### **About Kerala Press Academy**

Kerala Press Academy, the only institution of its kind in India was established on March 19th 1979. It is a joint venture of the Government of Kerala, Kerala Union of Working Journalists and Indian Newspaper Society.

The aim is to promote professionalism and excellence amongst pressmen, which the academy has been doing successfully for the last 25 years.

The Academy has set up a full-fledged institute, published books and monographs, organized seminars/workshops and instituted endowments and awards for promoting excellence.

#### **Objectives**

The constitution of the academy clearly specifies its area of functioning: -

- To promote and co-ordinate study and research in the field of journalism
- To organize or help to organize training courses, workshops, seminars, exhibitions and consultancy services in association with working journalists, newspaper management and universities.
- To publish books, periodicals, monographs and research papers.
- To co-operate with academic institutions and organizations in the formulation of syllabus for teaching journalism
- To institute awards to honour individuals, institutions and organizations in recognition of meritorious services rendered and to grant fellowships for conducting advanced study and research in journalism.

#### **Milestones**

- 1979: June First General Council meeting
- **1980:** 8th June Foundation stone laid for the Academy by Shri E.K.Nayanar, Hon. Chief Minister of Kerala on
- **1985**: 24th May Inauguration of Press Academy building by Shri. K.Karunakaran, Hon. Chief Minister of Kerala
- 1986: Journalism course started by Institute of Communication
- **1993:** Public Relations and Advertising course started by Institute of Communication.

#### Administration

The academy is administered by a <u>General Council</u> and an <u>Executive Council</u> comprising of working journalists, media owners, and Government representatives constituted by the Government of Kerala.

#### **COURSES OFFERED**

The Academy offers two Post Graduate job-oriented courses of one-year duration, including internship for journalism students and project work for Public Relations and Advertising students

#### 1. Post Graduate Diploma in Journalism (1 year)

Mass communication plays a significant role in making people aware of what is happening in society, and profession of Journalism offers the best chance for an aspiring journalist to contribute his commitment and social responsibility to the society.

In order to achieve this goal every media person has to go through theoretical and practical training in Journalism. The Post Graduate Diploma Course in Journalism and Communication offered by the Kerala Press Academy is a fine launching pad for all aspiring Journalists.

The best available faculty in the state handles all the topics of Journalism and Communication, right from the basics to the specializations. The Institute of Communication holds an excellent back record of having more than 70% of its alumini working as professional Journalists and media persons in India and abroad.

The curriculum is aimed to provide maximum professional experience to the students. It also exposes them to the contemporary media world in order to familiarize them with the latest trends and state - of - the - art technology.

2. Post Graduate Diploma in Public Relations & Advertising (1 year)

In this era of globalisation and liberalization when a quantum jump is taking place in economic and developmental activities. Public Relations has a significant role, both national and international. Decision-makers are depending more and more on PR professionals for precise assessments of fast moving developments. This has resulted in increasing worldwide demand for PR experts. India too is in need of trained PR personnel for its expanding activities in the corporate and service sectors as well as government and non-government organizations.

An allied area is advertising. It also throws up immense opportunities with different brands competing to influence the consumer. Advertising has become a potent force. Both Public Relations and Advertising are careers, which are professionally challenging and intellectually stimulating for those who aspire for an interesting career. Attractive offers are awaiting efficient and trained professionals

#### **ELIGIBILITY**

Must be a graduate of recognized university Must be below the age of 27

#### **How to Apply**

- On notification of new admissions (usually in July), application forms are available at the Press Academy office on all working days.
- Application fee: Rs. 200/- (Rs. 100/- for SC/ST students)
- Filled in application forms should be forwarded to the Secretary, Kerala Press Academy, Kakkanad, Kochi-30
- SC/ST candidates need pay only library deposit fee.

PLEASE ENSURE THAT COPIES (ATTESTED BY A GAZETTED OFFICER) OF MARK LISTS OF ALL PARTS OF THE DEGREE EXAMINATION, DEGREE CERTIFICATES AND RELEVANT PAGES OF SSLC BOOK SHOWING DATE OF BIRTH ARE ATTACHED TO THE APPLICATION FORM

#### All correspondence should be address to:

THE SECRETARY
KERALA PRESS ACADEMY
KAKKANAD
KOCHI –682 030

KERALA, INDIA.

PHONE: 91 484 – 242 2275

E-mail: mail@pressacademy.org

#### **Frequently Asked Questions**

When does the course commence? In the month of August.

When would application form be issued?

Usually around May/June, announcement of its issue would be made in all newspapers.

What would be the nature of the entrance test?

The entrance test is intended to test your aptitude for the course of study. You should have good writing skills and general awareness of current affairs. So if you read newspapers regularly and can write clearly without grammatical errors you have a good chance of getting through.

Is the screening process confined only to the entrance test? No. It would be followed by an interview and a group discussion

What would be medium of study? For Journalism and mass communication --- both Malayalam and English For PR and Advertising --- English

Is there any internship?

Journalism students would have to undergo one-month internship in a media organization. PR and Advertising students have to do field work, paper presentation and mini projects as part of their study.

Is there any placement facility?

We have no formal placement cell. Organizations however do approach us for getting details of successful candidates

#### Course Fee

**Application Form** Rs. 300/-

Tuition Fee Rs. 21, 050/

Visual Media

Rs. 5000/-Training

Admission Fee Rs. 1000/-

Library Fee Rs. 1000/-

Library Deposit Rs. 1000/- (Refundable at the end of the course)

Rs. 1000/-**Examination Fee** 

**Total** Rs. 30, 000/-

• Course fee in full has to paid at the time of admission.

- Expenses relating to stationary, Photostat, tapes, teaching aids, traveling, boarding and lodging incurred in practical work, study tour expenses have to be borne by the students.
- Failed candidates have to pay examination fees prescribed by the institute for writing examinations a second time.

#### Post Graduate Diploma Course In Journalism & Communication

#### **Course Details**

Duration Eleven months

Qualification Bachelors Degree in any discipline

Selection

On the basis of aptitude test followed by interview Process

Number of

35 of which 4seats are reserved for SC students and 1 seat for ST seats

#### Examination

Students would have to appear for a written examination at the conclusion of the course in all subjects other than DTP.

- 1. A student is deemed to have passed the examination, if he/she gets a minimum of 40% in each part, and secure an aggregate of 40% at the final exam.
- 2. Successful candidates in the examination will be classified as follows.

I-Class: Those who obtain 60% or above of the aggregate marks.

II-Class: Those who obtain 50% and above but less than 50%

III-Class: Those who obtain 40% and above but less than 50%

3. As there will be no supplementary examination all failed candidates or those desiring improvement can appear for the exam only in the succeeding year after paying the requisite exam fee or within 3 years of the completion of the course. On no account students can appear after 3 year

# DTP

Evaluation of Evaluation would be on the basis of continuous internal assessment. There would be a minimum of 5 internal tests held periodically on dates as decided by the faculty. All candidates must appear for these tests without fail. The total marks for DTP is 100

#### Attendance

- 1. Classes would be held 5 days a week.
- 2. 70% attendance is obligatory. Candidates who fail to appear for examination for shortage of attendance due to illness or other reasons will be considered for continuance of study in the next year by the Director on his discretion. They would however have to pay the course fee in full or in part as suggested by the Director.

| Papers   |  | Marks |
|----------|--|-------|
| Module 1 |  |       |
| Paper 1  | Effective writing (English, Malayalam & Translation) | 150   |
| Paper 2  | Journalism (Reporting)                               | 100   |
| Paper 3  | Journalism (Editing)                                 | 100   |

| Module 2             |   |      |
|----------------------|---|------|
| Paper 4              | Business Journalism & Introduction to Information Technology      | 100  |
| _                    | -   |      |
| Paper 5              | Sports Journalism & Current Affairs                               | 100  |
| Module 3             |   |      |
| Paper 6              | Broadcast Journalism & Media Management                           | 100  |
| Paper 7              | Desktop/Web publishing and production techniques                  | 100  |
| Module 4             |   |      |
| Paper 8              | History of Journalism & Media Laws                                | 100  |
| Paper 9              | Communication & Mass media  | 100  |
| Paper 10             | Public Relations & Advertising                                    | 100  |
| Module 5             |   |      |
| Internal assessments | Project works and field assignment                                | 200  |
|                      | Term examination  | 100  |
|                      | Viva Voce   | 30   |
|                      | Class assignment, Lab Journal & performance in communication club | 120  |
|                      | Total Marks   | 1500 |

## Post Graduate Diploma Course in Public Relations & Advertising

### **Course Details**

| Duration             | Eleven months   |
|----------------------|---|
| Qualification        | Bachelors Degree in any discipline                                |
| Selection<br>Process | On the basis of aptitude test followed by interview               |
| Number of seats      | 35 of which 4seats are reserved for SC students and 1 seat for ST |

#### Examination

Students would have to appear for a written examination at the conclusion of the course in all subjects other than DTP.

- 1. A student is deemed to have passed the examination, if he/she gets a minimum of 40% in each part, and secure an aggregate of 40% at the final exam.
- 2. Successful candidates in the examination will be classified as follows.

I-Class: Those who obtain 60% or above of the aggregate

II-Class: Those who obtain 50% and above but less than 50%

III-Class: Those who obtain 40% and above but less than

3. As there will be no supplementary examination all failed candidates or those desiring improvement can appear for the exam only in the succeeding year after paying the requisite exam fee or within 3 years of the completion of the course. On no account students can appear after 3 year

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#### Project Report

All students must submit a project report related to Public Relations & Advertising. The student has the choice to select a topic which must be in an area of actual practice in either of the two disciplines. The project report will be prepared under the guidance of a faculty member.

## Papers

| Public Relations Marks |                                     |             |      |
|------------------------|-------------------------------------|-------------|------|
| Paper 1                | PR Today                            |             | 100  |
| Paper 2                | Methods & Tools of Public Relations |             | 100  |
| Paper 3                | PR in Business & Industry           |             | 100  |
| Paper 4                | PR in Government                    |             | 100  |
| Advertising            |                                     |             |      |
| Paper 5                | Advertising Perspectives            |             | 100  |
| Paper 6                | Role of Advertising in Marketing    |             | 100  |
| Paper 7                | Advertising Media                   |             | 100  |
| Paper 8                | The Business of Advertising         |             | 100  |
| Paper 9                | DTP & Computer Graphics             |             | 100  |
| Paper 10               | Journalism & Effective Writing      |             | 100  |
| Internal Assesments    |                                     |             |      |
|                        | Project Work                        |             | 70   |
|                        | Viva Voce                           |             | 30   |
|                        | PR Club                             |             | 30   |
|                        | Lab assignments & projects          |             | 20   |
|                        | Term Examination                    |             | 50   |
|                        |                                     | Total Marks | 1200 |

#### **Endowments & Awards**

#### Awards

- 1. **V.Karunakaran Nambiar Award** (Established in 1984) Rs.2500 to be given on Feb 12
- 2. **Dr. Mookanur Narayanan Award** (Established in 1992) Rs.1001 to be given on Sep 16
- 3. **Chowara Parameswaran Award** (Established in 1992) Rs. 2001 to be given on June 1
- 4. **Moffusil Reporter's Award** (Established on 1996) Rs.5000 given annually

#### Memorial Speeches

- 1. Mathai Manjooran Memorial Speech
  - held on January 15 every year
- 2. Kurur Neelakantan Nambudiripad Memorial Speech
  - held on August 31 every year
- 3. M.N. Sivaraman Nair Memorial Speech
  - held on December 20 held every year

#### Contact

Address For Communication:

#### The Secretary

Tel: 91-484-2422275

Kerala Press Academy Kakkanad, Cochin - 682030, India

Tele fax: 91-484-2422068 Email: mail@pressacademy.org

#### **LIBRARY**

The Academy has a well-stocked library of nearly 8000 books pertaining to the field of mass communication, and all leading newspapers and periodicals.

The library has recently acquired 196 new books, some of which are the following: -

#### JOURNALISM& MASS COMMUNICATION

- 1. Breaking the big story—great moments in Indian journalism; edited by B.G. Verghese
- 2. A Companion to Media Studies; edited by Anghanad N. Valdivia
- 3. Writing for Television --- Gerald Kelsey
- 4. Communication & Mass Communication --- J.V. Vilanilam
- 5. Print & Electronic media implication for the future --- Jitendra Kumar Sharma
- 6. Encyclopedia of New Media edited by Steve Jones
- 7. Ethics of journalism in transition --- Jitendra Kumar Sharma
- 8. Press & Political socialization --- Madhusmita Mishra
- 9. New Media & Politics --- Edited by Barrie Axfora & Richard Higgins
- 10. Mass media & Political perceptions.--- Narendran Nigam
- 11. Digital Broadcasting Journalism Jitendra Kumar Sharma
- 12. The Art & Science of Cinema --- Anwar Huda
- 13. The Indian Media Business --- Vanita Kohli
- 14. The Information Society an Introduction --- Armand Mattelard
- 15. Media Organization & Production --- Edited by Simon Cottle
- 16. The Media & Globalization --- Teehi Rantanen
- 17. Encyclopedic dictionary of Journalism & Mass Communication --- R.K.Ravindran
- 18. Broadcast Journalism --- Jan R. Hakemulder, Fay AC, DE Jong, P.P.Singh
- 19. Assessing the state of Web journalism --- Shyam Nath.
- 20. Training for Journalism---R. Khemchand

#### **PUBLIC RELATIONS & ADVERTISING**

- 1. News, Public Relations and Power; edited by Simon Cottle
- 2. Marketing Communications An Integrated Approach, 4th Edition --- P.R.Smith & Jonathan Taylor
- 3. Corporate Governance --- P.P.Arya, B.B. Tandon and A.K. Vashil
- 4. The Public Relations Handbook --- Alison T
- 5. Effective Advertising --- Gerard J.Tellis
- 6. Advertising Basics --- J.V. Vilanilam & A.K. Varghese
- 7. Corporate Communication; A 21st Century Primer---Joseph Fernandez
- 8. Business Communication---Amrik Singh Sudan and N.Kumar
- 9. The (Un)Common sense of Advertising; Getting the basics right---Sanjay Tiwari
- 10. The craft of copywriting --- June A Valladares.

#### **COMPUTER LAB**

The Academy has ten networked computers with broadband Internet facility and various application software relevant to journalism and advertising.

## **KERALA PRESS ACADEMY**

Sponsored by the Government of Kerala
Online application

# INSTITUTE OF COMMUNICATION KAKKANAD, COCHIN-682 030

# APPLICATION FOR ADMISSION TO THE POST GRADUATE COURSE IN JOURNALISM AND COMMUNICATION

Affix

Passport

Size

Photograph

| Fill in all particulars below in legible letters, Defective applications will be rejected) |  |                                     |                       |                         |
|--|--|-------------------------------------|-----------------------|-------------------------|
| 1.   | . Name in Full (Capital Letters)   |                                     |                       |                         |
| 2.   | . Full Home Address  |                                     |                       |                         |
| 3.   | . Date of Birth Figures/words  |                                     |                       |                         |
| 4.   | . Religion   |                                     |                       |                         |
| 5.   | . Candidates belonging To scheduled caste/ Scheduled tribe may Specify the Community                     |                                     |                       |                         |
| 6.   | <ul><li>Educational qualifications</li><li>With details of the qualifying</li><li>Examinations</li></ul> |                                     |                       |                         |
| 7.   | Marks obtained   | d in Degree Exam:                   |                       |                         |
| Е  | Part I<br>NGLISH   | PART II<br>2 <sup>nd</sup> LANGUAGE | PART III<br>OPTIONALS | PERCENTAGE<br>AGGREGATE |
|  |  |                                     |                       |                         |

| 8. ] | Name of School and Colleges Attended   |
|------|--|
| 8.   | Have you done any additional Course (If yes, then specify)   |
| 9.   | Have you done any DTP Or Computer course   |
| 10.  | . What are your areas of Special interest  |
| 11.  | Accomplishments if any In the field of Literature Film, Public Relations, Advertising  |
| 12.  | . Previous experience, if any In the Field of Journalism, Communication, PR and Advertising  |
| 13.  | State whether the candidate Has been sponsored by Any agency or attending The course in his individual Capacity  |
| 14.  | . Whether employed If employed furnish Details   |
| 15.  | . Marital status<br>Male or Female   |
| 16.  | . Phone no. if any with STD  |
|      | DECLARATION  |
|      | I declare that the particulars given above are correct and that I shall abide by the rules of the Institute. I undertake to pay the fees and other dues as and when required PLACE |
|      | DATE Signature of the Applicant  |

## **KERALA PRESS ACADEMY**

Sponsored by the Government of Kerala
Online application

# INSTITUTE OF COMMUNICATION KAKKANAD, COCHIN-682 030

# APPLICATION FOR ADMISSION TO THE POST GRADUATE COURSE IN PUBLIC RELATIONS AND ADVERTISING

Affix

Passport

Size

Photograph

| (Fill in all particulars below in legible letters, Defective applications will be rejected) |  |                                     |                       |                         |
|---|--|-------------------------------------|-----------------------|-------------------------|
| 1.  | . Name in Full (Capital Letters)   |                                     |                       |                         |
| 2.  | Full Home Add  | dress                               |                       |                         |
| 3.  | Date of Birth Figures/words  |                                     |                       |                         |
| 4.  | Religion   |                                     |                       |                         |
| 5.  | . Candidates belonging To scheduled caste/ Scheduled tribe may Specify the Community |                                     |                       |                         |
| 6.  | Educational qualifications With details of the qualifying Examinations               |                                     |                       |                         |
| 7.  | Marks obtained   | d in Degree Exam:                   |                       |                         |
| Е   | Part I<br>NGLISH   | PART II<br>2 <sup>nd</sup> LANGUAGE | PART III<br>OPTIONALS | PERCENTAGE<br>AGGREGATE |
|   |  |                                     |                       |                         |

| 8. ] | Name of School and Colleges Attended   |
|------|--|
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| 9.   | Have you done any DTP Or Computer course   |
| 10.  | . What are your areas of Special interest  |
| 11.  | Accomplishments if any In the field of Literature Film, Public Relations, Advertising  |
| 12.  | . Previous experience, if any In the Field of Journalism, Communication, PR and Advertising  |
| 13.  | State whether the candidate Has been sponsored by Any agency or attending The course in his individual Capacity  |
| 14.  | . Whether employed If employed furnish Details   |
| 15.  | . Marital status<br>Male or Female   |
| 16.  | . Phone no. if any with STD  |
|      | DECLARATION  |
|      | I declare that the particulars given above are correct and that I shall abide by the rules of the Institute. I undertake to pay the fees and other dues as and when required PLACE |
|      | DATE Signature of the Applicant  |