

The background of the page features a large, faint watermark of the Georgetown University seal. The seal is circular, with a central shield depicting a figure holding a sword and a shield. Above the shield is a crest with a book and a lamp. The shield is surrounded by a laurel wreath. The Latin motto "SIGILLUM UNIVERSITATIS GEORGIOPOLITANUM" is inscribed around the perimeter of the seal. The year "1789" is also visible at the bottom of the seal.

GEORGETOWN UNIVERSITY GRADUATE STUDENT GUIDE

2009-2010

Dear Georgetown Graduate Student,

Welcome to the Hilltop! We are enthused that you are pursuing your graduate education at Georgetown, and want to make the University a supportive and welcoming home for you. As you pursue your academic goals and delve more deeply into your field of study, you will be immersed in the life of an academic department. We also want you to become a part of the larger Georgetown University community, and to make the most of your time here. This Graduate Student Guide is designed to provide you with some basic information about services and programs available to you, and to help you in navigating life at Georgetown. Please feel free to contact any of the offices listed for advice and answers to your questions. You have our very best wishes as you continue pursuing your educational goals.

Hoya Saxa,

Todd A. Olson, Ph.D.

Vice President for Student Affairs

Timothy A. Barbari, Ph.D.

Dean, Graduate School of Arts and Sciences

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SECTION 1: ACADEMIC & PROFESSIONAL RESOURCES

The Graduate School of Arts and Sciences

302 ICC

Tel: (202)687-5974

Web: <http://grad.georgetown.edu/>

The Graduate School is the academic dean's office for all graduate students. Our job is to help you succeed in your chosen field of study so that you can leave Georgetown having achieved your degree objectives. The Dean and the staff of the Graduate School monitor program quality and each student's degree progress under policies established by the faculty through our Executive Committee. The policies governing graduate student enrollment and degree progress can be found in the Graduate School Bulletin (<http://grad.georgetown.edu/pages/bulletin.cfm>). We work closely with a faculty member in every program who serves as the Director of Graduate Studies (DGS). Please do not hesitate to contact us or your DGS if you have any questions about degree requirements, financial aid, or other matters that affect your pursuit of a master's or doctoral degree.

FINANCIAL AID

GRADUATE SCHOOL OF ARTS & SCIENCES (GSAS)

Merit-Based Aid

Assistantships and Fellowships, providing both scholarship and stipend support, and tuition only scholarships are awarded by the Graduate School on the recommendation of individual departments and programs. Assistantships and Fellowships are typically available only to Ph.D. students. Scholarships are available to both Master's and Ph.D. students. These awards are merit-based and are unrestricted with regard to citizenship status. For more information, consult grad.georgetown.edu/pages/financial_information.cfm.

External Research Support & Assistance

The Graduate School of Arts & Sciences is able to provide graduate students with guidance on securing external sources of funding to support dissertation research and writing. Maria Snyder, Sr. Grants Administrator for the Humanities and Social/Behavioral Sciences, is available to meet with students to discuss funding options and, when time permits, to edit and prepare applications to external funders. Due to limited time and resources, however, assistance with tuition scholarship and Master's research support is limited to specific federal programs sponsored by the NSF, NIH, DoS, DoD, and DoED. Students should contact the Office of Student Financial Services to discuss the options available to fund their graduate education.

THE OFFICE OF STUDENT FINANCIAL SERVICES

Box 571252, G-19 Healy Hall

Washington, D.C. 20057-1252

Tel: (202) 687-4547

Fax: (202) 687-6542

Web: <http://finaid.georgetown.edu>

The Office of Student Financial Services (OSFS) helps graduate students assess their ability to meet educational costs, awards need-based financial aid packages, and provides information about other options available to finance their educational expenses.

Two initial forms are required to apply for need-based financial aid:

- The Free Application for Federal Student Aid (FAFSA)
- Georgetown University Graduate Supplement Form

Both forms may be accessed online at the OSFS website.

Federal and Private Loan Programs

Students may finance educational costs through loan programs.

- Federal Subsidized and Unsubsidized Stafford Loans

Students must complete the required FAFSA and Federal Stafford Loan application/promissory note online. Another application requirement for a first time Federal Stafford Loan borrower is Loan Entrance counseling to review the borrower's rights and responsibilities; this may also be completed online at the OSFS website

- Federal Graduate PLUS Loan

Students must complete the required FAFSA and may complete a Federal Graduate PLUS Loan application/promissory note online at the OSFS website.

- Federal Perkins Loan

Students must complete the required FAFSA online. Recipients of these need-based student loans, upon receipt of an e-mail notification, must sign their promissory note and complete Loan Entrance Counseling online at the OSFS website in order to receive their loan funds. Loan Entrance Counseling is a federal requirement to review the borrower's rights and responsibilities.

- Private Supplemental Loans

Lending institutions offer private supplemental loans to assist students in meeting educational expenses. Please visit the OSFS for more information about these programs.

STUDENT EMPLOYMENT

The Office of Student Financial Services is also home to the Student Employment Office (SEO), which operates two student employment programs:

Federal Work-Study (FWS) is a need-based, federally funded financial aid program which subsidizes the earnings for eligible students. FWS awards are included as part of an eligible student's financial aid package.

Employment Referral Service (ERS) is a federally funded program that provides information about employment opportunities in the local D.C. metropolitan area. This program receives numerous job postings each year from local businesses and individuals. It also provides information on opportunities for child care employment and temporary jobs.

All information about available job opportunities on- and off- campus are posted to the website seo.georgetown.edu. Students seeking employment will be required to supply the following documentation before beginning work:

An I-9 Employment Eligibility Verification is required by federal employment regulations. Students must bring original documentation to prove their identity as well as their eligibility to work in the United States. *A United States passport or an Alien Registration Receipt Card will satisfy both I-9 requirements. Other documents that can be used in combination to prove identity include a driver's license, Georgetown or other school ID card, a United States Social Security Card, or certified copy of a birth certificate.*

Academic Resource Center (ARC)

335 Leavey Center

Tel: (202) 687-8354

<http://www12.georgetown.edu/student-affairs/arc/>

Georgetown University is committed to ensuring that no student is denied access to its programs, facilities, services, activities, or otherwise discriminated against, on the basis of a disability. Consistent with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, the University will make reasonable accommodations for students with documented learning, physical, or psychological disabilities. The ARC evaluates requests for accommodation on a case-by-case basis, in a manner designed to preserve confidentiality. In addition to resources available for students with disabilities, the ARC provides academic support for all students through individual consultations to determine appropriate steps in their academic development.

Career Services

Georgetown University is committed to providing professional career development resources to Georgetown University graduate and professional students. Students have access to career counseling, employment advising, on-campus interviewing, job and internship listings, and other programmatic services, which include career fairs, employer presentations, career panels and workshops

Students enrolled in the Georgetown Public Policy Institute, McDonough School of Business, School of Foreign Service, School of Medicine, graduate and professional programs affiliated with the Medical Center, and certificate programs should use the specialized program-specific services listed below. All others have access to a comprehensive range of resources and full use of the career library at the Career Education Center.

Career Education Center

One Leavey Center

Tel: (202)687-3493

Web: <http://careerweb.georgetown.edu>

Robert Emmett McDonough School of Business,

MBA Career Management

Tel: (202)687-3741

Web: http://msb.georgetown.edu/prospective/graduate/mba/career_management/

Edmund A. Walsh School of Foreign Service,

Graduate Career Development Center

Tel: (202)687-7084

Web: <http://sfs.georgetown.edu/careers/graduate/>

Graduate Public Policy Institute, Career Services

Tel: (202)687-9103

Web: <http://gppi.georgetown.edu/audience/current/>

Georgetown University Alumni Association (GUAA)

3604 O St., NW

Tel: (202)687-3604

Web: <http://alumni.georgetown.edu>

Through the Alumni Association, you can participate in an established career network, talk to fellow alumni about their job or school experiences, and become part of a family that will help you personally as well as professionally for the rest of your life.

The Alumni Career Network

More than 18,000 Georgetown alumni worldwide are waiting to help you in your career exploration. Georgetown's Alumni Career Network is a service of Alumni Career Services and the Georgetown University Alumni Association. In partnership with Georgetown's alumni clubs, the Alumni Association also hosts student-alumni career symposiums nationwide during winter break in addition to industry-specific panels, lunches, and career café events for students throughout the year. For more information about Alumni Career Services, please contact us at acs@georgetown.edu.

Office of International Programs (OIP)

2nd Floor Poulton Hall

Tel: (202)687-5867

Web: <http://oip.georgetown.edu>

OIP supports a wide range of international and intercultural educational opportunities for members of the Georgetown community. The Division of International Student and Scholar Services (IS) supports over 1500 international graduate students and scholars from over 130 foreign countries as they navigate the complex requirements of their immigration status during their stay at Georgetown. IS provides an international graduate student orientation (IGO), immigration advising, cultural and educational programming and a wide variety of logistical tools to help non-US citizens derive the maximum advantage from their educational and research experiences at Georgetown. OIP also supports the Georgetown International Graduate Students Organization (GiGSO).

The Division of Overseas Studies (OS) develops and administers international educational opportunities overseas, supporting more than 140 study abroad programs in 38 countries across the globe. Currently, graduate summer study abroad programs are available in Santiago, Chile, Oxford, England and Fiesole, Italy.

OIP also provides support to a limited number of departmental graduate exchange and dual degree programs.

Libraries of Georgetown University

Lauinger Library, 37th and O Sts, NW. Humanities, Social Sciences, and Business, as well as U.S. Federal Government documents and a Special Collections Research Center, which includes archives, rare books, manuscripts, and graphic and fine arts.

www.library.georgetown.edu

Blommer Science Library, 302 Reiss Science Building. Biological and Physical Sciences, Mathematics, and Computer Science.

www.library.georgetown.edu/libraries/blommer

National Reference Center for Bioethics Literature, 102 Healy Hall. World's largest collection related to ethical issues in medicine and biomedical research.

<http://bioethics.georgetown.edu/nrc>

Dahlgren Memorial Library, GM-7 inside the Preclinical Sciences Building. Health Sciences.

<http://dml.georgetown.edu/>

Williams Law Library, 111 G St, NW. Law. www.ll.georgetown.edu/

Wolff International and Comparative Law Library, Third and fourth floors of the Hotung International Law Building at First & F Streets, NW. International Law.

www.ll.georgetown.edu/

School of Foreign Service in Qatar Library, First floor, Liberal Arts and Science Building (LAS) in Education City, Doha, Qatar. Humanities and social sciences.

www.library.georgetown.edu/qatar/

Woodstock Theological Center Library, Lower Level of Lauinger Library. Theology and Religion.

www.library.georgetown.edu/libraries/woodstock

While in Washington, DC, you will have access to a vast array of libraries and archives, as well as research facilities at international agencies, trade associations, and service organizations. We have special arrangements with a number of these libraries to support your research and teaching.

Washington Research Library Consortium (WRLC)

Your GOCARD provides you entrance to the libraries of American University, Catholic University, Gallaudet University, George Mason University, George Washington University, Marymount University, University of the District of Columbia, and Trinity University. You may borrow books in person or have them delivered to the campus of your choice via the consortium loan service. Books are typically delivered in two business days. Copies of articles are delivered online to your desktop. <http://catalog.wrlc.org/>

The Chesapeake Information and Research Library Alliance (CIRLA)

Use of the libraries plus in-person borrowing for faculty and graduate students is available from Howard University, Johns Hopkins University, National Agricultural Library, Smithsonian Institution, University of Delaware, and the University of Maryland.

www.cirlla.org

Georgetown University-Library of Congress Connection

The Library of Congress, with 142 million items in 21 separate reading rooms, is one of the world's great research collections. LC welcomes public use of its general reference facilities, but it can be bewildering because of its size and complexity. The Georgetown University-Library of Congress Connection streamlines access for Georgetown University's faculty and

students to LC's collections and services as a supplement to Georgetown University Library's resources. Just fill out the GU-LC Connection form to initiate a research consultation with a curator at LC; schedule an orientation for yourself or your class; or check availability of a conference room where a class could make use of materials from the LC collections. www.library.georgetown.edu/gu-lc

SECTION 2: HEALTH & SAFETY

Counseling and Psychiatric Services (CAPS)

One Darnall Hall

Tel: (202) 687-6985

Web: <http://caps.georgetown.edu>

CAPS serves as the University's primary mental health service for its students and campus community. Our mission is to collaborate directly with students in overcoming difficulties that may interfere with the accomplishment of their educational, personal, and career goals. CAPS strives to provide students with opportunities to develop greater self-understanding, identify and solve problems, and improve academic performance through the alleviation of psychological, emotional, and cognitive impediments.

CAPS offers a range of psychological and psychiatric services including: (1) psychological evaluations, individual and group psychotherapy, and referral; (2) medication consultation and follow-up; (3) outreach and campus consultation; and (4) crisis assessment and intervention. For more information about the services offered at CAPS, please consult the website listed above.

Georgetown Emergency Response Medical Service (GERMS)

Village C West, 2nd Floor

Tel: (202)687-7546 (not for medical care), (202)687-HELP (4357) emergencies only

Web: <http://germs.georgetown.edu>

GERMS is a student-run, all-volunteer ambulance service that provides free emergency care and transport to anyone calling from the campus and surrounding community, including the neighborhoods of Georgetown (west of Wisconsin Avenue), Foxhall, and Burleith. It operates seven days a week, 24 hours per day. All members are certified as Emergency Medical Technicians at the basic life support level (EMT-B) or higher. GERMS regularly responds to a wide variety of medical emergencies with an average response time of less than five minutes.

Health Education Services

207 Village C West

Tel: (202)687-8949

Web: <http://healthed.georgetown.edu>

Health Education Services is comprised of health professionals who are available to help students deal with a range of health issues, including sexual health, pregnancy, alcohol and drug use and abuse, eating disorders, sexual assault, relationship violence, stalking, stress, management, and general health promotion. All services are individualized, confidential, and free for students.

Department of Public Safety (DPS)

116 Village C West

Tel: (202) 687-4343 (non-emergency), (202) 687-HELP (4357) emergencies only

Web: <http://publicsafety.georgetown.edu>

Georgetown University's location just within the perimeter of the city makes it a relatively safe haven in an urban environment. The University's Department of Public Safety (DPS) is in operation 24 hours a day. In an emergency off campus, call 911 to reach the DC Police and Fire Departments. Please contact DPS as well, to receive the additional resources and assistance you may need during and after an emergency.

As in any urban environment, it is important to be aware of your surroundings at all times and take proper precautions to ensure your safety and that of your property. Report suspicious activity to DPS immediately. Doors should be kept locked at all times. Travel in groups when you walk into the city at night. Call SafeRides (202-784-RIDE), an escort service for students traveling around Georgetown and the campus. Register your bicycle & laptop with DPS and insure your belongings in the event of theft. Please visit <http://safety.georgetown.edu/75517.html> for safety & security checklist.

Enroll in HOYAlert, the University's emergency notification system. Be aware of the Campus Alert System, which is an outdoor siren system that indicates the need to shelter-in due to a threat outside.

Additional Services:

- **SafeRides:** The SafeRides service enables students to request an individual ride to or from campus and any location in the Burleith or West Georgetown areas by calling 202-784-RIDE (7433). SafeRides is available Sunday through Wednesday from 8pm-2am and until 3am Thursday through Saturday.

The boundaries for these escort services are Whitehaven Parkway and W Street to the north, Prospect Street to the south, Foxhall and Reservoir roads to the west, and Wisconsin Avenue to the east.

- **Individual Escorts:** When SafeRides is not in service, you may call 202-784-RIDE to request an individual escort from DPS. The method of escort (walking, patrol car, SafeRides van) will be determined by DPS, based on the resources available at the time of your call. We encourage you to request an individual escort outside of SafeRides operating hours if you need special assistance or feel unsafe for any reason. The boundaries for these escort services are the same as the boundaries for SafeRides.
- **Neighborhood Shuttle:** Two shuttles operate to and from the main gates of campus

(37th & O Streets) in continuous loops from 10pm-3am Thursday through Saturday during the academic year. One shuttle loops through Burleith and the other one loops through West Georgetown. Shuttle service begins on the first Thursday of the academic year and ends on the Saturday evening of commencement weekend. There is no Shuttle service Thanksgiving weekend, winter break, and during the summer.

For a map of the neighborhood please see:

<http://publicsafety.georgetown.edu/programsandservices/12862.html>

Student Health Center

Ground Floor, Darnall Hall

Tel: (202)687-4500, Appointments: (202)687-2200

Web: <http://shc.georgetown.edu>

The Student Health Center (SHC) is the primary health care center for Georgetown students. Staffed by a team of Family Practice faculty physicians, nurse practitioners, nurses, and support personnel, these professionals are dedicated to working with students and providing quality health care. Students can receive the same scope of services that they expect in their family physician's office.

The SHC is located on the Ground Floor of Darnall Hall, operating regular office hours Monday through Saturday. Check the Student Health website for hours during the summer, and university holidays and breaks. When the clinic is closed, students can call the emergency/after hours clinician at (202)444-PAGE. The clinic encourages students to make an appointment in order to receive the most time and attention, although urgent problems are attended to on a walk-in basis.

The SHC is an outpatient facility; if a student requires longer observation or overnight care, he or she is admitted to and cared for by physicians at the Georgetown University Hospital. Services include routine office visits, preventive health care, a variety of procedures and laboratory work, immunizations, and referrals. An outpatient pharmacy is located at Georgetown University Hospital (GUH). In the event of an emergency, care is available at the GUH Emergency Room and at other area hospitals (student and health insurance provider are responsible for cost of emergency room visits). GERMS, a student-run volunteer ambulance service, provides transport to Georgetown University Hospital.

As there is no Student Health fee at Georgetown, the SHC charges for all services. Students and parents should make the determination that their existing health insurance provides adequate coverage to include the cost of primary health care in the Washington, D.C. area. The University has arranged for an insurance plan that provides sufficient coverage should the student or parents so desire. Remember to submit your Immunization and Tuberculosis Screening Certificate to the Student Health Center. The form can be downloaded from <http://nso.georgetown.edu> or the Student Health Center website.

Student Health Insurance

Henle Village 31

Tel: (202)687-4883

Web: <http://studentaffairs.georgetown.edu/insurance/>

Georgetown University requires graduate students in a degree program who are registered for eight or more credit hours to have health insurance coverage. This requirement assures some relief of the burden of expensive health care to the students. Students who are required to have health insurance will be mandated to enroll in a 12 month plan if they do not have other insurance that is in effect prior to September 15. The Premier Plan's Sickness and Injury benefits include worldwide coverage, national PPO network discounts, and pharmacy card prescription coverage.

*Detailed information about the health insurance plan (general, specialized and emergency coverage) is on the Student Health Insurance website

SECTION 3: SOCIAL PROGRAMMING & RESOURCE CENTERS

The Graduate Student Organization (GSO)

The Graduate Student Organization (GSO) is committed to enriching the experience of students enrolled in graduate programs at Georgetown University. Recognizing the incredible array of skills and interests graduate students bring to the Georgetown community, the GSO seeks to create opportunities for graduate students to develop professionally, socially, and academically.

Phone: 202-687-7024

Web: <http://www12.georgetown.edu/students/organizations/gso/index.html>

The Medical Center Graduate Student Organization (MCGSO)

The Medical Center Graduate Student Organization (MCGSO) plays an important role at the Georgetown University Medical Center campus. It provides a voice for graduate students at the Medical Center through representation on the Graduate Advisory Committee (GAC), oversees the awarding of travel grants, and plans regular social events for graduate students.

Phone: 202-687-3690

Web: <http://biomedgrad.georgetown.edu/mcgso.html>

Georgetown International Graduate Students Organization (GiGSO)

The Georgetown International Graduate Students Organization (GiGSO) builds on the community of Georgetown's international graduate students, scholars, and visiting researchers through a network based on the common experience of studying abroad at the graduate level in the United States. It does this through a number of means:

- The organization of social events, allowing its members to meet across all departments in informal settings
- The organization of formal events, such as lectures, career-related workshops and other activities serving the interests of its members
- The building of a knowledge base of issue-areas of concern to its members, such as housing, extracurricular school activities and logistical issues encountered when arriving to and living in the United States, and using that knowledge base to facilitate student-to-student advice and assistance
- By serving as an international graduate student advisory board to the Office of International Programs (OIP)
- By establishing an alumni network to serve as a resource for international students.

Phone: (202) 687-1359

Web: <http://oip.georgetown.edu/iss/gigso.htm>

Campus Ministry and Religious Services

113 Healy Hall

Tel: (202) 687-4300

Web: <http://campusministry.georgetown.edu>

Georgetown's campus ministers provide pastoral care to students, faculty, and staff throughout the University. Campus Ministry's primary mandate is to help students grow in their faith through worship, reflection, and service. The Chaplains represent a variety of faith traditions, including Roman Catholic, Jewish, Muslim, Orthodox Christian, Protestant, and a variety of Student Ministries.

Center for Multicultural Equity and Access (CMEA)

Leavey Center, 5th Floor

Tel: (202) 687-4054

Web: <http://cmea.georgetown.edu>

The Center for Multicultural Equity and Access (CMEA) promotes educational excellence and racial equality at Georgetown by serving the interests of African American, Latino, Asian American, Native American, and multiracial students. CMEA offers a wide range of

resources and services that promote academic success and personal development.

Center for Social Justice Research, Teaching and Service (CSJ)

1421 37th Street, NW, #130,
Georgetown University, Washington, DC 20057
Tel: (202) 687-5330
Web: <http://socialjustice.georgetown.edu/>

The Center for Social Justice (CSJ) provides opportunities for students to get involved in service and social action programs in a variety of ways, including staff-run programs, a pre-orientation program, alternative spring break trips and summer global immersion trips.

CSJ also sponsors 40 student organizations that are addressing a myriad of social justice issues, from human trafficking to HIV/AIDS.

Academic programs for students include Community-Based Learning, Community-Based Research, the Fourth Credit Option for Social Action and the Program on Justice and Peace.

There are job opportunities at CSJ, and awards and funding opportunities to recognize and support the social justice work of students.

All of these opportunities have been designed to provide Georgetown students with an array of opportunities to explore the Jesuit ideal of men and women for others and to support the Georgetown mission of educating reflective lifelong learners.

LGBTQ Resource Center

325 Leavey Center
Tel. (202) 687-3546
Web: <http://lgbtq.georgetown.edu>

The Lesbian, Gay, Bisexual, Transgender, and Questioning (LGBTQ) Resource Center provides education, programming, support services, and voice to Georgetown students, faculty, staff, and alumni of all sexual orientations and gender identities. We are committed to understanding sexual orientation and gender identity in the context of and as it intersects with race, religion, ethnicity, nationality, ability, socio-economic status, and culture. The Center works toward a holistic understanding of LGBTQ communities; it takes leadership in providing and supporting a broad array of services, programs and resources to the campus community. Inspired by the Catholic and Jesuit principles of respect for the dignity of all, *cura personalis*, equality, and education of the whole person, the Center seeks to establish a safe, inclusive and welcoming environment for LGBTQ community members and promote better understanding and integration with the entire campus community.

The Center participates and collaborates with all undergraduate and graduate student organizations, departments and units in annual celebrations and activities such as Pride, Coming Out Week, Gender Liberation Week, and Lavender Graduation; offers ongoing discussion and dialogue groups; and provides support services including health education,

financial counseling, crisis intervention, and mentoring. For more information E-mail: lgbtq@georgetown.edu.

Performing Arts

Davis Performing Arts Center

Tel: (202) 687-3838

Web: <http://performingarts.georgetown.edu>

The Georgetown University Department of Performing Arts (DPA) coordinates a variety of programs that emphasize both the cultural and educational aspects of the arts. These programs include performing arts ensembles in music, theater, and dance; concerts and productions; master classes and workshops; applied music lessons; collaborative productions with professional companies like Arena Stage, American Opera Theater and the Post-Classical Ensemble; internship programs with NPR and the Kennedy Center; and summer theater performing opportunities.

Student Affairs

530 Leavey Center

Tel: (202) 687-4056

Web: <http://studentaffairs.georgetown.edu/>

The Division of Student Affairs provides programs and services to support student and enrich their learning experience at Georgetown. Learning takes place in all parts of students' lives and is centered in their academic experiences. This learning is enriched by many forms of campus life and involvement. An array of services is also here to support students – to assure their health and wellness, assist with their career development and meet with a variety of personal and academic needs.

Working with our faculty and staff colleagues, Student Affairs strives to create a vibrant campus community. Our staff and programs aim to encourage and support Graduate student involvement in the variety of different events, programs and associations on campus. Our presence and services are designed to support and encourage the many Graduate student needs and issues. We encourage them to explore the values, beliefs and commitments that guide their actions. Our work with students builds on the Jesuit tradition of *cura personalis* – care for the person: educating the whole person in body, mind and spirit.

Student Programs

Center for Student Programs

316 Leavey Center

Tel: (202) 687-3704

Web: <http://csp.georgetown.edu>

The Center for Student Programs (CSP) fosters student learning and development by educating the Georgetown community through co-curricular involvement. As advocates for student empowerment, we strive to engage students in meaningful participation and thoughtful reflection. CSP supports students in the building of a vibrant and diverse campus community with active cultural, academic, social, recreational, and political organizations and programming. Please visit our website for

a current list of student organizations.

Club Sports

316 Leavey Center

Tel: (202) 687-3704

Web: <http://studentorgs.georgetown.edu/clubsports>

The Club Sports Program is made up of 25 sports, which compete against other club sports from various colleges and university's nationwide. As student organizations, they are coordinated by student captains. These clubs can be a large commitment as most practice at least once or twice a week and compete in games on many weekends. For a complete listing of our sports please see the website.

Outdoor Education Program

473 Village C

Tel: (202) 687-0222 or (202) 687-8419

Web: <http://outdoored.georgetown.edu>

The Georgetown University Outdoor Education program runs a vast array of wilderness education and adventure opportunities that help participants learn new skills, develop self confidence, advance their leadership skills, and explore the wonderful outdoor opportunities near to the city, in the surrounding region, and around the world.

Women's Center

327 Leavey Center

Tel: (202) 687-6359

Web: <http://studentaffairs.georgetown.edu/womens/>

The Women's Center provides students, faculty, and staff with a variety of resources and programming addressing matters of particular concern to women, creating greater opportunities for women's individual and collective growth, leadership and success on campus and beyond. Resources include a resource library, referral services for those wishing to seek counseling or health assistance, networking and professional development, and crisis intervention. Programming has included speakers, lunch discussions, theatrical productions, and a variety of other events.

Yates Field House

Tel: (202) 687-2400

Web: <http://yates.georgetown.edu/>

The Yates Field House supports Kehoe Field, an all-weather Astroturf field on the roof of Yates which hosts intramural, club sport, recreational and intercollegiate activity. Inside Yates are 142,300 square feet of recreational space which include:

- Albert G. McCarthy Pool
- Basketball Courts

- Cardio Fitness Area
- Free Weight & Weight Machine Areas
- Indoor Golf
- Locker Rooms
- Racquetball Courts
- Squash Courts
- Stretching Area
- Tennis Courts

All full-time students are automatically Yates members. Part-time students, and student spouses and children may pay the appropriate fee to join the facility. Please note that additional charges for some group fitness classes may apply.

SECTION 4: LIVING ESSENTIALS

Bookstore

1st Floor Leavey Center

Tel: (202) 687-7482

Web: <http://www.Georgetown.Bkstr.com>

Georgetown University Bookstore is a full service store located in the Leavey Center. In addition to course materials, the bookstore is an Authorized Campus Store for Apple Computer offering an academic discount on all Apple computers. It also stocks a complete selection of computer software, reference books and general reading titles. A complete array of apartment and school supplies, soda and snacks, and Georgetown University imprinted clothing and gifts are available for purchase. Fax and shipping services are also available. GOCARD, American Express, Discover, MasterCard, and Visa are all accepted. E-mail the bookstore at: Georgetown@Bkstr.com.

Chevy Chase Bank (Changing to Capital One in Fall 2009)

1st Floor Leavey Center

Tel: (202) 625-5441 or (301) 987-BANK, or 1-800-987-Bank (out of area)

Web: <http://chevychasebank.com>

Hours: Monday–Friday, 9:00am-5:00pm

Chevy Chase Bank has a full service branch and ATM conveniently located in the Leavey Center, as well as one other ATM located in Leo's Dining Hall. Along with free checking, the Bank offers a host of other products and services designed to meet the specific needs of graduate students. It also offers conveniences such as: 285+ branches and over 1,000 area ATMs; 24/7 account access over the phone, online, and at our ATMs; a Chevy Chase Visa Check Card; and free online bill payment.

Georgetown University Alumni and Student Federal Credit Union (GUASFCU)

1st Floor Leavey Center

Tel: (202) 687-8616

Web: <http://www.guasfcu.com>

Hours: Monday-Saturday, 10:30am-6:30pm

The Georgetown University Alumni and Student Federal Credit Union celebrates 26 years of service to the Georgetown community. Since 1983, GUASFCU has grown to become the largest student-run financial institution in the country with over \$10 million in assets. As a member-owned, not-for-profit financial institution GUASFCU provides convenient services which include checking and savings accounts, VISA debit and ATM cards, free online banking, draft imaging, direct deposit, overdraft protection, free QuickPay, domestic and international wires, money orders, Travelers Checks, and multiple loan offerings. In addition, GUASFCU is a member of the Allpoint ATM Network, providing members with access to over 37,000 surcharge-free ATMs nationwide. GUASFCU is a 100% student-run financial institution.

Dining Options on Campus

There are a variety of dining options on the Georgetown main campus. Dining services are provided by Georgetown University Dining Services or The Students of Georgetown, Inc. (The CORP). For off-campus dining options please go to: www.georgetowndc.com

The Students of Georgetown Incorporated (The CORP)

1323 Leavey Center

Tel: (202) 687-9885

Web: <http://www.thecorp.org>

The Corp is the largest completely student owned and operated organization in the country. In addition to its commitment to campus philanthropy, the Corp's services include:

- *Vital Vittles*, the only fully stocked grocery store on campus, located in the Leavey Center.
- *Hoya Snaxa*, a convenience store located in the Southwest Quad, which provides a variety of sandwiches, snacks, and beverages.
- *Uncommon Grounds* (Leavey Center), *More Uncommon Grounds* (MUG, Intercultural Center lobby), and *Midnight Mug* (Lauinger library basement): campus coffeehouses that offer a wide selection of beverages, fresh bagels, muffins, pastries, and sandwiches.

The Corp also operates a convenient and inexpensive storage service for students who would like to store their belongings over the summer or while they study abroad. The Corp employs over 200 Georgetown students every year in all of these services.

Georgetown University Dining Services

Tel: 202-687-5379

Web: <http://dining.georgetown.edu/>

- *Leo J. O'Donovan Dining Hall:* Located on the southern end of campus, featuring an all you care to eat buffet. Leo's also has Market Place Express which offers a variety of "Grab and Go" meals.
- *Cosi Restaurant:* Located in the North Gallery of the Leavey Center offering fresh baked flat bread sandwiches, made to order salads, specialty coffee and frozen drinks.
- *Hoya Court:* Located in the center hall of the Leavey Center. Students can choose from Pizza Hut, Subway, KFC, Taco Bell and Aromi d'Italia serving Gelato Italian Ice Cream.
- *Starbucks:* Located in the North Gallery of the Leavey Center offering a wide variety of specialty coffees and teas as well as pastries, parfaits, salads and sandwiches.
- *Hoyas Restaurant:* Located in the South Gallery of the Leavey Center featuring a club-like atmosphere. Packaged food for take-out available upon request.
- *Faculty Club Restaurant:* Located next door to Hoyas, this sit-down restaurant is open for breakfast and lunch. The Faculty Club Restaurant offers an array of choices every day, including an appetizing salad bar, a variety of meat dishes, fresh seafood and a bountiful selection of desserts. The Faculty Club Restaurant is open to everyone.
- *Epicurean and Co. Restaurant:* Situated on the ground floor of Darnall Hall, offering a variety of informal dining formats, including hibachi stations, a sushi bar, grill station, a lounge area and a self-service eatery and salad bar with more than 100 items. Open 7 days a week.

GOCard Office

Darnall Hall, Room G-3

Tel: (202)687-2700

Web: <http://GOCard.georgetown.edu>

All members of the Georgetown community are required to carry a GOCard, an "all-in-one" ID card that streamlines and simplifies daily campus life. All students are expected to carry their GOCard on campus as a means of identification and present it when requested by University personnel. Issued to each registered student free of charge, the GOCard is used to permit access to residence halls, libraries and other secured buildings on the three campuses, as well as free transportation on the GUTS buses. The GOCard also functions as a debit card by adding money through Deposit Stations, the Online Card Office, Student Account Refunds, or the GOCard Office. The GOCard is the preferred method of payment for the purchase of goods and services at the University bookstores, vending machines, copy machines, laundry machines, food establishments, and other businesses that are partners. Additionally, the GOCard is linked to meal plans, Flex Dollar account, library circulation, and the usage of athletic facilities. The replacement fee for a lost, stolen, or damaged card is \$25.

New students must submit a photo by e-mail to GOCARD@georgetown.edu or by mail to the GOCARD office to have their GOCARDs pre-printed prior to arriving on campus. Deposits may be made with a Visa or MasterCard at <http://onlinegocardoffice.edu> or by check by mail to Georgetown University, GOCARD Services, Box 571110, Washington D.C. 20057-1110.

Off-Campus Housing Resource Services

M-31 Darnall Hall

Tel: (202)687-7764

Web: <http://och.georgetown.edu/>

Georgetown University's Off Campus Housing Resource Services (OCHRS) is available to all Georgetown University Graduate Students. The resource center is open Monday through Friday 9:00am-5:30pm and provides computer, printer, and telephone access for those searching for housing. Other services and resources our office provides are:

- *List of available housing in the Washington Metro region.* Accessible online at: <http://och.georgetown.edu>
- *Roommate Finder*, a search engine created specifically to assist students to find compatible roommates. Accessible online at <http://roommate.gu.och101.com>
- *Assistance* with the rental application process, inspections, and leases
- *Handouts* available on housing costs, neighborhoods, transportation, area apartments, property managers and realtors
- *Resources* for furnishings and other necessities, utilities, parking, moving and storage. Information on Landlord-Tenant rights and responsibilities and assistance with landlord-tenant issues is available
- *Street maps* of Washington, DC, Georgetown, Alexandria, and Arlington
- *Metro bus schedules* and Metro rail pocket maps
- *Information* on housing laws and regulations in Washington, DC, Maryland, and Virginia
- *Information* on cultural and outdoor attractions and activities in the Washington Metro region

Transportation Resources

Office of Transportation Management (OTM)

Tel: (202) 687-4372

Web: <http://otm.georgetown.edu>

GUTS Bus Schedule: <http://otm.georgetown.edu/guts/>

The Georgetown University campus is compact in size, making all buildings quickly accessible by foot or wheelchair. You will also have many options for transportation when navigating around metropolitan Washington, D.C.

Georgetown University Transportation Shuttle (GUTS)

The Georgetown University Transportation Shuttle (GUTS) serves students, faculty, staff, and visitors going to and from the University Main Campus, the Law Center, and Metro stations. The GUTS schedule can be viewed on the web.

Student Parking

Students who reside in residence halls, University-owned townhomes, in the District of Columbia, or in the North Arlington area are not authorized to obtain on-campus parking decals. Depending on availability, students living off campus and outside of the District of Columbia and North Arlington areas may be able to purchase parking decals for satellite parking. It is also not possible to park on the streets outside the main gates because of District of Columbia restrictions on residential parking. Therefore, students are strongly urged not to bring a car or motorcycle to campus. For those students who are eligible, parking decals for the 2009-2010 academic year are approximately \$699.50 per semester. Students may park in the general visitor lot where the fee is \$15.00/day (6:00am-5:00pm). Parking after 5:00pm is available to students with a valid University ID for a \$3.00 fee.

Bicycles

Outdoor racks are provided on campus for students' bicycles, and bicycles may only be parked on those designated racks.

Public Transportation Information

For additional information on getting around DC please go to: The Off-Campus Housing Resource Services Office: <http://och.georgetown.edu/>

The Washington Metropolitan Area Transit Authority

Please see Time Tables for MetroBuses G2, D2 and D6. *MetroBus G2 stops right outside the Georgetown University main gates at 37th and O Streets; the D6 stops at Reservoir Rd: <http://www.wmata.com/bus/>

SECTION 5: IMPORTANT PHONE NUMBERS AND WEBSITES

Office/Resource	Phone	Website
Academic Calendar		http://registrar.georgetown.edu/calendars/2009-2010.htm
Academic Integrity Policies		http://grad.georgetown.edu/pages/info-acad-integrity.cfm
Academic Resource Center	687-8354	http://ldss.georgetown.edu/

Admissions (Graduate)	687-5974	http://grad.georgetown.edu/pages/admissions.cfm
Alumni Association	687-0100	http://alumni.georgetown.edu/
Athletic Department	687-2435	http://guhoyas.cstv.com/
Auxiliary Services	687-3698	http://auxiliary.georgetown.edu/
Bookstore (Main campus)	687-7482	http://georgetown.bkstr.com/
Bookstore (Medical)	687-1268	http://georgetown-medical.bkstr.com/
Campus Map		http://maps.georgetown.edu/
Campus Ministry	687-4300	http://campusministry.georgetown.edu/
Career Education Center	687-3493	http://careerweb.georgetown.edu/
Center for Multicultural Equity and Access (CMEA)	687-4054	http://cmea.georgetown.edu/
Center for Student Programs (CSP).	687-3704	http://csp.georgetown.edu/
Center for Social Justice Research, Teaching, and Service (CSJ)	687-5330	http://csj.georgetown.edu/
Counseling and Psychiatric Services (CAPS)	687-6985	http://caps.georgetown.edu/
Department of Performing Arts (DPA)	687-3838	http://performingarts.georgetown.edu/
Department of Public Safety (DPS)	687-4343	http://publicsafety.georgetown.edu/
Dining Services	687-5379	http://dining.georgetown.edu/
Emergency After Hours Health Center	444-page	
GO Card	687-2700	http://gocard.georgetown.edu/
General University Directory/Information	687-0100	http://contact.georgetown.edu/
Georgetown Calendar of Events		http://events.georgetown.edu/
Georgetown University Hotel and Conference Center	687-3200	http://auxiliary.georgetown.edu/guhotelconferencecenter/
Georgetown University Alumni and Student Federal Credit Union (GUASFCU)	687-8616	http://www.guasfcu.com/
Graduate School of Arts & Sciences (GSAS)	687-5974	http://grad.georgetown.edu/
Graduate Student Association (GSO)	687-7024	http://www12.georgetown.edu/students/organizations/gso/index.html
Health Education	687-8949	http://healthed.georgetown.edu/
Inclement Weather Line	687-snow	
Jesuit Community	687-4000	http://jesuits.georgetown.edu/index.html
Lauinger Library	687-7452	http://www.library.georgetown.edu/
LGBTQ Resource Center	687-3546	http://lgbtq.georgetown.edu/
Off-Campus Housing	687-7764	http://och.georgetown.edu/
Office of International Programs (OIP)	687-5867	http://oip.georgetown.edu/iss/
Registrar	687-4020	http://registrar.georgetown.edu/
Student Accounts Office	687-7100	http://studentaccounts.georgetown.edu/
Student Affairs	687-4056	http://studentaffairs.georgetown.edu/
Student Employment	687-4187	https://seo.georgetown.edu/
Student Financial Services	687-4547	http://finaid.georgetown.edu/
Student Health Insurance Office	687-4883	http://www12.georgetown.edu/student-affairs/insurance/
Student Health Center General Information	687-4500	http://shc.georgetown.edu/
Student Health Center Appointment Line	687-2200	
Students of Georgetown Incorporated (The CORP)	687-9885	http://www.thecorp.org/
University Information Services (UIS)	687-4577	http://uis.georgetown.edu/
Women's Center	687-6359	http://www12.georgetown.edu/student-affairs/womens/
Yates Field House	687-2400	http://yates.georgetown.edu/