THE SSP 2008-09 APPLICATION FILE CHECKLIST

The application file must be complete in order to be reviewed. Applicants must file out applications online and are strongly encouraged to monitor completion of the remaining documentation required by other individuals (recommenders), and institutions (ETS and educational institutions).

☐   **1. Graduate School of Arts and Sciences application form.**

☐   **2. Application fee**.

☐   **3. Official GRE test scores** sent directly from ETS. Applicants are required to take the verbal, quantitative, and analytical sections only.

☐   **4. (For non-native speakers of English) Official TOEFL or IELTS scores**, sent directly from the testing service.

☐   **5. Official transcripts**. Applicants must provide transcripts of all academic work beyond secondary schools. Transcripts are official **only** if they are submitted to the Graduate School in a sealed envelope and signed across the seal by the appropriate academic officer.

☐   **6. SSP Supplemental Data Sheet**

☐   **7. Résumé or *Curriculum Vitae***

☐   **8. Statement of Purpose**. In a statement not to exceed 500 words, applicants should explain how the Security Studies Program will help them fulfill their academic and professional objectives. The statement is a critical component of the SSP application.

☐   **9. Letters of recommendation** from three individuals who can assess the applicant's academic and professional qualification and suitability for graduate work in security studies. Letters must be submitted electronically via the ApplyYourself system. **Please note that personal letters of recommendation (friends, family members and/or clergy) will not be accepted.** Letters should come from individuals who have supervised or taught the candidate in an academic, military and/or professional setting.