

Memorandum of association for ILUG-DELHI

1. Name of the society

The name of the society shall be " **ILUG-DELHI** ".

2. Registered office

The Registered office of the Society shall remain in the National Capital territory of Delhi and at present it is situated at the following address: **BB/3G DDA Flats, Munirka, New Delhi -110067.**

3. Aims and objects

Vision Statement: To promote freedom and personal privacy in software, technology and other fields.

The specific aims and objects of the Society for the achievement of the stated vision for which the above society is established are as under:

1. To discuss current developments and applications in various fields, including but not limiting to, Information Technology, Convergence, Communication, and Internet Technology.
2. To collect, disseminate and share data, statistics, information and knowledge relating to various fields including but not limited to Information Technology, Convergence, Communication, Internet and Networking Technologies.
3. To discuss policies of the government, foreign governments, manufacturers, vendors, foreign companies, associations & organisations like WIPO, WTO, NASSCOM, FICCI, other service providers and bodies impacting freedom and privacy.
4. To report professional views to policy makers.
5. To communicate with officials on problems raised by members, to obtain their views on them and disseminate among all concerned.
6. To organise periodical meetings, seminars, symposia with Government officials and to seek clarifications and solutions to the problems confronting the interests of the members and the society.
7. To evolve standards to be adopted by the industry.
8. To develop, distribute, re-distribute, promote, certify, endorse software, hardware, bandwidth, algorithms, protocols and other allied products and services.
9. To organise seminars, workshops, conferences, lectures, talks, exhibitions and other allied programmes.
10. To undertake, conduct, organise and facilitate training, study courses, research and other programmes for imparting knowledge.
11. To certify and endorse training institutes and provide certification to trained manpower.
12. To establish and maintain libraries and information services
13. To co-operate, affiliate, collaborate and network with other institutions, societies, companies, groups and other organisations
14. To impart services like Consultancy, installation, maintenance, documentation, reselling, development, quality analysis, networking, security services and the like for the welfare of the Society.
15. To create, buy, disseminate and sell intellectual property for the welfare of the Society.
16. To accept sponsorships in monetary terms as well as in kind.
17. To organise, sponsor, participate in and conduct various programmes and activities including social, technical, cultural, charitable, health and welfare.
18. To award scholarships, fellowships, prizes, stipends and other monetary and non-monetary incentives.
19. To develop, buy, disseminate, and sell websites, content, algorithms, protocols, software, hardware, and other kinds of intellectual property for the welfare of the Society.
20. To publish, distribute and sell newsletters, magazines, research papers, periodicals, journals, books and related items in print and electronic form.
21. To provide hiring and placement services to the prospective professionals and the prospective employers.
22. To accept fees, compensation for the activities mentioned herein in money and/or in kind.
23. To invest and deal with funds and monies of the Society and to vary, alter or to transpose such investments from time to time.
24. To engage, employ or hire appropriate staff, workers, legal experts and other professionals, attorneys, managers, auditors, accountants and agents for the work and furtherance of the aims and objects of the Society and to pay their

- wages, salaries, stipend, provident fund or their fees.
25. To purchase / acquire the land and/ or the building in the name of the Society and make construction thereupon for the fulfilment of the aims and objects of the Society.
 26. To sell, mortgage, lease, exchange and otherwise transfer or dispose of or deal with or any property, movable or immovable of the Society for the furtherance of the objects of the Society.
 27. To accept donation, grants, presents, gifts and other offerings in the shape of services, tangible assets, intangible assets, movable and/or immovable properties for the attainment of the aims and objects of the Society.
 28. To do or get done such other things/acts/activities, which are, necessary and which may be incidental or conducive to the attainment of any of the object of the Society.

All the incomes, earnings, movable or immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the memorandum of the society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members.

No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of the membership.

4. Governing Body

The Names, Addresses , Occupations, and Designations of the present members of the governing Body, to whom the management of the society is entrusted, as required under Sec. 2 of Societies Registration Act, 1860 as applicable to the National Capital territory of Delhi, are as under:

S.No.	Name	Designation
1	Raj Mathur	President
2	Anand Shankar	Vice President
3	Vivek Khurana	Secretary
4	Kishore Bhargava	Treasurer
5	T Meyarivan	General Secretary
6	Kapil Dua	Founder Member
7	Tirveni Yadav	Founder Member

5. Desirous persons

We the undersigned desirous of forming a society named ILUG-DELHI under Societies Registration Act, 1860 as applicable to the National Capital territory of Delhi, in pursuance of this Memorandum of the society:

S.No.	Name	Designation
1	Raj Mathur	President
2	Anand Shankar	Vice President
3	Vivek Khurana	Secretary
4	Kishore Bhargava	Treasurer
5	T Meyarivan	General Secretary
6	Kapil Dua	Founder Member
7	Tirveni Yadav	Founder Member

RULES AND REGULATIONS OF ILUG-DELHI

1.	Name of the society	The name of the Society shall be ILUG-DELHI .
2.	Membership defined	The membership is open to any person who has attained the age of majority and fulfils the terms and conditions of the Society ; but subject to the approval of the Governing Body of the Society.
3.	Admission and Qualification for Membership	<p>There shall be the following classes of members :</p> <p>(i).Individual member (ii).Institutional member (iii).Honorary Member</p> <p>(i). <u>Individual member</u>: Any person of any nationality will be eligible to become an individual member subject to the payment of relevant fees and subject to the approval of the Governing Body.</p> <p>(ii). <u>Institutional member</u>: Institution like university, laboratory, academic institution, institution of research and higher academic learning, library, governmental body, company, society and such other group and organisation is eligible to become institutional member subject to the payment of relevant fees and approval of the Governing Body.</p> <p>(iii). <u>Honourary members</u> : The Governing Body may invite learned and distinguished individuals and institutions to become honorary members.</p>
4.	Associates	Any individual or like-minded organisaton who is interested in the aims and objects of the Society is eligible to become an Associate if she/he is introduced by a member of any class mentioned in rule 3, subject to the approval of the Governing Body.
5.	Admission fees and subscription	The admission fee and subscription payable by a member in various classes will be as follows :

	Class of membership	Admission fees	Annual subscription
(i).	Individual members	Rs.25/-	Rs.100/-
(ii).	Institutional members	Rs.100/-	Rs.1000/-
(iii).	Honourary members	NIL	NIL
(iv).	Associates	NIL	NIL

The Governing Body may modify the above fee structure and subscription rates from time to time by a resolution and the change shall be communicated to the General Body.

6.	Termination and cessation of the membership	<p>The Governing Body of the Society shall have the powers to expel/remove a member or/and members from the membership of the Society , on the following grounds:</p> <p>(a) On death, (b) On resignation, (c) On failure to pay the subscription by 30th June of the current year. (d) By no confidence motion passed by majority present and voting in the General Body meeting after giving 15 days notice to show cause why the members should not be expelled from the Society.</p> <p>(The reason for termination from membership shall be communicated to the member concerned.)</p>
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7.	Rights & Privileges of Membership	<p>a) Every individual and institutional member shall have one vote each at any General Body meeting.</p> <p>b) Institutional member, may authorize person as it deems fit to act on its behalf at any meeting of the Society and any person so authorised shall be entitled to exercise the same rights and powers on behalf of the institution which he represents. Authorisation for representative of institutional member has to be received in writing and signed by person on record with the society.</p> <p>Honourary members and associate members shall have no voting right at any general body meeting.</p>
8.	GENERAL BODY	<p>(i) General body defined : "General Body" means and includes all the individual members and institutional members borne on the register of the Society.</p> <p>(ii) Powers, duties and functions of General Body :</p> <p>a) To consider any business brought forward by the Governing Body</p> <p>b) To receive, consider and pass accounts of the Society and the report of Governing Body</p> <p>c) To elect new Governing Body at the annual general meeting .</p> <p>d) To supervise the functioning of the Governing Body.</p> <p>(iii) Notice, location and periodicity of General body meeting : The general body will meet at least once in each calendar year with at least 15 days notice at a place, date and time determined by the governing body within the Union Territory of Delhi.</p> <p>(iv) Quorum of the General body meetings : The quorum of the General Body meeting shall be 1/4th of the members of the Society. If the quorum is not complete the meeting shall be postponed for one hour and thereafter the meeting shall commence even if the quorum is not complete.</p>
9.	GOVERNING BODY	<p>(i) Governing Body defined: The Society shall have a Governing body which shall consist of the following office bearers and members:</p>
		1. PRESIDENT (ONE)
		2. VICE-PRESIDENT (ONE)
		3. GENERAL SECRETARY (ONE)
		4. JOINT SECRETARY (ONE)
		5. TREASURER (ONE)
		6. MEMBERS (TWO)

(ii)	Election and its mode	The general body in its annual general meeting will elect its president and all other office bearers and members every year by secret ballot papers or by show of hands or postal ballot papers or through any other procedure as the Governing Body will decide. Only those members whose names appear on the register of members on 30 th June of the calendar year in which the General Body Meeting is being held shall be eligible to vote at the Annual General Meeting of the Society.
(iii)	Terms of the office of the Governing Body	The term of the Governing Body shall be one year from the date they are elected and assume office and will continue till the next Governing Body assumes office.
(iv)	Powers and duties of the office bearers	
A.	PRESIDENT	<p>a) President shall be the executive head and supervise all works and activities done by other office bearers of the Society subject to the approval of the Governing Body.</p> <p>b) He will be the head of the Society and preside over meetings of the General Body and Governing Body.</p> <p>c) At the time of voting on any matter/subject (except election), if the l votes are equally decided, the President has a casting vote to decide the matter/subject.</p> <p>d) President shall have the power to allow inclusion of any subject /matter in agenda for the discussion in the course of the meeting / proceeding.</p>

B.	VICE- PRESIDENT	In the absence of the President, the Vice president shall enjoy all the powers and duties of the President. He will also assist and help the President in his work.
C.	GENERAL SECRETARY	<p>a) He shall be the custodian of all the records of the Society and carry out the instructions of the Governing Body.</p> <p>b) He shall summon and attend the meeting of the General Body.</p> <p>c) He shall sign on behalf of the society , conduct its correspondence and record the proceedings/meetings.</p> <p>d) He shall call ordinary General Body meeting if desired on request of at least 1/2(one-half) members of the General Body within two weeks of the receipt of the requisition . If he fails to call General Body meeting as requisitioned by the majority of the members , the members have the option to call such a meeting after giving two weeks notice to all the members.</p> <p>e) He shall prepare the membership register as well as the proceedings register to record the meetings of the proceedings of the Governing Body Meetings and the General Body Meetings and have them duly signed by the members who attend the meeting.</p>
D.	JOINT SECRETARY	a) In the absence of the General Secretary, the Joint Secretary shall enjoy all the powers and duties which are entrusted to the General Secretary. He will also assist and help the General Secretary in his work.
E.	TREASURER	<p>a) All funds of Society shall remain under the care and management of the Treasurer.</p> <p>b) Treasurer shall maintain the accounts of all monies, which are received and /or paid by him/her on behalf of the Society.</p> <p>c) He shall make disbursement in accordance with the direction of the governing body.</p>

(v)	Functions and powers of the governing body	<p>(a) Governing body shall be responsible for the management and administration of all affairs of the Society , and is also authorized to appoint any office bearer / executive member or any other member from the general body to look after any particular activity.</p> <p>(b) All decisions shall be taken by majority votes.</p> <p>(c) The Governing Body shall have all the powers mentioned in the memorandum of the Society and in these rules and regulations.</p> <p>(d) The Governing body shall have the powers to prepare and execute plans, projects and programmes.</p> <p>(e) The Governing body shall have the powers to appoint election officer and identify his powers.</p> <p>(f) The Governing body shall have the powers to carry on any kind of activity, which is necessary or conducive to the attainment of the objects of the Society or any of them.</p>
(vi)	Notice and periodicity of Governing body meeting	Minimum 7 days notice shall be required for every governing body meeting of the society. However an urgent governing body meeting can be called at 24hrs. notice. Governing body meeting shall be held at least once in 6 months. The quorum of the Governing
(vii)	Quorum of the Governing body meetings	The quorum of the Governing Body meeting shall be 1/2 of the members of the Governing Body rounded down to the nearest whole number. If two Governing Body Meetings fail to generate the quorum there shall be an automatic process to convene a General Body Meeting to elect a new Governing Body.
(viii)	Filling up casual vacancies	The governing body has the power to co-opt / nominate / appoint any member to fill up any casual vacancy.

10. Sources of Income and utilisation of funds.

All the income of the Society shall be utilised only for the promotion and attainment of the aims and object of the society.

Sources of income of the Society are as under:

- (a) subscriptions from the members
- (b) donations and special contributions
- (c) corporate sponsorships
- (d) selling souvenirs like T-shirts, pens, cards and the like.
- (e) fees for rendering consultancy and other services
- (f) Compensation / fees for rendering the activities mentioned in the memorandum of association.

11. Financial Year

Financial year of the Society shall start from 1st April to 31st March.

12. Audit of Accounts

The Accounts of Society shall be audited by a qualified Chartered Accountant every year.

13. Operation of Bank Accounts

Bank Accounts shall be operated by joint signatures of the Treasurer and any one out of President and General Secretary.

14. Annual List of Managing/Governing Body (Section 4)

Once in every year a list of the Office bearers and members of Governing Body of the society shall be filed with the registrar of societies, Delhi as required under Section 4 of the Societies Registration Act 1860 as applicable to National Territory of Delhi.

15. Legal Proceedings

The Society may sue or be sued in the name of the President and / or Secretary as per the provisions laid down under the section 6 of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi.

16. Amendment

Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with section 12 & 12-A of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi.

17. Dissolution and Adjustment of Affairs

If the society needs to be dissolved, it shall be dissolved as per provisions laid down under Sections 13 and 14 of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi.

18. Application of the Act

All the provisions under the Sections of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi, shall be applicable to this Society.

19. Essential Certificate Certified that this is the correct copy of the Rules and Regulations of the above society.

PRESIDENT ::

SECRETARY ::

TREASURER ::