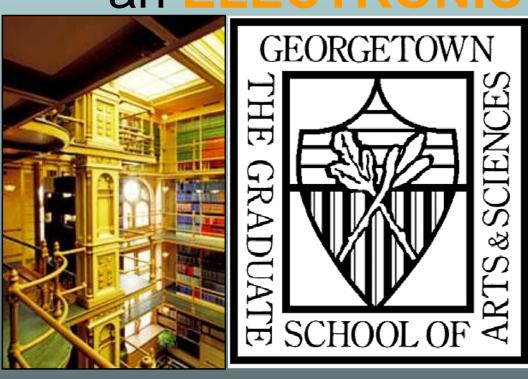
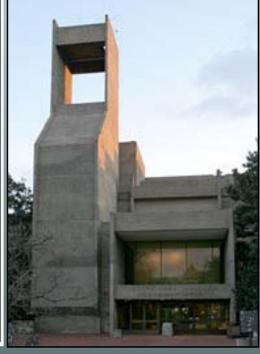
### HOW to submit

### an **ELECTRONIC** thesis!



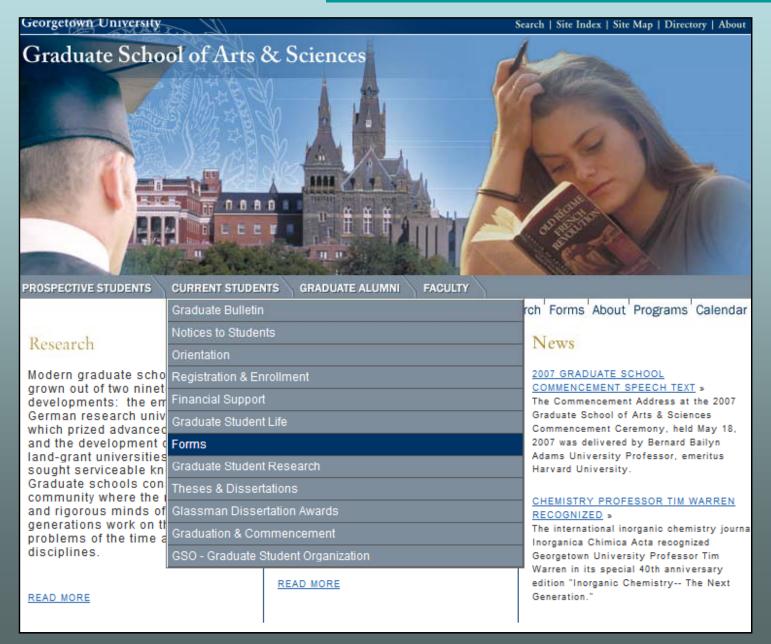




# 1. Submit paper forms to the Graduate School:

- Cover sheet on bond with all original signatures (do not digitize this page)
- ETD Release Form
- Survey of Earned Doctorates (Ph.D. students only)
- 2. Upload thesis file(s)
- 3. The Graduate School will contact you by e-mail after your thesis is reviewed

## Print cover sheet, ETD Release Form, and Survey of Earned Doctorates here: <a href="http://grad.georgetown.edu">http://grad.georgetown.edu</a>



# Upload your thesis or dissertation here: <a href="http://dissertations.umi.com/georgetown/">http://dissertations.umi.com/georgetown/</a>

#### Georgetown University-Graduate School of Arts & Sciences ETD Administrator Site



Instructions

Resources for Students

Frequently Asked Questions

Word-to-PDF Conversion

Submit Your Dissertation

My Account (Log in)

Welcome to the Georgetown University-Graduate School of Arts & Sciences ETD Administrator Site.

The ETD Administrator lets graduate authors submit their completed dissertation or thesis to UMI Dissertation

Publishing for publishing. There are several steps in the submission process, which the ETD Administrator will walk you
through. Your submission will be reviewed by the Graduate School for approval, before it is submitted to UMI Dissertation

Publishing.

#### Before you begin

Before you begin, please be sure that you have the following:

- Full text of the dissertation/thesis in PDF format. This must be one file. If your manuscript is in Word or RTF format, you may convert it to PDF format here before submitting. For tips on creating PDF files, see the PDF Help Center.
- 2. Abstract
- Optional Supplementary files (<u>images</u>, <u>sound</u>, <u>etc.</u>) that are an integral part of the dissertation, but not part of the full text.
- Advisor and other Committee Member's names.
- Subject Category. You must choose one main category from this list. Two optional supplementary subject areas may also be entered.
- Keywords (optional; up to six)



Wait to receive an e-mail from the Graduate School, approving your thesis or requesting corrections.

Once you receive the approval message, you are finished!

# A few months after submission, your thesis will have its own URL and will be available as an electronic resource on GEORGE!

Title Publication	Author Title Title A monetary benefit to volunteering? [electronic resource]: a look at the association between formally volunteering and wages / Christa Peccianti  Publication Information  Publication Information		
Copy Status	More Details	Find Similar Items	Full Record
Available Online:			
CONNECT TO ELECTRONIC THESIS			
LOCATION		CALL NUMBER	STATUS
INTERNET			AVAILABLE

#### **CONTACTS**



For formatting guidelines and procedural questions:

Sarah Magnuski

Graduation Coordinator
Graduate School of Arts & Sciences
302 Intercultural Center
(202) 687-5928
sem74@georgetown.edu

For technical assistance with submission:

**ProQuest** 

(510) 665-1200 x-2 support@dissertations.umi.comse