



Revision number: 3

Purchasing Agent: Nancy Orton
Phone: (801) 538-3148
Email: nancyo@utah.gov

Item: Travel Agency

Vendor: 93859A

Christopherson Travel Group
5588 S. Green St.
Salt Lake City UT 84123-5798

Internet Homepage:

www.cb-travel.com

Telephone:

(801) 538-3109

Fax number:

(801) 538-3485

Contact:

Tami Nelson

Email address:

taminelson@utah.gov

Usage Reports:

Michele Tangaro

Telephone:

(801) 327-7747

Email Address:

Michele.t@christophersontravel.com

Reporting type:

Summary

Brand/trade name:

Price:

Call for details

Terms:

Net 30

Effective dates:

04/01/07 through 04/01/09

Days required for delivery:

N/A

Potential renewal options remaining:

Three 1- year

Price guarantee period:

Minimum order:

Min shipment without charges:

Other conditions:

CONTRACT HAS BEEN EXTENDED UNTIL 04/01/09. ALSO NOTE NEW GROUP BOOKING INFORMATION.

This Statewide contract is an "AR" (Authorization Required) contract. Authorization is required before purchase can be made. The Authorization requirements and procedure is detailed in the attachment to the contract. Order may be placed only after Authorization is received. This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor creating a DO in Finet Agencies will return to the vendor any invoice which reflects incorrect pricing.



Provide travel management services via a full service on-site branch, to make business travel arrangements for all State agencies, boards, commissions, and participating political subdivisions (i.e. colleges, universities, school districts, counties, cities, etc.)

This contract is administered and coordinated through the State of Utah Travel Office for all State agencies and all political subdivisions. Please contact Tami Nelson at (801) 538-3109 to coordinate your services required from this contract.

Services are to include:

Airfare	\$25.00 fee per ticket
Car Rental	At State contracted rates
Hotel/Lodging	At State contracted rates
On-line Booking Tool (ResX)	\$15 fee per ticket
Chartered Bus Service (optional)	5% Commission

Group Bookings:

15 ppl or less:	\$19.00 Transaction fee \$25.00 Service fee
16 – 25 ppl:	\$17.50 Transaction fee, \$22.50 Service fee
26 – 45 ppl:	\$16.00 Transaction fee, \$20.00 Service fee
45+ppl:	\$14.50 Transaction fee, \$17.50 Service fee

FINET COMMODITY CODE(S):

96178000000 - TRAVEL AGENCY, CHARTERING, AND TOUR GUIDE SERVICES