party are to held with such banker in the name of the Liberal National Party of Queensland;
- (d) Notwithstanding any other person or persons being purportedly authorised to operate any account containing the funds of the Party the State Director and the Party Secretary shall have the absolute authority to operate such accounts;
- (e) The State Director and the Party Secretary shall be authorising persons for each and every account containing funds of the Party;
- (f) All Members are to ensure that any account held otherwise than in accordance with these provisions is immediately disclosed to the State Director and the Party Secretary;
- (g) All Members shall comply with any reasonable instruction of the State Direction or the Party Secretary in respect of any account containing any funds of the Party.

U SELECTION OF CANDIDATES

- U.1 Candidates shall be selected where possible or desirable in the opinion of State Council and the State Executive, as soon as practical before an election is held.
- U.2 There will only be one endorsed candidate for each State Electorate, Federal Electorate, or Local Authority area contested by the Party.
- U.3 With a view to affording the widest possible choice of candidates, the Party may:
 - (a) call for nominations by public advertisement or media announcement;
 - (b) invite Federal Electorate Councils or State Electorate Councils and any other Party Unit to submit names of possible candidates;
 - (c) invite individuals to submit their names; and
 - (d) take such other steps as may be considered appropriate to bring the name of any possible candidate before State Council.
- U.4 (a) State Executive shall appoint a Candidate Training Committee be chaired by the State Director and comprise such other members as State Executive determines.
 - (b) The Candidate Training Committee shall:
 - (i) identify potential candidates;
 - (ii) conduct educational programs, including an annual Campaign Training School to inform potential candidates of the responsibilities of candidates and Parliamentary Members; and
 - (iii) advise the State Executive and State Council on strategies to attract and develop potential candidates.
- U.5 Applications for endorsement as a candidate shall be accepted only from persons who are financial members of the Party.
- U.6 A candidate must be nominated by Members resident in the State, the Federal Electorate, State Electorate or Local Authority area concerned. The candidate and the nominators shall complete and sign such application form as is prescribed by the State Director.
- U.7 All applications for endorsement as a candidate shall be accompanied by a non-refundable nomination fee of \$1000.00 or such other fee as may be fixed by by-law by State Council.
- U.8 If more than one nomination be received in respect of a Federal Electorate, a State Electorate or a Local Authority in which there is operating a Federal Electorate Council, a State Electorate Council the candidate shall be selected at a plebiscite of Members ordinarily resident in the Federal Electorate, State Electorate or Local Authority areas concerned provided that if State Council considers at any time that the interests of the Party will be best served by

selection it may resolve by a majority of those present:

- (a) that it will select the candidate; or
- (b) that it will depute the selection to a Selection Committee.

U.9 The selection of candidates for election:-

- (a) to the Senate shall be made by State Council;
- (b) as Lord Mayor of the City of Brisbane shall be made by Members enrolled in the City of Brisbane; or
- (c) as Mayor of any other local authority shall be made by Members enrolled in such local authority.

in such a manner as State Council may determine.

U.10 A plebiscite shall be conducted in accordance with this Constitution and any by-laws made by State Council that shall provide, inter alia, that the ballot shall be a preferential ballot, the candidates who receive the lowest votes being eliminated in turn and their preference votes allocated until one nominee has received an absolute majority.

U.11 A Selection Committee shall consist of members of the State Executive and members of the State Electorate Council or the Federal Electorate Council or Branches in the Local Authority area, provided that in all such cases the number of members of the Federal Electorate Council or the State Electorate Council or such Branches who are resident in the area of the State Electorate Council or the Federal Electorate Council or the Local Authority area, as the case may be, are in the majority. In accordance with the above proviso and all other relevant Clauses of the Constitution, State Executive shall determine the bona fides of residence and all other arrangements relating to the selection of a candidate by such Selection Committee. A Selection Committee shall select a candidate employing exhaustive balloting.

U.12 All Members over the age of 18 years who have been financial for a period of not less than twelve months immediately preceding the closing date for nominations and such other members of the Party as State Council, for special reasons, determines shall be so entitled, shall be entitled to vote in a plebiscite or to be appointed to a Selection Committee, provided that such members are still financial at the time of posting of ballot papers in the case of a plebiscite, at the time of the meeting of State Council -that deals with selection if State Council has resolved to select the candidate, or at the time of the meeting of the Selection Committee if selection has been deputed to a Selection Committee.

U.13 Where there is no Federal Electorate Council operating in a Federal Electorate, or no State Electorate Council operating in a State Electorate or Local Authority area, State Council shall, as far as practicable, ascertain the views of any existing Branches and persons or bodies interested in the welfare of the Party and shall take such action to select a candidate for such Federal Electorate, State Electorate or Local Authority area as it considers will best serve the interests of the Party.

U.14 State Council shall have the right to endorse or refuse to endorse any candidate selected by a Selection Committee, after consultation with the Federal Electorate Council or State Electorate Council concerned.

U.15 All endorsements shall be subject to the conditions that:

- (a) the candidate will abide by the decisions of the State Executive, the Central Campaign Committee and the State Director in respect of the campaign;
- (b) the candidate will abide by any decision by the State Executive, the State Director or the Party Secretary in relation to the provisions of the relevant electoral legislation;
- (c) the candidate will sign such forms as may be required to be signed by the candidate personally pursuant to such legislation, and authorise the State Director and the Party Secretary of the Party to sign any other such forms which are not required to be signed by the candidate personally;
- (d) the candidate will campaign in accordance with such financial limits as may be approved for the campaign by the Central Campaign Committee and the State Director;
- (e) the candidate will be personally liable for any campaign expenditure in excess of that approved;
- (f) the candidate will refrain from accepting any donation from any person or organisation which imposes on the candidate any guarantee or pledge and/or undertaking;

and such further conditions as State Executive may impose either generally or in a particular case.

- U.16 (a) Any endorsed candidate who breaches a condition of endorsement shall be liable to have that endorsement cancelled, to be expelled from the Party, and be personally liable for any expenses incurred by any Party Unit in the promotion of the campaign for such candidate.
- (b) State Executive shall determine any violation of any undertaking and take appropriate action.
- U.17. State Council may with a minimum quorum of one half plus one of its Members present and by a resolution carried by two thirds of those present, resolve that any endorsement be cancelled or that a further candidate be endorsed if in the opinion of State Council such cancellation or further endorsement is desirable in the interests of the Party. In either case a new preselection must be called.
- U.18 A Selection Committee must be conducted in the following manner:
- (a) The preselection ballot must comply with the general principles of free and democratic elections, being:
- (i) Only Members who are electors may vote;
 - (ii) Only Members who are eligible to vote in the ballot under this constitution may vote;
 - (iii) Each Member has only one vote;
 - (iv) Voting must be done by way of secret ballot;
 - (v) A Member must not be improperly influenced in voting;
 - (vi) A Member's ballot paper must be counted if the Member's intention is clear;
 - (vii) Member's votes must be accurately counted;
 - (viii) Each person who is seeking selection must be presented personally, or may be represented by another person at the ballot and for the sorting, and counting, of votes.
- (b) The Selection Committee must be chaired by the President, the Vice President or a Member of State Executive nominated by the President or, in the absence of the President or the President's nominee, an eligible preselector appointed by the State Director or Party Secretary;
- (c) The State Director, Party Secretary or their nominee shall act as returning officer to ensure the preselection ballot is conducted according to law;
- (d) A statement of the particulars of each candidate in a form approved by the State Director must be distributed to each eligible preselector at the commencement of each Selection Committee;
- (e) The Selection Committee may allow a candidate not in attendance to participate in the ballot, and to address the Selection Committee for up to eight minutes by video, tape recording, telephone, letter or such other medium as the Selection Committee allows. Another person who is an eligible preselector must represent such candidate;
- (f) At the commencement of the Selection Committee, the Chairman must:
- (i) introduce each candidate for preselection; and
 - (ii) ask all eligible preselectors and each candidate whether they are satisfied with the constitution of the Selection Committee;
- (g) If an objection is made to the constitution of the Selection Committee the Chairman must either:
- (i) determine the objection; or
 - (ii) allow the Selection Committee to consider the objection and to determine it; or
 - (iii) adjourn the Selection Committee and refer the objection to the Hon. Legal Adviser for advice and then State Executive for decision;
- (h) If a candidate does not make an objection to the constitution of the Selection Committee, that candidate shall be deemed to have waived any right they might otherwise have had to object to the constitution of the Selection Committee at a later time;

- (i) Following the introduction and a decision on the constitution of a Selection Committee, the candidates, except for the candidate to address the Selection Committee, will withdraw from the room where the Selection Committee is held;
- (j) After the candidates withdraw, no person shall be entitled to remain in the room where the Selection Committee is held other than:
 - (i) all eligible preselectors;
 - (ii) the candidate currently addressing the Selection Committee;
 - (iii) all Members who are Members of a Branch of the Federal Electorate, State Electorate or local authority ward or division for which the Selection Committee is being called, but who are not otherwise eligible preselectors;
 - (iv) all Members of State Council; and
 - (v) officials employed by the Party.
- (k) Each candidate is entitled to address the Selection Committee for up to eight minutes and is entitled to take questions for a further seven minutes;
- (l) After all candidates have addressed the Selection Committee, the Chairman or any five eligible preselectors may require:
 - (i) a period of discussion; and/or
 - (ii) that one or more of the candidates be requested to return to the Selection Committee for such further period of questions as the Selection Committee determines;
- (m) After the conclusion of all business provided for by subclauses (f) to (l), the Selection Committee must proceed to a ballot. The ballot shall be conducted by exhaustive secret ballot for each position to be filled, provided that if any one candidate has an absolute majority on the first or any subsequent count no further ballot shall be taken. If the total combined vote of any two or more candidates does not equal or exceed the vote of the next candidate for selection those two or more candidates shall be eliminated from subsequent ballots.
- (n) If two or more candidates receive an equal number of votes and after three attempts to break the tie have failed to eliminate a candidate, the Returning Officer must write the name of each such candidate on a ballot paper and place those ballot papers into a container. The Chairman of the selection council will then withdraw one of these ballot papers at random, the candidates whose name is withdrawn will be declared the winning candidate;
- (o) At the conclusion of the balloting, the Chairman must invite all candidates to appear before the Selection Committee and announce the name of the winning candidate or candidates;
- (p) At the conclusion of the Selection Committee, the Chairman must cause all copies of the statement of the candidates' particulars and ballot papers to be held by the State Director who shall retain the papers in accordance with the Electoral Act 1992, as amended;
- (q) No tape recording, filming or video recording of the proceedings of a Selection Committee shall be permitted without a resolution by the Selection Committee without the prior written consent of the State Director;
- (r) The following persons are eligible to vote in a Selection Committee for a House of Representatives Electorate, a Legislative Assembly Electorate and a Local Government ward or division or Mayor or Shire Chairman but for the avoidance of doubt this clause does not include the Lord Mayor of Brisbane:
 - (i) Subject to clause (ii), all Members who are enrolled on the Electoral Roll for the Federal Electorate, State Electorate or Local Authority Ward or Division for which the Selection Committee is being held, provided that no person is eligible to be a participant unless that person:
 - a) at least fifteen months current continuous Membership of the Party; and
 - b) is recorded as enrolled on the electoral roll of the Electorate, Ward or Division for which the preselection is being held in accordance with the last official roll as published by the appropriate official prior to the preselection date.

- (ii) where the number of Members enrolled in the electorate, ward or division is less than fifty (50) the following persons shall be entitled to vote:
 - a) Members in accordance with (i)(a) above together with members of the FEC Executive to which the electorate, ward or division is allocated and members of the State Council as provided for in clause 136 (c) at the preselection.
 - b) cases where State Council attendees exceed one fifth of eligible preselectors, State Council representatives shall be made up of:
 - (a) President
 - (b) Vice President, and
 - (c) Elected leader, or representative in the case of Local Government, of the relevant level of Government for which the preselection is being undertaken.
 - (d) The remaining members of the State Council to make up one fifth representation shall be selected by drawing lots, with the lot selected being included.

- (s) For the purposes of this clause:-

The last official roll shall be deemed to be the last published Commonwealth or Queensland Electoral Roll prior to the preselection.

A local branch shall be deemed to be any branch of the Party allocated to the electorate, ward or division being contested or adjacent thereto.

A Member will be required to provide proof of identity when registering at the Selection Committee, such proof shall be deemed to include a current Liberal Party of Australia (Queensland Division) membership and/or evidence of renewal of membership.

- (t) A quorum for a Selection Committee held under this provision consists of 15 people entitled to attend and vote at the Selection Committee under and above.
- (u) If a quorum cannot be formed as required by this rule then the Selection Committee cannot select a candidate but may make a recommendation to State Executive only. State Executive must then select the candidate by exhaustive secret ballot.

U.19 Any candidate may appeal to the Disputes Committee against the conduct or result of any selection proceedings on the ground of unfair treatment or grave irregularity. Such candidate shall prepare a written statement, stating concisely his ground of appeal and prior to the selection or within three days thereafter, shall send copies of such statement to the State Director and the Chair of the Federal Electorate Council or State Electorate Council concerned and such appeal shall be accompanied by a non-refundable appeal lodgement fee in the sum of \$1,000.00 or such other sum as is fixed by by-law by State Council. On receipt of such statement, the Disputes Committee shall call for a report from the Federal Electorate Council or State Electorate Council concerned and the matter shall be considered at a meeting of the Committee called for that purpose. The Disputes Committee subject to the directions of State Council may decide:

- (a) to confirm the selection; or
- (b) to declare the selection void and to give directions for the making of a fresh selection, provided that should a fresh selection not be able to be made within a reasonable time before the nomination day, State Council shall select the candidate.

U.20 Notice of the decision of the Disputes Committee shall be forwarded by registered mail to the appellant as soon as the matter has been finally determined and such notice shall be deemed to have been received by the person to whom it is addressed at the time when in ordinary course of posting it would have been received by him. Nothing in this Clause shall prevent the communication of the result of the appeal to the appellant or to another person by the Disputes Committee in some other manner.

U.21 For the avoidance of doubt, a person who would otherwise be eligible to vote in a plebiscite or selection council shall not be entitled to vote if he or she is a candidate for selection in that plebiscite or selection council.

U.22 Notwithstanding any other provision of this Constitution no person shall be eligible to participate in a plebiscite or selection council unless they are enrolled to vote in State or Federal elections in Queensland.

U.23 For the avoidance of doubt, no person shall be eligible to be a candidate for preselection if, at the time of the plebiscite or selection council, they are by reason of citizenship, under Australian law ineligible to be elected to the Parliament or Local Government Authority for which the plebiscite or selection council is being held.

U.24 Any member of State Council, Federal Electorate Council or State Electorate Council nominated for selection as a candidate shall withdraw from meetings of such Council while any business affecting such selection is under consideration and shall take no part as a member of such Council in arriving at any decision thereon.

V MISCELLANEOUS

V.1 The President, or in the absence of the President, the Vice-President present, shall preside at meetings of the State Executive, State Council and Annual State Convention.

V.2 Any member of a Party Unit other than a Branch or other officer who is absent without leave from two consecutive meetings of the Party Unit concerned shall be liable to have such position vacated by resolution of the body concerned which shall fill such vacancy as soon as practicable thereafter.

V.3 State Council shall be empowered to fill a vacancy in the office of the Presidency, Vice-President or other member of the State Executive, for which provision is not otherwise made herein. In the event of a vacancy occurring in any other office of a Party Unit such vacancy shall be filled by the Party Unit that made the original appointment.

V.4 The President, the Vice President, the State Director, the Party Secretary and Parliamentary Members shall be ex officio members of Party Units as follows:

- (a) the President, the Vice President, the State Director and the Party Secretary shall be a member of all Committees and Regional Zones, Federal Electorate Councils, State Electorate Councils and Branches;
- (b) any other State Regional Chair shall be a member of all Branches and State Electorate Councils in that Zone and of all Federal Electorate Councils in which such State Electorates are situated, or if any such State Electorate is situated in more than one Federal Electorate, of all such Federal Electorate Councils;
- (c) a member of the House of Representatives shall be a member of the corresponding Federal Electorate Council and of all State Electorate Councils and Branches within that Electorate and a member of the Senate shall be a member of all Federal Electorate Councils, State Electorate Councils and Branches;
- (d) a member of the Legislative Assembly shall be a member of the corresponding State Electorate Council, of each Branch within that Electorate and of the Federal Electorate Council in which that Electorate is situated and if situated in more than one Federal Electorate, of all such Federal Electorate Councils;
- (e) the Chair of a Federal Electorate Council and the Chair of a State Electorate Council shall be a member of each Branch that operates within such Federal Electorate or State Electorate and the President of a Federal Electorate Council shall be a member of each State Electorate Council of a State Electorate wholly or partly within such Federal Electorate.

V.5 It shall be competent for:

- (a) Regional Electorate Councils;
- (b) State Electorate Councils;
- (c) Federal Electorate Councils;
- (d) State Council;
- (e) the State Executive; and
- (f) other Committees

to co-opt Members outside their respective Councils or Committees to assist them in the management, the affairs and the representation of such Councils or Committees, whether as Secretary, Treasurer, Member or Delegate and in any undertaking provided that no more than 10% of the members of any Council or Committee shall be co-opted members and that co-opted members who are not otherwise entitled shall not have any voting right as member of the council or committee which appointed them, but may exercise all rights (including voting rights) appertaining to any position to which they are appointed in a representative capacity.

- V.6 The expenses of any Member attending a meeting of any Party Unit shall be the responsibility of such member unless the member attends such meeting in a representative capacity and the Party Unit represented determines to contribute to such expenses in which case only that Party Unit will be responsible for such expenses but only to the extent so determined.
- V.7 Any person who incurs expenses without authority from a Party Unit empowered to give such authority shall be liable for such expenditure.
- V.8 The Trustees, officers of the State Executive and other officers for the time being of the Party acting in relation to any of the affairs of the Party and every one of them and every one of their heirs, executors and administrators are hereby indemnified and saved harmless out of the funds and the profits of the Party from and against all actions, costs, charges, losses, damages and expenses, which they or any of them, or any of their heirs, executors and administrators shall or may incur or sustain by or by reason of any act done, concurred in, or omitted in or about the execution of their duty or supposed duty in their respective offices, except such (if any) as they shall incur and sustain by or through their own wilful neglect or wilful default respectively and none of them shall be answerable for the acts or defaults of the other or others of them or for joining in the receipts for the sake of conformity, or for any bankers or other persons with whom any moneys or effects belonging to the Party shall or may be lodged or deposited for safe custody or for the insufficiency or deficiency of any security upon which any moneys of or belonging to the Party shall be placed out or invested, or for any other loss, misfortune or damage which may happen in the execution of their respective offices or trusts or in relation thereto except where the same shall happen by or through their own wilful neglect or wilful default respectively.
- V.9 In the event of a redistribution of Federal Electorates or State Electorates, State Council shall:
- (a) fix a date after which this Constitution shall have effect on the basis of the altered Federal Electorates or State Electorates;
 - (b) determine which Party Units are to continue in existence in relation to the altered Federal Electorates or State Electorates, and which are to be dissolved; and
 - (c) apply the funds and property of any dissolved Party Unit amongst new or continuing Party Units in such manner as it deems appropriate;
- and this Constitution shall have effect in the manner provided by such determination.
- V.10 Any rules of debate specified shall apply to all meetings of Party Units.
- V.11 All books, records, documents, funds and property held by any Party Unit shall be deemed to be the property of the Party and under the control of the President, the State Director and State Council at all times.
- V.12 All income and property of the Party shall be applied towards the objects of the Party and no portion shall be distributed whether in money, property or otherwise to Members.
- V.13 It shall be the responsibility of any individual applicant or Member to ensure that any membership application or renewal is received by the Party Secretary.
- V.14 No communication within the Party or otherwise may be made in the name of a Party Unit unless authorised by a properly constituted meeting of that Unit, provided always that the President or State Director may make such communications as he may deem necessary on behalf of the Party.
- V.15 Press statements on behalf of the Party may only be made by the President or by the State Director. No Member shall make any statement or comment, either on or off the record, to any journalist or media organisation about the affairs of the Party without the prior approval of the President or State Director.
- V.16 Where this Constitution or the by-laws of any Party Unit provide for the giving of Notice to Party Members of any meeting:
- (a) that Notice shall be in writing;
 - (b) that Notice may be given:
 - (i) by hand;
 - (ii) by post;
 - (iii) where the Member has recorded a facsimile number with the Party, by facsimile transmission; or

- (iv) where the Member has recorded an e-mail address with the Party, by e-mail transmission.
 - (c) Party Units shall ensure that any time requirements for the giving of such Notice is complied with;
 - (d) Any failure to comply with any time requirement for the giving of such Notice shall not of itself invalidate any act or resolution of a Party Unit.
- V.17 The powers of State Council or the State Director to fix any times for the doing of any act or delivery of any notice or document under this Constitution shall be deemed to include a power to fix or delimit any time on any such day for this purpose.
- V.18 There shall be not less than 30 days notice of any annual General Meeting of Party Units and not less than 14 days notice of any other meeting of any Regional Council, State Electorate Council, Federal Electorate Council or Branch.
- V.19 Notice of any annual General Meeting shall provide for: _
- (a) nominations in writing for any position provided for in this Constitution to be elected at such meeting;
 - (b) a closing date for such written nomination to be not less than seven days before the date set for the holding of such meeting
 - (c) nominations for positions on any State Electorate Council, Federal Electorate Council are to be made returnable to the State Director;
 - (d) nominations for Branch positions are to be made returnable to the Branch Secretary
- V.20 Where there is only one nominee for any such position the State Director shall declare such nominee duly elected.
- V.21 Where there is more than one nominee for any such position a ballot shall be held at the annual General Conference.
- V.22 Only where there is no nominees for any such position will it be permissible for nominations from the floor to be called at any such conference.
- V.23 Notice of any annual Conference of any Regional Council, State Electorate Council or Federal Electorate Council shall be given to all Members of such Conference.
- V.24 Notice of any annual general meeting of a branch shall be given to all Members of the Branch.
- V.25 State Executive shall subject to direction or ratification by State Council determine all questions relating to the meaning and effect of the Constitution.
- V.26 In the event of a dispute as to
- (a) the validity of the conduct of;
 - (b) the validity of the decisions made by, or
 - (c) the eligibility of any person to attend any Branch meeting, State Electorate Council conference, Federal Electorate conference, Regional Zone meeting or Convention
- the State Director shall have the power to ratify, amend or revoke any decision or action and to take such other action as it considers necessary and such action shall be final and binding on all Members,
- V.27 Where a redistribution occurs and the Party already has a Member of Parliament, or has endorsed a candidate for an Electorate which is wholly or partly within a new or altered Electorate, the State Executive may declare the Member of Parliament or the endorsed candidate to be the Member of Parliament or the endorsed candidate for the new or altered Electorate. If there are a number of such Members of Parliament or endorsed candidates the State Executive may declare which of them is to be the appropriate Member or endorsed candidate.
- V.28 (a) Any Member may complain to the State Director in writing if such member believes that:
- (i) a candidate for preselection; or
 - (ii) any person acting with the express or implied concurrence of such candidate for preselection; or
 - (iii) an eligible preselector to such preselection

has been guilty of conduct gravely detrimental to the Party and which is calculated to affect the outcome of such preselection.

- (b) Upon receipt of such document, the State Director shall investigate the complaint and shall report to the State Executive the results of such investigation.
- (c) Upon receipt of the State Director's report, if the State Executive is satisfied that there has been conduct which is gravely detrimental to the Party and which is calculated or likely to affect the outcome of such preselection, by any candidate for preselection, or any person acting with the express or implied concurrence of such candidate for preselection, then the State Executive shall have the power to exclude such candidate from that preselection and from any other preselection.
- (d) If the candidate has already been endorsed then the State Executive may set aside such endorsement.
- (e) Upon receipt of the State Director's report, if the State Executive is satisfied that an eligible preselector has engaged in conduct which is gravely detrimental to the Party and which is calculated or likely to affect the outcome of such preselection then the State Executive shall have the power to disqualify that preselector from such preselection and from any other preselection.
- (f) Prior to taking any decisions pursuant to this clause, the State Director shall give any Member against whom the State Executive is considering exercising its power under this clause the right to be heard.
- (g) The State Executive shall not exercise any of the powers given to it pursuant to this clause, save and except by a motion carried by two thirds of those members of State Executive present and voting.

V.29 There may be admitted to affiliation with the Party such kindred organisations as State Council shall admit to affiliate with the Party on terms and subject to such conditions as State Council shall determine.

V.30 The Party shall employ a State Director and a Party Secretary who shall be non-voting members of all units and committees of the Party.

V.31 The State Director shall:

- (a) be the proper officer and agent of the Party for the purposes of the electoral laws of the Commonwealth and Queensland and act as Chief Returning Officer of the Party;
- (b) be the Chief Executive Officer of the Party and be responsible to the President for the proper and efficient administration of the Party;
- (c) be the agent of the President, State Executive and State Council for all purposes; and
- (d) be a salaried officer of the Party employed on such terms and conditions as may be approved by the Presidents Committee;

V.32 The Party Secretary shall be the Chief Financial Officer of the Party and is responsible to the State Director for the proper and efficient administration of the Party.

V.33 Members will:-

- (a) not demean any person or group on the basis of ethnicity, nationality, race, gender, sexuality, religion, age, or physical or mental capacity;
- (b) not engage in any conduct that is violent, threatening, disrespectful or manipulative;
- (c) ensure that any confidential information they may gain as Members will remain confidential; and
- (d) not publicly criticise the Party, its office-bearers, parliamentary representatives, and candidates but direct any criticism through the President, Vice President, Regional Chairs or the State Director to State Executive.

V.34 Members of State Executive and the President's Committee may participate in meetings of State Executive and the President's Committee by the contemporaneous linking together in oral communication by telephone or other electronic means and where there is to be a vote on any motion by secret ballot shall be entitled to cast their vote by nominating a person present or the President as an amanuensis.

V.35 Casual vacancies should they occur will be filled by the body that elected the representative. Casual vacancies in the positions of President and Vice President will be filled by the State Executive.

- V.36 This Constitution may be amended by a resolution of Convention passed by a majority of those present and voting or State Council passed by a two-thirds majority of those present and voting. No alteration or amendment of this Constitution shall be made except in the following manner:
- (a) a proposal for an amendment or alteration must be given in writing signed by the mover and must be in the hands of the Party Secretary at least 50 days before the date of the meeting at which it is first considered;
 - (b) except as hereinafter provided no constitutional amendment shall be considered at any Convention other than the Convention to be held in 2010 and the conventions held every five years thereafter;
 - (c) sub-clause (b) immediately above and this sub-clause (c) shall not be amended at any time unless any proposed amendment of it shall be carried at an Annual State Convention or a Special Convention by a majority of at least two thirds of those present and entitled to vote;
 - (d) the proposed alteration or amendment shall be carried only when and if the votes recorded in favour of it total two thirds or more of the votes cast on that question.

W. TRANSITIONAL PROVISIONS

- W.1 Each of the Liberal Party of Australia (Queensland Division) and the National Party of Australia – Queensland (“the existing Organisations”) shall meet on 26 July 2008 to adopt this Constitution in substitution for the existing Constitutions of the Liberal Party of Australia (Queensland Division) and the National Party of Australia – Queensland (“the Repealed Constitutions”).
- W.2 For the purposes of adopting this Constitution the:-
- (a) the Special Convention of the Liberal Party of Australia (Queensland Division); and
 - (b) the Conference of National Party of Australia – Queensland
- shall separately meet and determine to adopt this Constitution in substitution for the Repealed Constitutions of the existing Organisations.
- W.3 The adoption of this Constitution by the existing Organisations shall be sufficient to constitute the Liberal National Party of Queensland in accordance with the Repealed Constitutions and this Constitution. To the extent necessary and to satisfy any requirements under the constitutions of the Liberal Party of Australia and or the National Party of Australia:
- (a) the Management Committees of the existing Organisations, as constituted on 26 July 2008, shall do all things and acts necessary to give effect to this Constitution including doing any and all things necessary, including seeking on behalf of the either of the existing Organisations any necessary approval, sanction or amendment to the constitution of the Liberal Party of Australia or the National Party of Australia to give effect to this Constitution.
 - (b) the members of the existing Organisations will pending compliance with any act or thing required pursuant to W.3 (a) give full effect to this Constitution.
- W.4 Upon the adoption by the existing Organisations of this Constitution the delegates of the existing Organisations participating in such ballot shall meet together and constitute the 2008 Convention of the Party and shall elect a President and Vice President.
- W.5 The Leader and Deputy Leader of the State Parliamentary Party shall sit as Chair and Vice Chair of the Annual Convention until such time as 2008 Convention elects a President and Vice President.
- W.6 Upon this Constitution coming into force, the members of the Party shall be those persons who are members of the existing Organisations as at 26 July 2008. Any person who prior to 26 July 2008 had been declined membership of or expelled or suspended from membership the existing Organisations shall not be or be entitled to be a Member.
- W.7 Any Member who as at 26 July 2008 is a member of the Queensland Parliament is hereby endorsed as a member of the State Parliamentary Party.
- W.8 All other candidates for election to the Queensland Parliament will be pre-selected and endorsed as candidates for the Party in accordance with this Constitution.

- W.9 Any Member who as at 27 July 2008 is a member of the Australian or Queensland Parliaments will for the purpose of the next election not be subject to a pre-selection Council for the seat that the Member currently holds. They shall have the ongoing endorsement of the Party for the purpose of the next election.
- W.10 If a redistribution changes the boundaries of a current State or Federal seat, the sitting Member will be entitled to claim the seat that contains 50.1% of the enrolments in the Member's old seat and contest it as the sole candidate of the Party for that seat at the next State or Federal election.
- W.11 At the next half Senate election the following provisions shall apply to the endorsement and nomination of Senate candidates for the Party:
- (a) The order of candidates on the Senate ticket of the Liberal National Party of Queensland shall be as follows:
 - 1. A sitting Senator whose term is expiring, who is a former Liberal and who offers for re-election;
 - 2. A sitting Senator whose term is expiring, who is a former National and who offers for re-election;
 - 3. A sitting Senator whose term is expiring, who is a former Liberal and who offers for re-election;
 - 4. A sitting Senator whose term is expiring, who is a former Liberal and who offers for re-election;
 - (b) Amongst such sitting Senators, the order shall be as follows:-
 - (i) Senator the Hon. George Brandis;
 - (ii) Senator Barnaby Joyce
 - (iii) Senator the Hon. Brett Mason;
 - (iv) Senator Russell Trood.
 - (c) This clause is subject to any subsequent written agreement to the contrary signed for and on behalf of and with the authority of the Liberal National Party of Queensland, the Liberal Party of Australia and the National Party of Australia.
- W.12 In the event that there is a casual vacancy in the Senate, should any existing Senator or Senators seek endorsement for that position then the only candidate(s) who will be accepted for that endorsement will be that existing Senator or Senators.
- W.13 If any of the sitting Senators is not available for election, then the order as determined in (b)(i) to (iv) above shall move up to close off any non available Senator and any further preselected candidate will be added to the bottom of this order.
- W.14 The State Director or the Party Secretary shall by 1 October 2008 convene an Annual General Meeting of State Women's Council, the Young Liberal National Movement, each State Electorate Council, each Federal Electorate Council and each Regional Council of the Party for the purposes the election of such office bearers as provided for in this Constitution. Thereafter each Branch, State Electorate Council, Federal Electorate Council and Regional Council shall conduct an Annual General Meeting between 1 May and 31 July of each year commencing first in 2009,
- W.15 The State Director or Party Secretary shall convene a meeting of State Council no later than 1 November 2008.
- W.16 The President and Vice President shall by 1 August 2008 jointly appoint the three Trustees, the Treasurer and the Honorary Legal Advisor and State Council shall ratify such appointments at its first meeting following the 2008 Convention.
- W.17 Until the conclusion of the first State Council meeting following the 2008 Convention State Executive shall comprise:
- (a) President;
 - (b) Vice-President;
 - (c) five Members who on 27 July 2008 were members of the National Party of Australia – Queensland State Management Committee as nominated by the immediate past President of the National Party of Australia – Queensland;
 - (d) the five Members who on 27 July 2008 were Vice Presidents of the Liberal Party of Australia (Queensland Division);

- (e) Leader of the State Parliamentary Party;
- (f) a representative of the Federal Parliamentary Leader;
- (g) a local government representative elected from its endorsed elected members;
- (h) Treasurer;
- (i) Trustees (3); and
- (j) Honorary Legal Adviser.

W.18 Except as expressly or impliedly provided for in this Constitution:

- (a) the repeal of the Repealed Constitutions shall not affect or disturb any validation effect or any transfer of the powers and duties consequent thereon nor will any irregularity in the calling or conduct of the special conventions of the existing Organisations affect or disturb the validity of this Constitution or the Party; and
- (b) all persons, things and circumstances appointed or created by or under the Repealed Constitutions shall under and subject to this Constitution continue to have the same status operation and effect as they respectively would have had if the Repealed Constitutions had not been repealed.

W.19 Until 2009, any casual vacancy in the office of President will be filled by the Vice President, and any casual vacancy in the office of Vice President must be filled by a member of State Executive who was formerly a member of the other Party to the President.

W.20 For the purposes of Clause I.1 the constitution of the initial Zones shall be:

1. Far North Queensland (Federal electorates of Leichhardt & Kennedy);
2. North Queensland (Federal electorates of Herbert & Dawson);
3. Central Queensland (Federal electorates of Capricornia & Flynn)
4. Wide Bay (Federal electorates of Hinkler & Wide Bay);
5. Sunshine Coast (Federal electorates of Fairfax, Fisher, Longman)
6. Brisbane North (Federal electorates of Dickson, Petrie & Lilley);
7. Brisbane Central (Federal electorates of Brisbane, Ryan, Griffith & Oxley) ;
8. Brisbane South (Federal electorates of Bowman, Bonner, Rankin & Moreton);
9. South West Queensland (Federal electorates of Maranoa, Groom & Blair); and
10. Gold Coast (Federal electorates of Fadden, Forde, Moncrieff, McPherson)

DEFINITIONS

The following rules of construction should be applied in order to resolve ambiguities in this Constitution:

CONSTITUTION PREVAILS	1	To the extent of any inconsistency the text of the Constitution prevails over the text of resolutions or of subsidiary documents such as the standing orders or by-laws.
CONSTITUTION TO BE READ AS A WHOLE	2	The Constitution is to be read as a whole and particular provisions are not to be considered in isolation.
DEFINED TERMS APPLY	3	Except where inconsistent with its context, defined terms are to be given their special meaning.
	4	An undefined term is to be given its ordinary dictionary meaning; in the event of more than one such meaning the one most in accord with custom of the Party prevails.
	5	Where particular words are followed by more general words the latter are to be taken as covering only concepts of the same type as those covered by the particular words.
	6	The express mention of a particular matter means that other matters of the same kind that are not specifically mentioned are to be regarded as excluded.
	7	In the event of a conflict between a specific provision in one part of the Constitution and a more general provision in another part, the former overrides the latter.
	8	A clause involving words the meaning of which is not clear should be treated as having some meaning rather than having no meaning.
	9	An interpretation that favours an individual member is to be preferred over an interpretation that favours the Party or a Party Unit as an entity or the Members collectively.
	10	Subject to all of the above, if there is an inconsistency between two or more clauses adopted on different dates, then the clause which was adopted last prevails.
	11	Subject to all of the above, if there is an inconsistency between two or more clauses adopted on different dates, then the clause which was adopted last prevails.

STANDING ORDERS FOR CONVENTION

	1	These Standing Orders shall be applicable to all meetings of Convention.
ATTENDANCE REGISTER AND VOTING TICKETS	(a)	Each Member of Convention shall sign the attendance register at each session attended, and having done this the Member will be issued with a voting ticket for the session. Except where a ballot is required, a Member of Convention entitled to vote, will be required to show the voting ticket to register a vote for or against a Notice of motion.
	(b)	Each Member of convention upon signing the attendance register for a session at which a ballot is to be conducted (providing it is in advance of the designated closing time for the issue of ballot papers in that session) shall be given the relevant ballot paper or papers.
CHAIRMAN	2	The President or one of the Vice-President (or in the absence of the President and Vice-President, a Member appointed by the meeting) shall be Chairman.
	3	When the Chairman rises to speak any Member on his feet shall resume his seat.
CASTING VOTE	4	The Chairman shall have the right to a deliberative vote and whether or not he casts a deliberative vote to a casting vote on an equality of votes.
RULINGS BY CHAIRMAN	5	Before ruling on a matter of interpretation of the Constitution and Rules or these Standing Orders; the Chairman may request a Member or Members present to make submissions thereon. A motion of dissent from the ruling of the Chairman shall lapse unless seconded. Discussion on a motion of dissent shall be limited to ten minutes, each speaker having no more than three minutes to put his case.
PARTICIPATION IN DEBATE	6	The Chairman may at his discretion vacate the Chair to participate in the debate.
COUNTING OF VOTES	7	The Chairman shall declare a motion carried or lost. Should the Chairman's declaration be disputed by ten or more voting delegates present, or should the Chairman so require, a count of votes for or against the motion shall be taken provided that a request by such voting delegates shall be made immediately after the Chairman shall have made his declaration.

TELLERS AND SECRET BALLOTS	8	In the event of a count of votes being required in accordance with the preceding Clause, the Chairman may appoint two or more tellers to count the votes for or against the motion then before the Chair and report the result to the Chairman. Should fifty per centum (50%) of the voting delegates then in attendance request a ballot, a secret ballot shall be taken. The Chairman may appoint two or more tellers to count the ballot papers and report the result to him.
MOVING OF MOTIONS	9	Unless the meeting otherwise resolves, a motion standing in the names of a Party Unit shall be moved by a delegate from such Party Unit or by a Member of State Council, being a Member of the Party Unit, in whose name it stands, and such motion does not require to be seconded. If not moved during a day session other than on a Saturday or Sunday a motion shall be called again in the succeeding evening session and if not then moved the motion shall lapse.
AGENDA	10	Subject to Clause 9 of these Standing Orders the Agenda as accepted by the meeting in receiving the Agenda Committee Report shall be proceeded with in the order in which it is set out.
RIGHT TO SPEAK	11	Each Member of Convention shall have the right to speak; (a) once on any motion before the Chair; and (b) once on any amendment.
OPPOSITION TO MOTIONS	12	The Chairman shall read all motions before the Chair and inquire whether there is any opposition to the motion and if there is none, he may at his discretion, put the motion to the vote, without further debate.
TIME LIMIT FOR MOVER OF MOTION	13	Subject to Clause 12 hereof, the mover of a motion shall be allowed five minutes to introduce the motion and at the conclusion of discussion as set out in Clause 14 of Standing Orders, even though his original motion shall have been amended, a further three minutes for reply to wind up the debate. There shall be no right of reply attached to the moving of an amendment.
TIME LIMIT FOR SUBSEQUENT SPEAKERS	14	Speakers subsequent to the introduction of the motion shall be limited to three minutes.
DISCUSSION TIME PER AGENDA ITEM	15	Discussion of any item on the Agenda may continue for twenty minutes, but on a motion carried by not less than seventy five per centum (75%) of those in attendance there shall be an extension of ten minutes making a total of thirty minutes for discussion.

SUSPENSION OF STANDING ORDERS	16	No motion to suspend Standing Orders or any of them shall be moved unless on a matter of urgent necessity. The Member proposing any such motion shall first state it and the reasons why such motion should be forthwith considered. He shall be allowed three minutes to explain the urgency whereupon the motion for suspension shall be put forthwith and shall be carried by not less than seventy-five per centum (75%) of those then in attendance.
RIGHT TO SPEAK	17	A Member desiring to speak shall rise in his place and address the Chair. On receiving the Chairman's recognition he shall announce himself by name and state the capacity in which he attends Convention. Once a Member has received the Chairman's recognition any other Member on his feet shall resume his seat.
EXTENSION OF TIME	18	An extension of time amounting to fifty per centum (50%) of the time provided in Clause 12 and 13 of Standing Orders may be granted to a speaker on a motion carried by not less than seventy five per centum (75%) of those then in attendance.
EXPIRATION OF SPEAKER'S TIME	19	A speaker shall be warned by the sounding of a bell one minute prior to the expiration of time to which the speaker is entitled in accordance with these Standing Orders. A bell shall be sounded a second time when the speaker's time has expired and the speaker shall immediately cease to address the meeting.
POINTS OF ORDER	20	A Member may rise to a point of order, which shall be related to procedure and/or relevance, but not to argument, when the speaker called to order shall resume his seat. The Member rising to the point of order shall state concisely within one minute the point of order when the Chairman shall give his ruling and subject to that ruling the person speaking when the point of order was raised shall be entitled to proceed.
SECONDING OF MOTIONS	21	A motion other than a Notice of motion referred to in Clause 10 of Standing Orders shall be seconded and if not seconded shall lapse.
WITHDRAWAL OF NOTICES OF MOTION	22	A Notice of motion may be withdrawn only with consent of the meeting.
AMENDMENTS	23	A Member may move to amend a motion before the meeting, but before moving the amendment the mover shall hand the proposed amendment in writing to the Chairman. Such amendment shall be seconded and if not seconded shall lapse.
LAPSED MOTIONS OR AMENDMENTS	24	A motion or an amendment which has lapsed shall not be considered again during that Convention.

NOTICE OF, OR FORESHADOWED, AMENDMENTS	25	During the consideration of an amendment a Member may give Notice of or foreshadow a further amendment specifying its terms, but there shall be no discussion on such further amendment until the amendment then under consideration is disposed of.
AMENDMENTS	26	Discussion of any amendment to a motion shall be considered as debate on the original motion, taking place before the mover of the motion exercises his right of reply.
MOVING THAT QUESTION BE NOW PUT	27	Any Member who has not spoken to the question may move at any time, but so as not to interrupt a Member addressing the Chair, that the question be now put and thereupon such motion upon being seconded may be put to the meeting at the discretion of the Chairman. Upon the motion that the question be now put being carried, the mover of the original motion shall have the right of speaking for three minutes after which the question shall, without further discussion, be put.
PERSONAL EXPLANATIONS	28	Any Member may at any time make a personal explanation not exceeding two minutes to explain himself in regard to some material part of his speech which has been misquoted or misunderstood, but in such case he shall not introduce any new matter or interrupt any Member addressing the Chair.
PRESENTATION OF REPORTS	29	Chairmen of committees and Senators presenting reports should be allowed five minutes within which to move the adoption thereof and each speaker to a report shall be limited to three minutes. The time limit for the discussion of such reports shall be at the discretion of the chair unless time limits have been prescribed in the Agenda Committee report.
RECONSIDERATION OF DECISIONS	30	No decision of Convention shall be reconsidered during that Convention except as provided by Clause 121.
BALLOT PAPER ORDER	31	Names of nominees on ballot papers shall appear in order determined by lot. The Chairman shall appoint scrutineers.
CHAIRMAN FOR ELECTION OF PRESIDENT	32	The Immediate Past President, or in his absence such other person as the Chairman shall appoint, shall occupy the Chair for the election of the President.
UNCOMPLETED BUSINESS	33	Any business not completed or debated in the course of Convention shall lapse, and be referred to the Policy Committee for review.
QUESTIONS	34	Questions may be directed to the Chairman regarding procedure and/or interpretation. No questions shall be directed to speakers concerning argument except at the discretion of the Chairman.
OTHER PROVISIONS	35	Where the point is not covered in these Standing Orders, it shall be governed by the procedures stated in "The Law & Procedure at Meetings" by P.E. Joske.

STANDING ORDERS FOR PARTY UNITS

CHAIRMAN	1	The Chairman shall be in control of the meeting. All matters discussed shall be addressed to the Chair.
VOTING & BALLOTS	2	A motion shall be decided by the meeting and elections shall be effected by a show of hands unless the meeting votes for a ballot for the particular purpose.
AMENDMENTS	3	An amendment to a motion shall be proposed whilst the motion itself is under discussion. Any further amendment shall be foreshadowed (without indicating its terms in detail) before an amendment under discussion is disposed of.
	4	An amendment, if carried, be regarded as then embodied in the original motion and the person moving the original motion shall have a right of reply.
RIGHT OF REPLY	5	The exercise of the right to reply shall terminate a debate.
RULING OF CHAIRMAN	6	Dissent from a Chairman's ruling must be moved and seconded and put forthwith without debate.
NO CONFIDENCE MOTIONS	7	A motion of no confidence in any elected Office Bearer shall be the subject of Notice at one meeting for consideration at the next meeting of which adequate Notice, with advice of the meeting's purpose, shall be given to all Members.
REVERSAL OF DECISIONS	8	A decision of any meeting shall only be reversed by another decision of a meeting for which adequate Notice has been given, drawing specific attention to the matter involved.
NOTICE OF MEETING	9	Adequate Notice shall be no less than eight (8) days from the date of posting out or hand delivery of meeting Notices.
ADDITIONAL STANDING ORDERS	10	Part Units shall have the power to add Standing Orders not inconsistent with this constitution and these standing orders provided they do not come into effect for 90 days after adoption by such Party Unit provided that State Executive can determine any such Standing Orders or part thereof to be void and of no effect.
OTHER PROVISIONS	11	Where the point is not covered in these Standing Orders, it shall be governed by the procedures stated in "The Law & Procedure at Meetings" by P.E. Joske.

