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# Distinguished Graduate Fellowship Nomination Form

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Office of Graduate Fellowships and Awards Administration, 209 Kern Building, University Park, PA 16802; 814-865-2514; 814-863-1091 (fax)

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**Purpose** Distinguished Graduate Fellowships are intended to recruit prospective students with the highest academic credentials and recognize the University's most outstanding graduate students.

**Eligibility** Distinguished Graduate Fellowships are awarded based on the terms and conditions of the endowments from which the awards are created. Colleges should refer to the fully executed Distinguished Graduate Fellowship agreements for specific eligibility considerations.

**Nominations and Selection Process** DGF Fellows must be nominated by the College Dean or her/his designee in accordance with the respective endowment guidelines. College nominations are to be forwarded to the Office of Graduate Fellowships and Awards Administration for review and concurrence of the Dean of the Graduate School. The nomination must include a written guarantee of matching financial support for the Fellow's second year, derived from college or program resources. Nominations must include the following:

- Nomination form
- Written guarantee of second year support
- A copy of the student's Graduate School Admission Application
- Copy of undergraduate and master's transcripts, if applicable
- Copy of GRE or other test scores, if applicable
- Two letters of recommendation
- Student's career or goal statement (limited to one page)
- Awarding notations, as needed

**Deadlines** Nominations will be reviewed on an ongoing basis until all Distinguished Graduate Fellowships have been awarded.

**Student Notification** Upon concurrence of the Dean of the Graduate School, the Office of Graduate Fellowships and Awards Administration will prepare a congratulatory letter for inclusion with the college's award notification packet. Award notices should request that students accepting Distinguished Graduate Fellowships submit a letter of appreciation to the donor in care of the Office of Graduate Fellowships and Awards Administration at the address listed above.

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Name of Applicant	College	Program
Student ID Number	Degree Sought	DGF Name :

Has the student visited campus or is a visit planned? \_\_\_\_\_

What other schools is the student considering? \_\_\_\_\_

**Please check all boxes.**

If the student receives a Distinguished Graduate Fellowship, the college and/or program agrees to commit comparable financial support for the following year if the student is making satisfactory academic progress.

The following documents are attached and the application is complete. All materials should be forwarded to OGFAA in 209 Kern.

- written guarantee of second year support
- Graduate Application \_\_\_\_\_  
Jr./Sr. G.P.A. and master's GPA, if applicable
- transcript(s) \_\_\_\_\_  
Undergraduate Institution(s) Graduate Institution, if applicable
- GRE or other test scores \_\_\_\_\_  
(V/Q/A) or other test scores (identify test)
- two letters of recommendation
- student's career statement
- applicant has been admitted as a degree candidate or will soon be recommended to the Graduate School for admission

Awarding notes, as applicable: \_\_\_\_\_

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Typed name and title of nominating individual or committee \_\_\_\_\_ College \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_ Telephone Number \_\_\_\_\_ e-mail \_\_\_\_\_

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Typed name, Dean of the Graduate School \_\_\_\_\_ Signature, Dean of the Graduate School \_\_\_\_\_ Date \_\_\_\_\_

