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## **TOLEDO CITY COUNCIL MINUTES**

### **February 20, 2008**

Mayor Jim Chambers called a regular meeting of the Toledo City Council to order at 7pm.  
Councilors present: Mark Camara, Bob Emmett, Ron Beckham, Wes Chadwick, Sarah Cole and Council President Rod Cross.

Staff present: City Manager (CM) Pete Wall, Police Chief (PC) Mark Fandrey, Library Director Peter Rayment and Utility/Recording Clerk Nancy Bryant.

Visitors present: Melinda Baxter, Bernice Barnett, Sherri Mayes, Audrey Pierce, Angela Hoak, Nick Price and Terry Dillman.

### **Visitor Comments:**

Bernice Barnett, Lincoln County District Attorney presented the 2007 annual District Attorney report.

### **Consent Calendar:**

**Motion**-It was moved and seconded (Camara/Emmett) to approve the Consent Calendar consisting of the invoice list dated February 15, 2008, Council minutes dated February 6<sup>th</sup> and January 16, 2008. **Motion passed 7-0**

**Motion**-It was moved and seconded (Emmett/Cole) to approve the Council Minutes dated January 23<sup>rd</sup> and the joint Council/Port of Toledo minutes dated January 23, 2008.

**Motion passed 6-0** noting the abstention of Councilor Chadwick.

### **Discussion and Information Items:**

#### **Appoint Public Utility Commissioners**

Mayor Chambers reappointed Barbara Frederic and Sandy Blackman each to serve four-year terms ending December 31, 2011 and Bob Davis to fill the vacancy which expires December 31, 2010.

#### **City Council Committee Assignments**

(CM) Wall provided council with a list of the committees and members. Council reviewed the list and no changes were made.

### **Decision Items:**

#### **City Council Goals**

Staff provided Council with the 2008 Council Goal Implementation Plan developed from the input of both Council and Staff at the January 26<sup>th</sup> goal-setting meeting. The plan outlines the ten

Council Goals, the major tasks necessary to accomplish the goals as well as a proposed time line for completing the goals.

Council expressed their appreciation of the implementation plan.

**Motion**-It was moved and seconded (Emmett/Chadwick) to adopt the Council Goals for 2008.

**Motion passed 7-0**

**Proposed- An Ordinance Establishing Criminal History Record Check Policies Concerning Applicants For Employment And Appointed Volunteers And Declaring An Emergency.**

(PC) Fandrey stated that the ordinance is a revision of the document presented at the February 6<sup>th</sup> regular Council meeting. (PC) Fandrey also stated that this ordinance is solely intended to provide the City with a tool to check criminal history information of potential employees and volunteers.

Councilor Camara expressed his concern that it is not clear how qualifying criteria is established.

(CM) Wall stated that there will be an amendment, regarding this issue, to the personnel manual that will be presented for Council approval in the future.

**Public Comment**

Audrey Pierce presented background check criteria established by Dean Sawyer and used by the Newport and Siletz CERT members.

Angela Hoak expressed her concern that there may not be a current policy for city volunteers regarding criminal history checks.

Council and staff discussed the Toledo CERT organization and questioned its relationship to the City.

Sherri Mayes stated her opinion that doing criminal history checks on volunteers is about community safety. She believes that there is a need for background checks and criteria policies.

(CM) Wall stated that he has discussed the issue with the city's insurance company and it's legal council. The final policy will protect the city as well as possible while allowing us to operate without going to a full time paid fire department.

**Motion**-It was moved and seconded (Cross/Camara) to adopt Ordinance No. 1319 establishing Criminal History Record Check Policies concerning applicants for employment and appointed volunteers and declaring an emergency. **Motion passed 7-0**

**An endorsement of an Intergovernmental Agreement between the Lincoln County School District and the City of Toledo regarding collection of Construction Excise Tax.**

(CM) Wall explained that since Lincoln County provides building permit services to the City of Toledo, we do not have to enter into a separate IGA with the school district as Lincoln County collects our building permit fees. However, the school district did ask that we endorse the IGA between the district and Lincoln County. The final signed version will have the actual agreement

dates filled in and will be forwarded to the Lincoln County Commissioners and the District. In response to a previous council question, (CM) Wall stated that this does not apply to SDCs but does prohibit cities from applying for similar excise taxes.

Council expressed the need for everyone to attend the public meetings requesting community input regarding the school district building improvements in Toledo.

**Motion**-It was moved and seconded (Beckham/Cross) to approve endorsement of the Intergovernmental Agreement between the Lincoln County School District and Lincoln County regarding collection of construction excise tax. **Motion passed 7-0**

### **Proposed purchase of a new Microfilm Reader/Printer for the Toledo Public Library from the General Reserve Fund.**

Library Director Peter Rayment recommended that the Library be given the authorization to purchase a new microfilm reader/printer from the monies set aside for that purpose in the City's General Reserve fund.

**Motion**-It was moved and seconded (Cross /Cole) to authorize the purchase of a new Microfilm Reader/Printer for the Toledo Public Library from monies set aside for that purpose in the General Reserve Fund. **Motion passed 7-0**

### **Park and Ride Planter Project**

Mayor Chambers reported that the City has been approved for a \$600 Siletz Tribal Contribution grant toward the estimated cost of \$2,250 for the tile planter project. The paving stone patio and gazebo also need to be completed to finish the entire Park and Ride project. The paving stones are estimated to cost \$4,000 to \$5,000. He believes that he can raise \$3,000 but he will need some money to get it started. Mayor Chambers requested that Council authorize him to use money from the projects fund, \$1,600 for the tile project and \$1,400 for the paving stone project.

**Motion**-It was moved and seconded (Cross/Beckham) to approve the planter tile project proposal from the Oregon Coast Children's Center for the Arts at a cost of \$1,650, also to provide up to \$1,500 as seed money for completion of the site with monies to be drawn from the projects fund. **Motion passed 7-0**

## **Reports and Comments:**

### **Department Reports**

There were none.

### **City Manager's Report**

(CM) Wall reported the following:

1. He thought the dedication of the Sharon Branstiter Memorial Drive was a great celebration and well attended.
2. City Manager recruitment closes Friday. Applications have slowed down but he has hope that they will pick up, as the deadline gets closer.
3. Darlene Hooley's staff will be in Toledo Saturday from 12 to 1 to meet individually with community members at the fire station.

4. (PWD) Denlinger has completed a great deal of work with FEMA on the storm damage. The City may get a new score board at Memorial Park as well as doors replaced at the waste water plant plus some costs for clean up of storm debris.
5. Two weeks ago staff met with representatives of the Governor's office and the Department of Land Conservation and Development to discuss what we might need in regards to economic development/community development. It was a good meeting and he believes the City will receive some technical assistance to work on a transportation system. The City may get funding for the urban renewal plan. He will apply right away for the amount of \$20,000 and will present it to Council for approval if we get the funding.

### **Council Comments**

Councilor Emmett said that he saw Toledo Police Officers working on issues near his home. They did a good job and he appreciated their efforts

(CP) Cross thanked (PC) Fandrey for sending an officer to the district-wrestling match at the high school. He expressed his wish to place low voltage lighting on the Sharon Branstiter Memorial Drive signs. Also he expressed an interest in getting the (NOAA) National Oceanic and Atmospheric Association home fleet here in Toledo, possibly partnering with the Port of Toledo in the effort.

Councilor Beckham expressed his admiration for the Council goals and the implementation plan.

### **Mayor Comments**

Mayor Chambers had the following comments:

1. Council will need to set another deadline for the city attorney evaluation forms. Councilors can bring them to the work session meeting on the 27<sup>th</sup> of this month and schedule the evaluation for March 5<sup>th</sup> in executive session
2. He attended the Sharon Branstiter Memorial Drive dedication and thought it was well attended. There is more to do to the signs including sculptures by Sam Briseno and stainless steel donated by Georgia Pacific. He said the signs will look even better once the project is complete.
3. He has been notified that Plum Creek has received the grant application for the Memorial Field analysis and graphic design work in the amount of \$6,000. They will make a decision on March 6<sup>th</sup> and the City will be notified within two weeks of that date.
4. He received correspondence from Ron Wyden thanking the City for its recognition as Tree City USA.

### **Adjournment:**

The Council meeting adjourned at 8:39pm.